

Official Minutes for Webb County Commissioners Court Meeting

**Monday, August 13, 2012 at 9:00 AM
(Approved August 27, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 10th day of August 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Cmr. Sciaraffa motioned to excuse Cmr. Garza. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Approval of Minutes - None

Item No.4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores presented his monthly report for July 2012.

Judge Valdez motioned to approve Mr. Flores' monthly report for July 2012. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

County Treasurer, Ms. Delia Perales presented her monthly report for June 2012.

Judge Valdez motioned to approve Ms. Perales' monthly report for June 2012 and the ratification of checks. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.5. Communications

Cmr. Canales thanked Administrative Services Director, Ms. Cynthia Mares and her office for the online application program NeoGov kick off. He thanked all the sponsors who made the backpack and school supplies give away at the Fred and Anita Community Center possible. Cmr. Canales congratulated Judge Valdez on his fundraiser held on Friday and also wished him a Happy Birthday.

Cmr. Tijerina wished Judge Valdez a Happy Birthday and congratulated him on the dance held on Friday. She also congratulated Cmr. Sciaraffa on his dance. Cmr. Tijerina thanked the Facilities Department for the great job they did at the Large Vista Community Center Library. She personally thanked Mr. Leal for the great job he did during his time as Interim Facilities Director. Cmr. Tijerina sent out her heartfelt condolences to the Ferdin Carillo Family, Aranda Family, and the Gonzalez Family.

Cmr. Sciaraffa – No comments.

Judge Valdez congratulated the POWs Boxing Program along with the Sheriff's Department for their championship tournament held in Kansas City, Missouri he recognized: Joshua Juarez, Jorge Castaneda, Frank Juarez, Roberto Lara, Albert Soto, Jose Garcia, Jose Cardenas, Julio Casarez, and Carlos Ibarra, Coach Manuel "Shotgun" Gomez, Rodolfo "Cobra" Gomez, Deputy Joe Casarez, Jr., and everyone involved.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

No one signed up for Public Comment.

Honorable Danny Valdez, Webb County Judge

Item No.7. Presentation by Ruben Navas, president of the Laredo Lemurs baseball organization, regarding a county employee appreciation night at Unitrade Stadium; with discussion and possible action; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Mr. Ruben Navas, president of the Laredo Lemurs baseball organization, was present to invite all Webb County employees to a night at Unitrade Stadium on August 25, 2012.

Judge Valdez motioned to approve to work something out with the Laredo Lemurs baseball organization as far as a promotional opportunity. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

- Item No.8.** Discussion and possible action to approve the re-appointment of Mr. Juan G. Sanchez and Mr. Roberto Vela to the Border Region MHMR Community Center Board of Trustees for a Two (2) year term, effective September 1, 2012. [Requested by Border Region MHMR Community Center]

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- Item No.9.** Presentation of check from Laredo Gateway Rotary, Frank Ramirez President in the amount of \$1,500.00 to the Larga Vista Community Center/Library; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

- Item No.10.** Presentation from County Auditor, with discussion and possible action to adopt a Cost of Living Adjustment (COLA) for Webb County retirees effective October 1, 2012; and to authorize the Webb County Judge to sign all relevant documents.

- Item No.11.** Presentation from County Auditor, with discussion and possible action to raise the minimum wage for Webb County employees to \$10.00 per hour, effective October 1, 2012, and to authorize the Webb County Judge to sign all relevant documents. [Co-sponsored by Jaime A. Canales, Webb County Commissioner Precinct 4]

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve items #10 and #11 effective October 1, 2012. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

- Item No.12.** Discussion and possible action approving Resolutions I & II of the Webb County Commissioners Court for the reprogramming of Texas Department of Transportation Border Colonia Access Paving Grant funds, originally budgeted for Contract No. 8BCF5052, to be reprogrammed in the amount of \$80,000.00 to Tanquecitos I & II and \$300,000.00 to San Carlos for eligible paving and drainage improvements, this is contingent on TxDOT concurrence and authorizing the County Judge to execute all relevant documents. [Requested by Mike Cabello, Webb County Interim County

