



# **WEBB COUNTY, TEXAS**

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## **COMMISSIONERS COURT**

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
**WEBB COUNTY COURTHOUSE**  
**1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR**  
**LAREDO, TEXAS 78040**  
**June 25, 2012**  
**9:00 a.m.**

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

- 1.** Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2.** Pledge of Allegiance
- 3.** Approval of Minutes for June 11, 2012
- 4.** Approval of Bills, Payroll, and Monthly Report
- 5.** Communications
- 6.** Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Danny Valdez, Webb County Judge**

7. Discussion and possible action to authorize the Engineering department to conduct a feasibility study on the costs associated with the production and sale of well water from Webb County school land property located off Hwy 44; and any other matters incident thereto.

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

8. Discussion and possible action to accept Change Order #1 for the Casa Blanca Dam Rehabilitation Project in the amount of \$33,000.00, for an irrigation system on the downstream slopes and \$10,000.00 for an irrigation system of the beautification project parallel to Loop 20 totaling \$43,000.00 to Martinez Paving. Increasing the contract amount from \$998,450.00 to \$1,041,450.00 and to designate the County Judge to sign all relevant documents. **[Requested by Mike Cabello, Webb County Interim Engineer; Account #630-0115-8601]**

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

9. Status report regarding Farias Military Museum with discussion and possible action.

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MEDIA BREAK

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**Honorable Anna L. Cavazos Ramirez, County Attorney**

- 10.** Discussion and possible action to accept the dedication of One (1) right of way easement out of Rancho Penitas West Subdivision (0.181 Acre tract, Tract 1, Unit VII) to Jesus Omar Gonzalez Jr., and authorize the County Judge to execute all relevant documents; and any other matters incident thereto.
- 11.** Discussion and possible action to approve a Post Deadline Third Application for the following:
  1. Mexican Cultural Institute of Laredo
  2. Big River Foundation (AKA RiverFest)
- 12.** Discussion and possible action to approve a Memorandum of Understanding with the City of Rio Bravo, Texas to assist them with the temporary Thirty (30) day collection of household garbage while the City's equipment is repaired; and any other matters incident thereto.
- 13.** Discussion and possible action to renew, negotiate and enter into a service agreement for a period of Three (3) years with West A. Thomson Reuters business for legal research data base for Webb County Attorney's Office, Webb County Public Defender's Office, Webb County District Attorney's Office, District and County Courts and County Judge's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
- 14.** Discussion and possible action as Trustee of Webb County School Lands, to approve a Surface Site Agreement between Navarro Midstream Services, LLC for a Two Hundred feet by Two Hundred feet (200' x 200') tract of land as described in the attached Exhibit "A" and depicted on the attached Exhibit "B" (hereinafter referred to as the "Surface Site") and rights of ingress and egress thereto for a total amount of TEN THOUSAND DOLLARS (\$10,000.00) in which in the event a period of Twenty-Four (24) consecutive months elapses without natural gas and natural gas products actually being transported through the surface site, the Agreement shall automatically terminate and authorizing the County Judge to execute all relevant documents and any matters incident thereto.
- 15.** Discussion and possible action to approve the Three Year (3) hunting and grazing lease agreement between Webb County and Seymon Deutsch of the Webb County School Lands (Penjamo and Llano Pastures) at a rate of Thirteen Dollars (\$13.00) per acre with a Two (2) year renewal option and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto.

