

**Official Minutes for Webb County
Commissioners Court Special Meeting**

**Thursday, August 2, 2012 at 9:00 AM
(Approved August 27, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a special meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 30th day of July 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Judge Valdez motioned to excuse Cmr. Garza. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Cmr. Tijerina motioned to excuse Cmr. Canales. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Approval of Minutes for June 25, 2012, June 27, 2012, July 9, 2012 and (Special Meeting) July 9, 2012

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.4. Communications

Cmr. Sciaraffa – No comments.

Cmr. Tijerina wished Cmr. Sciaraffa good luck and hopes that everything turns out ok. She congratulated all the candidates who won and also wished them the best of luck.

Judge Valdez wished Cmr. Sciaraffa good luck on his recount. He congratulated the candidates who won on the run-off election. Judge Valdez sent out his heartfelt condolences to the family of Matty Smith Gomez and to the family of Eddie Zavala on the loss of his mother Sofia Zavala. Judge Valdez thanked Webb County, the City of Laredo, and all the sponsors who made the 13th Annual S.O.S. concert a big success in collecting ten tons of school supplies. He also thanked Cmr. Tijerina and Cmr. Sciaraffa for their support in the S.O.S. concert event.

Cmr. Tijerina congratulated Judge Valdez on the S.O.S. concert success. She congratulated her staff from both the Larga Vista Community Center and the Bruni Community Center for the great success on the back to school Jamaica. Cmr. Tijerina sent out her heartfelt condolences to the family of Matty Smith Gomez and the family of Danny Wires on the passing of his father in law Mr. Hale.

9:04 a.m. – Cmr. Gaza present.

Cmr. Garza – No comments.

9:05 a.m. – Cmr. Canales present.

Mr. Michael Bukiewicz, County Attorney's Office stated that the item #1 Approval of Bills, Payroll, and Monthly Report under the Addendum needed to be addressed at the time of a regular meeting and that it would need to wait until the first regular meeting of the month.

Cmr. Canales sent out his heartfelt condolences to the family of Matty Smith Gomez.

Judge Valdez asked Ms. Cynthia Mares to address the court on the update on NeoGov project that is being worked on.

Ms. Cynthia Mares, Administrative Services Director advised the Commissioners Court about the press conference scheduled for August 6, 2012 at 10:00 p.m. at the Webb County Commissioners Court to inform the community of the online application program to be launch.

Item No.5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

In accordance to the 1115 Waiver (Texas Transformation and Quality Improvement Program) Webb County is affording the public this opportunity to provide their input (comments or suggestions) in regards to the development of the Regional Healthcare Partnership Plan for Region 20 (of which Webb County is the anchor).

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Mr. Frank Salinas, Indigent Healthcare Services Director, Mr. Kevin Fallert, Doctor's Hospital, Mr. Ed Romero, Laredo Medical Center CFO, and Mr. Tim Schmidt, Laredo Medical Center Chief Executive Officer were all present to present their input in regards to the development of the Regional Healthcare Partnership Plan for Region 20.

Honorable Danny Valdez, Webb County Judge

Item No.6. Status report by Engineering staff and update on the proposed Webb County school lands water sales system with discussion and possible action.

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Mr. Tony Alderete, Engineering Department was in attendance to present a status report regarding the update on the proposed Webb County school lands water sales system.

Judge Valdez motioned to proceed with the developing of an RFP to include the Purchasing Department, Engineering Department, County Attorney's Office, Cmr. Canales, and Judge Valdez as the committee to be able to develop the language needed in the RFP. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.7. Discussion and possible action to approve the replacement of the roof at the Larga Vista Community Center at a cost of \$27,060.00 by the lowest bidder, J.J. Flores Roofing; and any other matters incident thereto. Cost to be drawn from the Building Improvement Fund. [Requested by Gregorio B. Araiza, Larga Vista Community Center Director; Account #604-0101-8103 (Building Improvement Fund)]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to bring up items #16, #17, #18, and #19. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Isidro Alaniz, District Attorney

