



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
Tuesday, April 10, 2012
9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for March 26, 2012
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Discussion and possible action to approve the following line item transfers:

From:	001-0200-5601	Administrative Travel	\$5,500
To:	001-0200-6011	Training/Education	\$1,500
	001-0200-6007	Dues/Memberships	\$3,500
	001-0200-6010	Books & Subscriptions	<u>\$ 500</u>
			\$5,500

8. Discussion and possible action to transfer the following funds within the 2008A Certificate of Obligation Bond Series; to cover additional costs associated with the completion of the Juvenile Justice Alternative Education Program (JJAEP), including construction of additional classrooms, recreational areas and parking; and any other matters incident thereto:

From:	Fund 731	Purchase Land & Building	\$575,000
To:	Fund 684	Juvenile Youth Village	\$575,000

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

9. Presentation by the Engineering Department of Ranchitos 359, Old Milwaukee, Penitas West, Tanquecitos I & II, of the BCAP paving projects and of Casa Blanca Dam Improvements and Rehabilitation project; and any other matters incident thereto.
10. Clarification from Facilities Department regarding scheduled hours for custodian assigned to the Bruni Community Center; and any other matters incident thereto.

11. Discussion and possible action to approve title and salary changes to the following Slot:

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	1873	Administrative Director (Part-time)	\$27,635.00
To:	1873	Administrative Assistant (Full time)	\$25,000.00

And to authorize the Fire Chief to initiate the process to fill said Slot effective immediately, subject to any applicable Civil Service timelines; and any other matters incident thereto. **[Requested by Ricardo “Rick” Rangel, Webb County Fire Chief]**

MEDIA BREAK

Honorable Anna L. Cavazos Ramirez, County Attorney

12. Discussion and possible action to approve the Memorandum of Understanding between Laredo Community College (LCC) and Webb County to develop and implement training designed to increase the workplace literacy of participants at La Presa Community Center as outlined in the SBA Workplace Literacy Award; and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Raul Reyes, Director of Community Centers, Pct. 1]**
13. Discussion and possible action to enter into a Professional Contract Agreement between Webb County Head Start/Early Head Start and Ocean Dental for a period beginning March 1, 2012 through August 31, 2013 for a set fee as set forth in Attachment "A" of said agreement and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Program Director; Account #903-4207-6218]**

Honorable Esther Degollado, District Clerk

14. Discussion and possible action to approve an Amended Webb County Jury Selection Plan in accordance with Texas Government Code §62.001, et seq. with an effective date of January 1, 2012.

Honorable Monica Notzon, 111th District Court Judge

15. Discussion and possible action to approve the following line item transfer:

From:	001-1002-7001	Indigent Defense	\$25,000
To:	001-1002-6205	Materials & Supplies	\$25,000

Honorable Joe Lopez, 49th District Court Judge

16. Discussion and possible action to approve the following line item transfer:

From:	001-1001-6022	Professional Services	\$3,000
To:	001-1001-6205	Materials & Supplies	\$3,000

Honorable Alvino “Ben” Morales, County Court at Law 1 Judge

17. Discussion and possible action to approve the following line item transfer:

From:	001-1010-6022	Professional Services	\$2,000
To:	001-1010-6011	Training & Education	\$2,000

Honorable Jesus Garza, County Court at Law 2 Judge

18. Discussion and possible action to approve the following line item transfers:

From:	001-1011-7051	Juvenile Misdemeanor	\$10,000
	001-1011-7052	Juvenile Felony	<u>\$10,000</u>
			\$20,000
To:	001-1011-6022	Professional Services	\$10,000
	001-1011-5005	Part Time	\$ 7,000
	001-1011-6205	Materials & Supplies	<u>\$ 3,000</u>
			\$20,000

Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

19. Discussion and possible action to approve the following line item transfer:

From:	001-1042-5601	Administrative Travel	\$1,900
To:	001-1042-6011	Training & Education	\$1,900