Engineer]

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.13. Status report by County personnel regarding all CAA programs including but not limited to current funding levels, program administration, and participation. As well as status on payments pending under previous programs; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to defer item #13. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.14. Discussion and possible action to accept the dedication of One (1) right-of-way easement out of Rancho Penitas West Subdivision (7,876 sq. ft., 0.181 acre out of Lot 1, Unit VII) to Jesus Omar Gonzalez, Jr. (Grantor) and authorize the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Anna Laura Cavazos Ramirez, Webb County Attorney]

Item No.15. Discussion and possible action to enter into Locum Tenens Agreement STAFF CARE regarding Forensic Pathologist coverage for the Webb County Medical Examiner, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Anna Laura Cavazos Ramirez, Webb County Attorney]

Cmr. Sciaraffa motioned to approve items #14 and #15 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.16. Discussion and possible action to approve the following line item transfers:

From: 001-1101-5005	Part Time	\$2,300
To: 001-1101-6403	Repairs & Maint. Vehicles	\$ 300
001-1101-6010	Books & Subscriptions	<u>\$2,000</u>
		\$2,300

Item No.17. Discussion and possible action to enter into a Non-Financial Professional Service Agreement renewal with the South Texas Council on Alcohol and Drug Abuse, to

serve as a substance abuse consultant to the Head Start Program; develop substance abuse screening, outreach, and referral and other related services for parents and guardians of children enrolled in the Webb County Head Start Program for a period of Twenty-Four (24) months (September 1, 2012 through August 31, 2014), at no cost to Webb County, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]

Cmr. Sciaraffa motioned to approve items #16 and #17 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.18. Discussion and possible action to enter into a Memorandum of Understanding with the United Independent School District concerning the coordination and collaboration of preschool educational services to children enrolled in the Head Start Program, this agreement becomes effective on the date of United ISD Board Approval, and will remain in effect through June 30, 2014. This agreement shall remain in for a period of two scholastic calendar years (2012-2014) and Head Start shall pay UISD the total amount of FIFTY THOUSAND DOLLARS (\$50,000.00) to be paid in Twenty Four (24) monthly installments beginning on July 1, 2012, and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account # 903-4208-5001]

Item No.19. Discussion and possible action to enter into a Five (5) year (August 1, 2012 through July 31, 2017) Lease Agreement between Webb County for Webb County Head Start Program and the City of Laredo International Airport for approximately 1.0128 acre located at 4704 Naranjo St. at a monthly rental fee of TWO THOUSAND THREE HUNDRED FIFTY-FOUR DOLLARS AND SEVENTEEN CENTS (\$2,354.17) for a total cost of EIGHTY FOUR THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND TWELVE CENTS (\$84,750.12) over the term of the lease, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6012]

Item No.20. Discussion and possible action to enter into a Twenty-Four (24) month Professional Service Contract renewal (September 1, 2012 through August 31, 2014) with Serving Children and Adolescents in Need, Inc. (S.C.A.N.) to provide Head Start/Early Head Start parents training to allow them to seek, if qualified, federal and/or state social and/or medical assistance, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6736]

Item No.21. Discussion and possible action to enter into a Thirty-Nine (39) month (August 13, 2012 through October 12, 2015) FMV Lease agreement between Toshiba Business Solutions and the Webb County Judge's Office for a ES-4540C Digital copier

pursuant to Texas DIR Contract #DIR-SDD-1686 at a rate of TWO HUNDRED THIRTY-ONE DOLLARS AND SEVENTY-SEVEN CENTS (\$231.77) per month and a total cost of NINE THOUSAND THIRTY-NINE DOLLARS AND THREE CENTS (\$9,039.03) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Danny Valdez, Webb County Judge; Account #001-0200-6402]