Item No.17. Discussion and possible action to approve the following line item transfers:

From:	001-1100-5001	Payroll	\$ 8,801
	001-1100-5005	Part Timer	<u>\$20,000</u>
			\$28,801

To:	001-1100-5003	Overtime	\$23,000
	001-1100-6205	Materials & Supplies	<u>\$ 5,801</u>
			\$28,801

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Judge Valdez motioned to table item #17. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.18. Discussion and possible action to approve the following line item transfers:

From:	001-1100-5601	Administrative Travel	\$ 132
	001-1100-6005	Postage & Courier Service	\$ 800
	001-1100-6007	Dues & Memberships	\$ 46
	001-1100-6010	Books & Subscriptions	\$ 500
	001-1100-6014	Equipment Rental	\$ 361
	001-1100-6022	Professional Services	<u>\$ 242</u>
			\$2,081

To:	001-1100-6205	Materials & Supplies	\$2,081
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Item No.19. Discussion and possible action to approve salary changes for the following Slots, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Bi-Weekly Pay</u>
2609	Assistant District Attorney	From: \$2,942.30
2609	Assistant District Attorney	To: \$3,017.77
1517	Assistant District Attorney	From: \$2,933.80
1517	Assistant District Attorney	To: \$3,286.99
228	Secretary	From: \$ 19.55 *
228	Secretary	To: \$ 20.66 *
1326	Counselor	From: \$2,440.79
1326	Counselor	To: \$1,923.08

*Hourly Pay

Cmr. Sciaraffa motioned to approve items #18 and #19 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.16. Status Report by District Attorney regarding Texas Code of Criminal Procedure Chapter 60 reporting compliance (CJIS Reporting).

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Mr. Isidro Alaniz, District Attorney was in attendance to present a status report regarding the Texas Code of Criminal Procedure Chapter 60 reporting compliance (CJIS Reporting) and stated that Webb County was in compliance.

Comr. Tijerina motioned to move up items #37. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Building Maintenance

Item No.37. Discussion and possible action to approve the following line item transfers:

From:	001-0106-6502 Janitorial Supplies	\$6,000
	001-6002-6403 Repairs & Maint. Vehicles	\$1,600
	001-6002-6703 Landfill Fees	<u>\$ 900</u>
		\$8,500
To:	001-0106-6205 Material & Supplies	\$6,000
	001-6002-6204 Fuel & Lubricants	<u>\$2,500</u>
		\$8,500

Comr. Garza motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.8. Discussion and possible action to enter into a Twelve (12) month (July 23, 2012 through July 22, 2013) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County 406th District Court/Drug Court Program for a Lexmark X466DE Digital MFP pursuant to Texas DIR Contract #DIR-SDD-1686 at a rate of TWO HUNDRED FIFTY DOLLARS (\$250.00) for the year of the contract with copy overages of \$0.01600 per black copies billed quarterly and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Oscar Hale, Webb County 406th District Court/Drug Court Judge; PO #12-0005133]

Item No.9. Discussion and possible action to enter into a Thirty-Six (36) month (July 23, 2012 through July 22, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County Court at Law #1 for a ES-603T Digital Color Copier, pursuant to Texas DIR Contract #DIR-SDD-1686 for a minimum payment of

SEVENTY- FIVE DOLLARS (\$75.00) per quarter and a total amount of NINE HUNDRED DOLLARS (\$900.00) over the term of the agreement with excess charges of \$0.00800 per black copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Alvino "Ben" Morales, Webb County Court at Law #1 Judge, Account #001-1010-6402 (Equipment and Maintenance)]

- Item No.10. Discussion and possible action to enter into a Thirty-Six (36) month (July 23, 2012 through July 22, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and the Webb County Court at Law #1 Bail Bond Board for a ES-350 Digital Color Copier pursuant to Texas DIR Contract #DIR-SDD-1686 at an annual rate of TWO HUNDRED NINETY-FIVE DOLLARS (\$295.00) for 12,000 clicks and a total amount of EIGHT HUNDRED EIGHTY-FIVE DOLLARS (\$885.00) over the term of the agreement with and excess charge of \$0.02500 per copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Alvino "Ben" Morales, Webb County Court at Law #1 Judge, Account #001-1190-6402]

