

**Official Minutes for Webb County
Commissioners Court Meeting**

**Monday, February 14, 2011 at 9:00 AM
(Approved on February 28, 2011)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 11th day of February 2011. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

- Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- Item No.2. Pledge of Allegiance**
- Item No.3. Approval of Minutes for January 11, 2011, January 24, 2011, February 1, 2011 and February 7, 2011**

Comr. Sciaraffa motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Leo Flores, Webb County Auditor

Mr. Flores explained his report for the month of January.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.5. Communications

Judge Valdez wished everyone a Happy Valentine's Day. He sent out his heartfelt condolences to the family of Fernando Salinas and Javier Santos.

Cmr. Sciaraffa – No comments.

Cmr. Tijerina sent out her heartfelt condolences to the family of Fernando Salinas, Raul Santos, Mike Saucedo, and Carmen Seaberg. She congratulated King George Garcia and Queen Hortencia Laurel for the Quad City Valentine's King and Queen. Cmr. Tijerina stated that the Health and Human Services Commission Office of Border Affairs will be sponsoring a workplace, literacy training project. She asked Mr. Arispe to say a few words.

Jaime Arispe, Health and Human Services Commission Office of Border Affairs
Stated that they have already taken the initiative to meet with some of the directors of the community centers in regards to the project of workforce literacy.

Cmr. Tijerina stated that the Laredo Health Department will be having CPR classes at the Larga Vista Center. She Congratulated the Pocahontas Council for the wonderful job they did.

Cmr. Garza sent out his condolences to the family of Fernando Salinas. He introduced the new director of the Buenos Aires Community Center and the County's Legislative and Inter-Governmental Affairs, Mr. Eddie Zavala.

Cmr. Canales sent out his condolences to the families of Fernando Salinas, Javier Santos, and Cristina Meza. He introduced the Director of the Fred and Anita Bruni Community Center, Mr. Javier Cavazos. He congratulated the WBCA on all the events.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Robert Marshall

Mr. Marshall spoke on items #16, #71, and #72 and expressed his disagreement.

Judge Valdez motioned to bring up items #27 and #21. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.21. Presentation by representatives of the Webb County Community Action Agency Advisory Board; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Representatives from the Webb County Community Action agency Advisory Board headed by Dr. Henry Carranza were in attendance to give their presentation.

Item No.27. Discussion and possible action to approve a Resolution supporting the Win for Texas campaign to encourage the Texas Legislature to pass legislation allowing slot machines at licensed racetracks. [Requested by Steve LaMantia]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.7. Discussion and possible action to authorize the Facilities Department or the County Purchasing Agent to procure services to clear and grub a county property known as Lot 14, Block 19, Rio Bravo Subdivision, Unit II in the City of Rio Bravo, Texas in response to that city's written "Notice" requiring the removal of vegetation overgrowth of said county tract; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to have Dr. Cecilia Moreno, Purchasing Agent, bid out the work and also have Mr. Jose Luis Ramos, Road and Bridge Superintendent, check if they can do the work and report back to the court on the cost. If the Road and Bridge performs the work they would get reimbursed.

Motion carried 5-0 by unanimous consent.

Item No.8. Discussion and possible action to amend Chapter 4 of the Webb County Personnel Policies Manual to impose requirements concerning the provision of a criminal background check, drivers license check, and credit check for persons applying for employment with Webb County; and other matters incident thereto. [Co-sponsored by Jaime A. Canales, Commissioner Pct 4]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Comr. Canales motioned to adopt the Webb County Personnel Policies Manual to impose requirements concerning the provision of a criminal background check and drivers license check for persons applying for employment with Webb County and to come back with a formalized policy for adoption. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.9. Discussion and possible action to approve the following line item transfer:

From:	001-0200-6205	Materials and Supplies	500
To:	001-0200-6403	Repairs and Maintenance Vehicle	500

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.10. Discussion and possible action to approve the following line item transfer:

From:	001-0201-5001	Payroll	5,200
To:	001-6305-5005	Rio Bravo Activity Center-Part-Time	5,200

