

**Official Minutes for Webb County
Commissioners Court Meeting**

**Monday, June 13, 2011 at 9:00 AM
(Approved June 27, 2011)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 10th day of June 2011. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Judge Valdez motioned to excuse Cmr. Tijerina. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Approval of Minutes for May 23, 2011 and May 31, 2011

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

County Auditor, Leo Flores presented his Monthly report for May.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.5. Communications

Judge Valdez began by offering his heartfelt condolences to Mr. Gabriel Lopez, Carmelo Gonzalez, Roberto Ramirez for the passing of their family members. He congratulated Cmr. Canales for a very successful bowling tournament. Judge Valdez congratulated Mr. Francisco "Pancho" Ochoa for being named 2011 Business Person of the Year by the Laredo Chamber of Commerce. He congratulated Cmr. Garza for being named the new President of the South Texas County Judges and Commissioners Association. Judge Valdez called Ms. Rosie Gregory to the podium.

Ms. Rosie Gregory mentioned that a very successful Trail Ride and Car Show was held in hopes to raise \$10,000 for a bust in honor of Special ICE Agent Jaime Zapata. Ms. Gregory continued by extending an invitation for a Bowling Tournament to be held Tuesday, June 28, 2011 at 5:30 p.m. at the Jet Bowl North.

Cmr. Canales welcomed all the veterans who were present. He thanked all those individuals who sponsored and participated in the Bowling Tournament for At-Risk Youth and Indigent Families. Cmr. Canales sent out his heartfelt condolences to the family of Gabriel Lopez. He congratulated Cmr. Garza for being named 2011-2012 President of the South Texas County Judges and Commissioners Association. Cmr. Canales congratulated the City of Laredo on the ground breaking ceremony for the new City of Laredo City Baseball Stadium. He congratulated the teens who participated in the Jaime Canales Soccer Tournament held at the Father McNaboe Park in hopes to inspire outdoor activities for the summer.

Cmr. Sciaraffa sent out his heartfelt condolences to the family of Gabriel Lopez. He welcomed all the veterans who were present. Cmr. Sciaraffa congratulated Cmr. Garza for being named 2011-2012 President of the South Texas County Judges and Commissioners Association.

Cmr. Garza thanked the court for all the support that they have given him. He expressed how honored he was to have been nominated and named the new President of the South Texas County Judges and Commissioners Association. Cmr. Garza welcomed all the veterans who were present. He sent out his heartfelt condolences to the family of Gabriel Lopez. Cmr. Garza sent out his heartfelt condolences to the Arguindegui family for the passing of Rose Barrera Arguindegui. He congratulated the Alexander High School Baseball Team for reaching the Regional Finals and being one of the top eight teams in Texas. Cmr. Garza congratulated Mr. Francisco "Pancho" Ochoa for being named 2011 Business Person of the Year by the Laredo Chamber of Commerce.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Juanita Puente

Ms. Puente spoke in support of item #10 and against item #38.

Hector Gomez

Mr. Gomez spoke in support of item #39.

Clemente Salinas
Mr. Salinas spoke in support of item #39.

Juan Castaneda
Mr. Castaneda spoke in support of item #39.

Valentin Jorge Cuellar
Mr. Cuellar spoke in support of item #39.

Richard Rossel
Mr. Rossel spoke in support of item #39.

Barry Veneer
Mr. Veneer spoke in support of item #39.

Adolfo Gonzalez
Mr. Gonzalez spoke in support of item #39.

