



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
April 11, 2011
9:00 a.m.

MARGIE RAMIREZ-IBARRA
COUNTY CLERK
FILED
2011 APR -9 AM 9:53
WEBB COUNTY, TEXAS

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for March 28, 2011
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Recognition by Teaching and Mentoring Communities (TMC) to Webb County Head Start recipients of the Texas School Ready Certification. **[Requested by Aliza Oliveros, Head Start Executive Director]**
8. Discussion and possible action to proclaim April 2011 as National County Government Month in Webb County, Texas, and encourage all Webb County officials, employees, schools and residents to participate in county government celebration activities. **[Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
9. Discussion and possible action to approve a Resolution opposing any proposed Educational Budget Cuts by the State of Texas; and any other matters incident thereto. **[Co-sponsored by Jaime A. Canales, Commissioner Pct. 4]**

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

10. Discussion and possible action to approve the plaque design and wording for the Quad-City Fire Station located on Hwy 359. This action will have no impact on the County's General Fund. **[Requested by Juan Vargas, Webb County Economic Development Director; Account #641-8001-8711 (Fire Station Fund)]**
11. Status report by County staff regarding renovation project at the Ernesto J. Salinas Community Center in Mirando City; and any other matters incident thereto.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

12. Discussion and possible action to appoint Mr. Fitzgerald Sanchez and Commissioner Precinct 3 or designee to the North Side International Park Joint-Use Committee; and any other matters incident thereto.
13. Discussion and possible action to donate \$5,000.00 to the South Texas Food Bank for the Fernando A. Salinas Community Center Kid's Café; and any other matters incident thereto. **[Account #604-0203-8801]**
14. Discussion and possible action to present an Award of Recognition to Dr. Alfredo Trevino for being selected as the United States Tennis Association Texas President for 2011-2012; and any other matters incident thereto.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

15. Discussion and possible action to approve a donation of \$200.00 to Bruni Elementary for an event being held during the "Week of the Young Child" on April 11- April 14, 2011. **[Account #605-020-48801]**
16. Sstatus report by the Road and Bridge Department regarding recent clean up efforts on Webb County property located near Colombia Bridge off Mines Road area.

Commissioners Court

17. Presentation by Rancho Viejo Waste Mangament LLC, regarding Pescadito Environmental Resource Center. **[Requested by Danny Valdez, Webb County Judge and Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
18. Discussion and possible action to accept the rankings of the Court from the list of Emergency Medical Services (EMS) proposals submitted for consideration which will provide EMS coverage for the unincorporated areas of the county; and to authorize the County Attorney's office and staff to enter into negotiations with the top ranked provider; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
19. Status report by the County Attorney's office regarding CAA documents and Attorney General opinion request as previously approved by Commissioners Court; with discussion and possible action; and any other matters incident thereto.

MEDIA BREAK

Honorable Anna L. Cavazos Ramirez, County Attorney

- 17. Discussion and possible action to enter into an Advanced Funding Agreement for Coordinated Border Infrastructure (CBI) Loop 20 Stimulus Initiative Project between the State of Texas acting through the Texas Department of Transportation and Webb County, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Fitzgerald G. Sanchez, Webb County Engineer]**
- 18. Discussion and possible action to request that each member of Commissioners Court appoint or reappoint one member of the Webb County Employee Grievance Committee in accordance with Section 14.04 of the Webb County Personnel Policies Manual. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
- 19. Discussion and possible action to enter into a contract and agreement between the Texas Department of Rural Affairs and Webb County Community Development Program Contract #710075 for a period of Two (2) years beginning February 1, 2011 through February 2, 2013. This grant is for the sanitary sewer installation and house-to-line connection project for the community of Mirando in Webb County, Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Juan Vargas, Webb County Economic Development Director]**

Honorable Margie Ibarra, County Clerk

- 20. Discussion and possible action to approve the transfer of employee with salary changes within the following Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2612	Deputy Clerk	\$12.45
To:	0642	Deputy Clerk	\$14.13

- 21. Discussion and possible action to approve an exception to the County wide wage and hiring freeze and to authorize the filling of the following Slot at the budgeted amount:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2612	Deputy Clerk	\$12.45

- 22.** Discussion and possible action to approve the correction on the Official Minutes of Commissioner's Court Meeting held on February 28, 2011 under item #69 to read as "October 1, 2009".

Honorable Isidro Alaniz, District Attorney

- 23.** Discussion and possible action to approve the filling of the following vacant Slot, effective April 11, 2011.