Item No.22. Discussion and possible action to enter into a Thirty-Nine(39) months (August 13, though October 12, 2015) Maintenance Agreement with Toshiba Business Solutions of Texas concerning a Toshiba ES-4540C copier located at the Webb County Judge's Office, pursuant to Texas DIR Contract #DIR-SDD-1686 at a monthly charge of FORTY DOLLARS (\$40.00) which will include 15,000 copies and a total amount of ONE THOUSAND FIVE HUNDRED SIXTY DOLLARS (\$1,560.00) over the term of the agreement and excess charges of \$0.04200 per color copy to be billed on a quarterly basis and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Danny Valdez, Webb County Judge; Account #001-0200-6402]

Item No.23. Discussion and possible action to enter into Contract Amendment No. One (1) to the Rural Transportation Federal fund grant agreement No. RPT 1204 (22) 35, with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts an increase from the original grant amount of TWO HUNDRED TWENTY THOUSAND FOUR HUNDRED EIGHTY-NINE DOLLARS (\$220,489.00) to TWO HUNDRED EIGHTY-FIVE THOUSAND THREE HUNDRED SEVENTEEN DOLLARS (\$285,317.00) for the "El Aguila" rural transportation program and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Juan Vargas, Webb County Community Action Agency Director]

Cmr. Sciaraffa motioned to approve items #18, #19, #20, #21, #22, and #23 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Oscar Hale, 406th District Court Judge

Item No.24. Discussion and possible action to approve and ratify the inclusion of the Recovery Healthcare Corporation service, which provides monitoring services to clients of the 406th District Drug Court Program, effective April 2012 - September 2012.

Item No.25. Discussion and possible action to approve the following line item transfers:

From:	001-1004-6402	Repairs & Maint. Equipment	\$700
To:	001-1004-6010	Books & Subscriptions	\$500
	001-1004-6403	Repairs & Maint. Vehicle	<u>\$200</u>
			\$700

Honorable Joe Lopez, 49th District Court Judge

Item No.26. Discussion and possible action to approve the following line item transfers:

From: 001-1001-6402	Repairs & Maint. Equipment	\$2,333
To: 001-1001-6010	Books & Subscriptions	\$ 750
001-1001-6011	Training & Education	\$ 750
001-1001-6205	Materials & Supplies	<u>\$ 833</u>
		\$2,333

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #24, #25, and #26 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

County Court at Law 1 Judge

Item No.27. Discussion and possible action for Commissioners Court to approve to publish a public notice that will propose an increase to the annual salary of County Court at Law 1 Judge from \$139,000 to \$160,000 to comply with the requirements of Local Government Code §152.013 and to ask the county auditor to publish the public notice as required by law. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)] [Sponsored by Rosaura Tijerina, Webb County Commissioner Pct. 2]

County Court at Law 2 Judge

Item No.28. Discussion and possible action for Commissioners Court to approve to publish a public notice that will propose an increase to the annual salary of County Court at Law 2 Judge from \$139,000 to \$160,000 to comply with the requirements of Local Government Code §152.013 and to ask the county auditor to publish the public notice as required by law. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)] [Sponsored by Rosaura Tijerina, Webb County Commissioner Pct. 2]

Cmr. Tijerina motioned to approve items #27 and #28 as submitted. Cmr. Sciaraffa seconded the motion.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Cmr. Tijerina withdrew her motion.

Cmr. Sciaraffa withdrew his second.

Judge Valdez motioned to defer items #27 and #28. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

Item No.29. Discussion and possible action to approve the purchase of Eight (8) Desktop Computers Software and Accessories, from Dell pursuant to Sections 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program Contract DIR-SDD890 & 1014 in the amount of \$11,140.00. [Account #016-1040-8801]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Oscar Martinez, Justice of the Peace Pct. 4

Item No.30. Discussion and possible action to approve the following line item transfer:

From: 001-1044-6205	Materials & Supplies	\$519
To: 001-1044-6004-2	Cell Phone Costs	\$519

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Rudy Rodriguez, Constable Pct. 1

Item No.31. Discussion and possible action to accept a supplement award of \$500,000.00 from the 2009 Operation Stonegarden for Webb County Constables Pct.1, Pct. 2, Pct. 3, Pct. 4 for overtime, fringe benefits, fuel, vehicle maintenance, and law enforcement equipment; and to approve the purchase of equipment authorized by the grant pursuant to §271.101 and §271.102, Sub. Ch. F, Cooperative Purchasing Program; and designating the County Judge to act as authorized official in all matters related to this grant. This grant would have no impact on the general fund.

