



# **WEBB COUNTY, TEXAS**

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## **COMMISSIONERS COURT**

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
**WEBB COUNTY COURTHOUSE**  
**1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR**  
**LAREDO, TEXAS 78040**  
**March 28, 2011**  
**9:00 a.m.**

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for March 14, 2011
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Danny Valdez, Webb County Judge**

7. Recognition by Teaching and Mentoring Communities (TMC) to Webb County Head Start recipients of the Texas School Ready Certification. **[Requested by Aliza Oliveros, Head Start Executive Director]**
8. Discussion and possible action to proclaim April as Head Start Month in Webb County, Texas.
9. Report from Administration for Children and Families, Office of Head Start, regarding Early Head Start Federal on-site monitoring review conducted from January 9, 2011 to January 12, 2011.
10. Recognition of the Head Start Father/Father Figure Involvement Committee for receiving first place for best costume design in the 2011 Washington's Birthday Youth Parade.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

11. Status report by county staff regarding meeting with UISD and Texas Department of Transportation (Tx Dot) officials for proposed development of school bus drop off/pickup points for children residing in neighborhoods off Hwy 59 and Hwy 359, with discussion and possible action to authorize county attorney's office to develop an interlocal agreement with UISD and Tx Dot, if necessary; and any other matters incident thereto. **[Co-Sponsored by Danny Valdez, Webb County Judge]**

**Honorable Jerry Garza, Webb County Commissioner Pct. 3**

12. Discussion and possible action to accept a donation for the Buenos Aires Community Center from the Fernando A. Salinas Trust in the amount of \$200,000.00 and to rename the Buenos Aires Community Center to the Center Fernando A. Salinas Community Center; and any other matters incident thereto. **[Co-sponsored by Danny Valdez, Webb County Judge]**
13. Discussion and possible action to approve the final construction contract with Zertuche Construction in the amount of \$1,549,000.00 for the Fernando A. Salinas Community Center and authorizing Commissioners Court to make any changes and/or modifications as may be recommended by the County Attorney or any other County Department; and any other matters incident thereto.

14. Discussion and possible action to accept a donation of Three (3) used computers for the Buenos Aires Community Center from the Texas A&M College Station, Colonias Program.; and any other matters incident thereto.
15. Discussion and possible action to present an Award of Recognition to Ms. Linda Leal for being named Recipient of the Border Olympics Laura Pichot Tennis Award Volunteer of the Year 2011; and any other matters incident thereto.

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

16. Discussion and possible action to Proclaim the month of April 2011 as “Hero Salute Month” in Webb County, Texas, recognizing all Webb County veterans, members of the United States armed forces and their families. **[Co-sponsored by Jerry Garza, Commissioner Pct. 3]**
17. Discussion and possible action to authorize the County Attorney or County Auditor to request an Attorney General’s opinion regarding the legality of utilizing Webb County funds, which are subject to reimbursement by the State of Texas and through any applicable grants, to pay for services; including contractor bills and other expenses actually performed by contractors associated with weatherization services provided through the Community Action Agency (CAA) weatherization program. Specifically, those contractor services that were requested and/or directed by a county representative(s) or employee(s) currently under investigation by a law enforcement agency.
18. Discussion and possible action to request that the county auditor provide the court with a detailed accounting and list of all questionable Community Action Agency (CAA) weatherization program applications, including all associated costs and expenses (paid or unpaid) that have been identified by the Texas Department of Housing and Community Affairs (TDHCA) and are being investigated by the county attorney’s office; and any other matters incident thereto.

## **Commissioners Court**

- 19.** Discussion and possible action to accept the recommendation of the Webb County Historical Commission nominations committee and approve the following individuals for appointment to the Webb County Historical Commission; and any other matters incident thereto.

Maribel Valdez-Rodriguez  
Lily Perez

**[Requested by Joe Moreno, Webb County Historical Commission Chairman]**

- 20.** Discussion and possible action to authorize the county attorney to prepare an agreement with Marco A. Arredondo, Inc. to procure a new energy contract; with approval to cancel the current contract as needed in order to put a new energy contract into effect. Procurement of services from Marco A. Arredondo will be pursuant to Texas Local Govt. Code Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program. Actual agreement will be brought back to the court for approval.

