

# Official Minutes for Webb County Commissioners Court Meeting

**Monday, June 25, 2012 at 9:00 AM  
(Approved August 2, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 21<sup>st</sup> day of June 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

## **Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Roll Call by Lucina Perez, Chief Deputy for the Honorable Margie Ramirez-Ibarra, Webb County Clerk

Judge Valdez motioned to excuse Cmr. Garza. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

## **Item No.2. Pledge of Allegiance**

## **Item No.3. Approval of Minutes for June 11, 2012**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

9:03 a.m. – Cmr. Garza present.

## **Item No.4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Ms. Delia Perales, County Treasurer presented her status report for the month of May 2012.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.5.      Communications**

Judge Valdez welcomed all the veterans present. He recognized L.I.S.D. Board Member, Mr. Johnny Amaya. Judge Valdez congratulated Carlos Valdez and his parents Adolfo and Laura Valdez for qualifying for the Skeet Shooting Olympic Team. He wished Sam Humphrey lots of luck on his attempt for qualification for the Olympic Team. Judge Valdez recognized Celia Villarreal for being chosen as Miss Laredo 2012.

Cmr. Canales welcomed everyone present. He sent his heartfelt condolences to the family of Brandy, Jayden, and Dianne Cerny. He congratulated the St. Peters Neighborhood Association on their 1<sup>st</sup> Annual Portico Street Festival. Cmr. Canales thanked the people who helped make the summer camp festivals a success, in particular; Mario Mireles and Priscilla Sontoya. He congratulated Carlos Valdez and his parents Adolfo and Laura Valdez for qualifying for the Skeet Shooting Olympic Team. Cmr. Canales congratulated Cmr. Jerry Garza for his speech ceremony as the formal president of the South Texas Judge's and Commissioners Conference. He also wished Cmr. Garza lots of luck and continued success.

Cmr. Garza thanked all County staff who participated in the conference and for making it a tremendous success, in particular his staff; Elizabeth Rodriguez, Executive Assistant, Rosio Sepulveda, from Cmr. Precinct #4, Priscilla, from Cmr. Precinct #2, Elsa, from Cmr. Precinct #1, Mr. Reyes, and everyone else who participated.

Cmr. Tijerina congratulated Cmr. Jerry Garza for his leadership. She congratulated Senator Judith Zaffirini for having a building at Texas A & M International University name after her. Cmr. Tijerina congratulated Sheriff Martin Cuellar who just acquired a new armored vehicle for the SWAT Team. She congratulated Dr. Gladys Keene, Congressman Dr. Henry Cuellar, and Mr. Carlos Menjia for being honored with the Imagine Award from the Imaginarium of South Texas. Cmr. Tijerina encourage everyone to assist in the upcoming "Project Cupcake Fundraiser" to help raise money for a much needed playground for the children at the Bethany House, at Fuddrucker's on Wednesday, June 27, 2012 from 5 to 10 p.m. She congratulated Celia Villarreal for being name Miss Laredo 2012. Cmr. Tijerina sent out her heartfelt condolences to the family of Jimmy Compton, Maria Guadalupe Herrera, and Manuel Lopez. She congratulated Mr. Ramon Diaz Baroso for being name Business Person of the Year.

Cmr. Sciaraffa – No comments.

Judge Valdez congratulated Cmr. Garza on the conference he recently attended and thanked him for everything he has done.

**Item No.6.      Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

**Honorable Danny Valdez, Webb County Judge**

**Item No.7. Discussion and possible action to authorize the Engineering department to conduct a feasibility study on the costs associated with the production and sale of well water from Webb County school land property located off Hwy 44; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Mr. Tony Alderete, Engineering Department was present to advise the court as to this study.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

**Item No.8. Discussion and possible action to accept Change Order #1 for the Casa Blanca Dam Rehabilitation Project in the amount of \$33,000.00, for an irrigation system on the down-stream slopes and \$10,000.00 for an irrigation system of the beautification project parallel to Loop 20 totaling \$43,000.00 to Martinez Paving. Increasing the contract amount from \$998,450.00 to \$1,041,450.00 and to designate the County Judge to sign all relevant documents. [Requested by Mike Cabello, Webb County Interim Engineer; Account #630-0115-8601]**