Item No.32. Discussion and possible action to approve the following line item transfers:

From: 001-2500-6014	Equipment Rental	\$100
001-2500-6010	Books & Subscriptions	\$200
001-2500-6007JJAEP	Dues & Memberships	\$ 65
		<u>\$365</u>
To: 001-2500-6011	Training & Education	\$365

Honorable Ricardo Rodriguez, Constable Pct. 2

Item No.33. Discussion and possible action to approve the following line item transfers:

From:	001-2503-6011	Training & Education	\$ 750
	001-2503-5601	Administrative Travel	<u>\$ 750</u>
			\$1,500
To:	001-2503-6202	Uniforms	\$1,500

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #31, #32, and #33 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Delia Perales, Treasurer

Item No.34. Discussion and possible action to approve and file the Annual Webb County Investment Policy.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.35. Discussion and possible action for Commissioners Court to approve to publish a public notice that will propose an increase to the annual salary of County Treasurer Delia Perales from \$87,474 to \$101,067 to comply with the requirements of Local Government Code §152.013 and to ask the county auditor to publish the public notice as required by law. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)][Sponsored by Frank Sciaraffa, Webb County Commissioner Pct. 1]

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.36. Discussion and possible action to approve and to authorize the hiring of a temporary full-timer (No Benefits) for vacant Slot #0072, Executive Administrator at an hourly rate of \$15.00 until such Slot is filled subject to pre-employment requirements.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Building Maintenance

Item No.37. Discussion and possible action to approve the following line item transfers:

From:	001-0106-6011 Training & Education__	\$ 200
	001-0106-6014 Equipment Rental	\$ 200
	001-0106-6224 Minor Tools & Apparatus	\$ 352
	001-0106-6402 Repairs & Maint. Equipment	<u>\$5,000</u>
		\$5,752
To:	001-0106-6204 Fuel & Lubricants	\$4,752
	001-0106-6403 Repairs & Maint. Vehicle	<u>\$1,000</u>
		\$5,752

Item No.38. Discussion and possible action to approve the filling of the following vacant Slot, subject upon the availability of payroll funds and any Civil Service guidelines.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1965	Custodian	\$9.18

Cmr. Sciaraffa motioned to approve items #37 and #38 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Casa Blanca Golf Course

Item No.39. Discussion and possible action to authorize improvements and repairs to the John Deere Golf Course Maintenance Equipment, in an amount not to exceed \$12,000. [Account #604-0101-8103]

Item No.40. Discussion and possible action to approve improvements to the Casa Blanca Golf Course Pump house building, structure not to exceed the amount of \$15,000.00. [Account #604-0101-8103]

Item No.41. Discussion and possible action to approve the following line item transfers:

From:	800-6016-6011 Training & Education	\$ 230
	800-6011-6780 Sod/Seed	\$ 2,400
	800-6011-6780 Sand & Gravel	\$ 1,100
	800-6011-6412 Club House	\$ 800
	800-6011-6004 Telephone	\$ 700
	800-6015-6208 Food	\$ 5,000
	800-6015-6412 Restaurant	\$ 1,300
	800-6015-6014 Equipment Rental	\$ 300

	800-6011-6201	Electric	<u>\$ 3,800</u>
			\$15,630
To:	800-6016-6201	Cable	\$ 230
	800-6016-6233	Credit Card Fee	\$ 3,500
	800-6011-6204	Fuel & Lube	\$ 1,500
	800-6015-6230	Other	\$ 6,600
	800-6015-6201	Water	<u>\$ 3,800</u>
			\$15,630

Comr. Sciaraffa motioned to approve items #39, #40, and #41 as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Community Action Agency

