

**Official Minutes for Webb County  
Commissioners Court Meeting  
(Approved June 11, 2012)**

**Tuesday, May 29, 2012 at 9:00 AM**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 23<sup>rd</sup> day of May 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

**Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Cmr. Tijerina motioned to excuse Cmr. Sciaraffa. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Cmr. Canales motioned to excuse Cmr. Garza. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.2. Pledge of Allegiance**

**Item No.3. Approval of Minutes for May 14, 2012**

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Delia Perales, County Treasurer presented her monthly report for April 2012.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.5.      Communications**

Cmr. Canales sent out his heartfelt condolences to the family of Sgt. Raul Garza who served 25 years at the Laredo Police Department. He thanked all his staff for participating in the bowlathon to support at risk students. Cmr. Canales congratulated Judge Valdez on his fishing derby.

Cmr. Tijerina congratulated all veterans for the recent Memorial Day weekend. She thanked the GEO group for their continued support of the \$25,000.00 in scholarships donated annually. Cmr. Tijerina congratulated the Laredo Bar Association for honoring the Honorable Judge Ben Morales and Dr. Juan Maldonado from the Laredo Community College. She thanked Judge Valdez and his staff for the very successful fishing derby recently held. Cmr. Tijerina congratulated the Laredo Crime Stoppers for the Battle of the Badges event. She congratulated the Alexander Bulldogs for advancing to the Elite 8. Cmr. Tijerina sent out her heartfelt condolences to the family of Frank Newsome, Raul Garza, Robert Limon, Lula Lacey, and Estela Cronfel.

Judge Valdez sent out his heartfelt condolences to the family of Sgt. Raul Garza and Martha Gonzalez on the passing of her mother. He encouraged everyone to exercise their right to vote. Judge Valdez wished all veterans a Happy Memorial Day. He also congratulated Cmr. Canales and his staff on the bowlathon held to support at risk students. Judge Valdez thanked his staff and sponsors for their participation in the fishing derby.

**Item No.6.      Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

**Honorable Danny Valdez, Webb County Judge**

**Item No.7.      Recognition and presentation of Certificates of Achievement to United South High School Seniors, who completed a six-week Business Management practicum and internship in various County departments. [Co-Sponsored by Cynthia Mares, Webb County Administrative Services Director]**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

The Commissioners Court recognized and presented certificates of achievement to United South High School Seniors for their completion of a six-week Business Management practicum and internship in various County departments.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- Item No.8. Discussion and possible action to authorize the Purchasing Agent to hire a contractor with the lowest responsible quote to clean an identified illegal dump site located on Estrella Road in Colonia Tanquectios I and authorize all payment documentation. This will not impact the general fund. [Account #507-6500-6410-01]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

- Item No.9. Status report by Risk Manager on any claims or potential claims made in connection with Webb County property located adjacent to the American Legion Post on Zaragoza St., with discussion and possible action; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Administrative Services Director, Cynthia Mares presented a status report regarding any claims or potential claims made in connection with Webb County property located adjacent to the American Legion Post on Zaragoza St.

Honorable Anna L. Cavazos Ramirez, County Attorney

- Item No.10. Discussion and possible action to accept the dedication of One (1) right of way easement out of Tanquectios South Acres (3,600 square foot tract) from AFW Investments II, Ltd. and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto.

- Item No.11. Discussion and possible action to enter into a Thirty-Nine (39) months (May 29, 2012 through August 28, 2015) maintenance agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-6550C copier (Texas DIR Contract #DIR-SD-1686) located in the Webb County Auditor's office at a cost of EIGHTY-TWO DOLLARS AND FIFTY CENTS (\$82.50) per month and a total cost of THREE THOUSAND TWO HUNDRED SEVENTEEN DOLLARS AND FIFTY CENTS (\$3,217.50) over the term of the agreement and with copy overages being billed at \$0.005800 per black copy and \$0.0425 for color copies and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Leo Flores, Webb County Auditor; Account #001-0400-6402]

