

# Official Minutes for Webb County Commissioners Court Meeting

**Monday, April 10, 2012 at 9:00 AM  
(Approved April 23, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 5<sup>th</sup> day of April 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

## **Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Cmr. Canales motioned to excuse Cmr. Garza. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

## **Item No.2. Pledge of Allegiance**

## **Item No.3. Approval of Minutes for March 26, 2012**

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

## **Item No.4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

County Auditor, Leo Flores presented his monthly report for March 2012.

Judge Valdez motioned to form a committee consisting of Mr. Flores, Dr. Moreno, County Attorney, Cmr. Garza to scrutinize the list and come back with a recommendation. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

#### **Item No.5.      Communications**

Cmr. Canales congratulated Cmr. Tijerina for the Quad City fire station ribbon cutting ceremony. He congratulated Dr. Cecilia Moreno for her reappointment as Purchasing Agent. Cmr. Canales congratulated TMZ for their anniversary.

Cmr. Tijerina thanked Fire/EMS Coordinator Ricardo Rangel, the Sheriff's Office, her colleagues, and Department Heads for attending the Quad City fire station ribbon cutting ceremony. She congratulated Congressman Henry Cuellar for being named Spirit of the Enterprise Award by the U.S. Department of Commerce. Cmr. Tijerina thanked Congressman Henry Cuellar for hosting a town hall meeting at the Bruni Community Center, Center Director, Nelda Cortinas for being a great hostess, and Julio Gonzalez for representing the Sheriff's Department. She thanked the Larga Vista Community Center Director and staff for hosting a Spring Camp for the Kids Café children. Cmr. Tijerina wished everyone a Happy Telecommunications Week. She congratulated Dr. Cecilia Moreno for being reappointed as the Purchasing Agent. Cmr. Tijerina sent out her deepest condolences to the family of Irene Dovalina, Jose Roberto Juarez for the passing of his wife, and to the family of Dorothy Longoria.

Cmr. Sciaraffa

Judge Valdez acknowledged Cmr. Tijerina for her tireless effort on promoting public safety and for the Quad City fire station ribbon cutting ceremony. He congratulated Dr. Cecilia Moreno for her reappointment as Purchasing Agent. Judge Valdez thanked the Lamar Bruni Vergara Trust for their donation of \$79,000 to the JJAEP.

The Commissioners Court recognized the telecommunicators from the Sheriff's Department and read a proclamation declaring the week of April 11 through the 17 as Telecommunicator's Week.

Conny Chavarria, Regional Director of the South Texas Regional 911, Juan Ramos, 911 Program Manager, and Kristina Ramirez Guerra, Public Information Officer for the Webb County Sheriff's Office were in attendance to make a presentation in honor of Telecommunicator's Week.

The Commissioners Court read a proclamation declaring the month of April 2012 as Safe Digging Month in Webb County.

Emilio Garza from the Border Damage Prevention Council was in attendance to give a presentation of the 811 System in honor of Safe Digging Month and to advise the public of the importance to call 811 before initiating any excavation.

Mr. Mark Schuster, Managing Partner for the Lemurs gave a presentation regarding the Uni-Trade Baseball Stadium.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Anthony Peterson

Mr. Peterson spoke in reference to item #8 and the court to approve items #8, #12, #13, #14, #15, #22, #25, #26, and #27.