Item No.11. Discussion and possible action to approve the filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1915	Aministrative Assistant	\$23,000

Item No.12. Discussion and possible action to approve the following line item transfer:

From:	001-0201-5001 Payroll	21,474
To:	001-0201-5005 Temporary Part-Time	21,474

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #10, #11, and #12 with items #11 and #12 going back to its original amount on October 1, 2011. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.13. Status report from Road and Bridge Superintendent, Mr. Jose Luis Ramos regarding the paving schedule for colonias located on State Highway 359, and any matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Road and Bridge Superintendent, Mr. Jose Luis Ramos presented his status report regarding the paving schedule for colonias located on State Highway 359.

Item No.14. Status report from Webb County Engineer, Mr. Fitzgerald Sanchez regarding the relocation of utility poles on paving right of way for colonias located on State Highway 359, and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Webb County Engineer, Mr. Fitzgerald Sanchez presented his status report regarding the relocation of utility poles on paving right of way for colonias located on State Highway 359.

Item No.15. Status report from Webb County Engineer, Mr. Fitzgerald Sanchez regarding the proposed school bus pick up/ drop off points on State Highway 59, and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Webb County Engineer, Mr. Fitzgerald Sanchez presented his status report regarding the proposed school bus pick up/ drop off points on State Highway 59.

Item No.16. Discussion and possible action to obtain the services of outside counsel to represent Commissioners Court in grievances filed by Webb County employees, San Juana Lira, Yvonne Gribble and Andrea Morales, and any other matters incident thereto. [Closed Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Canales amended his motion by including the court's intention to hire Mr. Jim Allison to represent the court on the three grievances. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.17. Status report by the Webb County Engineer on the "Loop 20 Stimulus Initiative" with discussion and possible action to appoint two commissioners to assist the County Engineer on finalizing negotiations on the advanced funding agreement with TXDOT and the Engineering Contract associated with said project and to bring back recommendations to the Webb County Commissioners Court for said agreement; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Webb County Engineer, Mr. Fitzgerald Sanchez presented his status report regarding the "Loop 20 Stimulus Initiative".

Cmr. Garza motioned to bring up item #22. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.22. Presentation by representatives of the Laredo Pony League on their Summer 2011 Tournament with discussion and possible action to allocate funding in an amount to be determined by the Webb County Commissioners Court from Webb County Hotel/Motel fund and/or promotions for said event; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Mr. Rosas, representative of the Laredo Pony League made a presentation on their Summer 2011 Tournament.

Cmr. Garza motioned to approve \$10,000 subject to Mr. Leo Flores being able to identify the funds. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.18. Status report by the Webb County Engineer on the contract for the Water Rate Study to be done for the Webb County Water Utilities Department, with discussion and possible action; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Webb County Engineer, Mr. Fitzgerald Sanchez presented his status report regarding the Water Rate Study to be done for the Webb County Water Utilities Department.

Cmr. Garza motioned to move up item #20. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.20. Status report by the Webb County Engineer on the American Reinvestment and Recovery Act Del Mar Extension project, with discussion and possible action; and any other matters incident thereto. [Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Webb County Engineer, Mr. Fitzgerald Sanchez presented his status report regarding the American Reinvestment and Recovery Act Del Mar Extension project.

Item No.19 Status report by county staff on the expansion project for the Justice of the Peace, Pct. 4 office building; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Webb County Purchasing Agent, Dr. Moreno presented her status report on the expansion project for the Justice of the Peace, Pct.4 office building.

Item No.23. Status report from Southern Golf Properties regarding the current irrigation system installation project at Casa Blanca Golf course.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Jon Junker, representative from Southern Golf Properties presented his status report regarding the current irrigation system installation project at Casa Blanca Golf course.

