

**Official Minutes for Webb County
Commissioners Court Special Meeting**

**Friday, September 30, 2011 at 12:00 PM
(Approved October 24, 2011)**

Call to order by Judge Danny Valdez

Let it be remembered that a special meeting of the Webb County Commissioners Court was held at 12:00 p.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 27th day of September 2011. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Cmr. Tijerina motioned to excuse Cmr. Sciaraffa. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Canales motioned to excuse Cmr. Garza. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Communications

Judge Valdez wished Cmr. Canales a very Happy Birthday.

Cmr. Tijerina wished Cmr. Canales a very Happy Birthday.

Judge Valdez congratulated Cmr. Canales on the first Autumn Dinner Dance.

12:04 p.m. – Cmr. Sciaraffa present.

Cmr. Sciaraffa wished both Cmr. Tijerina and Cmr. Canales a very Happy Birthday. He congratulated Cmr. Canales on the first Autumn Dinner Dance.

12:06 p.m. – Cmr. Garza present.

Cmr. Garza wished Cmr. Canales a very Happy Birthday.

Item No.4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

No one signed up for Public Comment.

Judge Valdez motioned to bring up item #6. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Purchasing

Item No.6. Discussion and possible action to purchase Two (2) vehicles for the Youth Village Department, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contract Buy Board #358-10 from Philpott not to exceed \$47,821.00. [Requested by Melissa Mojica, Webb County Juvenile Director; Account #001-1301-8801 (General Fund)]

Discussion on file at the Webb County Clerk's Office September 30, 2011 Commissioner's Court Special Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Administrative Services

Item No.5. Discussion and possible action to evaluate the performance of Webb County department heads who are subject to the authority of the Webb County Commissioners Court, to wit:

- 1. Fire / EMS Coordinator**
- 2. Management Information Systems Department Head**

Action to be taken by Commissioners Court may include continuation of employment, reassignment, modification of duties, disciplinary action, dismissal, or

other actions. The Commissioners Court may take such other action as may be necessary to implement its decisions including, but not limited to, appointment of interim department heads; and any other matters incident thereto.

[Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]

2. Management Information Systems Department Head

Discussion on file at the Webb County Clerk's Office September 30, 2011 Commissioner's Court Special Meeting DVD.

Closed Session.

Cmr. Garza motioned to go into Executive Session. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

(Executive Session 12:15 – 1:02 p.m.)

Administrative Services

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2. Management Information Systems Department Head

Discussion on file at the Webb County Clerk's Office September 30, 2011 Commissioner's Court Special Meeting DVD.

Com. Sciaraffa motioned to terminate Jaime Alvarado as Management Information Systems Department Head and appoint Rafael Pena as Interim Management Information Systems Department Head, included in the motion is to go out for Request for Qualifications. Com. Canales seconded the motion.

Motion carried 3-2 with Com. Tijerina and Judge Valdez voting against.

1. Fire / EMS Coordinator

Discussion on file at the Webb County Clerk's Office September 30, 2011 Commissioner's Court Special Meeting DVD.

Mr. Jerry Arizola stated that he was resigning as Fire/EMS Coordinator effective immediately.

Judge Valdez motioned to accept Mr. Arizola's resignation as Fire/EMS Coordinator. Com. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Com. Sciaraffa motioned to appoint Mr. Jose Luis Flores as Interim Chief (Fire/EMS Coordinator) with the corresponding salary and to appoint Mr. Ricardo Rangel as Assistant Chief with the title and authority, included in the motion is to go out for Request for Qualifications for Chief (Fire/EMS Coordinator) and leave the Assistant Chief position vacant. Com. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.7. Adjourn

Judge Valdez motioned to adjourn. Com. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.