Honorable Danny Valdez, Webb County Judge

Item No.7. Discussion and possible action to approve the following line item transfers:

From:	001-0200-5601	Administrative Travel	\$5,500
To:	001-0200-6011	Training/Education	\$1,500
	001-0200-6007	Dues/Memberships	\$3,500
	001-0200-6010	Books & Subscriptions	<u>\$ 500</u>
			\$5,500

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.8. Discussion and possible action to transfer the following funds within the 2008A Certificate of Obligation Bond Series; to cover additional costs associated with the completion of the Juvenile Justice Alternative Education Program (JJAEP), including construction of additional classrooms, recreational areas and parking; and any other matters incident thereto:

From:	Fund 731	Purchase Land & Building	\$575,000
To:	Fund 684	Juvenile Youth Village	\$575,000

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Mr. Ed Quiroga and Mr. Rick Solis from Metaform Studio were in attendance to give a presentation in regards to item #8.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.9. Presentation by the Engineering Department of Ranchitos 359, Old Milwaukee, Penitas West, Tanquecitos I & II, of the BCAP paving projects and of Casa Blanca

**Dam Improvements and Rehabilitation project; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Interim County Engineer, Mike Cabello presented a status report regarding the Ranchitos 359, Old Milwaukee, Penitas West, Tanquecitos I & II, of the BCAP paving projects and of Casa Blanca Dam Improvements and Rehabilitation project.

**Item No.10. Clarification from Facilities Department regarding scheduled hours for custodian assigned to the Bruni Community Center; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

**Item No.11. Discussion and possible action to approve title and salary changes to the following Slot:**

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	1873	Administrative Director (Part-time)	\$27,635.00
To:	1873	Administrative Assistant (Full time)	\$25,000.00

**And to authorize the Fire Chief to initiate the process to fill said Slot effective immediately, subject to any applicable Civil Service timelines; and any other matters incident thereto. [Requested by Ricardo "Rick" Rangel, Webb County Fire Chief]**

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Comr. Sciaraffa motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Judge Valdez motioned to go into Executive Session on items #68 and #69. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

### **(Executive Session 10:25 - 10:53 a.m.)**

10:40 a.m. – Comr. Garza present.

No action taken.

#### **Closed Session/Executive Session**

**Item No.68. Discussion and possible action to authorize the Webb County Attorney's Office to represent Webb County in Civil Action No. 5:12-CV-42; Sara Alicia Davila vs. Webb**

County, Texas, and Francisco J. Sciaraffa; In the United States District Court for the Southern District of Texas, Laredo Division; to authorize the hiring of outside counsel to represent Commissioner Sciaraffa; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to authorize the County Attorney's Office to represent Webb County and to authorize the employment of Mr. Kyle Watson, outside council to represent Cmr. Frank Sciaraffa. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.69.** Discussion and possible action to approve, reject or modify a claim by Assistant Fire Chief Jose Luis Flores for compensatory time including a cash pay-out for the compensatory time; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to table item #69. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

**Honorable Anna L. Cavazos Ramirez, County Attorney**

**Item No.12.** Discussion and possible action to approve the Memorandum of Understanding between Laredo Community College (LCC) and Webb County to develop and implement training designed to increase the workplace literacy of participants at La Presa Community Center as outlined in the SBA Workplace Literacy Award; and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Raul Reyes, Director of Community Centers, Pct. 1]

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.13.** Discussion and possible action to enter into a Professional Contract Agreement between Webb County Head Start/Early Head Start and Ocean Dental for a period beginning March 1, 2012 through August 31, 2013 for a set fee as set forth in Attachment "A" of said agreement and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Program Director; Account #903-4207-6218]

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motioned carried 4-0 with Cmr. Canales out of the courtroom.

**Honorable Esther Degollado, District Clerk**

**Item No.14. Discussion and possible action to approve an Amended Webb County Jury Selection Plan in accordance with Texas Government Code §62.001, et seq. with an effective date of January 1, 2012.**

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

**Honorable Monica Notzon, 111<sup>th</sup> District Court Judge**

**Item No.15. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1002-7001</b>	<b>Indigent Defense</b>	<b>\$25,000</b>
<b>To:</b>	<b>001-1002-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$25,000</b>

**Honorable Joe Lopez, 49<sup>th</sup> District Court Judge**

**Item No.16. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1001-6022</b>	<b>Professional Services</b>	<b>\$3,000</b>
<b>To:</b>	<b>001-1001-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$3,000</b>