<u>Slot #</u>	<u>Title</u>	<u>Annual Salary</u>
233	Criminal Investigator	\$39,090.00

- 24.** Discussion and possible action to approve the following Reorganization within the District Attorney's Office:

	<u>Slot #</u>	<u>Title</u>	<u>Annual Salary</u>
From:	1755	Administrative Assistant	\$33,508.00
To:	233 (Vacant)	Criminal Investigator	\$39,090.00
From:	227	Administrative Assistant	\$27,000.00
To:	1755	Administrative Assistant	\$33,508.00
From:	236	Administrative Assistant	\$24,215.00
To:	227	Administrative Assistant	\$27,000.00
From:	1722	Administrative Assistant	\$23,289.00
To:	236	Administrative Assistant	\$24,215.00
From:	2328	Administrative Assistant	\$21,964.00
To:	1722	Administrative Assistant	\$23,289.00

- 25.** Discussion and possible action to approve the filling of the following vacant Slot, effective April 11, 2011.

<u>Slot #</u>	<u>Title</u>	<u>Annual Salary</u>
2328	Administrative Assistant	\$21,964.00

26. Discussion and possible action to approve the addition of a seized vehicle to the District Attorney's Office fleet inventory and provide the necessary insurance coverage.

Seized Vehicle Description

2007 Chevrolet 1500 Silverado Pickup
VIN: 3GCEK13M37G538881

Honorable Oscar Hale, 406th District Court Judge

27. Discussion and possible action to approve the following line item transfer:

From:	001-1004-6022	Professional Services	1,500
To:	001-1004-6010	Books and Subscriptions	1,500

Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

28. Discussion and possible action to approve the following line item transfers:

From:	001-1042-6205	Materials & Supplies	300
To:	001-1042-6004-2	Cell Phone Cost	300
From:	001-1042-6205	Materials & Supplies	577
To:	001-1042-5601	Administrative Travel	577

Honorable Martin Cuellar, Sheriff

29. Discussion and possible action to approve the acceptance of a grant from the Texas Border Sheriff's Coalition for law enforcement equipment, travel, and personnel for improved Texas border security in the amount of \$252,650.00 and designating the County Judge as the authorized official. This grant requires no match; and, therefore, this grant will have no impact on the general fund.
30. Discussion and possible action to accept a Local Border Security Program (LBSP) grant award from the Texas Border Sheriff's Coalition/Texas Department of Public Safety estimated in the amount of \$496,062.00; for overtime pay and associated fringe; and designating the Webb County Judge as the authorized official in all matters related to this grant. This grant has no cash match; and, therefore, is at no cost to the county.

31. Discussion and possible action to approve an exemption to the current County Wide hiring freeze to allow the Sheriff's Office to approve the filling of the following vacant Slot with title changes to support overall operations. This Slot is part of the current general order positions for FY2010-2011.

<u>Slot #</u>	<u>Title</u>	<u>Proposed Title Change</u>	<u>Hourly Rate</u>
2305	Correctional Officer	Maintenance I	\$12.83

32. Discussion and possible action to approve the following line item transfers:

From:	001-2061-5001	Payroll Cost	27,770
To:	001-2001-5001	Payroll Cost	10,423
	001-2001-5301	Fica County Share	797
	001-2001-5303	Retirement County Share	1,011
	001-2001-5305	Worker Compensation	547
	001-2001-5306	Unemployment Tax	172
	001-2060-5001	Payroll Cost	11,927
	001-2060-5301	Fica County Share	912
	001-2060-5303	Retirement County Share	1,157
	001-2060-5305	Worker Compensation	626
	001-2060-5306	Unemployment Tax	<u>198</u>
		Total	27,770

Community Action Agency

33. Discussion and possible action to develop and submit a Community Service Block Grant (CSBG) Amendment #3 to request a time extension (until September 30, 2011) to the 2010 CSBG Contract #61100000882. This action will not impact the County General Fund.

Economic Development

34. Discussion and possible action to rescind Commissioner's Court action of February 28, 2011 granting an easement and right-of-way for electrical connection of the Quad-City Fire Station and in the alternative, approve alternate connection through the TxDOT Right-of-Way and authorize the payment of \$3,855.72 (Three Thousand Eight Hundred Fifty-Five Dollars and Seventy-Two Cents) to American Electric Power for the electrical connection for the Quad-City Fire Station located off HWY 359 and authorize the County Judge to sign all relevant documentation. This action will have no impact on the County's General Fund. **[Requested by Juan Vargas, Webb County Economic Development Director; Account 641-8001-8711/640-8001-8711 (Fire Station) Fund]**

