

Official Minutes for Webb County Commissioners Court Meeting

**Monday, July 25, 2011 at 9:00 AM
(Approved August 8, 2011)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 22nd day of July 2011. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Cmr. Garza motioned to excuse Cmr. Canales. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Approval of Minutes for July 7, 2011 and July 11, 2011

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

9:01 a.m. Cmr. Canales – Present.

Item No.4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

County Treasurer, Delia Perales presented her monthly report for June.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.5. Communications

Cmr. Canales welcomed everyone present. He sent out his heartfelt condolences to the family of Noe Rocha. Cmr. Canales congratulated Miss Texas U.S.A., Ana Rodriguez in her endeavor against Ovarian Cancer. He thanked everyone who has helped support the first ever Summer Education Program at the Lily Perez Community Center and mentioned that there would be another one taking place the following week in the same location as well as at the Finley Headstart location. Cmr. Canales thanked all the contributors, those who have helped provide meals, Mr. Cevallos, Mr. Manuel Canales, and Mr. David Mitchell.

Cmr. Garza recognized Mr. Gerry Schwebel and Ms. Tiffany Melvin and mentioned that Mr. Schwebel has just been named president of NASCO.

Mr. Gerry Schwebel stated that it was a pleasure to represent Laredo, TX Webb County as the new NASCO President.

Cmr. Tijerina congratulated Mr. Gerry Schwebel for being named as the new president of NASCO.

Judge Valdez congratulated Mr. Gerry Schwebel for being named as the new president of NASCO.

Cmr. Canales congratulated Mr. Gerry Schwebel for being named as the new president of NASCO.

Cmr. Garza congratulated Judge Valdez for a very successful Basketball Camp. He also congratulated the Laredo Heat for their third straight Mid-South Division Title and fifth title in the last eight years. Cmr. Garza extended an invitation to the community for the ground breaking ceremony for the Fernando A. Salinas Community Center to be held on Thursday, July 28, 2011 at 9:30 a.m.

Cmr. Tijerina sent out her heartfelt condolences to the family of Lazaro Dovalina and the family of Noe Rocha. She congratulated Judge Valdez for a very successful Basketball Camp. Cmr. Tijerina mentioned that her precinct had hosted a very successful Back to School Jamaica and in particular thanked Nelda, Alice, Greg, all the sponsors, and agencies.

Cmr. Sciaraffa – No comments.

Judge Valdez sent out his heartfelt condolences to the family of Lazaro Dovalina. He congratulated Cmr. Tijerina for a very successful Back to School Jamaica, Cmr. Garza for the ground breaking ceremony for the Fernando A. Salinas Community Center, and Cmr. Canales for hosting the first ever Summer Education Program at the Lily Perez Community Center. Judge Valdez thanked Mr. Hector Noyola, Director of the Boys and Girls Club, Dr. Marcus Nelson, and all the sponsors for collaborating with him in the Signature Skills Basketball Camp. He congratulated Mr. Francisco "Pancho" Ochoa for being recognized as Business Person of the Year by the Laredo Chamber of Commerce.

Cmr. Canales congratulated Judge Valdez for a very successful Basketball Camp.

Item No.6. Public Comment - This section provides the public the opportunity to address the

Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

No one signed up for Public Comment.

Honorable Danny Valdez, Webb County Judge

Item No.7. Discussion and possible action to appoint a county representative to the Farias Military Museum Board; and any other matters incident thereto.

Judge Valdez motioned to appoint Cmr. Canales as the County Representative to the Farias Military Museum Board. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.8. Presentation of commemorative frames honoring the 100th anniversary of the Webb County Courthouse building to members of the Webb County Commissioners Court by the "Sociedad Historica de Nuevo Laredo".