Cmr. Garza motioned to bring up item #55. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.55. Discussion and possible action to approve the following line item transfer:

From:	800 -6011-6780	Fertilizers	1,500
To:	800 -6016 -6007	Membership Dues	1,500

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.24. Discussion and possible action to authorize that all proposed county construction and professional services contracts exceeding Twenty-Five Thousand (\$25,000) Dollars be referred to the Commissioner's Court for review and approval in lieu of the current procedures requiring review by the county scoring committee; and any other matters incident thereto. [Co-sponsored by Jerry Garza, Commissioner Pct. 3]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Canales motioned to approve item #24 and to bring back the names of the committee for any revisions if needed. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.25. Discussion and possible action to authorize that all proposed equipment and other capital outlay purchases exceeding Five Thousand (\$5,000) Dollars be referred to the Commissioner's Court for review and approval; and any other matters incident thereto. [Co-sponsored by Jerry Garza, Commissioner Pct. 3]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

No action taken.

Item No.26. Discussion and possible action to appoint Mr. Juan Vargas as Director of Webb County Community Action Agency, in addition to his duties as Economic Development Director, and to approve a salary supplement in the amount of \$20,000.00 from county matching funds; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to appoint Mr. Juan Vargas as Director of the Webb County Community Action Agency. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.28. Discussion and possible action to authorize that all proposed legislative agenda items requested from Webb County elected officials and department heads that financially impact Webb County, be approved by the Commissioner's Court for inclusion on Webb County's legislative agenda to the Texas State Legislature for the current 2011 Legislative Session; and any other matters incident thereto. [Requested by Eddie Zavala, Legislative and Inter-Governmental Affairs Officer]

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.29. Discusssion and possible action to approve a Resolution supporting State legislation to grant Webb County the authority to adopt fire codes; and any other matters incident thereto. [Requested by by Eddie Zavala, Legislative and Inter-Governmental Affairs Officer]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

(Lunch Break 12:31 – 2:05 p.m.)

Cmr. Tijerina motioned to bring up item #42. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

Item No.42. Discussion and possible action to approve the transfer of employees to the following slots with salary changes and to approve the filling of the resultant vacant slot.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2132	Clerk	\$12.49
To:	2133	Clerk	\$15.81
From:	1874	Clerk	\$12.28
To:	2132	Clerk	\$12.49
From:	2135	Clerk	\$11.48
To:	1874	Clerk	\$12.28
To Fill:	2135	Clerk	\$11.48

Comr. Tijerina motioned to approve item as submitted.

Comr. Tijerina amended her motion by approving the filling of the slots subject to Ms. Mares' recommendations. Comr. Garza seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

Item No.30. Discussion and possible action to enter into a Thirty-Six (36) month (February 14, 2011 through February 13, 2014) Premium Plus Maintenance Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-352 digital copier (Texas DIR Contract # DIR SDD-521) located at the Medical Examiner's Office at a cost of FORTY- FIVE DOLLARS (\$45.00) PER QUARTER and a total cost of FOUR HUNDRED FIVE DOLLARS (\$405.00) over the term of the agreement and with copy overages being billed at \$0.007000 per each excess black copy; and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Account #001-2070-6402]

Item No.31. Discussion and possible action to enter into a Thirty-Nine (39) month (February 14, 2011 through May 13, 2014) Premium Plus Maintenance Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-855 copier located in the Engineering Department at a cost of SEVENTY-FIVE DOLLARS (\$75.00) PER QUARTER for a total cost of NINE HUNDRED DOLLARS (\$900.00) over the term of the agreement and with copy overages being billed at \$0.008000 per black copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #010-0115-6402]

Item No.32. Discussion and possible action to enter into a Thirty-Nine (39) month (February 14, 2011 through May 13, 2014) FMV Lease Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-855 copier located in the Engineering Department at a cost of TWO HUNDRED FIFTY-FOUR DOLLARS AND EIGHT CENTS (\$254.08)

per year and a total cost of NINE THOUSAND NINE HUNDRED NINE DOLLARS AND TWELVE CENTS (\$9,909.12) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #010-0115-6402]

Cmr. Sciaraffa motioned to approve items #30, #31, and #32. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.33. Discussion and possible action, acting as Trustee of Webb County School Lands, to approve the execution of natural gas pipeline right of way (9,730.66 linear feet of 24' pipeline) to Cerrito Gatherings Company, LTD., for good and valuable consideration of Ten Dollars (\$10.00) per linear foot of pipeline for a period of Ten (10) years and to authorize the County Judge to execute all relevant documents; and any matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.34. Discussion and possible action to approve the Geophysical and Seismic Permit between Webb County Texas as Trustee of Webb County School Lands and Dawson Geophysical Company to cover 3.61 acres at TWENTY-FIVE DOLLARS (\$25.00) per Acre and/or other good and valuable consideration and authorizing the County Judge to execute all relevant documents.