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

**Item No.9. Status report regarding Farias Military Museum with discussion and possible action.**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to table item #9. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Honorable Anna L. Cavazos Ramirez, County Attorney**

**Item No.10. Discussion and possible action to accept the dedication of One (1) right of way easement out of Rancho Penitas West Subdivision (0.181 Acre tract, Tract 1, Unit**

VII) to Jesus Omar Gonzalez Jr., and authorize the County Judge to execute all relevant documents; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to table item #10. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.11. Discussion and possible action to approve a Post Deadline Third Application for the following:**

1. Mexican Cultural Institute of Laredo
2. Big River Foundation (AKA RiverFest)

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to table item #11. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.12. Discussion and possible action to approve a Memorandum of Understanding with the City of Rio Bravo, Texas to assist them with the temporary Thirty (30) day collection of household garbage while the City's equipment is repaired; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.13. Discussion and possible action to renew, negotiate and enter into a service agreement for a period of Three (3) years with West A. Thomson Reuters business for legal research data base for Webb County Attorney's Office, Webb County Public Defender's Office, Webb County District Attorney's Office, District and County Courts and County Judge's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.**

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.14. Discussion and possible action as Trustee of Webb County School Lands, to approve a Surface Site Agreement between Navarro Midstream Services, LLC for a Two Hundred feet by Two Hundred feet (200' x 200') tract of land as described in the attached Exhibit "A" and depicted on the attached Exhibit "B" (hereinafter referred**

to as the "Surface Site") and rights of ingress and egress thereto for a total amount of TEN THOUSAND DOLLARS (\$10,000.00) in which in the event a period of Twenty-Four (24) consecutive months elapses without natural gas and natural gas products actually being transported through the surface site, the Agreement shall automatically terminate and authorizing the County Judge to execute all relevant documents and any matters incident thereto.

- Item No.15. Discussion and possible action to approve the Three Year (3) hunting and grazing lease agreement between Webb County and Seymon Deutsch of the Webb County School Lands (Penjamo and Llano Pastures) at a rate of Thirteen Dollars (\$13.00) per acre with a Two (2) year renewal option and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto.
- Item No.16. Discussion and possible action to enter into an Annual Application Software User-Based Annual Renewal Support Service Agreement with Hamer Enterprises and the Webb County Tax Office for a period of Twelve (12) months (September 9, 2012 through September 8, 2013) for an annual fee of TWELVE THOUSAND TWO HUNDRED NINETY-TWO DOLLARS (\$12,292.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Patricia Barrera, Webb County Tax-Assessor-Collector; Account #001-0500-6402]
- Item No.17. Discussion and possible action to enter into a Thirty-Nine (39) month (June 25, 2012 through September 24, 2015) FMV Lease Agreement between Toshiba Business Solutions and the 111<sup>th</sup> District Court for a Toshiba ES-856 Digital Copier, Texas DIR Contract #DIR-SDD-1686 and a Lexmark Mono Laser MFP X466DE, Texas DIR Contract #SDD-502 for a monthly price of TWO HUNDRED EIGHTY-SIX DOLLARS AND SEVENTY-THREE CENTS (\$286.73) and a total amount of ELEVEN THOUSAND ONE HUNDRED EIGHTY-TWO DOLLARS AND FORTY-SEVEN CENTS (\$11,182.47) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Monica Notzon, Webb County 111<sup>th</sup> District Court Judge; Account #001-1002-6402 (Equipment and Maintenance)]
- Item No.18. Discussion and possible action to enter into a Thirty-Nine (39) month (June 25, 2012 through September 24, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County 111<sup>th</sup> District Court for a Lexmark X466DE Mono Laser MFP X466DE, Texas DIR Contract #DIR-SDD-502 at a rate of TWO HUNDRED FIFTY DOLLARS (\$250.00) annually and a total cost of EIGHT HUNDRED TWELVE DOLLARS AND FIFTY CENTS (\$812.50) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Monica Notzon, Webb County 111<sup>th</sup> District Court Judge; Account #001-1002-6402 (Equipment and Maintenance)]
- Item No.19. Discussion and possible action to enter into a Thirty-Nine (39) month (June 25, 2012 through September 24, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County 111<sup>th</sup> District Court for a ES-856 Digital

Copier, Texas DIR Contract #DIR-SDD-1686 at a rate of FIFTY-NINE DOLLARS (\$59.00) per month and a total amount of TWO THOUSAND THREE HUNDRED ONE DOLLARS (\$2,301.00) over the term of the agreement with copy overages of \$0.00620 billed monthly and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Monica Notzon, Webb County 111<sup>th</sup> District Court Judge; Account #001-1002-6402 (Equipment and Maintenance)]

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #14, #15, #16, #17, #18, and #19 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Sciaraffa motioned to go into Executive Session on item #61. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

### (Executive Session 9:58 – 10:30 a.m.)

No action taken.