Judge Valdez motioned to bring up item #39. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Auditor

Item No.39. Discussion and possible action to clarify whether the \$75,000 budgeted for Veterans Assistance in the Veteran's Service Office should be used as the Veterans Coalition budget indicates or whether it should be used for veterans assistance only as the County budget indicates; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Garza motioned to accept County Auditor, Leo Flores' recommendation and have the budget for the Veteran's Assistance in the Veteran's Service Office remain the same for the rest of the Fiscal Year and work with the Veteran's Coalition for the next Fiscal Year. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Judge Valdez motioned to bring up item #13. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.14. Presentation by Mr. Gabriel Lopez, President of the South Texas Iraq and Afghanistan Veteran's Association, regarding upcoming blood drive to benefit troops in Iraq and Afghanistan.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Mr. Gabriel Lopes, President of the South Texas Iraq and Afghanistan Veteran's Association
Mr. Mike Montemayor, Public Relations for the South Texas Iraq and Afghanistan Veteran's Association

A presentation was given by Mr. Gabriel Lopez regarding the upcoming blood drive to benefit troops in Iraq and Afghanistan.

Honorable Danny Valdez, Webb County Judge

Item No.7. Presentation from Mr. Devin Castleton of AMERESCO, Inc., regarding potential energy savings proposal for Webb County; with discussion and possible action to approve an energy efficient solutions assessment of county equipment at no cost to the county; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Mr. Devin Castleton of AMERESCO, Inc., gave a presentation regarding potential energy savings proposal for Webb County.

Judge Valdez motioned to approve an energy efficient solutions assessment of county equipment at no cost to the county and open it to other companies other than AMERESCO, Inc. to participate in the audit and obtain a variety of opinions. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.8. Discussion and possible action to authorize the purchasing agent to solicit Request for Proposals for the the lease of the former Juvenile Detention Center building located at the intersection of Juarez and Chicago; and any other matters incident thereto. [Co-Sponsored by Jaime A. Canales, Commissioner Pct. 4]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to authorize the purchasing agent to solicit Request for Proposals for the lease of the former Juvenile Detention Center building located at the intersection of Juarez and Chicago. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Garza out of the courtroom.

Judge Valdez motioned to defer item #9. Cmr. Sciaraffa seconded the motion.

Judge Valdez withdrew his motion.

Item No.9. Status report by the County Attorney's office regarding proposed offer to purchase property in the downtown area, specifically; Block 213 WD, Laredo, Texas, owned by Kansas City Southern Railway Company; with discussion and possible action to approve a counter offer, if necessary; and any other matters incident thereto.

[Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Estate Deliberation)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to table item #9. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Garza out of the courtroom.

Item No.10. Status report from Administrative Services on the overall progress of the Webb County civil service system with discussion and possible action to initiate a process to request changes to the civil service rules, policies and procedures in an effort to improve the system; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to initiate a process through a workshop to request changes to the civil service rules, policies and procedures in an effort to improve the system. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.11. Status report by the County Attorney's office regarding court's authorization to take all legal steps necessary, including the filing of lawsuits to recover reimbursement amounts that were unlawfully obtained by county and non-county employees who participated in the county Weatherization Assistance Program, with discussion and possible action; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

County Attorney, Anna Laura Cavazos Ramirez presented a status report regarding court's authorization to take all legal steps necessary, including the filing of lawsuits to recover reimbursement amounts that were unlawfully obtained by county and non-county employees who participated in the county Weatherization Assistance Program.

Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

Item No.12. Discussion and possible action to appoint Mr. Jerry Villegas to the Webb County Community Action Agency Advisory Board as Precinct One representative, effective immediately. He will replace Mrs. Oralia Reyes, who submitted her resignation due to personal matters.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

Item No.13. Discussion and possible action to appoint Mrs. Patricia Davila to the Webb County Community Action Agency Advisory Board as Precinct Two representative, effective immediately. She will replace Mr. Pedro Lara, who submitted his resignation due to personal matters.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

Item No.15. Discussion and possible action to accept a donation of services from Mr. Joe Finley with the Callaghan Ranch to reconstruct certain sections of Callaghan Road as per County required specifications. Callaghan Ranch will donate materials and labor with the supervision of the Webb County Road and Bridge Department.

Discussion on file at the Webb County Clerk’s Office June 13, 2011 Commissioner’s Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Commissioners Court

Item No.16. Discussion and possible action to authorize the Purchasing Agent to procure the services to clear and grub a county property North of the City of Rio Bravo City Limits and approximately 90 feet by 8000 feet to prevent a brush fire hazard of the residents in the area of Rio Bravo; and any other matters incident thereto.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

(Media Break 11:41 – 12:04 p.m.)