Cmr. Sciaraffa motioned to approve items #8, #9, and #10 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No.11. Discussion and possible action pursuant to Texas Tax Code §312.402, as amended, to approve the Tax Abatement Agreement between Webb County, Texas and Whitetail Wind Energy, LLC, the prospective owner of taxable property to be located in Webb County Wind Energy Reinvestment Zone 3 for a maximum term of Ten (10) years; and any other matters incident thereto, and authorizing the Webb County Judge and Webb County Clerk to execute and deliver the Tax Abatement on behalf of Webb County, Texas and all relevant documents. [Executive Session requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development Negotiations)]

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Garza motioned to move up item #53. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Indigent Healthcare Services

- Item No.53. Discussion and possible action to authorize a contribution to the State of Texas in

connection with the Webb County UPL Program in an amount not to exceed \$219,364.97 for the 3rd Quarter (April 2012 – June 2012).

<u>Account No.</u>	<u>Amount</u>
001-4100-6714-3 (Hospital Inpatient)	\$147,960.00
001-4100-6714-4 (Hospital Outpatient)	\$ 71,404.97
	<u>\$219,364.97</u>

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

(Media Break 9:59 – 10:22 a.m.)

Honorable Margie Ibarra, County Clerk

Item No.12. Discussion and possible action to approve the following line item transfers:

From: 001-1120-6224	Minor Tools & Apparatus	\$1,134
To: 009-1120-5005	Part Time	\$1,134

Cmr. Tijerina motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

Item No.13. Discussion and possible action to approve salary changes for the following Slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2281	Deputy Clerk	\$15.51
To:	2281	Deputy Clerk	\$13.51
From:	0309	Deputy Clerk	\$17.34
To:	0309	Deputy Clerk	\$19.34

Item No.14. Discussion and possible action to approve the purchase of the following items:

(1) Plat Cabinet	\$ 4,000
(1) Scanner (for oversize documents)	\$ 4,000
(4) Scanners	\$12,000
(2) Lock and Key Cabinets	<u>\$ 1,650</u>
	\$21,650

[Account #603-0101-8801 (Capital Outlay)]

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Comr. Sciaraffa motioned to approve items #13 and #14 as submitted. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.15. Discussion and possible action to purchase and install a fire suppression system from SimplexGrinnell priced at \$153,445.00 and renovation for TexMex record room for \$6,000.00 total amount. [Account #604-0101-8103 (Building Improvements Fund)]

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Judge Valdez motioned to table item #15. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Esther Degollado, District Clerk

Item No.20. Discussion and possible action to approve the purchase and installation for Two (2) Clean Agent Fire systems for two large vaults that do not meet the applicable National Fire Protection Standard(s). Cost for this project is estimated in the amount of \$160,000.00, to be in compliance with state law and for security and protection of all records. [Account #604-0101-8103]

Judge Valdez motioned to table item #20. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.21. Discussion and possible action to approve salary changes for the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Current</u>	<u>Budgeted</u>
300	Bookkeeper	\$18.09	\$15.09
298	Jury Clerk	\$12.21	\$13.21
1886	Accountant	\$24.00	\$25.00
1889	Program Analyst	\$24.00	\$25.00

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 with Comr. Sciaraffa out of the courtroom.

