



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
January 23, 2012
9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1.** Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2.** Pledge of Allegiance
- 3.** Approval of Minutes - None
- 4.** Approval of Bills, Payroll, and Monthly Report
- 5.** Communications
- 6.** Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Presentation by board members of the Laredo Mainstreet Organization regarding upcoming Jamboozie Festival with discussion and possible action to proclaim the day of January 28, 2012 as "UETA Jamboozie Day" in Webb County, Texas.
8. Discussion and possible action to increase the Income Poverty Guideline requirements for the Webb County Indigent Health Care Program from 25% to 30% which would raise the income qualifying requirements to allow more Webb County residents to qualify for Indigent Health Care Program services, with the understanding that if any unexpected or catastrophic expenses occur for the director to have the authority to lower the guideline to 21% if necessary. **[Co-Sponsored by Jerry Garza, Commissioner Pct. 3]**

MEDIA BREAK

Honorable Anna L. Cavazos Ramirez, County Attorney

- 9.** Discussion and possible action to approve the contract between Webb County and Megatronics International Corporation regarding an extension of the hardware and software maintenance agreement for the Megatrak fuel management system for a period of One (1) year ending December 30, 2012 at a cost of Four Thousand Nine Hundred and Eighty-Six Dollars (\$4,986.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Jose Luis Ramos, Webb County Road and Bridge Superintendent; Account #001-0108-6402-01]**

- 10.** Discussion and possible action to authorize the submission of a grant application to the Texas Department of Transportation for Fiscal year 2012 Grant Application Part II, for the El Aguila Rural Transportation program, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Juan Vargas, Webb County CAA Director]**

- 11.** Discussion and possible action to amend the Professional Service Contract between Webb County Head Start/Early Head Start and Dr. Erik Sloman-Moll to add a Follow-up visit at a Head Start fee of Fifty-Eight Dollars (\$58.00) as per the Fee Schedule included in contract that runs from September 1, 2011 through August 31, 2013, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #903-4208-6218 (Medical/Dental Exam for Head Start) and #908-4208-6218 (Medical/Dental Exam for Early Head Start)]**

- 12.** Discussion and possible action to lease an additional Two (2) RTS Workstations from the State at an annual cost of One Thousand Five Hundred Dollars (\$1,500.00) for each workstation and a total cost of Three Thousand Dollars (\$3,000.00) for the processing of motor vehicle registrations at the Webb County Tax Assessor Collector's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Patricia Barrera, Webb County Tax Assessor-Collector; Account #001-0700-6014]**

- 13.** Discussion and possible action to lease an additional Three (3) RTS Remote Sticker Printing Systems from the State at an annual cost of Six Hundred Dollars (\$600.00) each and a total cost of One Thousand Eight Hundred Dollars (\$1,800.00) for the processing of motor vehicle renewal registrations by H.E.B. Grocery. H.E.B. Grocery will reimburse the Webb County Tax Assessor Collector; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Patricia Barrera, Webb County Tax Assessor-Collector; Account #001-0700-6014]**
- 14.** Discussion and possible action to approve an agreement with outside counsel those being the firms of Ted Lyon and Associates and Blume, Faulkner, Skeen & Northam, PLLC regarding potential litigation regarding recordation of the transfer and/or assignment of deeds of trust, promissory notes, and other legal instruments affecting title to property and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.
- 15.** Discussion and possible action to approve the amended budget for the Federal Forfeiture Fund of the Webb County Attorney's Office.

Honorable Isidro Alaniz, District Attorney

- 16.** Discussion and possible action to continue paying Two grant funded border prosecutors employed under the Border Prosecutor Initiative Grant for Sixty (60) days until notification regarding grant continuation award by the Criminal Justice Division of the Governor's Office. **[Account #338-1100]**

Honorable Martin Cuellar, Sheriff

- 17.** Discussion and possible action to authorize the Webb County Auditor's Office to continue paying grant-funded personnel under CJD Grant No. 2311002, Webb County Sheriff's Office Border Juvenile Gang Prevention/Intervention Program for Thirty (30) days until notification about grant continuation award from the Criminal Justice Division of the Governor's Office.
- 18.** Discussion to inform the Court and Public of the cooperation and shared mission between the Webb County Sheriff's Office and Webb County Fire Department to enhance the safety of the citizens of Webb County through enhanced training, public safety communication and planned coordinated responses to emergencies, whether large in scale or routine in nature. **[Co-Sponsored by Rick Rangel, Webb County Fire Chief]**

- 19.** Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Qualifications for an independent Design Professional/Architect that will act as the County's representative for the design, construction and financing of a County Jail in accordance with Texas Government Code, 2267 (Contracting & Delivery Procedures for Construction Projects), Section 2267.305 (Use of Architect or Engineer as Independent Representative).
- 20.** Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Qualifications for the design, construction and financing of a County Jail in accordance with Texas Government Code, Section 2267 (Contracting & Delivery Procedures for Construction Projects), Section 2267.306 (Preparation of Requests).