20. Discussion and possible action to approve the title changes to the following Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2608	Certified Peace Officer	\$17.43
To:	2608	Warrant Peace Officer	\$17.43
From:	2240	Warrant Peace Officer	\$21.83
To:	2240	Certified Peace Officer	\$21.83

21. Discussion and possible action to approve salary changes to the following Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2608	Certified Peace Officer	\$17.43
To:	2608	Certified Peace Officer	\$15.43
From:	0201	Traffic Supervisor	\$15.36
To:	0201	Traffic Supervisor	\$17.36

Honorable Rudy Rodriguez, Constable Pct. 1

22. Discussion and possible action to approve the following line item transfers:

From:	001-2005-6402	Repairs & Maint. Equip.	\$ 500
	001-2500-6204	Fuel & Lubricants	\$5,000
	001-2500-6402	Repairs & Maint. Equip.	\$ 200
	001-2500-5601	Administrative Travel	<u>\$2,500</u>
			\$8,200
To:	001-2005-6001	Office Supplies	\$ 500
	001-2500-6403	Repairs & Maint. Vehicle	\$5,000
	001-2500-6205	Materials & Supplies	<u>\$2,700</u>
			\$8,200

Honorable Ricardo Rodriguez, Constable Pct. 2

23. Discussion and possible action to approve the following line item transfers:

From:	001-2503-5601	Administrative Travel	\$1,500
	001-2503-6011	Training & Education	\$2,000
To:	001-2503-6202	Uniforms	\$3,500

Honorable Annette Munoz, Constable Pct. 3

24. Discussion and possible action to approve the following line item transfers:

From:	001-2501-5005	Part-time	\$4,000
	001-2501-5601	Administrative Travel	\$ 200
	001-2501-6007	Dues/Membership	\$ 40
	001-2501-6202	Uniforms	<u>\$1,500</u>
			\$5,740
To:	001-2501-6004	Cell Phone	\$ 150
	001-2501-6204	Fuel & lube	\$4,000
	001-2501-6205	Materials & Supplies	\$ 790
	001-2501-6402	Repairs & Maint. Equip.	\$ 300
	001-2501-6403	Repairs & Maint. Vehicle	<u>\$ 500</u>
			\$5,740

Honorable Martin Cuellar, Sheriff

- 25.** Discussion and possible action to approve the installation of Six (6) Courtyard Series Benches at the Justice Center as improvements to the building. **[Account #001-2001-6403 (Building Maintenance)]**
- 26.** Discussion and possible action to ratify payment to Heliworks, Inc. in the amount of \$19,180.00 for fuel control component for Helicopter unit. **[Account #345-2001-6403-03 (2009 Operation Stone Garden Grant)]**
- 27.** Discussion and possible action to accept an Operator and Chauffeurs Funding grant for the Webb County Sheriff's Office Border Juvenile Gang Prevention/Intervention Program from the Office of Governor Criminal Justice Division (CJD) in the amount of \$183,000 to pay for personnel, contractual services, travel/training, camera equipment, and supplies for a grant period from February 1, 2012 to August 31, 2012 to provide services to at-risk youth.

Honorable Patricia A. Barrera, Tax Assessor- Collector

28. Discussion and possible action to approve the following refunds:

- a) \$4,242.25 to BAPTIST FOUNDATION OF TEXAS, for Account #047-22670-2400RI (\$4,098.52), and Account #001-0700-3063 (\$143.73), as per Supp. 7, Cert 2011, split per division order per Wardlaw Appraisal for 2011.
- b) \$3,892.27 to SUPER TRANSPORT INTERNATIONAL LT, for Account #801-19096-071 (\$3,758.17), and Account #801-19096-071 (\$134.10), as per Supp. 7, Cert 2011, Protest 2011-13573 Resolved on 2/16/12 adjust value per settlement and waiver for 2011.

[Accounts #001-0700-3063 and #010-0700-3063]

Administrative Services

29. Discussion and possible action to direct Administrative Services to develop a request for proposals for Consulting Services for a Wage and Classification program; and any other matters incident thereto.