Facilities

35. Discussion and possible action to increase the funding to the Webb County Title Building remodeling project from One Hundred Fifty Thousand Dollars (\$150,000.00) to Two Hundred Seventy Thousand Dollars (\$270,000.00) due to department requests for the following items:

1. Paint, plaster, molding, counters, book shelves, window blinds, parking lot concrete work: Cost estimate - \$20,000.00
2. Rear parking lot wrought iron fence: \$20,000.00
3. Security cameras for every office: \$36,000.00
4. Annunciator panic button for every office and 8 electronic door locks: \$36,000.00
5. Audio/video for conference room: \$8,000.00

\$ 150,000.00	present funding
20,000.00	
20,000.00	
36,000.00	
36,000.00	
<u>8,000.00</u>	
\$120,000.00	requested funding

Fire Suppression & EMS Services

36. Status report by the Webb County Fire/EMS Coordinator regarding the Fire Suppression and Emergency Medical Services rendered for the month of March, 2011 for the unincorporated areas of Webb County; with discussion and possible action to approve payment for services rendered by Laredo MedX in the amount of \$49,872.00; and any other matters incident thereto.

37. Discussion and possible action to approve the following line item transfers to cover projected deficits in operational line items:

From:	001-2203-6201	Utilities	10,000
To:	001-2203-6204	Fuel & Lube	10,000
From:	001-2203-5001	Payroll	40,000
To:	001-2203-6721	Stipends	40,000

38. Discussion and possible action to allocate funding and approve the purchase of the following gear and equipment for the Webb County Fire Department:

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>
Bunker Gear	Personal Protection Equipment	20	\$1,620.00	\$32,400.00
Hoses	50- ft.- 2 1/2 in hose	36	\$ 151.25	\$ 5,445.00
Washer-Extractor				
Dryer & Installation	Washer/Dryer for PPE	1	\$16,654.84	\$16,654.84
Storage Container	8x8x40	1	\$ 3,175.00	\$ 3,175.00
	Total			\$57,674.84

[Capital Outlay Account Series 2010, Payroll Savings]

39. Discussion and possible action to schedule a County workshop during the week of May 16-20, 2011 with Rodney M. Kelley, Emergency Services District Coordinator with the Texas Department of Rural Affairs; and any other matters incident thereto.

40. Status report by County Attorney's office regarding the filing of the 501(c)(3) non-profit documentation with the State of Texas on behalf of the County Fire Department, with discussion and possible action to designate representatives to the organization's board of directors; and any other matters incident thereto.

41. Discussion and possible action to accept a donation to Webb County in the amount of \$500.00 from the Dolph Briscoe Ranch; and any other matters incident thereto.

Indigent Defense Services

42. Discussion and possible action to approve the filling of the following existing vacant full time position to support the overall operations of the department. Slot funding is part of the Equalization Discretionary Grant subject to the availability of funds.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2473	Clerk	\$13.00

[Account #022-1205-2473]

La Presa Community Center

43. Discussion and possible action to approve the following line item transfer:

From:	001-6115-6205	Materials & Supplies	200
	001-6115-6401	Repairs & Maintenance Bldg.	387
	001-6115-6402	Repairs & Maintenance Equip.	434
To:	001-6115-6204	Fuel & Lubricants	1,021

Larga Vista Community Center

44. Discussion and possible action to approve the following line item transfers:

From:	001-6103-5601	Administrative Travel	500
To:	001-6103-6204	Fuel & Lubricants	500
From:	001-6103-5601	Administrative Travel	450
To:	001-6103-6219-2	Goods for Public Events	450

Medical Examiner

45. Discussion and possible action to approve the filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2615	Investigator/Autopsy Tech	\$13.50

Public Defender

46. Discussion and possible action to approve a Webb County Resolution for the 2012 Discretionary Grant Automatic Application for the Webb County Public Defender's Juvenile Defense Unit.

Purchasing

47. Discussion and possible action to ratify the repairs on cell doors for the Sheriff's Department from Southern Folger Detention in the amount of \$5,111.00. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-2060-6402 (General Fund, Repairs and Maintenance of Equipment)]**

48. Discussion and possible action to authorize payment in the amount of \$17,395.00 payable to Empire Materials and Recycling for the disposal of 17,380 lbs. of illegal narcotics. **[Requested by Martin Cuellar, Webb County Sheriff; Accounts #170-2001-6730 (\$10,221.00) and #001-2001-6730 (\$7,174.00)]**

49. Discussion and possible action to approve the following line item transfer:

From:	001-0600-6004-2	Cell Phone Cost	500
To:	001-0600-6022	Professional Services	500

[Requested by Cecilia May Moreno, Webb County Purchasing Agent]

50. Discussion and possible action to approve modified Job descriptions and Title changes of the following Slots in the General Order to read as approved by Civil Service Commission.