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Mr. Joe Moreno from the Webb County Historical Commission and Mr. Reymundo Rios Mayo from the Sociedad Historica de Nuevo Laredo presented commemorative frames honoring the 100th anniversary of the Webb County Courthouse building to members of the Webb County Commissioner's Court.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.9. Status report by county staff regarding the expansion project for the Justice of the Peace, Pct. 4 office building; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Interim County Engineer, Mike Cabello presented a status report regarding the expansion project for the Justice of the Peace, Pct. 4 office building.

Commissioners Court

Item No.10. Discussion and possible action to evaluate the performance of the following Webb County department heads who are subject to the authority of the Webb County Commissioners Court, to wit:

1. Medical Examiner
2. Road and Bridge Superintendent

Action to be taken by Commissioners Court may include continuation of employment, reassignment, modification of duties, disciplinary action, dismissal, or other actions. The Commissioners Court may take such other action as may be necessary to implement its decisions including, but not limited to, appointment of interim department heads and/or permanent appointment of department heads; and any other matters incident thereto.

[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Garza motioned to defer item #10 to the end. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Anna L. Cavazos Ramirez, County Attorney

- Item No.11.** Discussion and possible action to enter into a Professional Service Contract between Rachel C. Vurbeff, PNP Clinic and Webb County Head Start/Early Head Start Programs for a period of Two (2) years from September 1, 2011 through August 31, 2013 at reduced fees as set forth in Attachment "A" and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #903-4207-6218 and #908-4208-6218 (Early Head Start)]
- Item No.12.** Discussion and possible action to enter into a Twenty-Two (22) Month (September 1, 2011 through August 31, 2013) Dental Health Service Agreement with the University of Texas Health Science Center at San Antonio (UTHSCSA) for children enrolled in the Webb County Head Start/Early Head Start Program at reduced fees as set forth in the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #903-4207-6218 and #903-4208-6218 (Early Head Start)]
- Item No.13.** Discussion and possible action to enter into an Agreement between Webb County and Teaching and Mentoring Communities ("TMC") to set up, implement, and operate Two (2) classrooms and other facilities for the Early Head Start Program for a period of One (1) year from October 1, 2011 through September 29, 2012 for a total amount of ONE HUNDRED NINETY-NINE THOUSAND FOUR HUNDRED DOLLARS (\$199,400) (the "Contract sum") and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #908-4208-6709-8]

- Item No.14.** Discussion and possible action to enter into Medical Service Agreement renewals for children enrolled in the Webb County Head Start/Early Head Start Program for a period of Two (2) years from September 1, 2011 through August 31, 2013 at reduced fees as set forth in the agreements with the following Professional Service Providers: Dr. Erik Sloman-Moll, Dr. Roberto L. Villarreal, Dr. Antonio C. Rodriguez, Dr. Marcus D. Hinojosa, O.D., Dr. Alvino Alvarez, Dr. Amando Garza, Dr. Ruben Bocanegra, Dr. Gustavo Villarreal and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #903-4207-6218 and #908-4208-6218 (Early Head Start)]
- Item No.15.** Discussion and possible action to approve a permit allowing Dawson Geophysical to conduct a 3-D seismic survey of 3,737 acres out of the Webb County School Lands (Abstract 503, Block 1383) at a cost of TWENTY FIVE DOLLARS (\$25.00) per acre for a total amount to be paid to Webb County of NINETY THREE THOUSAND FOUR HUNDRED TWENTY FIVE DOLLARS (\$93,425.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Anna L. Cavazos Ramirez, Webb County Attorney]
- Item No.16.** Discussion and possible action to enter into a Memorandum of Understanding between Webb County and the City of Laredo, that vests the County with an irrevocable license to use the following radio equipment on the City of Laredo 800 Mhz trunked voice radio system for Two (2) Mobile Radios, One (1) Control Station Radio, and One (1) Wireline Radio patch from the interoperability user radio system, for the purpose of providing more reliable communications in emergency situations, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Anna L. Cavazos Ramirez, Webb County Attorney]
- Item No.17.** Discussion and possible action to enter into a Memorandum of Understanding between Webb County and Angel Care Ambulance Service that authorizes the County to supply Two (2) Mobile Radios, One (1) Control Station Radio, and One (1) Wireline Radio patch from the interoperability user radio system, for the purpose of providing more reliable communication in emergency situations, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Anna L. Cavazos Ramirez, Webb County Attorney]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to approve items #11, #12, #13, #14, #15, #16, and #17 as submitted. Comr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.18. Discussion and possible action to authorize the county attorney's office and outside counsel to initiate proceedings, legal or otherwise in order to clarify an agreement between Webb County and representatives from Laredo International Fair and Exposition (LIFE) regarding the use of county property located off Hwy 59; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney)]