Item No.35. Discussion and possible action to enter into a Non-Financial Memorandum of Understanding (MOU) between Webb County Head Start/Early Head Start Program and Literacy Volunteers of Laredo, to optimize the delivery of needed services for populations served by both agencies; and authorizing the County Judge to sign all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director]

Cmr. Sciaraffa motioned to approve items #34 and #35 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

Item No.36. Discussion and possible action to approve an exception to the current County Wide hiring freeze and to authorize the filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
245	Legal Assistant/Receptionist	\$15.20

Item No.37. Discussion and possible action to approve the following salary and title changes:

Slot # 2081 – Legal Assistant – Decrease budgeted salary from \$40,800 to \$38,238 (\$2,562 decrease)

Slot #0246 – Change title from Legal Administrative Assistant-CPS to Executive Administrative Officer

Slot # 0246 – Executive Administrative Officer – Increase budgeted salary from \$42,554 to \$46,717 (\$4,163 increase)

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve items #36 and #37 with the changes on Slot #2081 with a decrease of \$4,163 and the amount of \$2,562 is what it will take to fund the increase to Slot #0246 for the rest of the Fiscal Year and the increase of \$4,163 to the Executive Administrative Office. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.38. Discussion and possible action to authorize the Webb County District Attorney's Office to accept Thirteen Thousand (\$13,000.00) Dollars in grant funds from the Office of the Governor of the State of Texas; Criminal Justice Program for software licensing to be utilized by personnel at the District Attorney's Office.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.39. Discussion and possible action to authorize the Webb County District Attorney's Office to partner with the Webb County Office of Economic Development in the creation and submission of a grant proposal to The United States Department of Justice. The amount of funding request shall not exceed Four Hundred Thousand (\$400,000) Dollars. This formal request shall also authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this Program. This grant requires no county match.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.40. Discussion and possible action to approve minor remodeling for the 111th District Court office to accommodate the increase in staff. Costs are approximately \$2,000.00. [Account # 001-0106-6401]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.41. Discussion and possible action to approve the following salary changes:

Slot #2240-Warrant Peace Officer – decrease budgeted salary from \$24.20 to \$21.40 per hour.

Slot #0200- Office Manager – increase budgeted salary from \$21.40 to \$24.20 per hour.

Cmr. Canales motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.43. Discussion and possible action to approve additional funds for Slot #2602, Clerk, from general fund payroll savings in an amount to compensate employee at \$13.46/hour (\$28,000/annual) through September 30, 2011; effective February 14, 2011; and any other matters incident thereto.

Cmr. Canales motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.44. Discussion and possible action to approve the following line item transfer:

From:	001-2060-6401	Repairs & Maint Buildings	2,500
To:	001-0114-9201	Admin Service-Claims Paid	2,500

Item No.45. Discussion and possible action to approve a payment of \$3,965 to Temprite Mechanical, Inc. for repair services to the Webb County Jail air conditioning system. The county auditor is requiring approval from Commissioners Court because the purchasing procedures were not followed when the service was requested. [Account #001-2060-6402 (Repairs and Maintenance Equipment)]

Item No.46. Discussion and possible action to approve the submission of a Local Border Security Program FY 10/11 (LBSP-10/11) application to the Texas Department of Public Safety Texas Ranger Division for law enforcement needs, including but not limited to funding for overtime, and designating the County Judge as the authorized official. This grant requires no match; and, therefore, this grant will have no impact on the general fund.