- Item No.12. Discussion and possible action to enter into a Thirty-Nine (39) month (May 29, 2012 through August 28, 2015) FMV Lease Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-6550C copier (Texas DIR Contract # DIR-SDD-1686)

located in the Webb County Auditor's office at a cost of THREE HUNDRED SIXTY-FOUR DOLLARS AND NINETEEN CENTS (\$364.19) and a total cost of FOURTEEN THOUSAND TWO HUNDRED THREE DOLLARS AND FORTY ONE CENT (\$14,203.41) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any matters incident thereto. [Requested by Leo Flores, Webb County Auditor; Account #001-0400-6402]

- Item No.13. Discussion and possible action to enter into a Thirty-Nine (39) months (May 29, 2012 through August 28, 2016) Maintenance Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-456 copier (Texas DIR Contract #DIR-SDD-1686) located at the Justice of the Peace Pct. 1, Place 2 at a cost of EIGHTY-ONE DOLLARS (\$81.00) per Quarter for a total cost of ONE THOUSAND TWO HUNDRED NINETY-SIX DOLLARS (\$1,296.00) over the term of the agreement with copy overages being billed at \$0.009300 per black copy and authorizing the County Judge to execute all relevant documents; and any matters incident thereto. [Requested by Judge Oscar Liendo, Justice of the Peace, Pct. 1, Place 2; Account # 001-1041-6014]
- Item No.14. Discussion and possible action to enter into a Thirty-Nine (39) months (May 29, 2012 through August 28, 2016) FMV Lease Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-456 copier (Texas DIR Contract No, DIR SDD-1686) located at the Justice of the Peace Pct. 1, Place 2, at a cost of ONE HUNDRED NINETY DOLLARS AND NINETEEN CENTS (\$190.19) per month and a total cost of SEVEN THOUSAND FOUR HUNDRED SEVENTEEN DOLLARS AND FORTY-ONE CENTS (\$7,417.41) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Judge Oscar Liendo, Justice of the Peace Pct. 1, Place 2; Account #001-1041-6014]
- Item No.15. Discussion and possible action to enter into a Thirty-Nine (39) months (May 29, 2012 through August 28 2016) Maintenance Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-456 copier (Texas DIR Contract #DIR-SDD-1686) located at the Treasurer Department at a cost of NINETY DOLLARS (\$90.00) per month and a total cost of THREE THOUSAND FIVE HUNDRED TEN DOLLARS (\$3,510.00) over the term of the agreement and with copy overages of \$0.006200 for each excess black copy and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Requested by Delia Perales, Webb County Treasurer; Account #001-0300-6402 (Repairs and Maintenance)]
- Item No.16. Discussion and possible action to enter into a Thirty-Nine (39) month (May 29, 2012 through August 28, 2015) FMV Lease Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-456 copier (Texas DIR Contract #DIR-SDD-1686) located at the Webb County Treasurer Department at a cost of ONE HUNDRED NINETY-SEVEN DOLLARS AND TWELVE CENTS (\$197.12) per month and a total cost of SEVEN THOUSAND SIX HUNDRED EIGHTY-SEVEN DOLLARS AND SIXTY-EIGHT CENTS (\$7,687.68) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident

thereto. [Requested by Delia Perales, Webb County Treasurer; Account #001-0300-6402 (Equipment and Rental)]

Item No.17. Discussion and possible action to enter into a Thirty-Six (36) month (May 29, 2012 through May 28, 2015) Maintenance Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-603 copier (Texas DIR Contract #DIR-SDD-1686) located at the Administrative Services Department at a cost of SEVENTY-FIVE (\$75.00) per Quarter and a total cost of NINE HUNDRED DOLLARS (\$900.00) over the term of the agreement and with copy overages of \$0.008500 for each excess black copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0114-6402]