Item No.22. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes:

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	300	Bookkeeper	\$15.09
To:	298	Jury Clerk	\$13.21
From:	298	Jury Clerk	\$13.21
To:	300	Bookkeeper	\$15.09

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Judge Valdez motioned to table item #22. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.23. Discussion and possible action to approve the following line item transfer:

From:	001-1111-5601	Administrative Travel	\$1,900
To:	001-1110-6005	Postage & Courier Service	\$1,900

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Elma Salinas-Ender, 341st District Court Judge

Item No.24. Discussion and possible action to approve the following line item transfer:

From:	001-1003-6402	Repairs & Maint. Equipment	\$1,460
To:	001-1003-6011	Training & Education	\$1,460

Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

Item No.25. Discussion and possible action to approve the following line item transfers:

From:	001-1040-5601	Administrative Travel	\$200
	001-1040-6205	Materials & Supplies	<u>\$120</u>
			\$320
To:	001-1040-6004-2	Cell Phone Cost	\$320

Honorable Ricardo Rangel, Justice of the Peace Pct. 2 Pl. 2

Item No.26. Discussion and possible action to approve the following line item transfers:

From: 001-1045-5601	Administrative Travel	\$ 315
001-1045-6005	Postage	\$ 500
001-1045-6011	Training & Education	\$ 490
001-1045-6014	Equipment Rental	\$ 190
001-1045-6205	Material & Supplies	\$ 260
001-1045-6402	Repair & Maintenance	<u>\$ 95</u>
		\$1,850
To: 001-1045- 6004-2	Cell Phone Account	\$1,850

Com. Sciaraffa motioned to approve items #24, #25, and #26 as submitted. Com. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Martin Cuellar, Sheriff

Item No.27. Discussion and possible action to approve the acceptance of a Local Border Security Program FY 2012 (LBSP-12) grant from the Texas Border Sheriff’s Coalition (TBSC) in the amount of \$150,522.18 for border security overtime operations, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant requires no match; and, thus, is at no cost to the county.

Com. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.28. Discussion and possible action to continue paying grant-funded personnel OAG Grant No. 1227149 Webb County Sheriff’s Office Victim Coordinator and Liaison Grant (VCLG) for Thirty (30) days or until notification about grant continuation award from the Office of the Attorney General.

Discussion on file at the Webb County Clerk’s Office August 2, 2012 Commissioners Court Special Meeting DVD.

Com. Tijerina motioned to table item #28. Com. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.29. Discussion and possible action to purchase Twenty (20) 2-way radios and associated accessories, including Six (6) base stations, chargers, batteries, antennas, and programming for the Webb County Jail in the amount of \$12,230. [Account #315-2001-6224 (JAG Grant)]

Item No.30. Discussion and possible action to enter into a Thirty-Six (36) month (August 1, 2012

through July 31, 2015) FMV Lease Agreement between Nevill Imaging Solutions and Webb County Sheriff's Office for a FS-1135MFP Digital Copier pursuant to Texas DIR Contract #DIR-SDD-1664 at a rate of TWENTY-EIGHT DOLLARS AND EIGHTY CENTS (\$28.80) per month and a total cost of ONE THOUSAND THIRTY-SIX DOLLARS AND EIGHTY CENTS (\$1,036.80) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #343-2001-6014]

Item No.31. Discussion and possible action to enter into a Thirty-Six (36) month (August 1, 2012 through July 31, 2015) FMV Lease Agreement between Nevill Imaging Solutions and Webb County Sheriff's Office for a TASK Alfa 3050ci Digital Copier pursuant to Texas DIR Contract #DIR-SDD-1664 at a rate of TWO HUNDRED FORTY DOLLARS AND FORTY-FIVE CENTS (\$240.45) per month and a total cost of EIGHT THOUSAND SIX HUNDRED FIFTY-SIX DOLLARS AND TWENTY CENTS (\$8,656.20) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #343-2001-6014]

Item No.32. Discussion and possible action to enter into a Thirty-Six (36) month (August 1, 2012 through July 31, 2015) Maintenance Agreement between Nevill Imaging Solutions and Webb County Sheriff's Office for a TASK Alfa 3050ci Digital Copier pursuant to Texas DIR Contract #DIR-SDD-1664 with an excess charge of \$0.0070 per black copy and \$0.050 per color copy to be billed monthly and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #343-2001-6402]

Item No.33. Discussion and possible action to enter into a Thirty-Six (36) month (August 1, 2012 through July 31, 2015) Maintenance Agreement between Nevill Imaging Solutions and Webb County Sheriff's Office for a FS-1135MFP Digital Copier pursuant to Texas DIR Contract #DIR-SDD-1664 with an excess charge of \$0.0070 per black copy to be billed monthly and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #343-2001-6402]