Modified Job Descriptions

Assistant Purchasing Agent I, Assistant Purchasing Agent II, Administrative Assistant Purchase Order /General Request for Payment Coordinator II, Fixed Assets Manger Data Entry/Receptionist, Procurement Assistant I, Central Store /Buyer/Trainer Advertisement /Annual Contracts/Buyer, Central Store/Payroll Manager/Buyer Purchase Order /General Request for Payment Coordinator I and Billing Analyst.

Title Changes

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	0112	Purchase Order/General Request for Payment Auditor	\$14.76
To:		Purchase Order/General Request for Payment Coordinator II	
From:	0113	Fixed Asset Manager/Assistant Purchasing Agent III	\$14.50
To:		Fixed Asset Manger	
From:	0880	Central Store/Shipping Clerk	\$11.73
To:		Central Store /Buyer/Trainer	
From:	2068	Advertisement /Payroll Manager	\$15.84
To:		Advertisement/ Annual Contracts/Buyer	
From:	2069	Central Store Manger	\$20.11
To:		Central Store/Payroll Manger/Buyer	
From:	2130	Contract Auditor	\$17.24
To:		Purchase Order /General Request for Payment Coordinator I	

[Requested by Cecilia May Moreno, Webb County Purchasing Agent]

51. Discussion and possible action to purchase Security Cameras and Access Control equipment/installation for the Webb County Title Building remodeling project pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program TXMAS -5-84070 Contract, Texas Local Government Code, from Simplex Grinnell in the amount of \$71,130.35. **[Requested by Raul Elizondo, Webb County Facility Director; Account #731-8001-8601 (Construction in Progress account - Purchasing Land and Building Series 08)]**

52. Discussion and possible action to purchase Ten (10) computers, software and printers for the Indigent Health Care Department, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, DIR Contract SDD-890-TX from Dell and DIR-SDD-1464 from Southern Computer Warehouse in the total amount of \$17,193.40. **[Requested by Frank Salinas, Web County Indigent Health Care Director; Account #696-8007-8801 (Capital Outlay)]**

53. Discussion and possible action to accept the lowest bidder for Bid 2011-04 "Tifway Bermuda Grass" for the Casa Blanca Golf Course to the lowest bid. **[Requested by Cecilia May Moreno, Webb County Purchasing Agent; Account #631-6001-8601 (Casa Blanca Golf Course)]**

54. Discussion and possible action to extend Bid 2010-60 "Annual Contract for Food Commodities" until September 30, 2011. **[Requested by Cecilia May Moreno, Webb County Purchasing Agent]**

55. Discussion and possible action to authorize the purchasing agent to solicit bids for the Webb County Jail Roof project; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Account #628-2060-8103 (Certificate of Obligations)]**

Road and Bridge

56. Discussion and possible action to approve the transfer of employee to the following Slot with salary changes and approve the filling of the resultant vacant Slot:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2317	Mechanic	\$11.80
To:	2065	Mechanic	\$13.00
To Fill:	2317	Mechanic	\$11.80

57. Discussion and possible action to approve the transfer of employees to the following Slots with salary and title changes and approve the filling of the resultant vacant Slot:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	689	Dump Truck Driver	\$12.83
To:	1745	Dump Truck Driver	\$13.40
From:	1995	Refuse Truck Driver	\$12.71
To:	689	Dump Truck Driver	\$12.83

58. Discussion and possible action to approve the filling of the following vacant Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1995	Refuse Truck Driver	\$12.71

59. Discussion and possible action to approve the transfer of employee to the following Slot with salary changes and approve the filling of the resultant vacant Slot:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2401	Equipment Operator	\$11.29
To:	1898	Equipment Operator	\$11.79
To Fill:	2401	Equipment Operator	\$11.29

Self Help Center

60. Discussion and possible action to authorize Economic Development Department to create and fill position (Outreach Clerk/Full-Time Temporary) under the Self-Help Center at the rate of \$9.00 an hour. This Slot will be paid from the Texas Department of Housing and Community Affairs - Office of Colonia Initiatives TCDP #728023 and will not impact the general fund.

61. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

♿ DISABILITY ACCESS STATEMENT ♿

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8th DAY OF April, 2011

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8th day of April, 2011 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 8th DAY OF APRIL, 2011

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Kristina Garza
Margie Ramirez Ibarra, County Clerk
Kristina Garza, Deputy Clerk