#### Tax Attorney

Item No.62. Presentation by Castillo, Montemayor & Solis, PC regarding the status of tax collections from October 2011 to May 2012.

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Mr. Javier Montemayor, Jr., from the law firm Castillo, Montemayor, & Solis was in attendance to give a presentation regarding the status of tax collections from October 2011 to May 2012.

Item No.61. Discussion and possible action to modify and amend the Delinquent Tax Collection Contract by and between the County of Webb and Castillo, Montemayor & Solis, P.C., specifically as to:

#### 1. Legal Duties and Responsibilities

(b) Firm shall file original suit and reduce to judgment on all delinquent accounts which owe \$2,000.00 or more. Firm shall pray for firm fees on accounts for those years where the County did not impose a collection fee as authorized by Texas Code Section 33.07 and 33.08 of the Texas Tax Code (the "Pre-93" tax years)

[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to amend that section in the contract to reflect, lowering the threshold to \$750.00 for 3 years. Cmr. Garza seconded the motion.

Cmr. Tijerina withdrew her motion.

Cmr. Garza withdrew his second.

Cmr. Tijerina motioned to table item #61 and to look at the numbers. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

### Honorable District Judges

**Item No.20.** Discussion and possible action to transfer employee Slot #2606 Law Clerk from the 341<sup>st</sup> District Court to Judicial General Operations department #1050 along with the corresponding salary and fringe benefits effective June 25, 2012.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

### Honorable Oscar Hale, 406<sup>th</sup> District Court Judge

**Item No.21.** Discussion and possible action to approve and ratify the 406<sup>th</sup> District Court Drug Court Program application for the SAMHSA FY 12 Expand Substance Abuse Treatment Capacity in Adult and Family Drug Courts FY 2012 (October 1, 2012 – September 30, 2015).

**Item No.22.** Discussion and possible action to approve and ratify the 406<sup>th</sup> District Court Drug Court Program application for the BJA/SAMHSA FY 12 Joint Adult Drug Court Solicitation to Enhance Services, Coordination, and Treatment Program Grant for FY 2012 (October 1, 2012 – September 30, 2015).

Judge Valdez motioned to approve items #21 and #22 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

### Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

**Item No.23.** Discussion and possible action to approve the purchase of a Dell laptop for \$898.00 and Software for \$416.56. [Account #016-1040-6224 (Technology Fund)]

Cmr. Garza motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Oscar Martinez, Justice of the Peace Pct. 4

Item No.24. Discussion and possible action to approve the purchase of One (1) vehicle radio and Two (2) hand held portable radios to be used by warrant officers. [Account #603-0101-8801 (Capital Outlay Fund)]

Honorable Ricardo Rodriguez, Constable Pct. 2

Item No.25. Discussion and possible action to approve the purchase of Two (2) Dell Latitude E5X20 Laptops and One (1) Fujifilm S4200 Digital Camera in the amount of \$1,975.00 to be used by Department Administration and Employees. [Account #603-0101-8801 (Capital Outlay Fund)]

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve items #24 and #25 as submitted. Comr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Annette Munoz, Constable Pct. 3

Item No.26. Discussion and possible action to approve the following line item transfers:

From:	001-2501-6403	Repairs & Maint. Vehicle	\$100
	001-2501-6202	Uniforms	<u>\$500</u>
			\$600
To:	001-2501-6205	Materials & Supplies	\$200
	001-2501-6011	Training & Education	<u>\$400</u>
			\$600

Comr. Canales motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.27. Discussion and possible action to approve the following purchase. [Account #603-0101-8801 (Capital Outlay)]

1 Ford Police SUV at \$38,500.00  
Motorola XTL 5000 installed in units at \$5,700.00

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Comr. Tijerina withdrew her motion.



Cmr. Sciaraffa withdrew his second.