Cmr. Sciaraffa motioned to approve items #29, #30, #31, #32, and #33 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Patricia A. Barrera, Tax Assessor- Collector

Item No.34. Discussion and possible action to approve the following line item transfers:

From: 001-0700-5601	Administrative Travel	\$1,500
001-0700-6011	Training & Education	\$2,500
001-0700-6402	Repairs & Maint. – Equipment	\$2,050
001-0700-6411	Repairs & Maint. – Software	<u>\$2,500</u>
		\$8,550

To:	001-0700-6010	Books & Subscriptions	\$ 55
	001-0700-6014	Equipment Rental	\$ 325
	001-0700-6022	Professional Services	\$ 45
	001-0700-6205	Materials & Supplies	<u>\$8,125</u>
			\$8,550

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Administrative Services

Item No.35. Discussion and possible action to approve salary adjustment for the following Slot as per the original budgeted rate after successful completion of the probationary period.

<u>Slot #</u>	<u>Title</u>	<u>Current</u>	<u>Budgeted</u>
1526	Human Resource Assistant II	\$11.22/hr	\$11.44/hr

Item No.36. Discussion and possible action to approve the following line item transfers:

From:	001-0114-6006	Advertising	\$2,000
	001-0114-6010	Books & Subscriptions	\$ 500
	001-0114-5601	Administrative Travel	<u>\$1,000</u>
			\$3,500
To:	001-0144-6022	Professional Services	\$3,500

Cmr. Canales motioned to approve items #35 and #36 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Community Action Agency

Item No.38. Discussion and possible action to accept \$6,250.00 from Reliant Energy. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy clients. [Account #902-4202-7004]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.39. Discussion and possible action to accept a grant award for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) for FY 2012 in the amount of ONE MILLION NINE HUNDRED AND FIFTY-TWO THOUSAND FOUR HUNDRED (\$1,952,400.00) and

approve a 5% increase for all the staff under the Community Services Block Grant (CSBG), effective July 24, 2012 and authorize the County Judge to sign all relevant documents. No impact on the General Fund. [Account #911-4200-3501]

Item No.40. Discussion and possible action to approve and adopt the Comprehensive Energy Assistance Program polices for FY 2012 as requested by the Texas Department of Housing and Community Affairs (TDHCA).

Item No.41. Discussion and possible action to approve the creation and filling of Four (4) Slots for Center Aides funded from the Comprehensive Energy Assistance Program (CEAP), at a wage rate of \$9.00 per hour, full-time temporary - no benefits at 40 hours per week to end December 31, 2012, effective July 23, 2012. [Account #911-4200-3501]

Item No.42. Discussion and possible action to approve a reimbursement by the County of Webb totaling \$672.75 to the Texas Department of Housing and Community Affairs (TDHCA) for payroll, fringe and telephone service charges incurred during the 2010 CSBG Program Year. The reimbursement funds will be paid from fund 001 – payroll savings.

Item No.43. Discussion and possible action to ratify funding source from payroll savings a reimbursement by the County of Webb totaling \$22,955.97 to the American Recovery Reinvestment Act-Weatherization Assistance Program (ARRA-WAP) in disallowed costs for expenditures made by the Community Action Agency Weatherization Program staff as requested by TDHCA in their Monitoring Reports of December 7, 2010 and December 22, 2010. The reimbursement funds will be paid from fund 001-payroll savings.