16. Discussion and possible action to enter into an Annual Application Software User-Based Annual Renewal Support Service Agreement with Hamer Enterprises and the Webb County Tax Office for a period of Twelve (12) months (September 9, 2012 through September 8, 2013) for an annual fee of TWELVE THOUSAND TWO HUNDRED NINETY-TWO DOLLARS (\$12,292.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Patricia Barrera, Webb County Tax-Assessor-Collector; Account #001-0500-6402]**
17. Discussion and possible action to enter into a Thirty-Nine (39) month (June 25, 2012 through September 24, 2015) FMV Lease Agreement between Toshiba Business Solutions and the 111<sup>th</sup> District Court for a Toshiba ES-856 Digital Copier, Texas DIR Contract #DIR-SDD-1686 and a Lexmark Mono Laser MFP X466DE, Texas DIR Contract #SDD-502 for a monthly price of TWO HUNDRED EIGHTY-SIX DOLLARS AND SEVENTY-THREE CENTS (\$286.73) and a total amount of ELEVEN THOUSAND ONE HUNDRED EIGHTY-TWO DOLLARS AND FORTY-SEVEN CENTS (\$11,182.47) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Monica Notzon, Webb County 111<sup>th</sup> District Court Judge; Account #001-1002-6402 (Equipment and Maintenance)]**
18. Discussion and possible action to enter into a Thirty-Nine (39) month (June 25, 2012 through September 24, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County 111<sup>th</sup> District Court for a Lexmark X466DE Mono Laser MFP X466DE, Texas DIR Contract #DIR-SDD-502 at a rate of TWO HUNDRED FIFTY DOLLARS (\$250.00) annually and a total cost of EIGHT HUNDRED TWELVE DOLLARS AND FIFTY CENTS (\$812.50) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Monica Notzon, Webb County 111<sup>th</sup> District Court Judge; Account #001-1002-6402 (Equipment and Maintenance)]**
19. Discussion and possible action to enter into a Thirty-Nine (39) month (June 25, 2012 through September 24, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County 111<sup>th</sup> District Court for a ES-856 Digital Copier, Texas DIR Contract #DIR-SDD-1686 at a rate of FIFTY-NINE DOLLARS (\$59.00) per month and a total amount of TWO THOUSAND THREE HUNDRED ONE DOLLARS (\$2,301.00) over the term of the agreement with copy overages of \$0.00620 billed monthly and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Monica Notzon, Webb County 111<sup>th</sup> District Court Judge; Account #001-1002-6402 (Equipment and Maintenance)]**

### **Honorable District Judges**

20. Discussion and possible action to transfer employee Slot #2606 Law Clerk from the 341<sup>st</sup> District Court to Judicial General Operations department #1050 along with the corresponding salary and fringe benefits effective June 25, 2012.

### **Honorable Oscar Hale, 406<sup>th</sup> District Court Judge**

21. Discussion and possible action to approve and ratify the 406<sup>th</sup> District Court Drug Court Program application for the SAMHSA FY 12 Expand Substance Abuse Treatment Capacity in Adult and Family Drug Courts FY 2012 (October 1, 2012 – September 30, 2015).
22. Discussion and possible action to approve and ratify the 406<sup>th</sup> District Court Drug Court Program application for the BJA/SAMHSA FY 12 Joint Adult Drug Court Solicitation to Enhance Services, Coordination, and Treatment Program Grant for FY 2012 (October 1, 2012 – September 30, 2015).

### **Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1**

23. Discussion and possible action to approve the purchase of a Dell laptop for \$898.00 and Software for \$416.56. **[Account #016-1040-6224 (Technology Fund)]**

### **Honorable Oscar Martinez, Justice of the Peace Pct. 4**

24. Discussion and possible action to approve the purchase of One (1) vehicle radio and Two (2) hand held portable radios to be used by warrant officers. **[Account #603-0101-8801 (Capital Outlay Fund)]**

### **Honorable Ricardo Rodriguez, Constable Pct. 2**

25. Discussion and possible action to approve the purchase of Two (2) Dell Latitude E5X20 Laptops and One (1) Fujifilm S4200 Digital Camera in the amount of \$1,975.00 to be used by Department Administration and Employees. **[Account #603-0101-8801 (Capital Outlay Fund)]**

**Honorable Annette Munoz, Constable Pct. 3**

26. Discussion and possible action to approve the following line item transfers:

From:	001-2501-6403	Repairs & Maint. Vehicle	\$100
	001-2501-6202	Uniforms	<u>\$500</u>
			\$600
To:	001-2501-6205	Materials & Supplies	\$200
	001-2501-6011	Training & Education	<u>\$400</u>
			\$600

27. Discussion and possible action to approve the following purchase. **[Account #603-0101-8801 (Capital Outlay)]**

1 Ford Police SUV at \$38,500.00  
Motorola XTL 5000 installed in units at \$5,700.00

**Honorable Martin Cuellar, Sheriff**

28. Discussion and possible action to approve the designation of the offices vacated by the 311 Citizen Action Center at the Tex-Mex Building, located at 1200 Washington Street to house the Webb County Sheriff's Office Border Juvenile Gang Prevention/Intervention Program personnel.