**Honorable Alvino "Ben" Morales, County Court at Law 1 Judge**

**Item No.17. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1010-6022</b>	<b>Professional Services</b>	<b>\$2,000</b>
<b>To:</b>	<b>001-1010-6011</b>	<b>Training &amp; Education</b>	<b>\$2,000</b>

**Honorable Jesus Garza, County Court at Law 2 Judge**

**Item No.18. Discussion and possible action to approve the following line item transfers:**

<b>From:</b>	<b>001-1011-7051</b>	<b>Juvenile Misdemeanor</b>	<b>\$10,000</b>
	<b>001-1011-7052</b>	<b>Juvenile Felony</b>	<b><u>\$10,000</u></b>
			<b>\$20,000</b>

To:	001-1011-6022	Professional Services	\$10,000
	001-1011-5005	Part Time	\$ 7,000
	001-1011-6205	Materials & Supplies	<u>\$ 3,000</u>
			\$20,000

Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

Item No.19. Discussion and possible action to approve the following line item transfer:

From:	001-1042-5601	Administrative Travel	\$1,900
To:	001-1042-6011	Training & Education	\$1,900

Item No.20. Discussion and possible action to approve the title changes to the following Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2608	Certified Peace Officer	\$17.43
To:	2608	Warrant Peace Officer	\$17.43
From:	2240	Warrant Peace Officer	\$21.83
To:	2240	Certified Peace Officer	\$21.83

Item No.21. Discussion and possible action to approve salary changes to the following Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2608	Certified Peace Officer	\$17.43
To:	2608	Certified Peace Officer	\$15.43
From:	0201	Traffic Supervisor	\$15.36
To:	0201	Traffic Supervisor	\$17.36

Honorable Rudy Rodriguez, Constable Pct. 1

Item No.22. Discussion and possible action to approve the following line item transfers:

From:	001-2005-6402	Repairs & Maint. Equip.	\$ 500
	001-2500-6204	Fuel & Lubricants	\$5,000
	001-2500-6402	Repairs & Maint. Equip.	\$ 200
	001-2500-5601	Administrative Travel	<u>\$2,500</u>
			\$8,200
To:	001-2005-6001	Office Supplies	\$ 500
	001-2500-6403	Repairs & Maint. Vehicle	\$5,000
	001-2500-6205	Materials & Supplies	<u>\$2,700</u>
			\$8,200

Honorable Ricardo Rodriguez, Constable Pct. 2

Item No.23. Discussion and possible action to approve the following line item transfers:

From:	001-2503-5601	Administrative Travel	\$1,500
	001-2503-6011	Training & Education	\$2,000
To:	001-2503-6202	Uniforms	\$3,500

Honorable Annette Munoz, Constable Pct. 3

Item No.24. Discussion and possible action to approve the following line item transfers:

From:	001-2501-5005	Part-time	\$4,000
	001-2501-5601	Administrative Travel	\$ 200
	001-2501-6007	Dues/Membership	\$ 40
	001-2501-6202	Uniforms	<u>\$1,500</u>
			\$5,740
To:	001-2501-6004	Cell Phone	\$ 150
	001-2501-6204	Fuel & lube	\$4,000
	001-2501-6205	Materials & Supplies	\$ 790
	001-2501-6402	Repairs & Maint. Equip.	\$ 300
	001-2501-6403	Repairs & Maint. Vehicle	<u>\$ 500</u>
			\$5,740

Cmr. Garza motioned to approve items #15, #16, #17, #18, #19, #20, #21, #22, #23, and #24. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

Honorable Martin Cuellar, Sheriff

Item No.25. Discussion and possible action to approve the installation of Six (6) Courtyard Series Benches at the Justice Center as improvements to the building. [Account #001-2001-6403 (Building Maintenance)]

Item No.26. Discussion and possible action to ratify payment to Heliworks, Inc. in the amount of \$19,180.00 for fuel control component for Helicopter unit. [Account #345-2001-6403-03 (2009 Operation Stone Garden Grant)]

Item No.27. Discussion and possible action to accept an Operator and Chauffeurs Funding grant for the Webb County Sheriff's Office Border Juvenile Gang Prevention/Intervention Program from the Office of Governor Criminal Justice Division (CJD) in the amount of \$183,000 to pay for personnel, contractual services, travel/training, camera equipment, and supplies for a grant period from February 1, 2012 to August 31, 2012 to provide services to at-risk youth.