30. Presentation by Blue Cross Blue Shield representatives regarding the CATAPULT Health program initiative, with discussion and possible action to allow Administrative Services to move forward with implementation of said program.

31. Discussion and possible action to approve the following line item transfer:

From:	863-0105-9204	Other Post Employ Benefits Costs	\$135,000
To:	863-0105-9201	Claims Paid	\$135,000

32. Discussion and possible action to approve the following line item transfers:

From:	001-0114-6032	Property/Casualty Premium	\$13,000
	001-0114-6033	Bonds & Insurance	<u>\$ 7,000</u>
			\$20,000
To:	001-0114-6402	Equipment Maintenance	\$20,000

Bruni Community Center- Bruni, Texas

33. Discussion and possible action to approve the following line item transfer:

From:	001-6108-5601	Administrative Travel	\$500
To:	001-6108-6205	Materials & Supplies	\$500

Community Action Agency

34. Discussion and possible action to recognize and seat Two elected Category “B” members: Mr. Jose Chapa - Representative from Area V- Fernando A. Salinas; and Ms. Alejandra Saldivar - Alternate from Area V- Fernando A. Salinas.

35. Discussion and possible action to authorize the Community Action Agency to enter into an annual agreement with the Reliant Energy Retail Services, LLC to implement the CARE Program and accept a donation contribution of \$12,250.00 allocated for Webb County Community Action Agency.

36. Discussion and possible action to authorize Webb County Community Action Agency to negotiate a lease contract with Laredo Real Foods for the property known as El Competidor (corner of Scott and Convent St.) for the relocation of the existing commercial kitchen for the continued operation of the Meals on Wheels & Elderly Nutrition Programs currently located at the old Doctors Hospital on 500 East Mann Road.

37. Discussion and possible action to authorize the release of the 10% retainage payment to AA Builders for the housing rehabilitation of Mrs. Rosa Rodriguez home located at 246 Los Altos Road, Hwy 359, under the Self-Help Center/EDI-SP Housing Rehabilitation Program. To be paid from grant funds, Accounts #507-2311 and #504-2311.

\$2,073.60	Account #507-2311
\$1,000.00	Account #504-2311

38. Discussion and possible action to authorize the release of the 10% retainage payment to AA Builders for the housing rehabilitation of Mrs. Ester Garcia's home located at 113 Barrera Road, Hwy 359, under the Self-Help Center and EDI-SP Housing Rehabilitation Program. To be paid from grant funds, Accounts #507-2311 and #504-2311.

\$2,349.28	Account # 507-2311
\$1,000.00	Account # 504-2311

- 39.** Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1216	Food Transporter (20 hours/week)	\$8.25

Economic Development

- 40.** Discussion and possible action to approve an insurance provider service agreement between Webb County and VFIS (Volunteer Firemen's Insurance Services) for an insurance policy in excess of workers' compensation for volunteer firefighters, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [**Account #350-0104-7037**]

Elections

- 41.** Discussion and possible action to change the early voting site at the Juvenile Probation Office, 111 Camino Nuevo Rd, approved by Resolution on the special meeting of March 20, 2012, to the Self Help Center, 8116 Highway 359, for the Primary Elections of May 29, 2012.
- 42.** Discussion and possible action to approve the filling of the following vacant Slot, subject upon the availability of payroll funds from the Elections Administration Payroll Account #001-0107-5001 and any applicable civil service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
048	Systems Programmer/ Clerk	\$ 10.86

Engineer

43. Discussion and possible action to approve the following line item transfers for the Utilities Department:

From:	801-3001-6201	Utilities	\$10,000
To:	801-3002-6214	Chemicals	\$ 200
	801-3004-6014	Equipment Rental	\$ 400
	801-3004-6402	Repairs & Maint. Equipment	\$ 7,000
	801-3004-6403	Repairs & Maint. Vehicles	\$ 1,000
	801-3004-6407	Repairs & Maint. Water Lines	\$ 600
	801-3004-6408	Repairs & Maint. Sewer Line	\$ 400
	801-3004-6703	Landfill Fees	<u>\$ 400</u>
			\$10,000