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.17. Discussion and possible action to enter into a Memorandum of Understanding with the United Independent School District concerning the coordination and collaboration of preschool educational services to children enrolled in the Head Start Program, this agreement becomes effective on the date of United ISD Board Approval, and will remain in effect through June 30, 2012. This Agreement shall

remain in effect for a period of one scholastic calendar year (2011-2012) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4200-5001]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Judge Valdez motioned to bring up item #33. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Martin Cuellar, Sheriff

Item No.33. Discussion and possible action to approve an extension to the Agreement between Webb County, Texas, and Corrections Corporation of America concerning the housing of federal inmates, to authorize the County Judge to execute said agreement; and to act on any other matters incident thereto. The extension will continue the terms of the current contract, which expires on June 30, 2011.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve the extension to the Agreement between Webb County, Texas, and Corrections Corporation of America concerning the housing of federal inmates and to continue the terms of the contract for 2 years at \$1.50 per inmate. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.18. Discussion and possible action to enter into an Agreement of a rental unit between Townlake Hillside Self Storage, LLC and Webb County Community Action Agency for a 10 x 15 storage building (Storage # TD23) to house Meals on Wheels and Elderly Nutrition Program personal property for a monthly fee of ONE HUNDRED DOLLARS (\$100.00) per month to be paid on the First (1st) day of each month hereinafter and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Juan Vargas, Webb County CAA and Economic Development Director; Account #952-4216-6012]

Item No.19. Discussion and possible action to enter into a Premium Plus Maintenance Agreement between Toshiba Business Solutions of Texas and Webb County Clerk's Office for Two (2) Digital Copiers Model #ES-655SE and ES-855SE for a period of Thirty Nine (39) months beginning June 13, 2011 through September 12, 2014 in the amount of NINETY DOLLARS (\$90.00) per quarter and a total amount of NINE HUNDRED DOLLARS (\$900.00) over the term of the Agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Margie Ramirez-Ibarra, Webb County Clerk; Account #600-9101-9811]

- Item No.20.** Discussion and possible action to enter into a Premium Plus Maintenance Agreement with Toshiba Business Solutions and Webb County Clerk's Office on a KIP Digital Wide Format Copier KIP 700CPCS for a period of Thirty Nine (39) months beginning June 13, 2011 through September 12, 2014 for a charge of \$0.0425 per sq. ft. and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Margie Ramirez-Ibarra, Webb County Clerk; Account #600-9101-9811]
- Item No.21.** Discussion and possible action to enter into a FMV Lease Agreement with Toshiba Financial Services and Webb County Clerk's Office for Two (2) Digital Copiers and One (1) KIP Digital Wide Format Copier for a period of Thirty Nine (39) months beginning June 13, 2011 through September 12, 2014 in the amount of ONE THOUSAND SIXTY-FOUR DOLLARS AND NINETY NINE CENTS (\$1,064.99) per month and a total amount of FORTY ONE THOUSAND FIVE HUNDRED THIRTY-FOUR DOLLARS AND SIXTY ONE CENTS (\$41,534.61) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Margie Ramirez-Ibarra, Webb County Clerk; Account #600-9101-9811]
- Item No.22.** Discussion and possible action to approve Webb County Tax Assessor Collector to enter into a contract with First Data Merchant Processing to process Tax Office transactions by credit card and/or electronic check conversion and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Patricia Barrera, Webb County Tax Assessor Collector]
- Item No.23.** Discussion and possible action to approve a charge of 3% convenience fee per transaction that would be passed on to the consumer charged by the credit card vendor for services used by First Data Merchant and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Patricia Barrera, Webb County Tax Assessor Collector]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Comr. Garza motioned to approve items #18, #19, #20, #21, #22, and #23 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

