



# **WEBB COUNTY, TEXAS**

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## **COMMISSIONERS COURT**

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
**WEBB COUNTY COURTHOUSE**  
**1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR**  
**LAREDO, TEXAS 78040**  
**November 28, 2011**  
**9:00 a.m.**

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Danny Valdez, Webb County Judge**

7. Status report by County staff regarding the park in Bruni, Texas; and any other matters incident thereto. **[Co-sponsored by Rosaura “Wawi” Tijerina, Commissioner Pct. 2]**

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

8. Discussion and possible action to authorize the Mirando City Water Supply Corporation to solicit bids for the TCDP #710075 Mirando Sanitary Sewer Improvements and Sanitary Sewer House-to-Line Connection Project and to authorize the approval of street cuts on intersections as specified in the project design by Crane Engineering. Project design will be reviewed by the Webb County Engineering Office and authorizing Webb County Judge to sign all relevant documentation. This action will have no impact on the County’s General Fund. **[Requested by Juan Vargas, Webb County Economic Development Director; Accounts #642-0111-7009-3 and #642-8001-8702-1]**
9. Discussion and possible action to authorize the Webb County Road & Bridge Department to issue a trash receptacle and to provide trash pickup to La Purisima Ranch, located on Hwy. 359 between Oilton and Bruni, Texas, and any other matters incident thereto.

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**MEDIA BREAK**

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**Honorable Anna L. Cavazos Ramirez, County Attorney**

10. Discussion and possible action to approve the Consulting Services Agreement (including term and fees) between Webb County and Johnson and Johnson, Attorneys at Law for consulting services concerning County legislative matters and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
11. Discussion and possible action to approve the Five (5) year Lease Agreement between Webb County and the South Texas Council on Alcohol and Drug Abuse (STCADA) at a rental rate of FIVE THOUSAND DOLLARS (\$5,000.00) per month with a TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) deposit to commence on January 1, 2012, the premises will be leased “as is”, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
12. Discussion and possible action to approve the Request for Qualifications regarding Insurance Consultant Services, and authorizing the Webb County Judge and the County Purchasing Agent to execute all relevant documents; and any other matters incident thereto. **[Requested by Cynthia Mares, Webb County Administrative Services Director]**
13. Discussion and possible action to approve an Agreement between the Webb County Juvenile Department and Recovery Healthcare Corporation (RHC). Wherein RHC will provide GPS Monitoring Services for Webb County Juvenile offenders at the following agreed cost:

Self-installed, self-maintained, and monitored by Webb County

3M GPS Active           \$7.50 per day per unit

3M GPS Passive         \$3.50 per day per unit

And

RHC installed, maintained, and monitored

3M GPS Active           \$9.50 per day per unit

3M GPS Passive         \$7.50 per day per unit

And authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Melissa Mojica, Webb County Juvenile Probation Director; Account 147-1301-6054]**

- 14. Discussion and possible action to authorize the Webb County Head Start Director to exercise an option to extend a property lease agreement with VIMOSA II, located at 102 Sierra Vista Blvd. for One (1) year from September 1, 2011 through August 31, 2012, with an option to extend a renewal at an annual rate of ONE DOLLAR (\$1.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6012]**
- 15. Discussion and possible action to appoint a member of Commissioners Court to the Time and Attendance Committee; and any other matters incident thereto.
- 16. Discussion and possible action to approve a Protocol to be enacted by Webb County upon request/notification by the Webb County Medical Examiner for medical, military, or personal leave, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Dr. Corinne Stern, Webb County Medical Examiner]**
- 17. Discussion and possible action to approve title changes to the following Slots. There will be no salary changes for these Slots and thus, have no effect on the current budget.

	<u>Slot #</u>	<u>Title</u>
From:	245	Legal Assistant/Receptionist
To:	245	Legal Assistant
From:	2082	Legal Clerk
To:	2082	Receptionist

**Honorable Margie Ibarra, County Clerk**

- 18. Discussion and possible action to approve an exception to the County wide wage and hiring freeze and to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective November 28, 2011:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0312	Deputy Clerk	\$14.25

19. Discussion and possible action to approve the transfer of employee within the following Slots with salary changes, effective November 28, 2011:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	0312	Deputy Clerk	\$14.25
To:	0643	Deputy Clerk	\$14.42

**Honorable Esther Degollado, District Clerk**

20. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
300	Deputy District Clerk	\$18.09

**Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1**

21. Discussion and possible action to approve an exemption to the current County wide hiring freeze and approve the filling of the following vacant Slots, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2206	D.P.S. I	\$12.90
2689	Criminal Clerk	\$11.00
2688	Traffic Clerk V	\$10.31
2240	Warrant Peace Officer	\$21.83
2608	Certified Peace Officer	\$17.43

**Honorable Ricardo Rodriguez, Constable Pct. 2**

22. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective November 28, 2011:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2704	Deputy Constable	\$19.51

**Honorable Martin Cuellar, Sheriff**

- 23. Discussion and possible action to accept a FY 2011 State Criminal Alien Assistance Program (SCAAP) grant award from the Department of Justice in the amount of \$179,207 as a reimbursement for the housing of felonious criminal aliens in the Webb County jail and designating the County Judge as the authorized official in all matters relating to this grant. This grant does not require any type of match; and, thus, will have no impact on the general fund.
- 24. Discussion and possible action to authorize the submission of a PAL grant application to the National Police Athletic League (P.A.L.) for the purpose of funding or mentoring coordinator for at-risk youth in the amount of \$15,000 for P.A.L. Mentor Coordinator and designating the County Judge as the authorized official in all matters relating to this grant. This grant does not require any type of match; and, thus, will have no impact on the general fund.
- 25. Discussion and possible action to approve an exemption to the current County wide hiring freeze and to approve the filling of the following grant-funded Slot for the Victim Coordinator and Liaison Grant (VCLG) Fund 322:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2408	Crime Victims Advocate	\$13.94

- 26. Discussion and possible action to enter into a professional service consultant contract with Estela Quintanilla for a period of Five (5) months, effective September 1, 2011 through January 31, 2011, for a sum not to exceed \$14,000.00 and authorizing the County Judge to execute all relevant documents. **[Requested by Martin Cuellar, Webb County Sheriff; Border Juvenile Gang Prevention/Intervention Program Grant fund]**
- 27. Discussion and possible action to enter into an instructional professional service contract with Diana Laurel-Pentecost for an afterschool educational program for ESL/GED/Life Skills/Financial Management instruction for a period of Five (5) months, effective September 1, 2011 through January 31, 2011, for a sum not to exceed \$5,600.00 and authorizing the County Judge to execute all relevant documents. **[Requested by Martin Cuellar, Webb County Sheriff; Border Juvenile Gang Prevention/Intervention Program Grant fund]**

28. Discussion and possible action to approve an exemption to the current County wide hiring freeze and approve the filling of the following vacant Slots to support overall operations. These Slots are part of the general order for FY2011-2012.

<u>Dept. #</u>	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2060	2408	Crime Victims Advocate	\$13.94
2001	2411	Officer II	\$19.33

**[Slot #2408 is covered by Grant Fund #322]**

### Honorable Delia Perales, Treasurer

29. Discussion and possible action to approve the Texas County and District Retirement System plan provisions for the Year 2012 with no change to the plan and with the contribution rate of 10.00% effective January 1, 2012 and authorizing the County Judge to sign all relevant documents.
30. Discussion and possible action to pass a resolution amending authorized representatives for the TexPool Investment Entity.

### Administrative Services

31. Discussion and possible action to act on and finalize procedures for the selection process of the Management Information Systems Director, and Fire/EMS Chief positions, including but not limited to, the selection of dates to interview and/or evaluate applicants; to appoint these department heads; and to take action incident thereto.

### Engineer

32. Discussion and possible action to approve the release of the design retainage and close out project of Ranchitos 359 East Paving for TEC Engineering & Consultants, Inc. in the amount of \$2,086.50. **[Accounts #703-8001-6023-7 and #703-2311]**
33. Discussion and possible action to accept the close out of the Ranchitos 359 East Project for Martinez Paving Co., and approve the final payment in the amount of \$165,683.12. Contingent on concurrence from TxDOT. **[Account #703-8001-8801-14]**

- 34.** Discussion and possible action to approve the release of the design retainage and close out project of Old Milwaukee East & West Paving for Puig Engineering Consultants in the amount of \$2,907.69. Contingent on concurrence from TxDOT. **[Accounts #705-8001-6023-7 and #705-2311]**

**Juvenile Probation Department**

- 35.** Discussion and possible action to authorize the following line item transfer in order to pay 2% increase to JJAEP employees:

From:	001-1301-5005	Part-time	\$13,500
To:	149-1301-5001	Payroll	\$13,500

**Planning**

- 36.** Discussion and possible action to issue “Certification Regarding Compliance with Plat Requirements and the Connection of Utilities” to authorize an electrical connection pursuant to Section 232.029(c)(2), Local Government Code to an unplatted 1.00 acre tract of land, more or less, being out of and part of Tract 6, La Presa Subdivision, as further described in Vol. 1846, Pgs. 578-580, Webb County Deed Records (electricity – one dwelling only).
- 37.** Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities” pursuant to Section 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following properties:
- a) Lot 6, Block 6, Pueblo Nuevo Subdivision. Approval is limited to one dwelling only (limited to a total of two dwellings unless replatted).
  - b) Lot 17, Block 3, San Carlos Subdivision, Phase II. Approval limited to one dwelling only (limited to a total of two dwellings unless replatted).

Staff recommends the Court’s approval contingent upon receipt of the Premise Report from the City of Laredo Health Department evidencing the decommissioning of existing septic systems.



## Public Defender

38. Discussion and possible action concerning an Interlocal Agreement between Lubbock County, Texas and Webb County, Texas for the purpose of having the Regional Public Defender represent individuals facing Capital Murder charges in Webb County.

## Purchasing

39. Discussion and possible action to reject all proposals on RFP-2011-08 “Old Juvenile Detention Building Remodeling”.
40. Discussion and possible action to authorize payment in the amount of \$9,585.00 to Caldwell Tanks, Inc. for storage tank repairs. **[Requested by Johnny Amaya, Webb County Water Utilities Director; Account #801-3001-6402 (Repairs)]**
41. Discussion and possible action to purchase HF Turbidimeter System equipment for Water Utilities Department from Sendero South Company in the amount of \$5,680.00. **[Requested by Johnny Amaya, Webb County Water Utilities Director; Account #801-3001-6402]**
42. Discussion and possible action to purchase interoperable communications for the mobile command unit for the Sheriff’s Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program HGAC-Contract #RA01-08 from Motorola in the amount of \$52,008.57. **[Requested by Martin Cuellar, Webb County Sheriff; Account #345-2001-8801 (Stonegarden Grant Funds)]**
43. Discussion and possible action to purchase equipment for interoperable communications for the mobile command unit for the Sheriff’s Department from RZ Communication in the amount of \$18,525.00. **[Requested by Martin Cuellar, Webb County Sheriff; Account #345-2001-8801 (Stonegarden Grant Funds)]**
44. Discussion and possible action to purchase interoperable communications in the form of a radio console for Sheriff’s Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program HGAC-Contract #RA01-08 from Motorola in the amount of \$122,395.75. **[Requested by Martin Cuellar, Webb County Sheriff; Account #317-2001-8801 (FY 2010 State Homeland Security Program funding)]**

- 45.** Discussion and possible action to dispose of salvage and surplus property that have become obsolete for any future use as per Section 263.151, Subchapter D(1) Disposition of Salvage Surplus Property, Texas Local Government Code. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Road and Bridge**

- 46.** Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slots, subject upon the availability of payroll funds and any applicable Civil Service timelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	683	Heavy Equipment Operator	\$14.82
To:	657	Heavy Equipment Operator	\$16.50
From:	2355	Maintenance Aide	\$ 9.90
To:	1897	Maintenance Aide	\$10.91
From:	685	Equipment Operator	\$12.64
To:	675	Equipment Operator	\$12.79
From:	697	Equipment Operator	\$12.09
To:	685	Equipment Operator	\$12.64
From:	1898	Equipment Operator	\$12.02
To:	697	Equipment Operator	\$12.09
From:	2402	Equipment Operator	\$11.51
To:	1898	Equipment Operator	\$12.02
To Fill:	683	Heavy Equipment Operator	\$14.82
	2355	Maintenance Aide	\$ 9.90
	2402	Equipment Operator	\$11.51

## **Closed Session/Executive Session**

47. Discussion and possible action to approve a proposed settlement of Charge No. 451-2011-01561 filed with the United States Equal Employment Opportunity Commission; to advise Commissioners Court regarding the mediation of said charge; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
48. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23<sup>rd</sup> DAY OF NOVEMBER, 2011

By: \_\_\_\_\_  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23<sup>rd</sup> day of November, 2011 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 23<sup>rd</sup> DAY OF NOVEMBER, 2011

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_  
Margie Ramirez-Ibarra, County Clerk