Cmr. Tijerina motioned to approve item with the condition that they go out for quotes and select the lowest price. Cmr. Sciaraffa seconded the motion.

Motion carried 4-1 with Cmr. Garza voting against.

**Honorable Martin Cuellar, Sheriff**

Item No.28. Discussion and possible action to approve the designation of the offices vacated by the 311 Citizen Action Center at the Tex-Mex Building, located at 1200 Washington Street to house the Webb County Sheriff's Office Border Juvenile Gang Prevention/Intervention Program personnel.

Item No.29. Discussion and possible action to purchase software and equipment from COPsync, Inc. pursuant to Texas Local Government Code under Section 262.024 (Discretionary Exemption) Sole Source and Grant Exemption for Competitive bidding, in the amount of \$42,545.40 for the Sheriff's Office. [Requested by Martin Cuellar, Webb County Sheriff; Account #346 (Operation Stonegarden 2010)]

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve items #28 and #29 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Administrative Services**

Item No.30. Discussion and possible action to approve and allow the Administrative Services Director to adjust salary for the following Slots as per the original budgeted rate after successful completion of the probationary period.

<u>Slot #</u>	<u>Title</u>	<u>Current</u>	<u>Budgeted</u>
2426	Human Resources/Civil Service Coordinator	\$20.00/hr.	\$22.51/hr.
2427	Human Resource Assistant I	\$10.00/hr.	\$10.50/hr.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.31. Discussion and possible action to approve the following line item transfer:

From:	0817-0105	Fund Balance	\$250,000
To:	817-0105-9201	Workers Comp. Claims Paid	\$250,000

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares stated that the correct fund number for the Workers Comp. Fund Balance was 0817-0105-2985.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

### Casa Blanca Golf Course

Item No.32. Discussion and possible action to approve the following line item transfers:

From:	800-6016-5601	Administrative Travel	\$2,500
	800-6011-6780	Plant	\$1,000
	800-6013-6780-SAND	Sand & Gravel	\$ 800
	800-6013-6780-SODS	Sods/Seeds	<u>\$ 600</u>
			\$4,900
To:	800-6014-6231	Merchandise Cost Hard Goods	\$3,500
	800-6014-6232	Merchandise Cost Soft Goods	<u>\$1,400</u>
			\$4,900

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

### Community Action Agency

Item No.33. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1217	Food Transporter (20 hours per week)	\$8.25

Item No.34. Discussion and possible action to allow advertising on the El Aguila Rural Transit buses, subject to TxDOT regulations, and to request Purchasing Department to develop and solicit requests for proposals from prospective firms.

Item No.35. Discussion and possible action to approve a Resolution authorizing the commitment of matching funds for the Texas Department of Housing and Community Affairs - Office of Colonia Initiatives, in the amount of \$334,000 for the Self-Help Center Program and designating the authorized signatories for this grant.

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Com. Sciaraffa motioned to approve items #33, #34, and #35 with a correction on item #33 to reflect from \$8.25 to \$9.00 for slot #1217. Com. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

El Cenizo Community Center

Item No.36. Discussion and possible action to approve the following line item transfer:

From:	001-6101-6201	Utilities	\$500
	001-6101-6204	Fuel & Lubricants	<u>\$300</u>
			\$800
To:	001-6101-6401	Repairs & Maint. Building	\$800

Engineer

Item No.37. Discussion and possible action to approve the following line item transfers:

From:	010-0115-6201	Utilities	\$6,500
To:	010-0115-6004-2	Cell Phone Cost	\$1,000
	010-0115-6204	Fuel & Lubricants	\$2,500
	010-0115-6001	Office Supplies	\$2,000
	010-0115-6205	Materials & Supplies	<u>\$1,000</u>
			\$6,500

Com. Sciaraffa motioned to approve items #36 and #37 as submitted. Com. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.38. Discussion and possible action to approve the filling of Slot #1532, Operator II, for the Water Treatment Plant, with a pay rate of \$14.32 per hour, subject upon the availability of payroll funds and any applicable Civil Service timelines.