Comr. Sciaraffa motioned to approve items #25, #26, and #27 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Comr. Canales out of the courtroom.

**Honorable Patricia A. Barrera, Tax Assessor- Collector**

**Item No.28. Discussion and possible action to approve the following refunds:**

- a) \$4,242.25 to BAPTIST FOUNDATION OF TEXAS, for Account #047-22670-2400RI (\$4,098.52), and Account #001-0700-3063 (\$143.73), as per Supp. 7, Cert 2011, split per division order per Wardlaw Appraisal for 2011.
- b) \$3,892.27 to SUPER TRANSPORT INTERNATIONAL LT, for Account #801-19096-071 (\$3,758.17), and Account #801-19096-071 (\$134.10), as per Supp. 7, Cert 2011, Protest 2011-13573 Resolved on 2/16/12 adjust value per settlement and waiver for 2011.

[Accounts #001-0700-3063 and #010-0700-3063]

Comr. Garza motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 with Comr. Canales out of the courtroom.

**Administrative Services**

**Item No.30. Presentation by Blue Cross Blue Shield representatives regarding the CATAPULT Health program initiative, with discussion and possible action to allow Administrative Services to move forward with implementation of said program.**

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to table item #30 and refer back to the Insurance Committee to make a recommendation. Comr. Tijerina seconded the motion.

Motion carried 4-0 with Comr. Canales out of the courtroom.

**Item No.31. Discussion and possible action to approve the following line item transfer:**

From: 863-0105-9204	Other Post Employ Benefits Costs	\$135,000
To: 863-0105-9201	Claims Paid	\$135,000

**Item No.32. Discussion and possible action to approve the following line item transfers:**

From: 001-0114-6032	Property/Casualty Premium	\$13,000
001-0114-6033	Bonds & Insurance	<u>\$ 7,000</u>

\$20,000

To: 001-0114-6402                      Equipment Maintenance                      \$20,000

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve items #31 and #32 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

**Bruni Community Center- Bruni, Texas**

Item No.33.     Discussion and possible action to approve the following line item transfer:

From:	001-6108-5601	Administrative Travel	\$500
To:	001-6108-6205	Materials & Supplies	\$500

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

**Community Action Agency**

Item No.34.     Discussion and possible action to recognize and seat Two elected Category "B" members: Mr. Jose Chapa - Representative from Area V- Fernando A. Salinas; and Ms. Alejandra Saldivar - Alternate from Area V- Fernando A. Salinas.

Item No.35.     Discussion and possible action to authorize the Community Action Agency to enter into an annual agreement with the Reliant Energy Retail Services, LLC to implement the CARE Program and accept a donation contribution of \$12,250.00 allocated for Webb County Community Action Agency.

Item No.36.     Discussion and possible action to authorize Webb County Community Action Agency to negotiate a lease contract with Laredo Real Foods for the property known as El Competidor (corner of Scott and Convent St.) for the relocation of the existing commercial kitchen for the continued operation of the Meals on Wheels & Elderly Nutrition Programs currently located at the old Doctors Hospital on 500 East Mann Road.

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve items #34, #35, and #36 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

Item No.37. Discussion and possible action to authorize the release of the 10% retainage payment to AA Builders for the housing rehabilitation of Mrs. Rosa Rodriguez home located at 246 Los Altos Road, Hwy 359, under the Self-Help Center/EDI-SP Housing Rehabilitation Program. To be paid from grant funds, Accounts #507-2311 and #504-2311.