Item No.42. Discussion and possible action to approve the creation and filling of Two (2) Slots for Center Aides funded from the Comprehensive Energy Assistance Program (CEAP), at a wage rate of \$9.00 per hour, full-time temporary - no benefits at 40 hours per week to end December 31, 2012, effective August 13, 2012. [Account #911-4200-3501]

Item No.43. Discussion and possible action to approve the creation and filling of One (1) Slot for Case Management Specialist to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Service Block Grant Program (CSBG), at a wage rate of \$15.00 per hour, full-time at 40 hours per week, effective August 13, 2012. [Account #911-4200-3501]

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve item #42 with the correction on the rate to reflect the wage previously approved by the court at \$10.00 per hour and item #43 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Economic Development

Item No.44. Discussion and possible action to approve the following line item transfers:

From:	001-0104-6402	Repairs & Maint. Equipment	\$100
	001-0104-6005	Postage & Courier Service	\$150
	001-0104-6204	Fuel & Lubricants	\$100
	001-0104-5601	Administrative Travel	<u>\$185</u>
			\$535
To:	001-0104-6403	Repairs & Maint. Vehicle	\$535

Comr. Canales motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.45. Discussion and possible action to authorize the filling of Slot# 1383, Grant Writer, at an amount not to exceed the budgeted amount for this position.

Item No.46. Discussion and possible action to authorize the development and submission of a grant application in partnership with the Rio Grande International Study Center for the purpose of conducting Environmental Education and Training activities within Webb County for up to \$35,000; and authorize the County Judge to sign all documents pertaining to this application. There is no required match for this grant and it will not have an impact on the County's General Fund.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Ms. Tricia Cortez, Rio Grande International Study Center Executive Director, was present to address the court about the plastic bag initiative.

Comr. Tijerina motioned to approve items #45 and #46 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Judge Valdez motioned to bring back items #27 and #28. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

County Court at Law 1 Judge

Item No.27. Discussion and possible action for Commissioners Court to approve to publish a public notice that will propose an increase to the annual salary of County Court at Law 1 Judge from \$139,000 to \$160,000 to comply with the requirements of Local Government Code §152.013 and to ask the county auditor to publish the public notice as required by law. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)] [Sponsored by Rosaura Tijerina, Webb County Commissioner Pct. 2]

County Court at Law 2 Judge

Item No.28. Discussion and possible action for Commissioners Court to approve to publish a public notice that will propose an increase to the annual salary of County Court at Law 2 Judge from \$139,000 to \$160,000 to comply with the requirements of Local Government Code §152.013 and to ask the county auditor to publish the public notice as required by law. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)] [Sponsored by Rosaura Tijerina, Webb County Commissioner Pct. 2]

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

(Media Break 10:18 – 10:33 a.m.)

Elections

Item No.47. Discussion and possible action to order a General Election be held on the 6th day of November, 2012, as required by Article XVI, Section 65 of the Texas Constitution, for the purpose of electing county and precinct officers.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.48. Discussion and possible action to approve a Resolution and Order to authorize the conduct of Joint Elections between the County of Webb, the City of Laredo, the City of Rio Bravo, the City of El Cenizo, the Laredo Community College District, the Laredo Independent School District, the United Independent School District, and the Webb Consolidated Independent School District for the November 6, 2012 General Election pursuant to Chapter 271, Texas Election Code.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Item No.49. Discussion and possible action to approve a Resolution authorizing and establishing the main and temporary branch early voting polling sites for the November 6, 2012 Joint Elections within Webb County, Texas, pursuant to Chapter 85, Texas Election Code.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Item No.50. Discussion and possible action to approve a Resolution authorizing and establishing election day polling sites for the November 6, 2012 Joint Elections

within Webb County, Texas, in accordance with Chapter 43, Texas Election Code.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Canales motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Item No.51. Discussion and possible action to approve a Resolution authorizing and establishing the salaries for presiding judges and clerks and establishing the maximum number of election day clerks for each election precinct pursuant to Sections 32.091(a), and 32.033, Texas Election Code, for the November 6, 2012 Joint Elections.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Item No.52. Discussion and possible action to approve a Resolution authorizing and establishing a central counting station, appointing the central counting station manager, tabulation supervisor, assistant tabulation supervisors, presiding judge, and establishing their respective salaries for the November 6, 2012 Joint Elections pursuant to Section 127, Texas Election Code.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Engineer

Item No.53. Discussion and possible action authorizing the Engineering Department to use funds from Account #664-7101-6022 for Title Search Reports, surveys and other professional services as needed for Rancho Peñitas Subdivision and other subdivisions on Mines Road for Roadway Right of Way and Public Utility Easement Acquisition.