Item No.39. Discussion and possible action to approve the following line item transfers for the Utilities Department as follows:

From:	801-3001-6022-8	Professional Services	\$3,000
	801-3004-6022-8	Professional Services	<u>\$1,000</u>
			\$4,000
To:	801-3002-6022-8	Professional Services	\$2,000
	801-3001-6407	Repairs & Maintenance-W	\$1,400
	801-3001-6014	Equipment Rentals	<u>\$ 600</u>
			\$4,000

Cmr. Garza motioned to approve items #38 and #39 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.40.** Discussion and possible action to accept the additional Architectural fees for Phase II of the North Side International Park based on 7% of \$145,300.00. The designated Phase II totals an amount of \$10,171.00 and authorizing the County Judge to execute all relevant documents. [Account #666-6112-8601]

Cmr. Garza motioned to table item #40. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.41.** Discussion and possible action to approve Change Order No.1 for the Fernando A. Salinas Community Center to increase time of 107 days that is needed to complete the contract because of weather and material delays. Contract will also be decreased by \$11,200.00 of which \$10,000.00 will be applied towards project testing. [Accounts #658-8103-8710-30, #658-2311 and #634-6113-8601]

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.42.** Discussion and possible action to approve the selection of a committee for the Loop 20 Stimulus Extension Project from International Boulevard to US 59 to consist of the Webb County Engineer (chair); Webb County Commissioner Precinct No. 3, (Honorable Jerry Garza), Webb County Commissioner Precinct No. 4, (Honorable Jaime Canales), City of Laredo Councilman for District No. 2 (Honorable Esteban Rangel) and City of Laredo Councilman for District No. 3 (Honorable Alex Perez) and have Webb County Judge sign all relevant documents.

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve item #42 with the addition of a representative Ana Duncan from TexDot. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.43.** Discussion and possible action to advertise request for proposal (Notice of Intent) to select an Engineering Firm to provide the required services to develop the "Loop 20 Stimulus Extension Project from International Boulevard to US 59" in accordance with competitive bidding requirements under the Texas Local Government Code Section 262.04(a) (4) (Professional Services Contract) and have the County Judge sign all relevant documents. (Co-Sponsored by Jerry Garza, Webb County Commissioner, Precinct 3 and Jaime Canales, Webb County Commissioner, Precinct 4)

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Mr. Alderete, Engineering Department stated that the item must read as a RFQ not as a RFP and to remove the word bidding so that it reads as competitive requirements.

Cmr. Garza motioned to approve item #43 subject to the changes that were recommended by Mr. Alderete and Dr. Moreno and to include the committee that was appointed as part of the scoring committee, subject to fund availability from TexDot, and with the ultimate decision to be made by the Commissioners Court. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

### Fire Suppression & EMS Services

Item No.44. Discussion and possible action to authorize the Economic Development Department to develop an Assistance to Firefighters Grant (AFG) – Application to be submitted to the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The purpose of the application is to request funds for the acquisition of additional fire fighting vehicles and associated apparatus. The Grant request is for up to \$300,000 in which a cash match of 10% is required or \$30,000.

### Fred & Anita Bruni Community Center

Item No.45. Discussion and possible action to approve the title change for Slot #2343 from Librarian to Administrative Assistant with no changes to salary.

### Head Start

Item No.46. Discussion and possible action to approve the filling of the following Slots:

<u>Slots #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1929	AA Area Service Manager	\$14.38	21
977, 2187	AA Teacher	\$13.53	21

[Accounts #903-4208-5001 and #906-4209-5001]

Cmr. Sciarffa motioned to approve items #44, #45, and #46 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

### Medical Examiner

Item No.47. Discussion and possible action to approve the following line item transfers:

From: 001-2070-6010                      Books & Subscriptions                      \$165

001-2070-6002	Uniforms	\$ 95
001-2070-6014	Equipment Rental	\$115
001-2070-6001	Office Supplies	<u>\$ 85</u>
		\$460

To: 001-2070-6401	Repair & Maint. Bldg.	\$165
001-2070-6011	Training & Education	\$ 95
001-2070-6403	Repairs & Maint. Vehicles	<u>\$200</u>
		\$460

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

### Planning

Item No.48. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities" pursuant to Sections 232.028 and 232.029, Texas Local Government Code to the following properties:

Approval authorized by 232.029 (b), L.G.C.:

- a) An unplatted 1.0 acre tract of land, more or less, known as Tract 13-A, Ranchos Peñitas West Subdivision, Unit VII, as further described in Vol. 879, Pg. 852, Webb County Deed Records (Application ID 580). Approval is limited to one dwelling only unless replatted.