Item No.18. Discussion and possible action to enter into a Twelve (12) month (May 29, 2012 through May 28, 2013) Maintenance Agreement renewal with Toshiba Business Solutions of Texas concerning a Toshiba ES-600 copier (Texas DIR Contract #DIR-SDD-1686) located at the 341<sup>st</sup> District Court Department at a cost of SEVENTY-FIVE DOLLARS (\$75.00) per Quarter and total cost of THREE HUNDRED DOLLARS over the term of the agreement with copy overages being billed at \$0.008500 per black copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Elma Salinas Ender, 341<sup>st</sup> District Court Judge; Account #001-1003-6420 (Repairs and Maintenance of Equipment)]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve items #10, #11, #12, #13, #14, #15, #16, #17, and #18 as submitted.  
Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.19. Discussion and possible action to enter into an Interlocal Government Agreement with Laredo Community College for the Head Start Facility located on the Northwest corner of Davis and River Road (as per Attachment A) for a period of Five (5) years effective May 31, 2012 through May 30, 2017 for an annual fee of ONE DOLLAR (\$1.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.20. Discussion and possible action to approve the Webb County Volunteer Fire Department Administrative Policies and Procedures, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Honorable Margie Ibarra, County Clerk**

**Item No.21. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>009-1120-5001</b>	<b>Payroll Cost</b>	<b>\$7,000</b>
<b>To:</b>	<b>009-1120-5005</b>	<b>Part Time</b>	<b>\$7,000</b>

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Honorable Monica Notzon, 111<sup>th</sup> District Court Judge**

**Item No.22. Discussion and possible action to approve an increase to the General Judicial Operations Department (1050) FY 2011/2012 budget for anticipated shortage as follows:**

001-1050-6031	Capital Murder	\$20,000.00	
001-1050-6029	Court Interpreter/Reporter	\$30,000.00	
001-1050-7001-5	Indigent Defense	\$ 6,000.00	
001-1050-6900	Expert Witnesses	<u>\$ 4,000.00</u>	
		\$60,000.00	

**[Funding source to be determined by the County Auditor]**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.23. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1002-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$6,000</b>
<b>To:</b>	<b>001-1002-5601</b>	<b>Administrative Travel</b>	<b>\$6,000</b>

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Oscar Hale, 406<sup>th</sup> District Court Judge

Item No.24. Discussion and possible action to approve the following line item transfer:

From:	001-1004-6402	Repairs & Maintenance	\$2,000
To:	001-1004-6011	Training & Education	\$2,000

Honorable Oscar Liendo, Justice of the Peace Pct. 1 Pl. 2

Item No.25. Discussion and possible action to approve the following line item transfers:

From:	001-1041-6224	Minor Tools & App.	\$ 600
	001-1041-6402	Repairs & Maint. Equip.	<u>\$1,500</u>
			\$2,100
To:	001-1041-6014	Equipment Rental	\$1,050
	001-1041-6004-2	Cell Phone Cost	<u>\$1,050</u>
			\$2,100

Cmr. Tijerina motioned to approve items #24 and #25 as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Martin Cuellar, Sheriff

Item No.26. Discussion and possible action to approve the submission of a FY 2012 Bulletproof Vest Partnership to the Bureau of Justice Assistance (BJA) for law enforcement equipment in the form of bulletproof vests for an amount estimated to be \$10,000.00; and designating the County Judge as the authorized official in all matters relating to this grant. This grant requires a 50% cash match. [Forfeiture Funds]

Item No.27. Discussion and possible action to approve the payment to Joe's Electric for emergency electrical and lighting repairs at the Webb County jail in the amount of \$2,865. [Account #001-2060-6402]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve items #26 and #27 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Delia Perales, Treasurer

Item No.28. Discussion and possible action to approve the following line item transfer:

From:	001-0300-6205	Materials & Supplies	\$395
To:	001-0300-6010	Books & Subscriptions	\$395

Comr. Canales motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.29. Discussion and possible action to approve title changes the following Slots within the FY 2012 General Order, subject to civil service procedures:**

	<u>Slot #</u>	<u>Title</u>
From:	0087	Accountant II/Office Manager
To:		Accountant II
From:	0078	Accountant I
To:		Office Manager

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Administrative Services**

**Item No.30. Discussion and p possible action to approve the Job Descriptions for Director of Facilities and Maintenance and Webb County Engineer, and to direct Administrative Services to commence RFQ process for said vacancies.**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.31. Discussion and possible action to designate person in charge for the Facilities Department until time that a Director is selected by the Court; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to appoint Mr. Jose de Jesus Leal as the person in charge of the Facilities Department until the time a director is selected. Comr. Tijerina seconded the motion.