**[Requested by Cecilia May Moreno, Webb County Purchasing Agent]**

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MEDIA BREAK

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**Honorable Anna L. Cavazos Ramirez, County Attorney**

- 21.** Discussion and possible action to enter into an Eleven (11) month (January 24, 2011 through December 31, 2011) Professional Service support Subscription License Agreement between Plato, Inc and Webb County Juvenile Department for a cost of SIX THOUSAND DOLLARS AND FIVE CENTS (\$6,000.05) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Melissa Mojica, Webb County Juvenile Probation Director; Account #149-1301-6224]**
- 22.** Discussion and possible action to enter into an Twelve (12) month (March 28, 2011, through March 27, 2012) Authorized Provider Agreement between Webb County Juvenile Probation Dept. and The American Red Cross for training courses for employees, members and/or clients at a fee set forth in Appendix A of said agreement and authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Melissa Mojica, Webb County Juvenile Probation Director; Account #001-1301-6011]**
- 23.** Discussion and possible action to enter into a Thirty Nine (39) month contract between Webb County and Toshiba Financial Services on a FMV Lease Agreement beginning on March 28, 2011 through June 27, 2014 for a Toshiba Digital Color ES-6530C Copier (Texas Dir Contract # DIR-SDD-521) located at the Webb County District Attorney's Office at a monthly rate of THREE HUNDRED NINETY-ONE DOLLARS AND NINETEEN CENTS (\$391.19) per month and a total amount of FIFTEEN THOUSAND TWO HUNDRED FIFTY-SIX DOLLARS AND FORTY-ONE CENT (\$15,256.41) over the term of the Agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Isidro Alaniz, Webb County District Attorney; Account #169-1100-6014]**
- 24.** Discussion and possible action to enter into a Thirty-Nine (39) month contract between Webb County and Toshiba Business Solutions on a Premium Plus Maintenance Agreement (Texas Dir Contract # DIR SDD-521) beginning on March 28, 2011 through June 27, 2014 for a Toshiba Digital Color ES- 6530C copier located at the Webb County District Attorney's Office at a cost of SEVENTY-FIVE DOLLARS (\$75.00) per Quarter and a total cost of NINE HUNDRED DOLLARS (\$900.00) over the term of the Agreement with copy overages of \$0.007500 per each excess black copy and \$0.0750 for each excess color copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Isidro Alaniz, Webb County District Attorney; Account #169-1100-6402]**

25. Discussion and possible action to enter into a Thirty-Nine (39) month contract between Webb County and Toshiba Business Solutions on a FMV Lease Agreement (Texas DIR Contract # DIR SDD-521) beginning on March 28, 2011 through June 27, 2014 for Four (4) copiers located at the Sheriff's Administration, Crime Stoppers, Hwy 59 Substation, and the Webb County Jail at a cost of NINE HUNDRED THIRTEEN DOLLARS AND FIFTEEN CENTS (\$913.15) for all four copiers and a total cost of THIRTY FIVE THOUSAND SIX HUNDRED TWELVE DOLLARS AND EIGHTY-FIVE CENTS (\$35,612.85) over the term of the Agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Accounts #001-2001-6014 and #001-2060-6014]**
26. Discussion and possible action to enter into a Thirty-Nine (39) month contract between Webb County and Toshiba Business Solutions on a Premium Plus Maintenance Agreement (Texas DIR Contract # DIR SDD-521) beginning on March 28, 2011 through June 27, 2014 for Four (4) Toshiba ES-3530C copiers located at the Sheriff's Administration, Crime Stoppers, Hwy 59 Substation and Webb County Jail at a cost of TWO HUNDRED TWENTY DOLLARS (\$220.00) for all four copiers and a total cost of EIGHT THOUSAND FIVE HUNDRED EIGHTY DOLLARS (\$8,580.00) over the term of the Agreement with copy overages at a charge of \$0.0095 per unit for each excess black copy and \$0.0625 per unit for each excess color copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Accounts #001-2001-6014 and #001-2060-6014]**
27. Discussion and possible action to enter into a Five (5) year (October 1, 2011 through September 30, 2016) Data Processing Service Agreement between Indigent Healthcare Solutions and Webb County Indigent Health Care for Additional Programs (Red Book Codes) for a cost of ONE HUNDRED DOLLARS (\$100.00) per month and (CPT Code License) a monthly cost of SIXTY DOLLARS (\$60.00) for a combined total of NINETY SIX HUNDRED DOLLARS (\$9,600.00) over the term of the Agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Frank Salinas, Webb County Indigent Health Care Services Director; Account #001-4101-6411 (Repairs and Maintenance – Software)]**