Cmr. Sciaraffa motioned to defer item #18 to the end. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Rudy Rodriguez, Constable Pct. 1

Item No.19. Discussion and possible action to approve the following line item transfers:

From: 001-2500-5601	Adm. Travel	\$ 13
001-2500-6007	Dues & Memberships	\$ 55
001-2500-6010	Books & Subscriptions	\$ 595
001-2500-6205	Materials & Supplies	\$1,000
001-2500-6011	Training & Education	\$ 216
001-2500-6202	Uniforms	\$ 28
001-2500-6402	Repairs & Maint. Equip.	<u>\$ 200</u>
		\$2,107
To: 001-2500-6204	Fuel & Lubricants	\$2,107

Item No.20. Discussion and possible action to approve the following line item transfers for the Mental Health Unit:

From: 001-2005-6001	Office Supplies	\$ 134
001-2005-6011	Training & Education	\$ 549
001-2005-6007	Dues & Memberships	\$ 255
001-2005-6402	Rep. & Maint. Equip.	<u>\$ 500</u>
		\$1,438
To: 001-2005-6204	Fuel & Lubricants	\$1,438

Item No.21. Discussion and possible action to approve the following line item transfers:

From: 001-2500-6007-JJAEP	Dues & Memberships	\$ 30
001-2500-6011-JJAEP	Training & Education	\$337
001-2500-6202-JJAEP	Uniforms	\$ 7
001-2500-6205-JJAEP	Materials & Supplies	\$ 5
001-2500-6403-JJAEP	Rep. & Maint. Vehicles	<u>\$ 4</u>
		\$383

To: 001-2500-6204-JJAEP Fuel & Lubricants \$383

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Tijerina motioned to approve items #19, #20, and #21 as submitted. Comr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Annette Munoz, Constable Pct. 3

Item No.22. Discussion and possible action to approve the following line item transfer:

From:	001-2501-6011	Training & Education	\$500
To:	001-2501-6403	Repairs & Maint. Vehicle	\$500

Honorable Martin Cuellar, Sheriff

Item No.23. Discussion and possible action to approve an exemption to the current County wide hiring freeze and approve the filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
477	Officer II	\$18.95
2417	CJD Grant-Funded Deputy	\$17.86
2007	Officer I	\$17.99
470	Officer III	\$20.91

Item No.24. Discussion and possible action to approve the submission of a grant application to the Office of the Governor Criminal Justice Division (CJD) for an Operation Border Star grant in the amount initially estimated at \$202,020 for the continued funding of salaries and fringe benefits for Four (4) grant-funded deputies to work border operations for public safety, and designating the Webb County Judge as the authorized official.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to approve items #22, #23, and #24 with a correction on item #23 under slot #2417 to read as Officer I as the title. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Patricia A. Barrera, Tax Assessor- Collector

Item No.25. Discussion and possible action to approve the following line item transfers:

From:	001-0700-5601	Administrative Travel	\$ 1,000
	001-0700-6010	Books & Subscriptions	\$ 500
	001-0700-6011	Training & Education	\$ 2,000
	001-0700-6014	Equipment Rental	\$ 2,100
	001-0700-6403	Repairs & Maint. Vehicles	\$ 1,000
	001-0700-6411	Repairs & Maint. Software	\$ 6,000
			<u>\$12,600</u>
To:	001-0700-6205	Materials & Supplies	\$ 9,600
	001-0700-6402	Repairs & Main. Equip.	\$ 3,000
			<u>\$12,600</u>

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Delia Perales, Treasurer

Item No.26. Discussion and possible action to authorize and approve an investment committee with the possibility consisting of one Commissioner, County Auditor and County Treasurer or other as recommended by Commissioner's Court; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve item and to appoint Mr. Leroy Medford, Ms. Delia Perales, and Cmr. Jerry Garza to the investment committee. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.27. Discussion and possible action to approve and file the Annual Webb County Investment Policy.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Garza motioned to table item #27. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.28. Discussion and possible action to approve the following line item transfer:

From:	001-0300-6205	Materials & Supplies	\$140
To:	001-0300-5602	Local Mileage	\$140

Cmr. Garza motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Administrative Services

Item No.29. Discussion and possible action to approve Job Descriptions for Director of Facilities and Maintenance and Webb County Engineer, and direct Administrative Services to commence RFQ process for said vacancies; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Cmr. Tijerina withdrew her motion.

Cmr. Canales motioned to table item #29. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.30. Discussion and possible action to set the salary for the interim Director of Facilities and Maintenance and Webb County Engineer; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to set the salary of the interim Webb County Engineer at \$112,919 and the salary of the interim Director of Facilities and Maintenance at \$73,715.

Motion dies for lack of second.

Cmr. Sciaraffa motioned to set the salary of the interim Webb County Engineer at \$112,919 and the salary of the interim Director of Facilities and Maintenance at \$73,715. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.31. Discussion and possible action to approve the following line item transfers:

From:	001-0114-5601	Administrative Travel	\$2,150
To:	001-0114-6005	Postage & Courier Service	\$1,500
	001-0114-6014	Equipment Rental	<u>\$ 650</u>
			\$2,150

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Auditor

Item No.32. Discussion and possible action to accept the bid from “Garza, Gonzalez & Associates” as the County’s Independent Auditors and to initiate employment contract negotiations; and any other matters incident thereto.

Discussion on file at the Webb County Clerk’s Office July 25, 2011 Commissioner’s Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.33. Discussion and possible action to approve the following line item transfers:

From:	001-1050-6018	Judicial General Operations – Transcripts	\$10,000
To:	001-1050-6713	Judicial General Operations – Evaluation Services	\$10,000

Bruni Community Center (Bruni, Texas)

Item No.34. Discussion and possible action to approve the following line item transfers:

From:	001-6108-6402	Repairs & Maint. Equipment	\$100
	001-6108-5601	Administrative Travel	\$200
	001-6108-6205	Materials & Supplies	<u>\$300</u>
			\$600
To:	001-6108-6401	Repairs & Maint. Building	\$100
	001-6108-6204	Fuel & Lubricants	<u>\$500</u>
			\$600

Discussion on file at the Webb County Clerk’s Office July 25, 2011 Commissioner’s Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #33 and #34 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Community Action Agency

Item No.35. Discussion and possible action to recognize and seat Two elected Category “B” members: Ms. Mercedes Dominguez – Representative and Ms. Carmen Jasso - Alternate from Area I - Lilia B. Perez.

Item No.36. Discussion and possible action to approve Catholic Social Services and Laredo HSDA HIV/AIDS Services Consortia, Inc. as Representative Organizations for Category “C” for the Webb County Community Action Agency Advisory Board; and any other matters incident thereto.

Item No.37. Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the

Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Wednesday, August 3, 2011, for a Representative and Alternate for Area VIII - Rural Areas-Mirando, Oilton, Bruni and Aguilares in the Mirando Civic Center, 917 N. Main Avenue from 10:00 a.m. to 11:00 a.m.