Item No.44. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1217	Food Transporter	\$ 9.00 (20 per week)

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Comr. Sciaraffa motioned to approve items #39, #40, #41, #42, #43, and #44 as submitted. Comr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.45. Discussion and possible action to accept and approve the listing of key kitchen equipment necessary in order to commence operations at the remodeled facility. To authorize the Purchasing Agent to solicit bids for all the kitchen equipment listed, See attachment. The items listed are descriptions to the kitchen equipment required

to purchase for the new kitchen space rental located on 1310 Convent Ave. [Account #952-4200-3500]

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Economic Development

Item No.46. Discussion and possible action to authorize the resolution authorizing the Webb County Commissioners Court to designate the Honorable Danny Valdez, Webb County Judge and the Honorable Frank Sciaraffa, Webb County Commissioner, Precinct 1, as the authorized signatories for the Texas Department of Agriculture TCDP #710075 - Mirando Sanitary Sewer Improvements and Sanitary Sewer House to Line Connection Project in Webb County, Texas; and authorized the County Judge to sign all relevant documentation.

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Engineer

Item No.47. Discussion and possible action to approve Change Order No. 1 to REIM Construction Inc., for the Rancho Peñitas West Colonia Roadway and Drainage Improvements contract, for additional asphalt pavement for Papalote and Appaloosa roads. This will result in an increase of \$148,099.80 and 30 days to this paving contract. Increasing the contract amount to \$1,501,641.48. [Account #699-8001-8801-14 (BCAP #8BCF5052)]

Item No.48. Discussion and possible action to approve Change Order No. 1 to decrease the contract by \$11,200.00 to be used for materials testing and adding 107 days to the Fernando A. Salinas Community Center contract. New contract amount is \$1,532,460.00. [Accounts #666-6112-8601 and #634-6113-8601]

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Sciaraffa motioned to approve items #47 and #48 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.49. Status report by Engineering staff and update on the proposed Colorado Acres water sales system. [Requested by Jerry Garza, Webb County Commissioner Pct. 3]

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Mr. Tony Alderete, Engineering Department presented a status report regarding the update on the proposed Colorado Acres water sales system.

Item No.50. Discussion and possible action to approve the following line item transfers for the Utilities Department:

From:	801-3001-6048	License and Permits	\$1,000
	801-3001-8801	Capital Outlay	\$1,000
	801-3002-6048	License and Permits	\$ 200
	801-3004-6048	License and Permits	<u>\$ 600</u>
			\$2,800
To:	801-3001-6005	Postage	\$2,800

Comr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Comr. Sciaraffa out of the courtroom.

Fire Suppression & EMS Services

Item No.51. Discussion and possible action to approve the following line item transfers:

From:	001-2200-5001	Payroll Cost	\$ 3,000
	001-2203-6011	Training & Education	\$ 3,000
	001-2203-5601	Administrative Travel	\$ 2,000
	001-2203-6721	Stipends	<u>\$ 4,000</u>
			\$12,000
To:	001-2200-6204	Fuel & Lube	\$ 3,000
	001-2203-6205	Materials & Supplies	\$ 3,000
	001-2203-6403	Vehicle Maintenance	\$ 5,500
	001-2203-6502	Janitorial Supplies	<u>\$ 500</u>
			\$12,000

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Comr. Garza motioned to approve item #51 with correction Account #001-2200-5001 Payroll Cost should be at \$0 amount and Account #001-2200-6204 Fuel & Lube should be at \$0 amount. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.52. Status report by the Webb County Fire/EMS Coordinator regarding the Fire Suppression and Emergency Medical Services rendered for the unincorporated areas of Webb County.

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Mr. Ricardo Rangel, Webb County Fire/EMS Coordinator presented a status report regarding the Fire Suppression and Emergency Medical Services rendered for the unincorporated areas of Webb County.

Larga Vista Community Center

Item No.54. Discussion and possible action to approve the following line item transfers:

From:	001-6103-6401	Repairs & Maint. Building	\$700
To:	001-6103-6204	Fuel & Lubricants	\$400
	001-6103-6205	Materials & Supplies	\$100
	001-6103-6502	Janitorial Supplies	<u>\$200</u>
			\$700

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Management Information Systems

Item No.55. Discussion and possible action to approve the title and salary changes for the following Slots and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2067	Network Specialist II	\$22.15
To:	2067	Network Specialist	\$20.43
From:	1795	Network Specialist I	\$18.73
To:	1795	Network Specialist	\$20.43
To Fill:	2067	Network Specialist	Up to \$20.43

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Canales motioned to approve item as submitted.