Item No.54. Discussion and possible action to approve the following line item transfer:

From:	010-0103-6011	Training & Education	\$1,800
To:	010-0103-6205	Materials & Supplies	\$1,800

[Requested by Mario G. Cavazos, Webb County Public Safety Communications Director]

Item No.55. Discussion and possible action to approve request for payment #10 in the amount of \$400.00 for trenching equipment rental from David J. Cantu.

Item No.56. Discussion and possible action to approve the following line item transfers for the Utilities Department:

From:	801-3001-6204	Fuel & Lubricants	\$ 1,050
	801-3001-6402	Repairs & Maint. Equipment	\$10,000
	801-3001-6205	Materials & Supplies	\$ 200
	801-3002-6205	Materials & Supplies	\$ 2,000
	801-3004-6224	Minor Tools & Apparatus	\$ 2,000
	801-3004-6703	Landfill Fees	\$ 550
	801-3004-6205	Materials & Supplies	<u>\$ 1,000</u>
			\$16,800
To:	801-3001-6214	Chemicals	\$14,800
	801-3002-6403	Repairs & Maint. Vehicle	<u>\$ 2,000</u>
			\$16,800

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve items #53, #54, #55, and #56 as submitted. Comr. Canales seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Juvenile Probation Department

Item No.57. Discussion and possible action to approve funding in the amount of \$25,000 for the installation of metal rails on all six stairways in the detention quarters of the youth village. [Account #604-0101-8103 (Building Improvement Fund)]

Judge Valdez motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa out of the courtroom.

Medical Examiner

Item No.58. Discussion and possible action to approve the purchase and installation of fire suppression system for the Medical Examiner's Office from SimplexGrinnell, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contracts, Buyboard #358-10, Texas Local Government Code in an amount of \$27,884.00. [Account #604-0101-8103]

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Item No.59. Discussion and possible action to approve the emergency replacement of the back-up generator for the Medical Examiner's Office not to exceed \$40,000.00 and to have the county judge sign all relevant documents. [Requested by Dr. Corinne Stern, Webb County Medical Examiner; Account #604-0101-8103]

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Public Defender

Item No.60. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines:

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	2086	Assistant Public Defender	\$73,294
To:	2616	Assistant Public Defender	\$76,908
To Fill:	2086	Assistant Public Defender	\$73,294

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Public Information Officer

Item No.61. Discussion and possible action to approve the purchase of a server and software in the amount of \$4,293.54 for use with the Agenda Quick software to be implemented for use by Commissioners Court. [Requested by Larry Sanchez, Webb County Public Information Officer; Account #603-0101-8801 (Capital Outlay Fund)]

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Purchasing

Item No.62. Discussion and possible action to dispose of salvage and surplus property

equipment and furniture that has become obsolete for future use as per Section 263.151 Subchapter D (1). Disposition of salvage Surplus Property, Texas Local Government Code and all other miscellaneous items.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Item No.63. Discussion and possible action to extend bid 2012-88 "3 month contract for Meat" to Labatt Food Service for an additional 3 months.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa out of the courtroom.