- Item No.38. Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code - Rule Chapter 5 Rule 5.215). Election will be held on Thursday, August 4, 2011, for a Representative and Alternate for Area IV- Azteca - Guadalupe in the Azteca Community Center from 10:00 a.m. to 11:00 a.m.**
- Item No.39. Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Tuesday, August 2, 2011, for a Representative and Alternate for Area VI- Three Points, Lamar and Chacon area in the South Laredo Center, 2201 Piedra China from 10:00 a.m. to 11:00 a.m.**
- Item No.40. Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Monday, August 1, 2011, for a Representative and Alternate for Area III- El Cuatro in the Senior Citizen Home, 700 Juarez from 10:00 a.m. to 11:00 a.m.**
- Item No.41. Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Thursday, July 28, 2011, for a Representative and Alternate for Area VII- Santo Nino in the Santo Nino Community Center, 5401 Cisneros from 10:00 a.m. to 11:00 a.m.**
- Item No.42. Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Wednesday, July 27, 2011, for a Representative and Alternate for Area X- El Cenizo in the El Cenizo Community Center, 3519 Cecilia Lane from 10:00 a.m. to 11:00 a.m.**

- Item No.43.** Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Tuesday, July 26, 2011, for a Representative and Alternate for Area IX- Rio Bravo in the Rio Bravo Community Center, 1600 Orquidia from 10:00 a.m. to 11:00 a.m.
- Item No.44.** Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant - Texas Administrative Code-Rule Chapter 5 Rule 5.215). Election will be held on Friday, July 29, 2011, for a Representative and Alternate for Area V- Buenos Aires - San Luis Rey in the Buenos Aires Community Center, 2600 Cedar from 10:00 a.m. to 11:00 a.m.
- Item No.45.** Discussion and possible action to accept \$15,600.00 from CPL Retail Energy. The Webb County Community Action Agency will utilize these funds to assist qualified CPL Retail Energy LLC clients. [Account #907-4202-7004]

Discussion on file at the Webb County Clerk’s Office July 25, 2011 Commissioner’s Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #35, #36, #37, #38, #39, #40, #41, #42, #43, #44, and #45 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Economic Development

- Item No.46.** Discussion and possible action to approve Change Order #1 to increase a time extension from 90 days to 105 days to the James Pawlik Water Well Service Contract for the construction of the Mirando Water Well, and authorize the County Judge to sign all relevant documentation.
- Item No.47.** Discussion and possible action to authorize the submission of a Contract Amendment to request a Six (6) month extension until March 14, 2012 to the Texas Department of Rural Affairs TCDP #R729700 A/B for the new fire station located between Oilton and Bruni; Texas; and authorize the Webb County Judge to sign all relevant documentation.

Cmr. Sciaraffa motioned to approve items #46 and #47 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

El Cenizo Community Center

Item No.48. Discussion and possible action to approve the following line item transfer:

From:	001-6101-6205	Materials & Supplies	\$600
To:	001-6101-6204	Fuel & Lubricants	\$600

Engineer

Item No.49. Discussion and possible action to approve the following line item transfers:

From:	010-0115-5601	Administrative Travel	\$2,000
To:	010-0115-6001	Office Supply	\$1,000
	10-115-6204	Fuel & Lube	\$1,000

Comr. Garza motioned to approve items #48 and #49 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Comr. Tijerina out of the courtroom.