Motion carried 2-1 with Comr. Canales voting against.



Item No.32. Discussion and possible action for the approval of the following line item transfers:

From:	863-0105-9204 Other Post Employment Benefit Costs	\$80,000
To:	863-0105-9203 Claims Paid Prescription	\$70,000
	863-0105-6038 Administration Fees	<u>\$10,000</u>
		\$80,000

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

(Recess 9:59 – 10:18 a.m.)

### Community Action Agency

Item No.33. Discussion and possible action pursuant to Texas Local Government Code §262.024 to grant an exemption to competitive bidding requirements and to enter into a Three (3) year (July 1, 2012 through June 30, 2015) Lease Agreement with Laredo Real Foods, Inc. for the El Competidor Building (Rear) located at 1302 Convent Ave. - 1,768 sq. ft. of Lots 1 & 3 - Block 230 WD, Laredo, Texas, with an option to renew for an additional Two (2) years at a monthly rate of Three Thousand Dollars (\$3,000.00) per month to relocate the Webb County Community Action Agency - Meals on Wheels and Elderly Nutrition Programs and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #952-4216-6012]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

### Economic Development

Item No.34. Discussion and possible action to authorize the submission of an application for the Colonia Economically Distressed Area Program (CEDAP) to the Texas Department of Agriculture in the amount of up to \$500,000.00 for "first-time water and first-time sewer" house-to-line connections in Colonia Pueblo Nuevo and authorize the County Judge to sign all relevant documents. This action will have no financial impact to County's General Funds Account.

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Engineer

**Item No.35.** Discussion and possible action to approve the filling of vacant Slot #2245, Secretary at a salary of \$14.00 per hour, subject to any applicable Civil Service timelines, effective May 29, 2012.

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item subject to applicable Civil Service timelines effective on the date Civil Service approves. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.36.** Discussion and possible action to approve Change Order #1 to extend the Rio Bravo Water Utilities Lift Station & Lines contract time by Sixty (60) working days. FEMA has agreed to the additional time needed to complete the contract and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.37.** Discussion and possible action to approve the following line item transfers for the Utilities Department:

<b>From:</b>	801-3001-6201 Utilities	\$31,800
	801-3001-8801 Capital Outlay	\$ 5,520
	801-3002-6201 Utilities	<u>\$ 8,000</u>
		\$45,320
<b>To:</b>	801-3001-6005 Postage and Courier Services	\$ 520
	801-3001-6014 Equipment Rental	\$ 1,000
	801-3001-6214 Chemicals	\$ 2,000
	801-3001-6401 Repairs and Maintenance Buildings	\$ 7,500
	801-3001-6402 Repairs and Maintenance Equipment	\$15,000
	801-3002-6214 Chemicals	\$ 2,000
	801-3002-6402 Repairs and Maintenance Equipment	\$ 3,000
	801-3002-6403 Repairs and Maintenance Vehicles	\$ 5,000
	801-3004-6402 Repairs and Maintenance Equipment	\$ 5,000
	801-3001-6407 Repairs and Maintenance –Waterline	<u>\$ 4,300</u>
		\$45,320

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

### Head Start

Item No.38. Discussion and possible action to approve the filling of the following Slots:

<u>Slots #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
968, 2183	Area Service Manager	\$14.38	21
1931	AA Education Assistant	\$14.45	24
2560	EHS Teacher	\$ 8.85	26

[Accounts #903-4208-5001 and #908-4208-5001]

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.39. Discussion and possible action to approve the "Head Start/Early Head Start Refunding Application" for the 2012 – 2013 fiscal year in the amount of \$9,671,988 (Federal) and \$2,417,997 (Non-Federal) for a total amount of \$12,089,985, with Texas Migrant Council as a delegate agency for 16 Early Head Start Slots. [Accounts #903 and #908]

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.40. Discussion and possible action to extend the length of employment for Slot #976 (Training/Transition Manager) and Slot #1083 (Disability Aide) to 23 Pay Periods for FY 2011 - 2012. [Account #903-4208-5001]