\$2,073.60 Account #507-2311  
\$1,000.00 Account #504-2311

Item No.38. Discussion and possible action to authorize the release of the 10% retainage payment to AA Builders for the housing rehabilitation of Mrs. Ester Garcia's home located at 113 Barrera Road, Hwy 359, under the Self-Help Center and EDI-SP Housing Rehabilitation Program. To be paid from grant funds, Accounts #507-2311 and #504-2311.

\$2,349.28 Account # 507-2311  
\$1,000.00 Account # 504-2311

Item No.39. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1216	Food Transporter (20 hours/week)	\$8.25

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #37, #38, and #39 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

### Economic Development

Item No.40. Discussion and possible action to approve an insurance provider service agreement between Webb County and VFIS (Volunteer Firemen's Insurance Services) for an insurance policy in excess of workers' compensation for volunteer firefighters, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Account #350-0104-7037]

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

### Elections

Item No.41. Discussion and possible action to change the early voting site at the Juvenile Probation Office, 111 Camino Nuevo Rd, approved by Resolution on the special meeting of March 20, 2012, to the Self Help Center, 8116 Highway 359, for the Primary Elections of May 29, 2012.

Item No.42. Discussion and possible action to approve the filling of the following vacant Slot, subject upon the availability of payroll funds from the Elections Administration Payroll Account #001-0107-5001 and any applicable civil service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
048	Systems Programmer/ Clerk	\$ 10.86

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Comr. Sciaraffa motioned to approve items #41 and #42 as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 with Comr. Canales out of the courtroom.

#### Engineer

Item No.43. Discussion and possible action to approve the following line item transfers for the Utilities Department:

From:	801-3001-6201	Utilities	\$10,000
To:	801-3002-6214	Chemicals	\$ 200
	801-3004-6014	Equipment Rental	\$ 400
	801-3004-6402	Repairs & Maint. Equipment	\$ 7,000
	801-3004-6403	Repairs & Maint. Vehicles	\$ 1,000
	801-3004-6407	Repairs & Maint. Water Lines	\$ 600
	801-3004-6408	Repairs & Maint. Sewer Line	\$ 400
	801-3004-6703	Landfill Fees	<u>\$ 400</u>
			\$10,000

Item No.44. Discussion and possible action to approve invoice #8035 in the amount of \$5,000.00 for the calibrations for the laboratory instruments for the water plant, wastewater plant instruments. [Requested by Luis Camacho, Water Superintendent; Account #801-3001-6402]

Comr. Garza motioned to approve items #43 and #44 as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 with Comr. Canales out of the courtroom.

Item No.45. Discussion and possible action to approve the following line item transfers:

From:	711 Interest Income Series 2006	\$4,200
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To: 723-8103-8710-3 Park Development Series 2006 \$4,200

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

### Fire Suppression & EMS Services

Item No.46. Discussion and possible action to approve the following line item transfers:

From:	001-2203-6721	Stipends	\$8,000
To:	001-2203-6401	Bldg. Maintenance	\$1,500
	001-2203-6402	Equip. Maintenance	\$2,000
	001-2203-6205	Materials & Supplies	<u>\$4,500</u>
			\$8,000

### Head Start

Item No.47. Discussion and possible action to approve the filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1087	Bus Driver	\$10.56	21
2210	Cook	\$ 8.56	21

[Accounts #903-4208-5001 and #906-4209-5001]

Cmr. Sciaraffa motioned to approve items #46 and #47 as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

Item No.48. Discussion and possible action to authorize payment of Request for Payment #415 in the amount of \$529.28 (Oak Farms), #419 in the amount of \$255.90 (R.C. Food Service), and #420 in the amount of \$188.94 (HEB). [Accounts #903-4208-6219 (Oak Farms); #906-4209-6213 (R.C. Food Service); #906-4209-6213 (HEB)]