44. Discussion and possible action to approve invoice #8035 in the amount of \$5,000.00 for the calibrations for the laboratory instruments for the water plant, wastewater plant instruments. **[Requested by Luis Camacho, Water Superintendent; Account #801-3001-6402]**

45. Discussion and possible action to approve the following line item transfers:

From:	711 Interest Income Series 2006	\$4,200
To:	723-8103-8710-3 Park Development Series 2006	\$4,200

Fire Suppression & EMS Services

46. Discussion and possible action to approve the following line item transfers:

From:	001-2203-6721	Stipends	\$8,000
To:	001-2203-6401	Bldg. Maintenance	\$1,500
	001-2203-6402	Equip. Maintenance	\$2,000
	001-2203-6205	Materials & Supplies	<u>\$4,500</u>
			\$8,000

Head Start

47. Discussion and possible action to approve the filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1087	Bus Driver	\$10.56	21
2210	Cook	\$ 8.56	21

[Accounts #903-4208-5001 and #906-4209-5001]

48. Discussion and possible action to authorize payment of Request for Payment #415 in the amount of \$529.28 (Oak Farms), #419 in the amount of \$255.90 (R.C. Food Service), and #420 in the amount of \$188.94 (HEB). **[Accounts #903-4208-6219 (Oak Farms); #906-4209-6213 (R.C. Food Service); #906-4209-6213 (HEB)]**

Larga Vista Community Center

49. Discussion and possible action to approve the following line item transfers:

From:	001-6103-6201	Utilities	\$2,000
	001-6103-5601	Administrative Travel	<u>\$ 800</u>
			\$2,800
To:	001-6103-6401	Repairs & Maint. Building	\$2,000
	001-6103-6205	Materials & Supplies	\$ 600
	001-6103-6402	Repairs & Maint. Equip.	<u>\$ 200</u>
			\$2,800

Law Library

50. Discussion and possible action to approve the following line item transfer:

From:	001-1130-6010	Books & Subscriptions	\$2,800
To:	001-1130-6402	Repair & Maint. Equip.	\$1,100
	001-1130-6205	Materials & Supplies	<u>\$1,700</u>
			\$2,800

Medical Examiner

- 51.** Discussion and possible action to increase salary for Sot #2232, Administrative Assistant from \$13.01 to \$14.26, title change already approved by Civil Service.
- 52.** Discussion and possible action to identify and allocate additional funding for Line item #001-2070-6403 - Repair and Maintenance of Equipment in the amount of \$2,000.00; and any other matters incident thereto.
- 53.** Discussion and possible action to identify and allocate funds to pay for mid budget cycle contract with Laredo Alarm (inspection and service fees). Line item #001-2070-6401 - Repair and Maintenance of Building in the amount of \$500.00.

Planning

- 54.** Discussion and possible action to:
 - a) Adopt an Order in compliance with the provisions of Chapter 251, Subchapter B, Texas Transportation Code to close, abandon, and vacate a portion of a public road known as Sulfur Mine Rd containing 0.366 acres, more or less, same being the easternmost portion of Sulfur Mine Rd. (Sponsored by County Attorney’s Office); and
 - b) Approve the Preliminary Plat of the TEXR Laredo Real Estate Plat (Planning Issue 357), being those unplatted lots known as Tracts 1, 2, and 3, Ranchitos Los Minerales (item to be considered subsequent to or in conjunction with the closure and abandonment of the easternmost portion of Sulfur Mine Road).

On March 15, 2012, the Planning Advisory Board recommended approval of these items contingent upon compliance with staff comments.