Cmr. Tijerina motioned to approve items #44, #45, and #46 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.47. Discussion and possible action to approve a refund in the amount of \$10,696.05 to Siemens Corporation, for Account # 80115029106, delete account as per 341st Judicial District Court Judgement, Cause #2010CV Q001289-D3 for 2009. [Accounts #001-0700-3063 and #010-0700-3063]

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.48. Discussion and possible action to approve a refund in the amount of \$8,173.93 to Popp, Gray & Hutcheson, LLP, for Accounts #90230001011, #90230001032, #90230001033, #90230001035, #90230001040, #90230001060, #90230001070, #90230001093, #90230001094, #90230001095, #90230001096, #90230001100, #94730001030, #94730001040 and #94730001050, Supp 5 Cert 2010 Adjust Value per 341st Judicial District Court Judgement, Cause #2009CVQ001609-D3. [Accounts #001-0700-3063 and #010-0700-3063]

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.49. Discussion and possible action to approve the following line item transfer within the current FY 2011 Personnel General Order:

From:	Slot 0072	Executive Administrator	2,000
To:	Slot 0087	Accountant II/ Office Manager	1,000
	Slot 0078	Accountant I	1,000

Item No.50. Discussion and possible action to approve the following line item transfer:

From:	001-2100-30	Flexible Spending Plan	3,000
To:	001-0114-6701	Health Education Program	3,000

Item No.51. Discussion and possible action to approve the following new Bond for the newly appointed Constable in Precinct 2.

Ricardo Alberto Rodriguez	Constable Pct. 2	\$1,000.00 Bond
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[Account #001-0114-6033]

Item No.52. Discussion and possible action to approve an exemption to the current County Wide hiring freeze and allow the Community Action Agency to fill the following vacant Slot for the Rural Transportation Program:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1129	Full-time Driver	\$9.36

[Requested by Cynthia Mares, CAA Management Team; Account #980-4205-5001]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #49, #50, #51, and #52 as submitted.

Item No.53. Discussion and possible action to extend the term of an existing agreement between Webb County and First Southwest Asset Management, Inc. for Arbitrage Rebate Compliance Services for a period of Five (5) years beginning February 14, 2011. First Southwest Asset Management, Inc. has provided arbitrage rebate compliance services for Webb County since August 1989. The annual fee was decreased from \$1,600 to \$1,400 per issue. Payment for 2011 is estimated to be \$17,270. [Account #001-0109-6022 (Professional Services)]

Item No.54. Discussion and possible action to approve a fee increase ranging from \$20,000 to \$25,000 to the CPA Firm of Garza and Martinez as a result of additional audit requirements related to the number of federal major programs for the fiscal year ended September 30, 2010. The number of major federal programs increased from 4 to 13 for fiscal year 2010. The number of audit hours for each new program is estimated at 35 and the cost is estimated at a range of \$2,222 to \$2,778 per new program. [Account #001-0109-6022 (Professional Services)]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #53 and #54 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.56. Discussion and possible action to authorize the development and submission of a Texas Community Development Block Grant application to the Texas Department of Rural Affairs for the Colonia Economically Distressed Areas Program in the amount of \$500,000.00 for house to line connections in the Colonia Pueblo Nuevo Subdivision; and authorizing the County Judge to act as the county's Executive Officer and authorized representative in all matters pertaining to the county's participation in the Texas Community Development Program.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.57. Discussion and possible action to approve a contract amendment to the Texas Department of Housing & Community Affairs HOME Program, Contract #1001027 to raise the AMFI (Area Median Family Income) from 30% to 60% to expand applicant eligibility; and designate the County Judge as the County's Chief Executive Officer, authorized person to sign all relevant documents.

Comr. Sciaraffa motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.58. Discussion and possible action to authorize the Community Action Agency Director to develop and propose an organizational chart for the consolidation of the Economic Development Department and the Community Action Agency; and any other matters incident thereto.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.59. Discussion and possible action to authorize the modification of CAA staff job descriptions and rates; and to advertise, interview and fill CAA staff Slots contingent on Civil Service Commission approval and the availability of Community Social Services Block Grant and Comprehensive Energy Assistance Program funding.