Motion dies for lack of a second.

Planning

Item No.56. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements regarding the Connection of Utilities" pursuant to 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following property:

Lot 6, Block 10, Pueblo Nuevo Subdivision (Application ID 765). Approval limited to two dwellings only unless replatted.

Staff recommends the Court's approval contingent upon receipt of the Premise Report from the City of Laredo Health Department evidencing the decommissioning of existing septic systems.

Cmr. Garza motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Public Defender

Item No.57. Discussion and possible action to approve the following line item transfers:

From:	001-1102-6011	Training & Education	\$1,220
	001-1102-5602	Local Miles	\$ 500
	001-1102-6205	Materials & Supplies	<u>\$ 700</u>
			\$2,420
To:	001-1102-6007	Dues & Membership	\$1,200
	001-1102-6011	Transcript	\$ 20
	001-1102-6204	Fuel and Lube	\$ 500
	001-1102-6022	Professional Services	<u>\$ 700</u>
			\$2,420

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Purchasing

Item No.58. Discussion and possible action to approve the new Webb County Purchasing Policies & Procedures Manual.

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Tijerina motioned to approve item subject to what was discussed today. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Canales motioned to bring up item #55. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Management Information Systems

Item No.55. Discussion and possible action to approve the title and salary changes for the following Slots and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2067	Network Specialist II	\$22.15
To:	2067	Network Specialist	\$20.43
From:	1795	Network Specialist I	\$18.73
To:	1795	Network Specialist	\$20.43
To Fill:	2067	Network Specialist	Up to \$20.43

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Judge Valdez motioned to approve the filing of Slot #2067 at the budgeted amount of \$20.43 in the way its titled. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.59. Discussion and possible action to award Bid 2012-201 Remodeling & Additions to Justice of the Peace Pct. 4 Court Building to the lowest possible and best value bid.

Discussion on file at the Webb County Clerk's Office August 2, 2012 Commissioners Court Special Meeting DVD.

Cmr. Garza motioned to approve item as submitted. Cmr. Tijeirna seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.60. Discussion and possible action to expedite the repair of 2005 Peterbilt parts and labor from Rush Truck Center in the amount of \$7,189.42. [Requested by Mike Cabello, Webb County Interim Engineer; Account #801-3002-6403 (Water Utilities Fund)]

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.61. Discussion and possible action to approve the repair of submersible pump/motor for the Raw Water Intake for the water treatment plant in Rio Bravo from Phoenix Pumps, Inc. in the amount of \$11,295.00. [Requested by Luis Camacho, Webb County Water Utilities Operations Superintendent; Account #801-3001-6402 (Water Utilities Fund)]

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.62. Discussion and possible action to expedite the purchase of the following items for the New JJAEP Juvenile Department, pursuant to Section 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program Contract TXMAS-47110290 and 6-7110140, 3-711060, and 11-71050:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Versteel	Table	\$ 2,627.84
Kimball International	Chairs	\$ 7,842.49
Workplace Resource	Furniture	\$ 68,604.71
National Office Furniture	Desks and Panels	\$ 19,004.45
Peter Pepper Products	Benches	<u>\$ 7,695.53</u>
	Total	\$105,775.02

[Requested by Melissa Mojica, Webb County Juvenile Director; Account #604-0101-8103 (Permanent Improvement Fund)]

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.63. Discussion and possible action to purchase furniture for Road & Bridge Department from National Business Furniture, pursuant to Sections 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program GSA, Contract GS-27F-0024V in the amount of \$6,538.69. [Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-2202-6224]

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.64. Discussion and possible action to purchase One (1) Copier, One (1) Computer, One (1) Laptop and Software, One (1) Desk and Tools for Radio Communication Department, pursuant to Section 271.101 and 721.102 Subchapter F., Cooperative Program, items are described as follows:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Contract</u>
Nevill	Color Copier	\$4,466.36	DIR-SDD-1662
Dell	Computer	\$ 883.00	DIR-SDD-890
Dell	Laptop	\$ 898.00	DIR-SDD-890
Dell	Software	\$ 416.56	DIR-SDD-1014
Patria	Desk	\$ 400.90	None
USA Bluebook	Craftman Tools	<u>\$2,065.16</u>	None
		\$9,129.42	