29. Discussion and possible action to purchase software and equipment from COPsync, Inc. pursuant to Texas Local Government Code under Section 262.024 (Discretionary Exemption) Sole Source and Grant Exemption for Competitive bidding, in the amount of \$42,545.40 for the Sheriff's Office. **[Requested by Martin Cuellar, Webb County Sheriff; Account #346 (Operation Stonegarden 2010)]**

**Administrative Services**

30. Discussion and possible action to approve and allow the Administrative Services Director to adjust salary for the following Slots as per the original budgeted rate after successful completion of the probationary period.

<u>Slot #</u>	<u>Title</u>	<u>Current</u>	<u>Budgeted</u>
2426	Human Resources/Civil Service Coordinator	\$20.00/hr.	\$22.51/hr.
2427	Human Resource Assistant I	\$10.00/hr.	\$10.50/hr.

**31.** Discussion and possible action to approve the following line item transfer:

From:	0817-0105	Fund Balance	\$250,000
To:	817-0105-9201	Workers Comp. Claims Paid	\$250,000

**Casa Blanca Golf Course**

**32.** Discussion and possible action to approve the following line item transfers:

From:	800-6016-5601	Administrative Travel	\$2,500
	800-6011-6780	Plant	\$1,000
	800-6013-6780-SAND	Sand & Gravel	\$ 800
	800-6013-6780-SODS	Sods/Seeds	<u>\$ 600</u>
			\$4,900
To:	800-6014-6231	Merchandise Cost Hard Goods	\$3,500
	800-6014-6232	Merchandise Cost Soft Goods	<u>\$1,400</u>
			\$4,900

**Community Action Agency**

**33.** Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1217	Food Transporter (20 hours per week)	\$8.25

**34.** Discussion and possible action to allow advertising on the El Aguila Rural Transit buses, subject to TxDOT regulations, and to request Purchasing Department to develop and solicit requests for proposals from prospective firms.

**35.** Discussion and possible action to approve a Resolution authorizing the commitment of matching funds for the Texas Department of Housing and Community Affairs - Office of Colonia Initiatives, in the amount of \$334,000 for the Self-Help Center Program and designating the authorized signatories for this grant.

**El Cenizo Community Center**

**36.** Discussion and possible action to approve the following line item transfer:

From:	001-6101-6201	Utilities	\$500
	001-6101-6204	Fuel & Lubricants	<u>\$300</u>
			\$800
To:	001-6101-6401	Repairs & Maint. Building	\$800

**Engineer**

**37.** Discussion and possible action to approve the following line item transfers:

From:	010-0115-6201	Utilities	\$6,500
To:	010-0115-6004-2	Cell Phone Cost	\$1,000
	010-0115-6204	Fuel & Lubricants	\$2,500
	010-0115-6001	Office Supplies	\$2,000
	010-0115-6205	Materials & Supplies	<u>\$1,000</u>
			\$6,500

**38.** Discussion and possible action to approve the filling of Slot #1532, Operator II, for the Water Treatment Plant, with a pay rate of \$14.32 per hour, subject upon the availability of payroll funds and any applicable Civil Service timelines.