- Item No.24.** Discussion and possible action to approve the contract between Webb County and Alamo Roofing & Metal Co., Inc. for the renewal and replacement of the Webb County Jail roof as well as the removal of the Chillers in the amount of FOUR HUNDRED AND EIGHTEEN THOUSAND AND NINETY-FIVE DOLLARS AND SIX CENTS (\$418,095.06) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Martin Cuellar, Webb County Sheriff; Account #628-2060-8103 (Bond Series 2010)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.25. Discussion and possible action for Commissioners Court to approve Two (2) Third Party Applications turned in on May 23, 2011 when deadline for submitting application was May 20, 2011. Due to a typographical error published in the Laredo Morning Times newspaper which stated that applications were due on Monday May 23, 2011 before 5:00 p.m., applicants (Mercy Ministries and Lulac Council #12) submitted applications one business day late (May 23, 2011) to County Attorney's Office.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.26. Discussion and possible action to allow American Legion Post 59 to use a small area of land owned by Webb County and adjacent to Webb County museum property on Zaragoza Street to allow temporary placement of large trash receptacle for a period of approximately one (1) week to facilitate clean up of American Legion property.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.27. Discussion and possible action to adopt El Aguila Rural Transportation Drug and Alcohol Free Workplace Policy as required by the Texas Department of Transportation; and any other matters related thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

Item No.28. Discussion and possible action to approve the following line item transfer:

From: 001-1040-6022	Professional Services	\$188
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To: 001-1040-5005 Part Time \$188

Honorable Ricardo Rodriguez, Constable Pct. 2

Item No.29. Discussion and possible action to approve the following line item transfer:

From:	001-2503-6205	Materials & Supplies	\$3,500
To:	001-2503-6202	Uniforms	\$3,500

Cmr. Canales motioned to approve items #28 and #29 as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Martin Cuellar, Sheriff

Item No.30. Discussion and possible action to approve the submission of a FY 2011 State Criminal Alien Assistance Program (SCAAP) grant application to the Department of Justice (DOJ) Bureau of Justice Assistance (BJA) for the reimbursement of the incarceration of foreign aliens at the Webb County jail on state felony charges, and designating the County Judge as the authorized official. This grant requires no match and is, in fact, a reimbursement grant.

Item No.31. Discussion and possible action to approve the submission of a FY 2011 Operation Stonegarden (OPSG) grant application in conjunction with the City of Laredo Police Department to the Department of Homeland Security for overtime and law enforcement equipment and designating the County Judge as the authorized official in all matters relating to this grant. This grant does not require any type of match. Consequently, this grant will have no impact on the general fund.

Item No.32. Discussion and possible action to approve the submission of a Bulletproof Vest Partnership (BVP) grant application to the Department of Justice in the amount estimated at \$48,020.00 (\$24,010.00 grant funded and \$24,010.00 cash match) for the purchase of bulletproof vests. This grant requires a 50% cash match, which will be paid through the Webb County Sheriff's Office forfeiture funds. Consequently, this grant will have no impact on the general fund.

Cmr. Sciaraffa motioned to approve items #30, #31, and #32 as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.34. Discussion and possible action to approve the following line item transfers:

From:	316-2100-6224	Minor Tools and Apparatus	\$19,940
To:	316-2100-5005	Part Time	\$16,048

316-2100-5301	Fica County Share	\$ 1,228
316-2100-5303	Retirement County Share	\$ 1,557
316-2100-5305	Worker Compensation	\$ 843
316-2100-5306	Unemployment Tax	<u>\$ 264</u>
		\$19,940

Item No.35. Discussion and possible action to approve the following line item transfers:

From:	001-2001-6014	Equip. Rental	\$ 1,100
	001-2001-6402	Equip. Maintenance	\$ 4,000
	001-2001-6740	Forensic Exam	\$ 1,000
	001-2060-5601	Administrative Travel	\$ 3,930
	001-2060-6010	Books & Subscription	\$ 4,000
	001-2060-6011	Training & Education	\$ 2,500
	001-2060-6014	Equip. Rental	\$ 1,500
	001-2060-6402	Equip. Maintenance	\$ 4,000
	001-2060-6201-2	Water	\$ 2,000
	001-2060-6201-3	Gas	\$ 3,500
	001-2062-6208	Groceries	\$ 5,000
	001-2062-6209	Medicines	\$35,000
	001-2062-6502	Janitor Supply	\$ 5,000
	001-2600-5003	Overtime	\$ 8,000
	001-2600-6014	Equip Rental	\$ 500
	001-2600-6205	Materials & Supplies	<u>\$ 2,000</u>
			\$83,030
To:	001-2001-5003	Overtime/Holiday pay	\$12,000
	001-2060-5003	Overtime/Holiday pay	\$51,000
	001-2060-5006	Educational Incentive	\$14,178
	001-2060-5011	Sick Leave Buy back	\$ 2,047
	001-2060-6205	Materials & Supplies	\$ 162
	001-2001-6710	Stray Animal Account	<u>\$ 3,643</u>
			\$83,030

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #34 and #35 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.36. Discussion and possible action to approve an exemption to the current County Wide hiring freeze and approve the filling of the following vacant Slot to support overall operations. This Slot is part of the current general order position for FY2010-2011.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
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410

Captain

\$26.81

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Administrative Services

Item No.37. Discussion and possible action to approve the dates of July 6th and July 7th or other dates agreed upon by the Court to conduct the annual Department Head Evaluations; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to approve the dates of July 6th and July 7th at 9:00 a.m. to conduct the annual Department Head Evaluations. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.38. Discussion and possible action to approve payment for services rendered by Attorney Kyle Watson to the Civil Service Commission in the recent hearing involving the personal grievance of Yvonne Gribble, San Juana Lira and Andrea Morales vs. the Webb County Commissioners Court. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Auditor

Item No.40. Discussion and possible action to post the following payments (\$75,221.07) to the General Fund Department known as Grant Matching Expenditures. The payments are currently identified as "receivables" from TDHCA. However, because TDHCA is likely not going to reimburse the County, the payments will have to be expensed to the General Fund:

\$57,036.78 currently a receivable from the DOE ARRA Weatherization Grant (Fund 917) will be expensed to 001-0112-7200-03.

\$13,471.52 currently a receivable from the Low Income Home Energy Assistance Grant (Fund 912) will be expensed to 001-0112-7200-03.

\$4,712.77 currently a receivable from the DOE Weatherization Assistance Grant (Fund 912-4206) will be expensed to 001-0112-7200-03.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.41. Discussion and possible action to approve the following line item transfer:

From:	001-0114-6032	Property Casualty Premium	\$50,000
	001-0114-9201	Claims Paid	\$25,225
To:	001-0112-7200-03	Weatherization	\$75,225

Casa Blanca Golf Course

Item No.42. Discussion and possible action to purchase tractor and machinery replacement parts for John Deere equipment currently used during sod grown in period from Austin Turf and Tractor not to exceed the amount of \$5,500.00. [Account #631-6001-8601]

Item No.43. Discussion and possible action to approve the following line item transfers:

From:	800-6011-6412-MBARN	Repair & Maintenance	\$300
	800-6015-6211	Linen Service	\$600
To:	800-6011-6502	Janitorial Supplies	\$300
	00-6015-6502	Janitorial Supplies	\$600

Cmr. Sciaraffa motioned to approve items #41, #42, and #43 as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Community Action Agency

Item No.44. Discussion and possible action to approve conducting Category "B" Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Thursday, June 23, 2011, for a Representative and Alternate for Area IX - Rio Bravo in the Rio Bravo Community Center, 1600 Orquidia from 10:00 a.m. to 12:00 Noon.