Item No.50. Discussion and possible action to approve and to accept project completion and approve release of 89.4% of (5%) retainage in the amount of \$29,814.90 for the North Side International Park to Zertuche Construction. The balance will be released upon installation of plaque and park sign. [Account #732-6100-8103]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Garza motioned to table item #50. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Ernesto J. Salinas Community Center

Item No.51. Discussion and possible action to approve the following line item transfer:

From:	001-6100-6010	Books & Subscriptions	\$200
To:	001-6100-6204	Fuels & Lubricants	\$200

Facilities

Item No.52. Discussion and possible action to approve the following line item transfers:

From:	001-0106-6202	Uniforms	\$ 132
	001-0106-6224	Minor Tools & Apparatus	\$1,479
	001-0106-6402	Repairs & Maint. of Equipment	\$4,000
	001-0106-6703	Landfill Fees	\$ 350
	001-6002-6004-2	Cell Phone Cost	\$2,000
	001-6002-6014	Equipment Rental	\$ 600
	001-6002-6202	Uniforms	\$ 335

001-6002-6402	Repairs & Maint. of Equipment	\$ 262
001-6002-6403	Repairs & Maint. of Vehicles	\$1,500
001-6002-6703	Landfill Fees	<u>\$ 800</u>
		\$11,458

To: 001-0106-6401	Repairs & Maint. of Building	\$10,458
001-0106-6502	Janitorial Supplies	<u>\$ 1,000</u>
		\$11,458

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Garza motioned to approve items #51 and #52. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Fernando A. Salinas Community Center

Item No.53. Discussion and possible action to approve the following line item transfers:

From: 001-6113-6201	Utilities	\$400
001-6113-6205	Materials & Supplies	\$200
To: 001-6113-6204	Fuel & Lube	\$400
001-6113-6219-2	Public Goods	\$200

Head Start

Item No.54. Discussion and possible action to approve the filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1038	CDA Teacher Assistant	\$ 9.15	21

[Account #903-4207-5001]

Indigent Healthcare Services

Item No.55. Discussion and possible action to approve the following line item transfers:

From: 001-4101-6010	Books & Subscriptions	\$ 450
001-4101-6022	Professional Services	\$ 450
001-4101-6502	Janitorial Supplies	<u>\$ 500</u>
		\$1,400
To: 001-4101-6205	Materials & Supplies	\$1,400

Larga Vista Community Center

Item No.56. Discussion and possible action to accept Four (4) donations to the Larga Vista Community Center from EZ Pawn totaling \$1,250.00 for use in the FY 2010-2011 and to be deposited into the following accounts:

001-6103-6204	Fuel & Lubricants	\$350
000-6103-6205	Materials & Supplies	\$600
001-6103-6219-2	Good for Public Events	\$300

Management Information Systems

Item No.57. Discussion and possible action to approve the following line item transfer:

From: 001-0500-6402	Repairs & Maint. Equipment	\$400
To: 001-0500-6204	Fuel & Lubricants	\$400

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Garza to approve items #53, #54, #55, #56, and #57 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Public Information Officer

Item No.58. Discussion and possible action to approve the following line item transfer:

From: 001-0550-6411-01	Repairs & Maint. Audio & Video	\$10,000
To: 001-0550-6205	Materials & Supplies	\$10,000

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Purchasing

Item No.59. Discussion and possible action to purchase Two (2) Printers and One (1) Computer and accessories for Justice of the Peace Pct. 3, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contract No. DIR-SDD-1014, DIR-SDD 890, from Dell in the amount of \$2,243.08. [Requested by Alfredo Garcia, J.P. Pct. 3; Account #016-1043-6224 (Technology Fund)]

Item No.60. Discussion and possible action to purchase Eight (8) Phones and Seven (7) User Licenses for Justice of the Peace Pct. 3, pursuant to Sections 271.102, and 271.102, Subchapter F., Cooperative Purchasing Program Contract No. DIR-SDD-1537 from

Mitel in the amount of 1,850.96. [Requested by Alfredo Garcia, J.P. Pct 3; Account #016-1043-6224 (Technology Fund)]

Item No.61. Discussion and possible action to purchase One (1) Soundstation System for Justice of the Peace Pct. 3 in the amount of \$580.00. [Requested by Alfredo Garcia, J.P. Pct. 3 Account; #016-1043-6224 (Technology Fund)]