28. Discussion and possible action to approve a contract renewal with Lexis Nexis for the purchase of Federal Practice Manual and One (1) year of updating services in the total amount of One Thousand Eight Hundred Forty-Eight Dollars and Thirty-Seven Cents (\$1848.37), and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Yolanda L. Carrillo, Webb County Law Library; Account #001-1130-6010]**
29. Discussion and possible action to approve the form of the 2011/2012 Third Party Application, set submission dates and deadlines for application for Third Party Funding; and any other matters incident thereto. **[Requested by Anna Laura Cavazos Ramirez, Webb County Attorney]**
30. Discussion and possible action to approve an interlocal agreement between the City of Laredo and Webb County for the disposition of parking tickets issued to jurors and prospective jurors calling for Webb County to pay the yearly fee of \$300.00 for disposition of said tickets. **[Requested by Anna Laura Cavazos Ramirez, Webb County Attorney. Co-sponsored by Esther Degollado, Webb County District Clerk; Account #001-1111-6724 (Petit Jurors)]**
31. Discussion and possible action to approve a line item transfer from 001-1101-2604 (Assistant County Attorney) to 001-0109-6051 (Lunacy Costs) to cover amounts due to Bexar County Clerk Gerard Rickhoff for court costs in mental cases involving Webb County residents processed in Bexar County.

**Honorable Isidro Alaniz, District Attorney**

32. Discussion and possible action to authorize the Webb County District Attorney's Office to generate and propose a grant to the Office of the Attorney General. The District Attorney's Office will utilize this grant to fund a position for a Victims Coordinator for the Domestic Violence Unit. The amount of funding request shall not exceed Eighty Four Thousand Dollars (\$84,000.00) for a Two (2) year period, and requires no matching funds. This formal request shall also authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this Grant.

## Honorable Esther Degollado, District Clerk

33. Discussion and possible action to approve the transfer of employees within the following Slots. No impact to the general fund.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1752	Deputy Clerk	\$17.36
To:	1751	Deputy Clerk	\$18.10
From:	283	Deputy Clerk	\$17.18
To:	1752	Deputy Clerk	\$17.36
From:	285	Deputy Clerk	\$16.49
To:	283	Deputy Clerk	\$17.18
From:	286	Deputy Clerk	\$16.09
To:	285	Deputy Clerk	\$16.49
From:	293	Deputy Clerk	\$15.35
To:	286	Deputy Clerk	\$16.09
From:	1888	Deputy Clerk	\$14.64
To:	293	Deputy Clerk	\$15.35
From:	295	Deputy Clerk	\$14.48
To:	1888	Deputy Clerk	\$14.64
From:	296	Deputy Clerk	\$14.38
To:	295	Deputy Clerk	\$14.48
From:	2089	Deputy Clerk	\$13.69
To:	296	Deputy Clerk	\$14.38
From:	290	Deputy Clerk	\$13.20
To:	291	Deputy Clerk	\$14.00
From:	2238	Deputy Clerk	\$13.20
To:	2089	Deputy Clerk	\$13.69
From:	2330	Deputy Clerk	\$11.98
To:	290	Deputy Clerk	\$13.20
From:	299	Deputy Clerk	\$11.98
To:	2238	Deputy Clerk	\$13.20



34. Discussion and possible action to approve the filling of the following Slots, effective immediately. No impact to the general fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
299	Deputy Clerk	\$11.98
2330	Deputy Clerk	\$11.98

**Honorable Oscar Hale, 406<sup>th</sup> District Court Judge**

35. Discussion and possible action to approve and ratify the 406<sup>th</sup> District Court Drug Court Program grant application resolution.

**Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1**

36. Discussion and possible action to authorize the use of the available balance on Accounts #605-0200-8801, #605-0201-8801, #605-0202-8801 and #605-0203-8801 (previously designated for Camp Huisache Account and totaling \$2,794.96) for LISD school activities, perfect attendance picnics, pizza parties and special events for students from Farias Elementary School, Santa Maria School, Leyendecker Elementary School, Christen Middle School and Martin High School.

**Honorable Rudy Rodriguez, Constable Pct. 1**

37. Discussion and possible action to approve increase of imprest fund Account #001-1017 from \$700.00 to \$2,000.00 for the Mental Health Unit. This is needed as lately there have been 3 to 4 mental trips per day to surrounding hospitals and also the increase on fuel prices. Mental Health Special Travel Account #001-2005-5605.

**Honorable Ricardo Rodriguez, Constable Pct. 2**

38. Discussion and possible action to authorize the county auditor to identify and allocate \$26,400.00 in general fund monies to cover the projected deficits in operational line items for Constable Pct. 2 budget as identified in the agenda backup; and any other matters incident thereto.

**Honorable Patricia A. Barrera, Tax Assessor- Collector**

**39.** Discussion and possible action to approve a refund in the amount of \$10,575.80 to Popp, Gray & Hutcheson, LLP, for Accounts #90230001011, #9023001032, #90230001033, #90230001035, #90230001040, #90230001060, #90230001070, #90230001093, #90230001094, #90230001095, #90230001096, #90230001110, #94730001030, #94730001040, and #94730001050, as per Supp 7, Cert 2010, Adjust Value per 49th Judicial District Court Judgement Cause # 2010CVF001414-D1 for 2010. **[Accounts #001-0700-3063 and #010-0700-3063]**

**40.** Discussion and possible action to approve exception to the current County Wide hiring freeze and to authorize the filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2462	General Clerk	\$12.29

**Honorable Delia Perales, Treasurer**

**41.** Discussion and possible action to approve the following line item transfer:

From:	001-0300-6011	Training & Education	100
To:	001-0300-6007	Dues & Membership	100

**42.** Discussion and possible action to pass a resolution amending authorized representatives for the TexPool Investment Entity.

**Administrative Services**

- 43.** Discussion and possible action to authorize the Administrative Services Department and the RWL Benefits Group (Insurance Consultants for the County) to solicit Requests for Proposals for the Webb County Supplemental Insurance Programs for Fiscal Year 2011-2012:
1. Basic Life/AD&D Insurance
  2. Voluntary Life/AD&D Insurance
  3. Individual Cancer Insurance
  4. Individual Heart/Stroke Insurance
  5. Individual Legal/Insurance
  6. Group Long Term Disability Insurance
  7. Group Short Term Disability Insurance
  8. Cafeteria Plan Administration

- 44.** Discussion and possible action to approve the following line item transfer:

From:	863-0105-9201	Claims Paid	40,000
To:	863-0105-6035-1	Premium	40,000

- 45.** Discussion and possible action to authorize the Administrative Services Department and the RWL Group (Insurance Consultants for the County) to solicit Request for Proposals for the Webb County Property and Casualty Insurances, Excess Workers' Compensation Insurance, and Third Party Administrators.

**Community Action Agency**

- 46.** Discussion and possible action to enter into contract amendment number One (1) to the Rural Transportation Federal Fund Grant Agreement No. RPT 1102 (22) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts to reallocate \$38,210 in the project budget from the operating category to the administration category for a revised project budget of \$219,738 in operating and \$38,210 in administration (project budget total: \$257,948) and authorizing the County Judge to sign all relevant documents.
- 47.** Discussion and possible action to authorize the submission of a grant application to the Texas Department of Transportation for Fiscal Year 2011 Grant Application Part II and authorizing the County Judge to execute all relevant documents. This action will have no impact on the County General Fund.

48. Discussion and possible action to approve the title change of the following Slot in the General Order to read as follows, as approved by Civil Service Commission.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1134	Administrative Technician	\$10.25
To:	1134	Administrative Technician/Driver	\$10.25

**[Account #980-4204-5001 to Account #980-4205-5001]**

**Economic Development**

49. Discussion and possible action to accept the recommendation from the Webb County Housing Rehabilitation Scoring Committee to approve the following applicant to receive housing assistance under the Webb County Economic EDI-SP Housing Rehabilitation Program and authorize the Purchasing Agent to solicit bids for housing rehabilitation.