- Item No.45.** Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Tuesday, June 21, 2011, for a Representative and Alternate for Area VII - Santo Nino in the Santo Nino Community Center, 5401 Cisneros from 10:00 a.m. to 12:00 Noon.
- Item No.46.** Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Thursday, June 16, 2011 for a Representative and Alternate for Area I - Lilia B. Perez, 4420 Santa Maria Road from 10:00 a.m. to 12:00 noon.
- Item No.47.** Discussion and possible action to accept \$10,400.00 from CPL Retail Energy. The Webb County Community Action Agency will utilize these funds to assist qualified CPL Retail Energy LLC clients. [Account #907-4202-7004]

Discussion on file at the Webb County Clerk’s Office June 13, 2011 Commissioner’s Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #44, #45, #46, and #47 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Economic Development

- Item No.48.** Discussion and possible action to authorize the Purchasing Agent to solicit “Annual Contract” bids for house to line connection plumbing services for TCDP contract #729145 (Colonia Penitas West and Colonia Pueblo Nuevo House-to-Line Connection Project) and to authorize a Thirty (30) day extension to present contract if needed; and designate the County Judge as the County’s Chief Executive Officer to sign all relevant documents. This action will not impact the County’s General Fund.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

- Item No.49.** Discussion and possible action to create, advertise and fill Community Action Agency - Quality Assurance Officer Slot at \$18.00 per hour to be paid from the CSBG Program grant funds. The Quality Assurance officer position is recommended to provide checks and balances oversight of Program Supervisor, Program Coordinator and CAA Caseworkers to assure proper stewardship of grant funds.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.50. Discussion and possible action to approve the acceptance of a Staffing for Adequate Fire and Emergency Response (SAFER) Grant from U. S. Department of Homeland Security in the amount of \$256,580 for period of performance from July 14, 2011 thru July 13, 2015, to be administered by the Economic Development Department and to approve the creation and filling the position of SAFER Grant Coordinator, effective July 15, 2011 at \$30,000 plus fringe, to be paid for by the SAFER grant.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 with Cmr. Garza out of the courtroom.

El Cenizo Community Center

Item No.51. Discussion and possible action to approve the following line item transfer:

From: 001-6101-6502	Janitorial	\$500
To: 001-6101-6205	Fuel & Lube	\$500

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Garza out of the courtroom.

Engineer

Item No.52. Discussion and possible action to accept and close out the Del Mar ARRA Paving Project with Price Construction Ltd. and requesting final acceptance by TxDOT. Final Records Review of the project is contingent on TxDOT concurrence of project acceptance (ARRA Funding). [Account #735-8001-8801-14]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Garza out of the courtroom.

Item No.53. Discussion and possible action to approve release of \$1,435.00 Retainage to Gilpin Engineering Company for the completed design portion of their contract for BCAP Tanquecitos I and II. [Account #707-2311]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.54. Discussion and possible action to authorize the purchasing agent to solicit the invitation for bids 2011-08 for the TxDOT Border Colonia Access Program Rancho Penitas West Project #5BCF5031 C2400048 (2nd call) and (3rd call) 8BCF5052, 3c2400048 contingent upon TxDOT approval, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #706-8001-8801-14 (BCAP Funds)]

Item No.55. Discussion and possible action to authorize the purchasing agent to solicit the invitation for bids 2011-09 for the TxDOT Border Colonia Access Program Tanquecitos I and II Project #5BCF5029 2c2400054 contingent upon TxDOT approval, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #707-8001-8801-14 (BCAP Funds)]

Item No.56. Discussion and possible action to authorize the purchasing agent to solicit the invitation for bids 2011-10 for the TxDOT Border Colonia Access Program Ranchitos 359 East Project #5BCF5034 C2400039 contingent upon TxDOT approval, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #703-8001-8801-14 (BCAP Funds)]