**39.** Discussion and possible action to approve the following line item transfers for the Utilities Department as follows:

From:	801-3001-6022-8	Professional Services	\$3,000
	801-3004-6022-8	Professional Services	<u>\$1,000</u>
			\$4,000
To:	801-3002-6022-8	Professional Services	\$2,000
	801-3001-6407	Repairs & Maintenance–W	\$1,400
	801-3001-6014	Equipment Rentals	<u>\$ 600</u>
			\$4,000



40. Discussion and possible action to accept the additional Architectural fees for Phase II of the North Side International Park based on 7% of \$145,300.00. The designated Phase II totals an amount of \$10,171.00 and authorizing the County Judge to execute all relevant documents. **[Account #666-6112-8601]**
41. Discussion and possible action to approve Change Order No.1 for the Fernando A. Salinas Community Center to increase time of 107 days that is needed to complete the contract because of weather and material delays. Contract will also be decreased by \$11,200.00 of which \$10,000.00 will be applied towards project testing. **[Accounts #658-8103-8710-30, #658-2311 and #634-6113-8601]**
42. Discussion and possible action to approve the selection of a committee for the Loop 20 Stimulus Extension Project from International Boulevard to US 59 to consist of the Webb County Engineer (chair); Webb County Commissioner Precinct No. 3, (Honorable Jerry Garza), Webb County Commissioner Precinct No. 4, (Honorable Jaime Canales), City of Laredo Councilman for District No. 2 (Honorable Esteban Rangel) and City of Laredo Councilman for District No. 3 (Honorable Alex Perez) and have Webb County Judge sign all relevant documents.
43. Discussion and possible action to advertise request for proposal (Notice of Intent) to select an Engineering Firm to provide the required services to develop the “Loop 20 Stimulus Extension Project from International Boulevard to US 59” in accordance with competitive bidding requirements under the Texas Local Government Code Section 262.04(a) (4) (Professional Services Contract) and have the County Judge sign all relevant documents. **(Co-Sponsored by Jerry Garza, Webb County Commissioner, Precinct 3 and Jaime Canales, Webb County Commissioner, Precinct 4)**

### **Fire Suppression & EMS Services**

44. Discussion and possible action to authorize the Economic Development Department to develop an Assistance to Firefighters Grant (AFG) – Application to be submitted to the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The purpose of the application is to request funds for the acquisition of additional fire fighting vehicles and associated apparatus. The Grant request is for up to \$300,000 in which a cash match of 10% is required or \$30,000.

**Fred & Anita Bruni Community Center**

45. Discussion and possible action to approve the title change for Slot #2343 from Librarian to Administrative Assistant with no changes to salary.

**Head Start**

46. Discussion and possible action to approve the filling of the following Slots:

<u>Slots #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1929	AA Area Service Manager	\$14.38	21
977, 2187	AA Teacher	\$13.53	21

**[Accounts #903-4208-5001 and #906-4209-5001]**

**Medical Examiner**

47. Discussion and possible action to approve the following line item transfers:

From:	001-2070-6010	Books & Subscriptions	\$165
	001-2070-6002	Uniforms	\$ 95
	001-2070-6014	Equipment Rental	\$115
	001-2070-6001	Office Supplies	<u>\$ 85</u>
			\$460
To:	001-2070-6401	Repair & Maint. Bldg.	\$165
	001-2070-6011	Training & Education	\$ 95
	001-2070-6403	Repairs & Maint. Vehicles	<u>\$200</u>
			\$460

**Planning**

**48.** Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities” pursuant to Sections 232.028 and 232.029, Texas Local Government Code to the following properties:

Approval authorized by 232.029 (b), L.G.C.:

- a) An unplatted 1.0 acre tract of land, more or less, known as Tract 13-A, Ranchos Peñitas West Subdivision, Unit VII, as further described in Vol. 879, Pg. 852, Webb County Deed Records (Application ID 580). Approval is limited to one dwelling only unless replatted.

Approval authorized by Section 232.029(c)(1), L.G.C.:

- b) An unplatted 10.0 acre tract of land, more or less, being the South ½ of Lots 3 and 4 of the Ranchitos Las Lomas Subdivision, Phase I as recorded in Vol. 3, Pg. 13-A, Webb County Plat Records (Application ID 91). Approval is limited to one dwelling only unless replatted.

Staff recommends approval.