Slot #	Title	Hourly	Fund 911 CEAP	Fund 920 CSBG	Fund 920-0112 Grant Matching
2011	Comm. Social Svc Supervisor	15.00	50%	50%	
1162	Administrative Assistant	15.00		75%	25%
1159	Program Coordinator	15.00	50%	50%	
1153	Program Facilitator	13.00	50%	50%	
2010	Case Worker	10.00	50%	50%	
1853	Case Worker	10.00	50%	50%	
1849	Case Worker	10.00	50%	50%	
1412	Case Worker	10.00	50%	50%	
1158	Case Worker	10.00	50%	50%	
1157	Case Worker	10.00	50%	50%	
1156	Case Worker	10.00	90%	10%	
1155	Case Worker	10.00	50%	50%	
1154	Case Worker	10.00	90%	10%	
1152	Case Worker	10.00	50%	50%	
1238	Center Aide Rural	9.00	50%	50%	
1809	Program Support Specialist	9.00	100%		
1848	Driver/Custodian	9.00	20%	80%	
1850	Receptionist/Clerk	9.00	25%	75%	
1903	Center Aide	9.00	25%	75%	
2159	Administrative Technician	9.00	25%	75%	

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.60. Discussion and possible action to approve the following line item transfer:

From:	001-6101-5601	Administrative Travel	480
	001-6101-6205	Materials & Supplies	500
To:	001-6101-6401	Repair & Maint. Building	980

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.61. Discussion and possible action to approve the following line item transfers for the Water Utilities Department as follows:

From:	801-3001-6204	Fuel and Lubricants	13,000
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To:	801-3001-6402	Repairs and Maint. Equip.	12,000
	801-3004-6224	Minor tools and Apparatus	600
	801-3001-6224	Minor tools and Apparatus	<u>400</u>
		Total	13,000
From:	801-3001-6407	Repair and Maint. Water Line	1,000
	801-3002-6204	Fuel and Lubricants	3,500
	801-3002-6403	Repair and Maint. Vehicle	7,000
	801-3002-6214	Chemicals	2,800
	801-3004-6401	Repair and Maint. Building	850
	801-3004-6502	Janitorial Supply	<u>100</u>
		Total	15,250
To:	801-3001-6402	Repairs and Maint. Equip.	15,250

[Requested by John Amaya, Webb County Utilities Director]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.62. Discussion and possible action to approve omission of Alternate 2, at the request of the Texas Historical Commission, and addition for material escalation and reducing the contract cost of \$128,128.00 to \$125,204.00 for Project 2009-25, Webb County Courthouse Re-Roofing Project. [Account 605-8108-8801-16]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.63. Discussion and possible action to approve the following change order on the Del Mar ARRA Paving Project.

Change Order No.1 Substitute shoulder widening material and surface mix from Type "C" to Type "D" Hot Mix Asphalt and approximate savings of \$28,724.58 applied to fund work on this project. Final approval is contingent on TxDOT concurrence (ARRA Funding). [Account #735-8001-8801-14]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.64. Discussion and possible action to authorize the following line item transfer:

From: 001-6100-5601	Administrative Travel	700
To: 001-6100-6401	Repairs & Maintenance - Buildings	700

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.65. Status report by the Webb County Fire/EMS Coordinator regarding the Fire Suppression and Emergency Medical Services rendered for the month of January 2011 for the unincorporated areas of Webb County, including update on emergency services district and self pay billing; with discussion and possible action to ratify payment for services rendered by Laredo MedX in the amount of \$40,472.00; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Mr. Arizola, Webb County Fire/EMS Coordinator and Mr. Hernandez, Executive Assistant presented their status report regarding the Fire Suppression and Emergency Medical Services rendered for the month of January 2011 for the unincorporated areas of Webb County, including the update on emergency service district and self pay billing.