### Larga Vista Community Center

Item No.49. Discussion and possible action to approve the following line item transfers:

From:	001-6103-6201	Utilities	\$2,000
	001-6103-5601	Administrative Travel	<u>\$ 800</u>
			\$2,800

To:	001-6103-6401	Repairs & Maint. Building	\$2,000
	001-6103-6205	Materials & Supplies	\$ 600
	001-6103-6402	Repairs & Maint. Equip.	<u>\$ 200</u>
			\$2,800

### Law Library

Item No.50. Discussion and possible action to approve the following line item transfer:

From:	001-1130-6010	Books & Subscriptions	\$2,800
To:	001-1130-6402	Repair & Maint. Equip.	\$1,100
	001-1130-6205	Materials & Supplies	<u>\$1,700</u>
			\$2,800

Cmr. Sciaraffa motioned to approve items #48, #49, and #50 as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

### Medical Examiner

Item No.51. Discussion and possible action to increase salary for Sot #2232, Administrative Assistant from \$13.01 to \$14.26, title change already approved by Civil Service.

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Tie vote 2-2 with Cmr. Tijerina and Cmr. Sciaraffa voting against.

Cmr. Canales walks in the courtroom and votes for.

Motion carried 3-2 with Cmr. Tijerina and Cmr. Sciaraffa voting against.

Item No.52. Discussion and possible action to identify and allocate additional funding for Line item #001-2070-6403 - Repair and Maintenance of Equipment in the amount of \$2,000.00; and any other matters incident thereto.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.53. Discussion and possible action to identify and allocate funds to pay for mid budget cycle contract with Laredo Alarm (inspection and service fees). Line item #001-2070-6401 - Repair and Maintenance of Building in the amount of \$500.00.

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

### Planning

Item No.54. Discussion and possible action to:

- a) Adopt an Order in compliance with the provisions of Chapter 251, Subchapter B, Texas Transportation Code to close, abandon, and vacate a portion of a public road known as Sulfur Mine Rd containing 0.366 acres, more or less, same being the easternmost portion of Sulfur Mine Rd. (Sponsored by County Attorney's Office); and
- b) Approve the Preliminary Plat of the TEXR Laredo Real Estate Plat (Planning Issue 357), being those unplatted lots known as Tracts 1, 2, and 3, Ranchitos Los Minerales (item to be considered subsequent to or in conjunction with the closure and abandonment of the easternmost portion of Sulfur Mine Road).

On March 15, 2012, the Planning Advisory Board recommended approval of these items contingent upon compliance with staff comments.

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

### Pre-Trial Services

Item No.55. Discussion and possible action to approve the title change for the following Slot:

	<u>Slot #</u>	<u>Title</u>
From:	2093	Jail Monitor
To:	2093	Pre-Trial Magistration Assistant

### Purchasing

Item No.56. Discussion and possible action to dispose of salvage and surplus property equipment and furniture that has become obsolete for future use as per Section 263,151 Subchapter D (1). Disposition of Salvage Surplus Property, Texas Local Government Code and All other miscellaneous items.

Item No.57. Discussion and possible action to authorize the Purchasing agent to solicit bids for the following:

- a) Bid 2012-88 -Three month contract for meats

**Item No.58.** Discussion and possible action to approve 2012 AEP MOU related to the City smart program. Enclosed is the report provided by AEP after participation in an energy audit conducted by AEP as part of the AEP City Smart Program.

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

CLEAResult representative, Ryan Smith was in attendance to make a presentation in regards to item #58.