Item No.41. Discussion and possible action to extend the length of employment for Slots #1947 (LVN), #957, #2035, #2185 (Assistants), #1084, #1086, #1087, #1088, #1090, #1113, #1431 (Bus Driver), #2047 (Food Transporter), #965, #967, #969, #970, #972, #1345, #1610, #1637, #1648, #1923, #1929, (Area Service Manager), #1083 (Disability Aide), and #1941 (Maintenance Worker) to 26 Pay Periods for FY 2011 - 2012. [Account #903-4208-5001]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve items #40 and #41 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

### Law Library

Item No.42. Discussion and possible action to authorize the Webb County Law Library to provide Notary Services to the general public and to approve the assessment of fees as set out in Tex. Gov't. Code Ann. §406.024, Texas Notary Fee Schedule; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Medical Examiner

Item No.43. Discussion and possible action to approve the following line item transfers:

From:	001-2070-6014	Equipment Rental	\$200
	001-2070-6010	Books & Subscriptions	<u>\$ 90</u>
			\$290
To:	001-2070-6402	Repairs & Maint. Equip.	\$200
	001-2070-6011	Training & Education	<u>\$ 90</u>
			\$290

Public Defender

Item No.44. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slot:

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	270	Assistant Defender	\$69,385
To:	2086	Assistant Defender	\$73,294
From:	1725	Assistant Defender	\$66,461
To:	270	Assistant Defender	\$69,385
From:	2200	Assistant Defender	\$64,150
To:	1725	Assistant Defender	\$66,461
To Fill:	2200	Assistant Defender	\$64,150

Cmr. Tijerina motioned to approve items #43 and #44 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

## Purchasing

Item No.45. Discussion and possible action to offer a One (1) year contract renewal to the following:

Bid 2012-01 "Annual Contract for Fuel" - Arguindegui Oil

Bid 2012-02 "Annual Contract for Lubricants" - Arguindegui Oil

Bid 2012-03 "Annual Contract for Flexible Base Geo Locations" - Bertha Alderete, Raymond Botello, Circle T Services, Manuel Villarreal, & Zeus Const.

Bid 2012-04 "Annual Contract for Emulsion" – Anderson Columbia

Bid 2012-06 "Annual Contract for Motor Vehicle Batteries" – Gonzalez Auto Parts

Bid 2012-15 "Annual Contract for Oxygen Acetylene & Welding Supplies" – Matheson Tri Gas

Bid 2012-14 "Annual Contract for Janitorial Supplies" – Patria Office Supplies, Gulf Coast, & International Sales

Bid 2012-21 "Annual Contract for Tires & Tubes – A to Z & Southern Tire Mart

Bid 2012-27 "Annual Contract for Liquid Soil Stabilizer" – J & B Industries

Bid 2012-43 "Annual Contract for Refuse Collection" - Southern Sanitation"

Bid 2012-69 "Annual Contract for Brakes & Rotors for Law Enforcement Vehicles" – Gonzalez Auto Parts and Laredo Whole Sale

Bid 2012-75 "Annual Contract for Meter Calibration" – Sendero South

Bid 2012-84 "Annual Contract for Brakes & Rotors for Non Law Enforcement Vehicles" – Laredo Wholesale Auto, & O'Reilly Auto Parts

Bid 2012-82 Annual Contract for Water Plant Chemicals Phase I & II – AOC, DPC, Fort Bend Services, Manley Brothers of Indiana, and Bob J. Johnson & Associates

Bid 2012-84 "Annual Contract for Prisoner Transportation" – TX Prisoner Transport

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.46. Discussion and possible action to offer a Three (3) month extension to the following contract:

RFP 2012-89 "3 month contract for Produce" to Ben E. Keith

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.47. Discussion and possible action to award the following contracts:**

**RFP 2012-88 "3 month Contract for Meats" to LaBatt Food Service  
Bid 2013-85 "Annual Contract for Motor Rewinds"**

**Item No.48. Discussion and possible action to solicit bids for the following contracts:**

**Bid 2013-05 Annual Contract for Auto Parts  
Bid 2013-07 Annual Contract for Heavy Equipment  
Bid 2013-16 Annual Contract for Electrical Supplies  
Bid 2013-18 Annual Contract for Pest Control  
Bid 2013-19 Annual Contract for Pharmaceuticals Supplies  
Bid 2013-22 Annual Contracts for Light Bulbs & Lamps  
Bid 2013-41 Annual Contract for Engine Repair and Overhauls  
Bid 2012-42 Annual Contract for Auto Electrical Repair Service  
Bid 2012-30 Three (3) month Contract for Hot Mix Asphalt**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia M. Moreno stated that on item #47 Delta House Electric and Motor Rewinds would be the company obtaining the contract for Bid 2013-85 "Annual Contract for Motor Rewinds".