Approval authorized by Section 232.029(c)(1), L.G.C.:

- b) An unplatted 10.0 acre tract of land, more or less, being the South ½ of Lots 3 and 4 of the Ranchitos Las Lomas Subdivision, Phase I as recorded in Vol. 3, Pg. 13-A, Webb County Plat Records (Application ID 91). Approval is limited to one dwelling only unless replatted.

Staff recommends approval.

### Public Defender

Item No.49. Discussion and possible action to approve the following line item transfer:

From: 001-1102-6011	Training & Education	\$1,500
To: 001-1102-6014	Equipment Rental	\$1,500

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve items #48 and #49 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to bring back item #45. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

### Fred & Anita Bruni Community Center

**Item No.45. Discussion and possible action to approve the title change for Slot #2343 from Librarian to Administrative Assistant with no changes to salary.**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to rescind the action taken on item #45. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Garza motioned to table item #45. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.50. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slots:**

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	2085	Assistant Defender	\$73,294
To:	2087	Assistant Defender	\$76,561
From:	270	Assistant Defender	\$69,385
To:	2085	Assistant Defender	\$73,294
From:	1725	Assistant Defender	\$66,461
To:	270	Assistant Defender	\$69,385
To Fill:	1725	Assistant Defender (Effective 7/13/12)	\$66,461
	2693	Receptionist (Effective 7/6/12)	\$12.00/hr.

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

### Purchasing

**Item No.51. Discussion and possible action to award the following Annual contract:**

**Bid 2013-82 "Annual Contract for Water Plant Chemicals Phase III" to General Chemical**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to table item #51. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.52. Discussion and possible action to approve the following line item transfers:**

From:	001-0600-5601	Administrative Travel	\$2,900
	001-0600-6005	Postage	<u>\$1,500</u>
			\$4,400
To:	001-0600-6011	Training & Education	\$3,400
	001-0600-6205	Material & Supplies	<u>\$1,000</u>
			\$4,400

**Item No.53. Discussion and possible action to dispose of salvage and surplus property equipment and furniture that has become obsolete for future use as per Section 263.151 Subchapter D (1). Disposition of Salvage Surplus Property, Texas Local Government Code and all other miscellaneous items.**

Cmr. Sciaraffa motioned to approve items #52 and #53 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.54. Discussion and possible action to solicit interested non-profits to receive salvage tires from the Webb County Road & Bridge Department.**

Discussion on file at the Webb County Clerk's Office June 25, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No.55. Discussion and possible action to adopt the new Purchasing Policies and Procedures Manual subject to minor changes submitted by Commissioner' Court Members and/or Webb County Purchasing Board Members.**

Cmr. Sciaraffa motioned to table item #55. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.



- Item No.56. Discussion and possible action to purchase Steel Toe Boots for Road & Bridge Department from J C Twiss Inc. in the amount of \$6,855.00. [Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-7002-6202 (Road & Bridge Funds)]
- Item No.57. Discussion and possible action to approve the purchase of One (1) Ford Expedition for the Medical Examiner's Office from Philpott Motor Company, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contracts, Buyboard #358-10, Texas Local Government Code in an amount of \$29,147.25. [Requested by Corinne E. Stern, Webb County Medical Examiner; Account #603-0101-8801 (Capital Outlay Fund)]
- Item No.58. Discussion and possible action to purchase office supplies for Head Start Department from Patria Office Supply in the amount of \$5,289.00. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4200-6001]
- Item No.59. Discussion and possible action to expedite the purchase of Five (5) Powerheart AED G3 Plus Automatic Package and accessories from Cardiac Science in the amount of \$5,507.75. [Requested by Cynthia Mares, Webb County Risk Management Director; Account #817-0105-6702 (Workers Comp Reserve Fund)]
- Item No.60. Discussion and possible action to expedite the transport of Two (2) mobile portable units for the Juvenile Department from J&J Mobile Home in the amount of \$6,000.00. [Requested by Melissa Mojica, Webb County Juvenile Director; Account #001-1301-6022 (General Fund)]

Cmr. Sciaraffa motioned to approve items #56, #57, #58, #59, and #60 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

### **Item No.63. Adjourn**

Cmr. Garza motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.