[Requested by Mario Cavazos, Radio Communications Director; Account #603-0101-8801 (Capital Outlay Fund)]

Item No.65. Discussion and possible action to purchase channel bank equipment needed in line with the new Motorola Communication Consoles and Connectivity to the North Tower from RZ Communications, a sole source since they are the only authorized company to work with Motorola equipment in the area. The total amount for this purchase is \$15,757.29. [Requested by Mario Cavazos, Radio Communications Director; Account #724-0103-8410 (Equipment)]

Item No.66. Discussion and possible action to purchase test cables and Motorola software to program and diagnose communication equipment at the North Tower from Motorola Solutions pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, HGAC RA05-12 in the amount of \$1,184.85. [Requested by Mario Cavazos, Radio Communications Director; Account #724-0103-8410 (Equipment)]

Item No.67. Discussion and possible action to purchase Eleven (11) Computers for County Attorney's office, pursuant to Sections 271.101 and 721.102, Subchapter F., Cooperative Program, Contract DIR-SDD-890 from Dell in the amount of \$11,544.00. [Requested by Anna Laura Cavazos-Ramirez, Webb County Attorney; Account #001-1101-6205 (General Fund)]

Cmr. Tijerina motioned to approve items #64, #65, #66, and #67 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.68. Discussion and possible action to purchase rubber flooring for the Floyd Kitchen

sink and freezer and dish washer floor area plus labor from International Floor Covering of Laredo in the amount of \$9,792.20. [Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #906-4209-6401 and #903-4208-6401 (Repairs and Maintenance)]

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.69. Discussion and possible action to purchase a single Cisco Iron Port Appliance Bundle; including Anti-Spam, Anti-Virus, Platinum Support, and Virus Outbreak Filters from Solid Border, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, DIR-SDD- 1123 in the amount of \$7,622.37. [Requested by Rafael Pena, MIS Director; Account #001-0500-6402]

Item No.70. Discussion and possible action to approve removal of the following patrol vehicles from Department vehicle list. Vehicles have excessive mileage and are no longer in use. Vehicles will be put up for auction through Cabco Auctioneering Service Inc. [Requested by Ricardo Rodriguez, Webb County Constable Pct. 2]

2003 Chevrolet Impala	Vin #-2G1WF55K739322153	101,875 miles
2001 Dodge Ram Ext. Cab	Vin #-3B7HC13Y51G219275	165,452 miles

Rio Bravo Community Center

Item No.71. Discussion and possible action to approve the following line item transfers:

From:	001-6305-5601	Administrative Travel	\$ 500
	001-6105-5601	Administrative Travel	<u>\$ 900</u>
			\$1,400
To:	001-6305-6205	Materials & Supplies	\$ 500
	001-6105-6205	Materials & Supplies	<u>\$ 900</u>
			\$1,400

Cmr. Tijerina motioned to approve items #69, #70, and #71 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Mr. Leo Flores, County Auditor stated for the record a correction on item #62 to read as Account #603-0101-8802.

Veterans Office

Item No.72. Discussion and possible action to approve the following line item transfers:

From:	001-5050-6011	Training & Education	\$400
	001-5050-5601	Administrative Travel	<u>\$300</u>
			\$700
To:	001-5050-6014	Equipment Rental	\$400
	001-5050-6402	Equipment Repairs & Maint.	<u>\$300</u>
			\$700

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.73. Discussion and possible action to authorize the development and submission of a Veterans' Assistance Grant application to the Texas Veterans Commission in the amount of \$100,000.00; and authorizing the County Judge to act as the County's Executive Officer and authorized representative in all matters pertaining to the County's participation in the Veterans Assistance Program. This grant application will have no impact on the general fund.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Item No.74. Adjourn

Cmr. Tijerina motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