Item No.64. Discussion and possible action to award a Three (3) year Professional Service Contract to the following Professional Service Providers:

Counseling Services:

Luis E. Flores, Family Guidance
Jacqueline Bassine – El Puente Counseling
John Berumen

Registered Dietician Professional Service:

Ana Maria Pena, RDLD

Audiology Professional Services

Dr. Eric Sloman- Moll

Optometry Professional Services

Galo Eye Center

Cardiology Professional Services

Dr. Roberto Villarreal-Pediatric Medical Services

Psychological Professional Services

Dr. Clarissa I. Kuhnz

Neurological Professional Services

Dr. Daniel Garza

Medical Professional Services

Dr. Amando Garza
Dr. Ruben Bocanegra
Dr. Avelino Alvarez

Rachel C. Vurbeff, Children's Day & Night Clinic

Dental Professional Services

Dr. Hector Lopez

Ocean Dental-Dr. Louis A. Garcia, Dr. Maria G. Garcia, Dr. Eduardo Perez Jr., Dr. Elva V. Jordan

UT Health Science Center, San Antonio

The above stated professional services will be provided on an as needed basis. Additional Providers wishing to be included should contact the Purchasing Department for a future contract award by the court.

Item No.65. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following contracts:

Bid 2013-17 "Annual Contract for the Maintenance and Service of Fire Extinguishers"

Bid 2013-25 "Annual Contract for Auto Glass Replacement"

Item No.66. Discussion and possible action to extend the following contracts:

Bid 2012-08 Annual contract for Wheel Alignment & Balancing Services- Ramirez Tire

Bid 2012-09 Annual Contract for Replace Mufflers- Laredo Muffler Shop

Bid 2012-10 Annual Contract for Milk – Hygeia Dairy

Bid 2012-12 Annual Contract for Bread- Flower's Baking

Bid 2012-20 Annual Contract for Car Wash Services- Power Car Wash & Royal Laser Wash

Bid 2012-24 Annual Contract for Auto Parts w/ Service out of shop- J.R. Mtz. & Rotex Truck Ctr

Bid 2012-24-1 Annual Contract for auto Parts w/ Service out of Shop A/C Only- J.R. Mtz. Auto

Bid 2012-26 Annual Contract for Plumbing Supplies – Clark Hardware

Bid 2012-38 Annual Contract for Office Supplies – Executive Office Supplies

Bid 2012-40 Annual Contract for Automatic Transmission – Lopez Transmission

Bid 2012-57 Annual Contract for Machine Shop Repair – J.R. Martinez

Bid 2012-41 Annual Contract for Refuse Collection – Southern Sanitation

Bid 2012-68 Annual Contract for Auctioneering Services – Cabco Auctioneers

Bid 2012-71 Annual Contract for Improvements for Water House to Line Connections- Chavarria's

Bid 2012-81 Annual Contract for Brakes & Rotors for Non Law Enforcement Vehicles- Laredo Wholesale Auto

Bid 2013-83 Annual Contract for Maintenance & Inspection of Alarms – Laredo Alarms & Profire Protection

Bid 2012-89 3 month contract for Produce- Ben E. Keith

Item No.67. Discussion and possible action to approve the following line item transfer:

From:	001-0600-5601	Administrative Travel	\$1,335
To:	001-0600-6011	Training & Education	\$1,335

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve items #64, #65, #66, and #67 as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.68. Discussion and possible action to purchase Four (4) chairs from Office Depot pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Texas Local Government Code GSA GS-14F-0040K in the amount of \$519.96, for Constable Rudy Rodriguez, Pct 1. [Account #603-0101-8801 (Capital Outlay Fund)]

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.69. Discussion and possible action to purchase 300,000 Envelopes from Litho Business Forms in the amount of \$6,849.00. [Requested by Patricia Barrera, Webb County Tax Assessor Collector; Account #001-0700-6205 (General Fund)]

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.70. Discussion and possible action to authorize the Justice of the Peace Pct. 3 to accept payment by credit card or by the electronic processing of checks of a fee, fine, court costs, or other charges. [Requested by Alfredo Garcia, Justice of the Peace Pct. 3]

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.71. Discussion and possible action to approve the purchase of One (1) Ford Expedition 2013, for the Medical Examiner's Office from Philpott Motor Company, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contracts, Buyboard #358-10, Texas Local Government Code in an amount of \$32,027.25. [Requested by Dr. Corinne Stern, Webb County Medical Examiner; Account #603-0101-8801 (Capital Outlay)]