Cmr. Tijerina motioned to approve items #47 and #48 as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.49. Discussion and possible action to award Bid 2012-200 Hunting/Grazing Lease of Penjamo & Llano Pastures (Webb County School Lands) for (3) years with a One or Two year option for a total of Five (5) years to Seymon Deutsch, the sole bidder; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.50. Discussion and possible action to amend the current Webb County Procurement Policies and Procedures Purchasing Manual by adding a section on Purchasing with Federal Funds.**

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.51.** Discussion and possible action to purchase One (1) Datacove Archival Appliance for the MIS Department pursuant to Sections 271.101, and 271.103 Subchapter F., Cooperative Purchasing Program TCPN#R4872 from Tangent Inc. in the amount of \$17,570.77. [Requested by Rafael Pena, Webb County Interim MIS Director; Account #001-0500-6224]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.52.** Discussion and possible action to purchase Twenty-Two (22) monitors, Three (3) Scanners and Two (2) printer and licenses for computer equipment for District Clerk's Office, pursuant to Sections 271.101 and 271.103 Subchapter F., Cooperative Purchasing Program Contract #TCPN R5106, DIR-SDD-1364, DIR-SDD 1014 Texas Local Government Code in the amount of \$39,074.77. [Requested by Esther Degollado, Webb County District Clerk; Account #603-0101-8801]

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.53.** Discussion and possible action to approve the purchase of Four (4) Dell printers being Two (2) Black/White and Two (2) Color printers for office use, pursuant to Sections 271.101 and 271.103 Subchapter F., Cooperative Purchasing Program Contract DIR-SDD-890-TX from Dell in the amount of \$1,746.94. [Requested by Oscar O. Martinez, Justice of the Peace Pct. 4; Account #016-1044-6224 (Technology Fund)]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.54.** Discussion and possible action to approve the purchase of the Five (5) computers and software for the Treasury Department pursuant to Sections 271.101 and 271.103 Subchapter F., Cooperative Purchasing Program Contract DIR-SDD-890-TX from Dell in the amount of \$7,000.00. [Requested by Delia Perales, Webb County Treasurer; Funding Source – Capital Outlay Fund #603-0101-8801]

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Road and Bridge**

Item No.55. Discussion and possible action to authorize Department 7002 - Road & Bridge Department to set work summer hours for construction crews from 7:00 am to 3:30 pm with ½ hour lunch; starting June 1, 2012 through September 28, 2012.

Item No.56. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slot, subject to any applicable Civil Service timelines:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1993	Welder/Water Disp. Tech	\$13.50
To:	674	Welder	\$13.94
To Fill:	1993	Welder/Water Disp. Tech	\$13.50

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve items #55 and #56 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Judge Valdez motioned to go into Executive Session on items #57 and #58. Comr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

### (Executive Session 10:42 – 11:10 a.m.)

No action taken.

Judge Valdez sent out his heartfelt condolences to Comr. Jerry Garza on the passing of his grandmother.

#### Tax Attorney

Item No.57. Discussion and possible action to settle and compromise on Defendant's Counterclaim for Attorney's fees on Tax Cause No. 2010TXA001223-D1. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to allow the Tax Attorney to proceed as discussed in Executive Session. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.



### Closed Session/Executive Session

**Item No.58.** Discussion, status report, and possible action including possible resolution of No. 12-40330; Luis Montes vs. Cynthia Mares; in the Fifth Circuit Court of Appeals; and any matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office May 29, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to follow the advice from the attorney from San Antonio to settle this case. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.59. Adjourn**

Comr. Tijerina motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.