Honorable Patricia A. Barrera, Tax Assessor-Collector

- 21.** Discussion and possible action to approve a refund in the amount of \$7,498.81 to Mexrail Inc-Kansas City Southern Railway, on Accounts #324-00021-011, #324-00022-011, #324-00029-011, #324-00030-011 and #720-00001-063, due to double assessment for years 2006-2011 as per Supp. 4, Cert 2011. **[Accounts #001-0700-3063 and #010-0700-3063]**
- 22.** Discussion and possible action to approve refund in the amount of \$3,568.80 to The Texas Mexican Railway Co. Kansas City Southern Rwy Co PR, on Accounts #324-00021-010, #324-00022-010, #324-00029-010, #720-00001-036 and #720-00021-510, due to double assessment for years 2006-2011 as per Supp. 4, Cert 2011. **[Accounts #001-0700-3063 and #010-0700-3063]**

Administrative Services

- 23.** Status report by Administrative Services Department regarding the handling and monitoring of unemployment claims.

- 24.** Discussion and possible action to approve an exemption to the current County wide hiring freeze and to approve the filling of the following Full-time vacant Slots, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective January 23, 2012. These Slots are part of the current general order of positions for FY 2011-2012.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2427	Human Resources Assistant I	\$10.50
2674	Human Resources/Civil Service Clerk	\$ 9.00

Auditor

- 25.** Discussion and possible action to establish a constitutional purpose fund to be known as the Permanent Improvement Fund and to authorize the County Auditor to deposit all salary savings after every pay period into this Permanent Improvement Fund. The use of these permanent improvement funds will be limited to pay for the cost of making repairs/improvements to county property and will require Commissioners Court approval.

Community Action Agency

- 26.** Discussion and possible action to approve the filling of the following Slot for El Aguila Rural Transit, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1132	Full-time Driver with benefits	\$9.36

Economic Development

- 27.** Discussion and possible action to authorize the release of the 10% retainage payment to Ventura Street Inc. for the housing rehabilitation under the EDI-SP (Economic Development Initiative Special Project) on the following homes. To be paid from grant funds. This action will have no financial impact to County's General Funds Account. **[Account #504-2311]**

House # 2	E. Gomez	365 Pinzon Rd. Colonia Ranchitos Hwy 359	\$1,865.58
House # 3	F. Meza	1004 Paseo De Tiber, Rio Bravo, Tx.	\$2,433.99
House # 5	M. Arnero	1737 Centeno Lane, Rio Bravo, Tx.	\$1,998.00
House # 6	J.M. Rodriguez	1815 Patricia Lane, Rio Bravo, Tx.	\$2,510.00

Engineer

- 28.** Discussion and possible action to approve a resolution of the Webb County Commissioners Court for the reprogramming of Texas Department of Transportation Border Colonia Access Paving Grant funds, originally budget for the Old Milwaukee Contract No. 5BCF5033 in the amount of \$94,801.47 to the Tanquecitos I and II Project Contract No. 5BCF5029 for eligible paving and drainage improvements, contingent on TxDOT concurrence and authorizing the County Judge to execute all relevant documents. **[Account #705-8001-8801-14]**
- 29.** Discussion and possible action to approve the payment of Change Order #1 in the amount of \$6,677.00 (**Account #723-8103-8710-3**) and the retainage in the amount of \$33,350.00 (**Account #723-2311**) to Zertuche Construction which accepts and closes out the North Side International Park.
- 30.** Discussion and possible action to approve Change Order #3 for a time extension of 44 days to the Courthouse Roof Project. This time is needed to bring the contract time forward to complete the punch list items forwarded by Rooftech Architects for acceptance of the project.

- 31.** Discussion and possible action to authorize the Economic Development Department to assist the County Engineering Department with the development and submission of a grant proposal to the Border Environment Cooperation Commission (BECC) under the Community Assistance Program (CAP) for the repairs and replacement of components for the reverse osmosis system located at the Colorado Acres Water Well and Dispenser facility located adjacent to US Highway 59 for an amount not to exceed \$500,000.00; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this Border Environment Cooperation Commission project. This grant requires a Ten (10%) percent cash match up to \$50,000.00.