**Public Defender**

**49.** Discussion and possible action to approve the following line item transfer:

From:	001-1102-6011	Training & Education	\$1,500
To:	001-1102-6014	Equipment Rental	\$1,500

- 50.** Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	2085	Assistant Defender	\$73,294
To:	2087	Assistant Defender	\$76,561
From:	270	Assistant Defender	\$69,385
To:	2085	Assistant Defender	\$73,294
From:	1725	Assistant Defender	\$66,461
To:	270	Assistant Defender	\$69,385
To Fill:	1725	Assistant Defender (Effective 7/13/12)	\$66,461
	2693	Receptionist (Effective 7/6/12)	\$12.00/hr.

**Purchasing**

- 51.** Discussion and possible action to award the following Annual contract:

Bid 2013-82 “Annual Contract for Water Plant Chemicals Phase III” to General Chemical

- 52.** Discussion and possible action to approve the following line item transfers:

From:	001-0600-5601	Administrative Travel	\$2,900
	001-0600-6005	Postage	<u>\$1,500</u>
			\$4,400
To:	001-0600-6011	Training & Education	\$3,400
	001-0600-6205	Material & Supplies	<u>\$1,000</u>
			\$4,400

- 53.** Discussion and possible action to dispose of salvage and surplus property equipment and furniture that has become obsolete for future use as per Section 263.151 Subchapter D (1). Disposition of Salvage Surplus Property, Texas Local Government Code and all other miscellaneous items.

54. Discussion and possible action to solicit interested non-profits to receive salvage tires from the Webb County Road & Bridge Department.
55. Discussion and possible action to adopt the new Purchasing Policies and Procedures Manual subject to minor changes submitted by Commissioner' Court Members and/or Webb County Purchasing Board Members.
56. Discussion and possible action to purchase Steel Toe Boots for Road & Bridge Department from J C Twiss Inc. in the amount of \$6,855.00. **[Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-7002-6202 (Road & Bridge Funds)]**
57. Discussion and possible action to approve the purchase of One (1) Ford Expedition for the Medical Examiner's Office from Philpott Motor Company, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contracts, Buyboard #358-10, Texas Local Government Code in an amount of \$29,147.25. **[Requested by Corinne E. Stern, Webb County Medical Examiner; Account #603-0101-8801 (Capital Outlay Fund)]**
58. Discussion and possible action to purchase office supplies for Head Start Department from Patria Office Supply in the amount of \$5,289.00. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4200-6001]**
59. Discussion and possible action to expedite the purchase of Five (5) Powerheart AED G3 Plus Automatic Package and accessories from Cardiac Science in the amount of \$5,507.75. **[Requested by Cynthia Mares, Webb Count Risk Management Director; Account #817-0105-6702 (Workers Comp Reserve Fund)]**
60. Discussion and possible action to expedite the transport of Two (2) mobile portable units for the Juvenile Department from J&J Mobile Home in the amount of \$6,000.00. **[Requested by Melissa Mojica, Webb County Juvenile Director; Account #001-1301-6022 (General Fund)]**

## **Tax Attorney**

**61.** Discussion and possible action to modify and amend the Delinquent Tax Collection Contract by and between the County of Webb and Castillo, Montemayor & Solis, P.C., specifically as to:

1. Legal Duties and Responsibilities

(b) Firm shall file original suit and reduce to judgment on all delinquent accounts which owe \$2,000.00 or more. Firm shall pray for firm fees on accounts for those years where the County did not impose a collection fee as authorized by Texas Code Section 33.07 and 33.08 of the Texas Tax Code (the "Pre-93" tax years)

**[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

**62.** Presentation by Castillo, Montemayor & Solis, PC regarding the status of tax collections from October 2011 to May 2012.

**63.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21<sup>st</sup> DAY OF JUNE, 2012

By: \_\_\_\_\_  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21<sup>st</sup> day of June, 2012 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21<sup>st</sup> DAY OF JUNE, 2012

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_  
Margie Ramirez-Ibarra, County Clerk