Cmr. Sciaraffa motioned to approve the payment to Laredo MedX in the amount of \$40,472.00. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.66. Discussion and possible action to approve the filling of the following Slots for the 2010– 2011 Program Year:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1361	AA Teacher Assistant	\$ 10.19	21
1698	Teacher Substitute	\$ 7.92	21
1090	Bus Driver	\$ 10.45	21
2567	EHS Teacher Floater	\$ 8.86	26

[Accounts #903-4208-5001 and #908-4208-5001]

Item No.67. Discussion and possible action to authorize a contribution to the State of Texas in

connection with the Webb County UPL Program in an amount not to exceed \$220,986.15 in which \$78,104.35 is for the 4th Quarter (July 2010-September 2010) and \$142,881.80 is for 1st Quarter (October 2010–December 2010).

Account No.		4 th Quarter	1 st Quarter
001-4100-6714-3	Hospital Inpatient	\$41,612.77	\$ 71,321.02
001-4100-6714-4	Hospital Outpatient	\$36,491.58	\$ 71,560.78
Total		\$78,104.35	\$142,881.80
Total Contribution		\$220,986.15	

Cmr. Sciaraffa motioned to approve items #66 and #67 as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.68. Discussion and possible action to authorize the submission of a grant application to the Criminal Justice Division of the Governor's Office for the continuation of the Juvenile Accountability Block Grant (JABG) and, further, authorizing the County Judge to execute all forms relevant to said grant. [Requested by Melissa L. Mojica, Webb County Juvenile Department Director (Fund 153)]

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.69. Discussion and possible action to approve the following line item transfer:

From:	001-6115-5601	Administrative Travel	1,000
To:	001-6115-6204	Fuel & Lubricants	1,000

Item No.70. Discussion and possible action to approve the following line item transfer:

From:	001-6103-6402	Repairs & Maint Equipment	500
To:	001-6103-6205	Materials & Supplies	500

Cmr. Garza motioned to approve items #69 and #70 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.71. Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities” to authorize a water and sewer service connection pursuant to Section 232.028 (b), Local Government Code to the following properties:

1. Block 9, Lot 5, Felix Vela Estate Subdivision, Unit I for one dwelling only (limited to a total of one dwelling unless replatted)

2. **Block 9, Lot 6, Felix Vela Estate Subdivision, Unit I for one dwelling only (limited to a total of one dwelling unless replatted)**

Staff recommends the Court's approval of this item since all dwellings on these properties are connected to water and sewer service.

Item No.72. Discussion and possible action to issue a "Certificate of Compliance with Plat

Requirements Regarding the Connection of Utilities" pursuant to 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following property:

1. **Lot 4, Block 1, Los Altos Subdivision. Approval is limited to two dwellings only (limited to a total of two dwellings unless replatted).**

Staff recommends the Court's approval contingent upon receipt of the Premise Report from the City of Laredo Health Department evidencing the decommissioning of existing septic systems.

Cmr. Sciaraffa motioned to approve items #71 #72 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.73. Discussion and possible action to purchase a Water Heater and Storage Tank to include installation and demolition of existing equipment at the Webb County Jail from Espinoza Plumbing Specialist in the amount of \$25,900.00; and any other matters incident thereto. [Requested by Martin Cuellar, Webb County Sheriff, Account #001-2060-6401 (Repairs & Maintenance Buildings)]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.74. Discussion and possible action to purchase materials and labor to construct a second floor at the New Webb County Title Building, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program TXMAS Contract No. 06-03FAC010 Texas Local Government Code, from Weatherproofing Technologies, Inc., in the amount of \$21,841.42. [Requested by Raul Elizondo, Webb County Facilities Director; Account #731-8001-8601 (Construction Fund)]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Garza and Cmr. Canales opposing.