Head Start

- 32.** Discussion and possible action to approve the filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
2038	AA Teacher Assistant	\$ 10.40	21
2569	Part Time EHS Teacher Floater	\$ 8.86	26
1106, 1111, 1696, 1697	Part Time Teacher Substitute	\$ 8.00	21

- 33.** Discussion and possible action to approve the "Annual Report to the Public" for the 2010–2011 program year, and to make it available to the public via the Head Start web page at <http://www.webbcountytx.gov/HeadStart/>.
- 34.** Discussion and possible action to approve the 2011–2012 Program Improvement Plan developed based on information gathered during the Local Self-Assessment.

Management Information Systems

- 35.** Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective January 24, 2012:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2386	Programmer Analyst	Up to \$20.40

Planning

- 36.** Discussion and possible action to allow the Planning Department to solicit applications and approve the filling of Slot #010-0102-0011 (GIS Administrator), on or after March 8, 2012, at the budgeted amount of \$2,287.69 per pay period. This position is funded fully through the Road and Bridge Fund. [Account #010-0102-0011]
- 37.** Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities" pursuant to 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following properties:
- a) An unplatted 0.36 acre tract of land (a.k.a. 46-1) out of and part of Tract 46, Tanquecitos South Acres Subdivision, as further described in Vol. 1593, Pgs. 702-705, of the Webb County Deed Records. Approval is limited to one dwelling only (limited to a total of one dwelling unless replatted)
 - b) Lot 37, D-5 Acres Subdivision. Approval is limited to one dwelling only (limited to a total of two dwellings unless replatted)

Staff recommends the Court's approval contingent upon receipt of the Premise Report from the City of Laredo Health Department evidencing the decommissioning of existing septic systems.

Purchasing

- 38.** Discussion and possible action to acquire the services of Gov Deals for online auctioneering services for the Purchasing Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Buyboard Contract No. 304-08.
- 39.** Discussion and possible action to award the following contracts to the lowest responsible bidder/proposer:
- ITB 2012-70 "Annual Contract for Vehicle Paint and Body Work"
 - RFP 2012-88 "Three month Contract for Meat"
 - RFP 2012-89 "Three month Contract for Produce"
 - RFP 2012-80-1 "Three month contract for Paper, Toners, and Ink Cartridges"

- 40.** Discussion and possible action to award bid 2011-09 Tanquecitos 1 & 2 to Martinez Paving Co. Inc. (the lowest responsible bidder). The total amount of contract is \$1,389,741.79. [**Account #707-8001-8801-14**]
- 41.** Discussion and possible action to award and approve contract on RFP 2012-10 "Training Classes for Commercial Drivers Licenses" to primary LHCT Training Center and secondary to Laredo Community College. [**Requested by Juan Vargas, Webb County CAA Director; Account #920-4202-7037-10 (Grant Fund)**]
- 42.** Discussion and possible action to approve the repairs and renovations to the chiller systems (both) for the Justice Center, the Webb County Courthouse, and the Jail; pursuant to Sections 271.101 and 272.102, Subchapter F., Cooperative Purchasing Program. TXMAS Contract 05-03FAC020 in an amount not to exceed \$150,000.00 from Johnson Controls. [**Requested by Fernando Gonzalez, Webb County Facilities Director**]
- 43.** Discussion and possible action to purchase Cisco Smartnet Maintenance for MIS Department, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contract DIR-SDD-1368 from AT&T in the amount of \$36,375.00. [**Requested by Rafael Pena, Webb County Interim MIS Director; Account #001-0500-6402 (General Fund)**]
- 44.** Discussion and possible action to purchase Fifteen (15) HP printers for CSCD Department, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Contract DIR-SDD-1364 and 673 from CDW-G in the amount of \$5,644.77. [**Requested by Becky Palomo, CSCD Director; Account #079-1200-6019**]
- 45.** Discussion and possible action to purchase Ten (10) KDH Armor for the Sheriff's Department pursuant to Sections 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program, GSA Contract #GS-07F-6007 from Defense Solutions Group Inc. in the amount of \$11,366.20. [**Requested by Martin Cuellar, Webb County Sheriff; Account #329-2001-7211-06 (Grant Fund)**]

Closed Session/Executive Session

- 46.** Discussion and possible action to approve a new and revised settlement offer to be tendered by the Plaintiffs in case entitled Wenceslao Trevino Jr. and Bernetta Trevino v. Martin Cuellar, Webb County Sheriff, Cause Number 2010-CVQ 1491-D2, pending in the 111th District Court of Webb County; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

- 47.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF JANUARY, 2012

By: _____
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of January, 2012 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF JANUARY, 2012

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
Margie Ramirez-Ibarra, County Clerk