Item No.57. Discussion and possible action to approve the Request for Payment #77 in the amount of \$8,712.00 for a truck load of liquid alum (chemical) used at the water treatment plant. [Requested by John Amaya, Webb County Water Utilities Director; Account #801-3001-6214 (Chemicals)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #54, #55, #56, and #57 as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.58. Discussion and possible action to approve a reduction of \$10,000.00, of the contingency amount item in the approved Zertuche Construction contract for the Fernando A. Salinas Community Center (formerly Buenos Aires Community Center), to fund the project's quality control material testing by Terracon Consulting.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.59. Discussion and possible action to approve the Water & Wastewater Rate Study Workshop in a Commissioners Court Special Meeting on June 29 or June 30 at 10 a.m. and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Canales motioned to approve the Water & Wastewater Rate Study Workshop in a Commissioners Court Special Meeting for July 7, 2011. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.60. Discussion and possible action to approve the following line item transfers:

From:	801-3001-6703	Landfill Fees	\$ 100
	801-3001-6201	Utilities	\$ 10,800
	801-3001-6402	Repair & Maint. Equipment	\$ 25,000
	801-3001-6011	Training & Education	\$ 1,000
	801-3001-6022	Professional Services	\$ 200
	801-3002-6001	Office Supplies	\$ 100
	801-3004-6014	Equipment Rental	\$ 300
	801-3004-6407	Repair & Maint. Waterlines	\$ 500
	801-3004-6201	Utilities	\$ 8,000
			\$ 46,000
To:	801-3002-5304	Health Life Insurance	\$ 1,700
	801-3002-6201	Utilities	\$ 18,000
	801-3001-6224	Minor Tools & Apparatus	\$ 1,300
	801-3001-6214	Chemicals	\$ 17,000
	801-3001-6022	Professional Services	\$ 8,000
			\$ 46,000

[Requested by John Amaya, Webb County Water Utilities Director]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Fernando A. Salinas Community Center

Item No.61. Discussion and possible action to accept a donation of \$300.00 from Taco Palenque for the Kids' Summer Program at the Fernando A. Salinas Community Center.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Judge Valdez motioned to defer item #62 to the end. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.63. Discussion and possible action to approve the following line item transfer:

From: 001-2203-6022	Professional Services	\$3000
To: 001-2203-6204	Fuel & Lube	\$3000

Indigent Defense Services

Item No.64. Discussion and possible action to approve the following line item transfer:

From: 001-1205-6017	Printing & Supplies	\$350
To: 001-1205-6402	Repairs & Maintenance Equipment	\$350

Cmr. Sciaraffa motioned to approve items #63 and #64 as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Planning

Item No.65. Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities” pursuant to 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following properties:

- a) Lot 14, Block 3, San Carlos Subdivision, Phase II. Approval is limited to one dwelling only (limited to a total of two dwellings unless replatted)
- b) An unplatted 0.50 acre tract of land, more or less, known as Tract B-1E, Tanquecitos II, as further described in Vol. 1922, Pgs. 4-6, Webb County Deed Records. Approval is limited to one dwelling only (limited to a total of one dwelling unless replatted).

Staff recommends the Court’s approval contingent upon receipt of the Premise Report from the City of Laredo Health Department evidencing the decommissioning of existing septic systems.

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Purchasing

Item No.66. Discussion and possible action to approve the purchase of Four (4) Creative Curriculum Systems for Preschool Bilingual Education for the Head Start Department from Teaching Strategies in the amount of \$10,459.64. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #905-4208-6069 (ARRA Expansion Program Funds)]

Item No.67. Discussion and possible action to dispose of salvage and surplus property equipment that has been replaced and/or where the items no longer have value for the purpose of which they were originally intended, as per Section 263.151, Subchapter D (1), Disposition of Salvage Surplus Property, Texas Local Government Code. Items include Air Conditioners, Refrigerators, Classroom Furniture, Computers, Fax Machines, Copiers and Bus and Van radios. [Requested by Aliza Oliveros, Webb County Head Start Director]

Cmr. Sciaraffa motioned to approve items #66 and #67 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.68. Discussion and possible action to approve the purchase of Thirteen (13) Multimedia Communication Cards and Thirteen (13) Monitors for the Purchasing Department from Dell and Gov Connection, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contract DIR-SDD-890-TX, Texas Local Government Code, in an amount of \$3,048.88 [Requested by Cecilia May Moreno, Webb County Purchasing Agent; Account #696-8007-8801 (Capital Outlay Fund)]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.69. Discussion and possible action to authorize the Purchasing Agent to solicit bids for identified contracts and to extend listed contracts for the following:

Solicit Bids

Annual Contract for Fuel

Annual Contract for Janitorial Supplies

Annual Contract for Oxygen Acetylene, Welding Supplies

Annual Contract for Car Wash Services

Annual Contract for Plumbing Supplies

Annual Contract for Refuse Collection

Annual Contract for Auctioneering Services

Annual Contract for Vehicle Paint & Body Work

Annual Contract for Improvements for Water & Wastewater House to Line Connections

Annual Contract for Motor Vehicle Batteries

Annual Contract for Pest Control Services

Annual Contract for Automotive & Heavy Equipment Glass Replacement

Annual Contract for Meter Calibration

**Annual Contract for Electrical Services for Buses (Transient & School)
Annual Contract for Tires & Tubes
Two Year Contract for Tortillas**

One Year Extensions on Annual Contracts

Bid No. 2011-17 Annual Contract for Maintenance and Service of Fire Extinguishers

Bid No. 2011-16 Annual Contract for Electrical Supplies

Bid No. 2011-22 Annual Contract for Light Bulbs & Lamps for Justice Center

Bid No. 2011-05 Annual Contract for Auto Parts

Bid No. 2011-07 Annual Contract for Heavy Equipment Parts

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.70. Discussion and possible action to approve the purchase and the wording for the plaque for the Trautmann International Park project. [Requested by Cecilia May Moreno, Webb County Purchasing Agent; Account #605-0203-8801 (Discretionary Funds)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to table item #70. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.71. Discussion and possible action to approve the purchase of Rio Bravo Water Plant SCADA HMI Programming services and on- call maintenance and repair services for the Water Utilities Department from APEX Engineering & Automation LLC in the amount of \$10,250.00. [Requested by John Amaya, Webb County Water Utilities Director; Account #801-3001-6022 (Professional Services)]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.72. Discussion and possible action to approve the purchase of Forty (40) weapons and accessories for the Sheriff's Department from Clyde Armory and GT Distributors in the amount of \$65,252.40 (Expiring Grant Funds). [Requested by Martin Cuellar, Webb County Sheriff; Account #329-2001-8801 (Capital Outlay Grant Funds)]

Discussion on file at the Webb County Clerk's Office June 13, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to table item #72. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.73. Discussion and possible action to reject and re-bid, Bid 2011-07 “Webb County Jail HVAC System”. [Requested by Martin Cuellar, Webb County Sheriff; Account #628-2060-8103 (2010 Bond Series)]

Comr. Sciaraffa motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Rio Bravo Community Center

Item No.74. Discussion and possible action to approve the following line item transfers:

From:	001-6305-5601	Administrative Travel	\$1,000
	001-6305-6204	Fuel & Lube	\$ 300
	001-6305-6402	Repair & Maint. Equipment	\$ 500
			<u>\$1,800</u>
To:	001-6305-6502	Janitorial	\$ 200
	001-6305-6219-2	Goods for Public Events	\$ 300
	001-6305-6205	Materials & Supplies	\$1,300
			<u>\$1,800</u>

Comr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Fire Suppression & EMS Services

Item No.62. Status report by the Webb County Fire/EMS Coordinator regarding the Fire Suppression and Emergency Medical Services rendered for the month of May, 2011 for the unincorporated areas of Webb County.

Discussion on file at the Webb County Clerk’s Office June 13, 2011 Commissioner’s Court Meeting DVD.

Fire/EMS Coordinator, Jerry Arizola and Ricardo Jaime with Angel Care presented their status report regarding the Fire Suppression and Emergency Medical Services rendered for the month of May 2011 for the unincorporated areas of Webb County.

Item No.75. Adjourn

Comr. Sciaraffa motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