Item No.75. Discussion and possible action to approve the contract for professional consultant services of Roberto De La Cruz, P.E., DBA Unitech Engineering, Inc. for the preparation of plans and specification for the modernization of the Webb County Jail HVAC system in the amount of \$30,000.00; and to grant a professional services exemption pursuant to Section 262.024 (a) (4) Discretionary Exemptions, Texas Local Governmental Code; and any other matters incident thereto. [Requested by Martin Cuellar, Webb County Sheriff, Account #628-2060-8103 (Certificate of Obligations)]

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.76. Discussion and possible action to ratify the purchase of One (1) F-150 Ford Pick-up for the Sheriff's Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program HGAC Contract No. VE03-06 Texas Local Government Code, from Philpott Motors in the amount of \$29,149.00. [Requested by Martin Cuellar, Webb County Sheriff; Account #282-2001-6224-2 (Border Sec Force Multi)]

Item No.77. Discussion and possible action to approve the renovations to the Sheriff's Administration Building. Lumar Construction has the best quote in the amount of \$17,724.00. Forfeiture funds will be used. [Requested by Martin Cuellar, Webb County Sheriff; Account #170-2001-8801 (Forfeiture Funds)]

Cmr. Sciaraffa motioned to approve items #76 and #77 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.78. Discussion and possible action to ratify the purchase of One (1) Computer and One (1) Printer for Economic Development Department, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program DIR-SDD Contract No. 890 Texas Local Government Code, from Dell in the amount of \$1,671.74. [Requested by Juan Vargas, Webb County Economic Development Director; Account #016-0101-8801 (Technology and Capital Outlay)]

Item No.79. Discussion and possible action to purchase One (1) IBM server for the County Clerk's Office pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program DIR-SDD Contract No. 1003 Texas Local Government Code, from IBM in the amount of \$4,865.00. [Requested by Margie Ibarra, Webb County Clerk; Account #722-8108-8801 (Capital Outlay Series 2006)]

Discussion on file at the Webb County Clerk's Office February 14, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #78 and #79 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No.80.** Discussion and possible action to dispose of salvage and surplus property vehicles and patrol equipment that has become obsolete for any future use as per Section 263.151 Subchapter D (1). Disposition of Salvage Surplus Property, Texas Local Government Code.

Vehicles

Tax Office

1. Unit 36-01 4-Dr. Taurus Vin #1FAFP53U5XG176681

Constable Pct. 3

1. Unit 16-01- Ford Explorer Vin #1FMZU72K43UB066608

Other Equipment

Assorted Computer Equipment- CPU's , Keyboards, Monitors & Printer

(2)- Copiers

(3)-Televisions

(2)-VCRs

(1)- Computer work station

(1)-Fax machine

[Requested by Dr. Cecilia M. Moreno, Webb County Purchasing Agent]

- Item No.81.** Discussion and possible action to solicit bids for the disposition for surplus and salvage of One copier Sharp MX-3500N (Copier, Printer, Fax, Network Printer & Scan, Sharpdesk). [Requested by Dr. Cecilia May Moreno, Webb County Purchasing Agent]

- Item No.82.** Discussion and possible action to purchase One (1) HP Design Jet Multifunction Printer for the Engineering Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program DIR-SDD Contract No. 1364, Texas Local Government Code, from Toshiba in the amount of \$17,006.25. [Requested by Fitzgerald Sanchez, Webb County Engineer; Account #731-8001-8601 (Purchase Land & Building Series 08A Fund)]

Comr. Tijerina motioned to approve items #80, #81, and #82 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No.83.** Discussion and possible action to accept recommendations from the Webb County Scoring Committee to approve Four (4) applicants to receive assistance under the Self-Help Center Housing Rehabilitation program and reject One (1) applicant that did not meet program requirements; and to authorize the purchasing agent to solicit bids for the approved applicants:

Approve

- | | | |
|-------------------------------|-------------------|---------------|
| 1. Rafael Aguirre | 230 Barrera Rd | San Carlos I |
| 2. Mario Landa | 289 Welch Rd | San Carlos I |
| 3. Hermelinda Delgado | 7418 Gutierrez Rd | San Carlos II |
| 4. Maria de los Angeles Matta | 234 Barrera Rd. | San Carlos I |

Reject

- | | | |
|---------------------------|----------------|---------------|
| 1. Erika L. Gomez
East | 365 Pinzon Rd. | Ranchitos 359 |
|---------------------------|----------------|---------------|

****does not meet program requirements****

[Housing rehabilitation costs to be covered by Self-Help Center Grant Funds]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.84. Adjourn

Cmr. Sciaraffa motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.