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.72. Discussion and possible action to purchase Three (3) desktop computers and all related software and accessories from Dell pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Texas Local Government Code DIR –SDD-890-TX in the amount of \$3,882.08. [Requested by Rudy Rodriguez, Webb County Constable Pct. 1; Account #603-0101-8801 (Capital Outlay)]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.73. Discussion and possible action to purchase One (1) printer with color scanner, and One (1) copier from Toshiba Business Solutions pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Texas Local Government Code DIR –SDD-1686-TX in the amount of \$7,433.25. [Requested by Rudy Rodriguez, Webb County Constable Pct. 1; Account #603-0101-8801 (Capital Outlay)]

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Item No.74. Discussion and possible action to purchase One (1) 2013 Chevrolet Suburban for County Judge and Commissioners from Holiday Chevy-Ford pursuant to Sections 271.101 & 271.102, Subchapter F., Cooperative Purchasing Program State of Texas Contract #071-A1 in the amount of \$32,787.75. [Requested by Leroy Medford, Webb County Judge’s Executive Administrator; Account #603-0101-8801 (Capital Outlay Fund)]

Item No.75. Discussion and possible action to authorize payment to RZ Communication for Trouble Shooting and Diagnosing of Quantar Repeater, and the Reinstallation of the Power Booster & Optimizing connection of North Tower #1 in the amount of \$5,240.00. [Requested by Mario Cavazos, Communications Director, Acct. #724-0103-8410 (Equipment)]

Cmr. Sciaraffa motioned to approve items #74 and #75 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Road and Bridge

Item No.76. Discussion and possible action to approve the following line item transfers:

From: 001-0108-6205	Materials & Supplies	\$ 600
001-0108-6224	Minor Apparatus & Tools	\$ 500
001-0108-6403-05	Repair & Maint. Vehicles	<u>\$1,500</u>

			\$2,600
To:	001-0108-6402	Repair & Maint. Equipment	\$1,100
	001-0108-6204-03	Fuel & Lube	<u>\$1,500</u>
			\$2,600

Santa Teresita Community Center

Item No.77. Discussion and possible action to approve the filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service timelines, effective August 13, 2012:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2348	Clerk/Driver	\$11.44

Cmr. Sciaraffa motioned to approve items #76 and #77 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Judge Valdez motioned to bring up item #13. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.13. Status report by County personnel regarding all CAA programs including but not limited to current funding levels, program administration, and participation. As well as status on payments pending under previous programs; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

11:01 a.m. – Cmr. Garza present.

CAA Director, Mr. Juan Vargas and County Attorney, Ms. Ana Laura Cavazos Ramirez were present to deliver a status report regarding all CAA programs including but not limited to current funding levels, program administration, and participation. As well as status on payments pending under previous programs.

Addendum

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.1. Discussion and possible action to approve the Insurance Consultant Agreement with Valley Risk Consulting, Inc. and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to recess until 12:00 p.m. Comr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

(Recess 11:48 - 1:47 p.m.)

Addendum

Honorable Patricia A. Barrera, Tax Assessor- Collector

Item No.1. Discussion and possible action to approve the anticipated collection for 2012 of 100%.

Item No.2. Discussion and possible action to approve the 2012 Certification of the Tax Roll.

Item No.3. Discussion and possible action on Tax Rate; if proposed tax rate will exceed the effective tax rate, take record vote (to consider the tax increase) and schedule public hearing (date, time and place).

Discussion on file at the Webb County Clerk's Office August 13, 2012 Commissioners Court Meeting DVD.

Comr. Garza motioned to approve items #1, #2, and #3 record vote was taken to consider the Tax Rate higher than the effective Tax Rate and approving the planning calendar. Judge Valdez seconded the motion.

Motion carried 4-0 with Comr. Sciaraffa out of the courtroom.

Judge Valdez stated that the Tax Rate will remain the same.

Item No.78. Adjourn

Judge Valdez motioned to adjourn. Comr. Garza seconded the motion.

Motion carried 4-0 with Comr. Sciaraffa out of the courtroom.