Jesus Sanchez      267 Nacogdoches, San Carlos II

Housing rehabilitation costs to be covered by grant funds, EDI-SP Contract #B-09-SP-TX-0481. This action will have no impact to the County General Fund. **[Account #504-6500-70373-3]**

50. Discussion and possible action to approve the filling of the following Slot at an amount not to exceed the budgeted amount for this position:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1383	Grant Writer	\$21.54

**Engineer**

51. Discussion and possible action to approve the following change order for the Espejo Molina ARRA Paving Project.

Change Order No.1 – Addition of material to backfill the shoulders throughout the limits of the project as a safety measure. The amount to fund this work on the project is \$5,255.60 (ARRA Funding). Final approval is contingent on TxDOT concurrence. **[Account # 735-8001-8801-14]**

52. Discussion and possible action to approve the following change order on the Del Mar ARRA Paving Project.

Change Order No.2 - Addition of curve signs, guardrail and safety end treatment and labor for the addition of materials for backfilling the shoulders as a safety measure. The amount to fund this work on the project is \$26,062.00 (ARRA Funding). Final approval is to be contingent on TxDOT concurrence.

### **Fred & Anita Bruni Community Center**

53. Discussion and possible action to approve the following line item transfer:

From:	001-6104-6401	Repair and Maintenance of Building	700
To:	001-6104-6403	Repair and Maintenance of Vehicles	700

### **Head Start**

54. Discussion and possible action to authorize payment of request for payment #529 in the amount of \$7,889.17 payable to VIMOSA (B.P. Newman Investment Co, Inc.) for taxes as stated on the Lease Agreement for the Sierra Vista Head Start Center. **[Account #903-4207-6012]**

### **Purchasing**

55. Discussion and possible action to accept the proposals received for RFP 2011-02 "Emergency Medical Services" and authorize county staff to begin negotiations with proposers and bring recommendations back to the court. **[Requested by Dr. Cecilia May Moreno, Webb County Purchasing Agent; Account #00143007437]**
56. Discussion and possible action to approve the purchase and installation of Twenty (20) digital security cameras of high resolution; Two (2) digital video recorders and other related equipment from Nova Star Communications for the District Attorney's office. **[Requested by Isidro Alaniz, Webb County District Attorney; Account #169-1100-6224 (Forfeiture Funds)]**

57. Discussion and possible action to accept the lowest bidder for Bid # 2011-02 that includes the rehabilitation of Commissioner's Court approved applicant's homes under the Webb County Self-Help Center Program.

Maria De Los Angeles Mata	234 Barrera Rd, Unit A San Carlos II
Mario Landa -	289 Welch Road, San Carlos II
Mauro Landa -	289 Welch Road, San Carlos II
Rafael Aguirre	230 Barrera Road , Unit 2, San Carlos II

The bid opening date was March 25, 2011. **[Requestd by Juan Vargas, Webb County Economic Development Director; Account #507-6500-7037-3]**

58. Discussion and possible action to accept the rankings for the Letter of Interest 2011-01 Architectural Services for the Renovations to the Webb County Justice of the Peace Pct 4 Building and to determine which architectural firms will be requested to provide proposals and to schedule interviews; and any other matters incident thereto. **[Requested by Cecilia May Moreno, Webb County Purchasing Agent; Account #638-1044-8801 (Certificates of Obligation 2010)]**
59. Discussion and possible action to reject RFP 2011-01 "Internet Service for Computer Lab(s) at the Judge Solomon Casseb, Jr. Webb County Youth Village" based on the best value to the County. **[Requested by Cecilia May Moreno, Webb County Purchasing Agent]**

#### **Closed Session/Executive Session**

60. Discussion and possible action to amend Article XI, Section D of the Collective Bargaining Agreement among Webb County, Webb County Sheriff Martin Cuellar, and the Webb County Deputy Sheriffs Association to give a half year of credit toward longevity pay for each full year in which an eligible employee worked part time in previous years. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]**
61. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 25<sup>th</sup> DAY OF March, 2011

By: \_\_\_\_\_  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 25<sup>th</sup> day of March, 2011 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 25<sup>th</sup> DAY OF March, 2011

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_  
Margie Ramirez-Ibarra, County Clerk