Cmr. Sciaraffa motioned to approve items #55, #56, #57, and #58. Cmr. Garza seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

**Item No.59.** Discussion and possible action to approve the transfer of employee within the following Slots and approve the filling of the resultant vacant Slot at the budgeted rate, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective April 13, 2012:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	0116	Procurement Assistant I	\$11.55
To:	0880	Central Store/Buyer/Trainer	\$11.96
To Fill:	0116	Procurement Assistant I	\$11.55

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

**Item No.60.** Discussion and possible action to repair roof to the Old Juvenile Detention Center pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing program TCPN Contract R4812 from TREMCO in an amount not to exceed \$6,000.00. [Account #604-0101-8103 (Permanent Improvement Fund)]

**Item No.61.** Discussion and possible action to purchase service parts and labor for Unit 10-94 2001 Champion for Road & Bridge Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Buy Board, Contract 345-10 from Nueces Power Equipment in the amount of \$8,417.38. [Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-7002-6402 (Road & Bridge Funds)]

**Item No.62.** Discussion and possible action to approve repairs to Unit #27-136, from Sheriff's Department from Lozano's Garage & Body Shop in the amount of \$7,872.80. [Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0114-9201 (General Fund)]



**Item No.63.** Discussion and possible action to purchase school supplies for Head Start Department from Discount School Supply in the amount of \$7,317.38. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6069]

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #60, #61, #62, and #63 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

**Item No.64.** Discussion and possible action to authorize the Purchasing agent to solicit bids for the following Annual Contracts:

Bid 2013-77 Annual Contract for the Purchase of Water Meters  
Bid 2013-78 Annual Contract for Water Distribution Supplies  
Bid 2013-79 Annual Contract for Sewer Line Cleaning  
Bid 2013-82 Annual Contract for Water Plant Chemicals Phase III  
Bid 2013-85 Annual Contract for Motor Rewinds

### Road and Bridge

**Item No.66.** Discussion and possible action to approve the transfer of employees within the following Slots and approve the filling of the resultant vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2116	Truck Driver	\$13.09
To:	690	Field Lube/Fuel Man	\$13.15
From:	62	Tire Repairman	\$11.29
To:	647	Fuel Technician	\$14.07
To Fill:	2116	Truck Driver	\$13.09
	62	Tire Repairman	\$11.29
	689	Dump Truck Driver	\$12.83

**Item No.67.** Discussion and possible action to accept a donation of a 16' cattle guard to replace a 10' cattle guard on San Pablo Rd. approximately 3.1 miles from FM 2050. The cattle guard was donated by a ranch owner.

Cmr. Sciaraffa motioned to approve items #64, #66, and #67 as submitted. Cmr. Garza seconded the motion.

Motion carried 3-0 with Judge Valdez and Cmr. Tijerina out of the courtroom.

Administrative Services

Item No.29. Discussion and possible action to direct Administrative Services to develop a request for proposals for Consulting Services for a Wage and Classification program; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Judge Valdez and Cmr. Tijerina out of the courtroom.

Purchasing

Item No.65. Discussion and possible action to interview firms, evaluate proposals and select from the Three (3) qualifiers on the 2<sup>nd</sup> Phase Request for Proposal of a Design Build firm for the design and construction of La Presa Park Project. [Account #635-6115-8601 (Bond Series)]

Discussion on file at the Webb County Clerk's Office April 10, 2012 Commissioners Court Meeting DVD.

The Commissioners Court interviewed and evaluated the following firms for the design and construction of La Presa Park Project.

1. DEH Construction Co. LLC
2. Roka Builders LLC
3. Vision Construction Company

Judge Valdez motioned to have Cmr. Garza and Cmr. Sciaraffa be part of any negotiations regarding the design and construction of La Presa Park Project. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to go into recess. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**(Recess 12:55 – 1:03 p.m.)**

Purchasing Agent, Dr. Cecilia Moreno read the rankings of the three firms in the following order:

Ranked #3 – Vision Construction Company	360 points
Ranked #2 – Roka Builders LLC	389.5 points
Ranked #1 – DEH Construction Co. LLC	485 points

Judge Valdez motioned to accept the rankings. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.70. Adjourn**

Cmr. Tijerina motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.