Pre-Trial Services

- 55.** Discussion and possible action to approve the title change for the following Slot:

	<u>Slot #</u>	<u>Title</u>
From:	2093	Jail Monitor
To:	2093	Pre-Trial Magistration Assistant

Purchasing

56. Discussion and possible action to dispose of salvage and surplus property equipment and furniture that has become obsolete for future use as per Section 263,151 Subchapter D (1). Disposition of Salvage Surplus Property, Texas Local Government Code and All other miscellaneous items.
57. Discussion and possible action to authorize the Purchasing agent to solicit bids for the following:
- a) Bid 2012-88 -Three month contract for meats
58. Discussion and possible action to approve 2012 AEP MOU related to the City smart program. Enclosed is the report provided by AEP after participation in an energy audit conducted by AEP as part of the AEP City Smart Program.
59. Discussion and possible action to approve the transfer of employee within the following Slots and approve the filling of the resultant vacant Slot at the budgeted rate, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective April 13, 2012:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	0116	Procurement Assistant I	\$11.55
To:	0880	Central Store/Buyer/Trainer	\$11.96
To Fill:	0116	Procurement Assistant I	\$11.55

60. Discussion and possible action to repair roof to the Old Juvenile Detention Center pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing program TCPN Contract R4812 from TREMCO in an amount not to exceed \$6,000.00. **[Account #604-0101-8103 (Permanent Improvement Fund)]**
61. Discussion and possible action to purchase service parts and labor for Unit 10-94 2001 Champion for Road & Bridge Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Buy Board, Contract 345-10 from Nueces Power Equipment in the amount of \$8,417.38. **[Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-7002-6402 (Road & Bridge Funds)]**

- 62.** Discussion and possible action to approve repairs to Unit #27-136, from Sheriff's Department from Lozano's Garage & Body Shop in the amount of \$7,872.80. **[Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0114-9201 (General Fund)]**
- 63.** Discussion and possible action to purchase school supplies for Head Start Department from Discount School Supply in the amount of \$7,317.38. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6069]**
- 64.** Discussion and possible action to authorize the Purchasing agent to solicit bids for the following Annual Contracts:
- Bid 2013-77 Annual Contract for the Purchase of Water Meters
 - Bid 2013-78 Annual Contract for Water Distribution Supplies
 - Bid 2013-79 Annual Contract for Sewer Line Cleaning
 - Bid 2013-82 Annual Contract for Water Plant Chemicals Phase III
 - Bid 2013-85 Annual Contract for Motor Rewinds
- 65.** Discussion and possible action to interview firms, evaluate proposals and select from the Three (3) qualifiers on the 2nd Phase Request for Proposal of a Design Build firm for the design and construction of La Presa Park Project. **[Account #635-6115-8601 (Bond Series)]**

Road and Bridge

- 66.** Discussion and possible action to approve the transfer of employees within the following Slots and approve the filling of the resultant vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2116	Truck Driver	\$13.09
To:	690	Field Lube/Fuel Man	\$13.15
From:	62	Tire Repairman	\$11.29
To:	647	Fuel Technician	\$14.07
To Fill:	2116	Truck Driver	\$13.09
	62	Tire Repairman	\$11.29
	689	Dump Truck Driver	\$12.83

67. Discussion and possible action to accept a donation of a 16' cattle guard to replace a 10' cattle guard on San Pablo Rd. approximately 3.1 miles from FM 2050. The cattle guard was donated by a ranch owner.

Closed Session/Executive Session

68. Discussion and possible action to authorize the Webb County Attorney's Office to represent Webb County in Civil Action No. 5:12-CV-42; Sara Alicia Davila vs. Webb County, Texas, and Francisco J. Sciaraffa; In the United States District Court for the Southern District of Texas, Laredo Division; to authorize the hiring of outside counsel to represent Commissioner Sciaraffa; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
69. Discussion and possible action to approve, reject or modify a claim by Assistant Fire Chief Jose Luis Flores for compensatory time including a cash pay-out for the compensatory time; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]**
70. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 5th DAY OF APRIL, 2012

By: _____
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 5th day of April, 2012 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 5th DAY OF APRIL, 2012

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
Margie Ramirez-Ibarra, County Clerk