Item No.62. Discussion and possible action to purchase cable materials for Justice of the Peace Pct. 3, from Communications Supply Corp. in the amount of \$1,546.48. [Requested by Jaime Alvarado, Webb County MIS Director; Account #732-1043-8103 (Quad City Building Improvement Fund)]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #59, #60, #61, and #62 as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.63. Discussion and possible action to purchase Router and Switch for Justice of the Peace Pct. 3, pursuant to Sections 271.101 and 721.102, Subchapter F., Cooperative Purchasing Program Contract No. DIR-SDD -1381, from CDW-G in the amount of \$3,768.39. [Requested by Jaime Alvarado, Webb County MIS Director; Account #732-1043-8103 (Quad City Building Improvement Fund)]

Item No.64. Discussion and possible action to purchase cable materials for the Justice of the Peace Pct. 3, from Intercom Communications in the amount of \$4,715.00. [Requested by Jaime Alvarado, Webb County MIS Director; Account #732-1043-8103 (Quad City Building Improvement Fund)]

Item No.65. Discussion and possible action to accept and enter into negotiations with the sole bidder (STCADA) South Texas Council on Alcohol and Drug Abuse for RFP 2011-13 "Former Webb County Juvenile Detention Center Lease". [Requested by Cecilia May Moreno, Webb County Purchasing Agent]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve items #63, #64, and #65 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.66. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for Collection of Delinquent Taxes and approve specifications.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Santa Teresita Community Center

Item No.67. Discussion and possible action to approve the following line item transfer:

From: 001-6114-5601	Administrative Travel	\$800
To: 001-6114-6205	Materials & Supplies	\$800

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Sciaraffa motioned to go into Executive Session on item #18. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.18. Discussion and possible action to authorize the county attorney's office and outside counsel to initiate proceedings, legal or otherwise in order to clarify an agreement between Webb County and representatives from Laredo International Fair and Exposition (LIFE) regarding the use of county property located off Hwy 59; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney)]

(Executive Session 10:30 – 10:48 a.m.)

No action taken.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.18. Discussion and possible action to authorize the county attorney's office and outside counsel to initiate proceedings, legal or otherwise in order to clarify an agreement between Webb County and representatives from Laredo International Fair and Exposition (LIFE) regarding the use of county property located off Hwy 59; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Comr. Tijerina motioned to authorize the County Attorney's Office to amend and/or clarify the LIFE Lease Agreement if not, to proceed with Declaratory Judgment Action to clarify the matter and other issues. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Commissioners Court

Item No.10. Discussion and possible action to evaluate the performance of the following Webb County department heads who are subject to the authority of the Webb County Commissioners Court, to wit:

- 1. Medical Examiner**
- 2. Road and Bridge Superintendent**

Action to be taken by Commissioners Court may include continuation of employment, reassignment, modification of duties, disciplinary action, dismissal, or other actions. The Commissioners Court may take such other action as may be necessary to implement its decisions including, but not limited to, appointment of interim department heads and/or permanent appointment of department heads; and any other matters incident thereto.

[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]

2.Road and Bridge Superintendent

Open Session.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Judge Valdez motioned to retain Mr. Jose Luis Ramos as the Road and Bridge Superintendent Director. Comr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

1.Medical Examiner

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Closed session.

Judge Valdez motioned to go into Executive Session. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

(Executive Session 10:58 – 11:55 a.m.)

No action taken.

1. Medical Examiner

Cmr. Tijerina motioned to retain Dr. Corinne Stern as the Medical Examiner. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to bring up item #30. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Administrative Services

Item No.30. Discussion and possible action to set the salary for the interim Director of Facilities and Maintenance and Webb County Engineer; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office July 25, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to make the effective day of the salaries for the interim Director of Facilities and Maintenance and Webb County Engineer after the previous Director of Facilities and Maintenance and Webb County Engineer get paid out. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.68. Adjourn

Cmr. Tijerina motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.