

Official Minutes for Webb County Commissioners Court Meeting

**Monday, August 27, 2012 at 9:00 AM
(Approved September 10, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 24th day of August 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Judge Valdez motioned to excuse Cmr. Garza. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Approval of Minutes for August 2, 2012 and August 13, 2012

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.4. Approval of Bills, Payroll, and Monthly Report

County Treasurer, Ms. Delia Perales presented her monthly report for July 2012.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.5. Communications

Judge Valdez sent out his heartfelt condolences to the family of his close friend Hector Benavidez and to the family of Henry Leal on the passing of his wife. He welcomed all veterans present. Judge Valdez wished luck to all the students, teachers, and administrators on their return back to school.

Cmr. Canales sent out his heartfelt condolences to the family of Hector Benavidez. He congratulated all students going back to school. Cmr. Canales expressed his gratitude towards the Commissioners Court for the ribbon cutting ceremony at the JJAEP. He sent out his heartfelt condolences to the family of Henry Leal.

Cmr. Tijerina welcomed all veterans present, the new Facilities Director, Gilberto Garza, and the new County Engineer, Arturo Barrera. She congratulated the Commissioners Court for the ribbon cutting ceremony at the JJAEP. Cmr. Tijerina thanked everyone who helped out at the Bethany House 30th Anniversary "Noche de Suenos" in honor of the late Barbara Kazen. She thanked Ms. Cynthia Mares, Administrative Services Director, for the great success on the Safety and Health Fair. Cmr. Tijerina thanked the Colonia's Program, Mr. Joe Gutierrez and Ms. Sara Buentello for the 2nd Annual End of the Summer Fest,, thanked Mr. Joe Martinez, from Laredo Buzz, and El Pescador in South Laredo for hosting a back to school event. She congratulated Mr. Ramon Diaz Barroso for being honored as Business Person of the Year. Cmr. Tijerina congratulated Elma Salinas Ender and Pat Campos for being honored at the Children Advocacy Center Safe Haven Program. She also congratulated Adriana Maddox for having her son named the Abraso Children; Edward Maddox, Isabella Gibson, Maria Rodriguez, and Emilio Garza. Cmr. Tijerina sent out her heartfelt condolences to the family of Hector Benavidez, to the family of Toro Martinez on the passing of his mother, to the family of Dr. V. H. Mata, to the Garza family, and to the family of Henry Leal.

Cmr. Sciaraffa – No comments.

9:19 a.m. – Cmr. Garza present

Cmr. Garza welcomed everyone back to a new school year and wished all students and teachers a safe return and school year. He commended everyone who had a hand in the JJAEP. Cmr. Garza sent his heartfelt condolences to the family of Hector Benavidez.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Margie Ramirez Ibarra, Webb County Clerk
Mrs. Ramirez Ibarra spoke in reference to item #21.

Juan Velasco, Weatherization Management Group
Mr. Velasco spoke in regards to monies owed by Webb County to WMG (Weatherization Management Group).

Mike Montemayor
Mr. Montemayor spoke in reference to Addendum item #1.

Richard Rossel

Mr. Rossel acknowledged the presents of Gold Star Mother Francisca J. Martinez. Mr. Rossel also extended an invitation to all veterans and the public of the Museum's people are willing and able to work with anyone,

Judge Valdez motioned to bring up item #10. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

Item No.10. Recognition of Gold Star Mother Francisca J. Martinez for her service to our country as mother of five sons who served in the United States Armed Forces and who will be celebrating her 101st birthday.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

The Commissioners Court recognized Gold Star Mother Francisca J. Martinez for her service to the country as mother of five sons who served in the United States Armed Forces and who will be celebrating her 101st Birthday.

Honorable Danny Valdez, Webb County Judge

Item No.7. Status report by the County Attorney's office regarding proposed offer to purchase property in the downtown area, specifically; Block 213 WD, Laredo, Texas, owned by Kansas City Southern Railway Company; with discussion and possible action to approve a counter offer, if necessary; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Estate Deliberation)]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to take up item #7 during Executive Session. Cmr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.8. Discussion and possible action to approve the expansion of the kitchen area at the Bruni Community Center in an amount not to exceed \$108,120; and any other matters incident thereto. Costs to be drawn from the Building Improvement Fund. [Requested by Nelda Cortinas, Bruni Community Center Director; Account #604-0101-8103]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.9. Discussion and possible action to approve the following line item transfer for the Santa Teresita Community Center to cover deficits in repair and maintenance of building acct.

From: 605-0203-8801	Capital Outlay	\$1,150
To: 604-0101-8103	Building Maintenance Fund	\$1,150

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Garza motioned to bring up the Executive Session items. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Garza motioned to go to Executive Session on items #7, #25, #70, and #71. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

(Executive Session 9:53 – 10:54 a.m.)

No action taken.

Honorable Danny Valdez, Webb County Judge

Item No.7. Status report by the County Attorney's office regarding proposed offer to purchase property in the downtown area, specifically; Block 213 WD, Laredo, Texas, owned by Kansas City Southern Railway Company; with discussion and possible action to approve a counter offer, if necessary; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Real Estate Deliberation)]

Judge Valdez motioned to allow the County Attorney's Office to proceed. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Canales out of the courtroom.

Honorable Rudy Rodriguez, Constable Pct. 1

Item No.25. Discussion and possible action to direct the Webb County Auditor to include an operational allowance of \$12,350.00 for Webb County Constable Pct. 1 (Slot #578) Rodolfo Rodriguez, Jr. in his proposed budget for the 2012-2013 fiscal year and to further instruct him to cause such salary to be published in a newspaper of general circulation in accordance with Local Government Code 152.013-Procedure for Setting Salary Amounts for Elected Officers. (Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)) (Sponsored by Jaime Canales, Commissioner Pct. 4)]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to publish. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Closed Session/Executive Session

Item No.70. Discussion and possible action to designate the Webb County Attorney's Office as counsel to represent Webb County, Texas in the defense of case entitled Luis Jorge Trevino vs. Webb County, Civil Action No. 2012CVT001084-D1, pending in the 49th Judicial District Court, Webb County and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.71. Discussion and possible action to ratify the payment of wages to Rio Bravo Activity Center Co-Director Sara Jo Davila related to her Workers Compensation claim; to order the Director of Precinct Two Community Centers to complete forms required for workers compensation claims; and status report regarding Civil Action No. 5:12:CV-0042; Sara Jo Davila v. Webb County, Texas and Francisco J. Sciaraffa, Individually; In the United States District Court for the Southern District of Texas. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Judge Valdez motioned to table item #71. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.11. Discussion and possible action to extend the contract for boat storage space between Webb County and the Texas Parks and Wildlife Department for an additional One (1) year term and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by TPWD]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.12. Discussion and possible action to approve the contract between Webb County and the Webb County Community Action Agency regarding implementing and operating the Webb County Self-Help Program, effective December 2012 through December 2016 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Juan Vargas, CAA Director]

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.13. Discussion and possible action to renew the Host Agency Agreement with AARP Foundation regarding participation in the Senior Community Service Employment Program (SCSEP) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Cynthia Mares, Administrative Services Director]

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.14. Discussion and possible action to enter into Amendment 1 to the Customer Agreement between the State of Texas, Acting and through the Texas Department of Information Resources and Texas NICUSA, LLC and Webb County to extend eFiling services through Texas.gov for up to 18 months through February, 2014 to accommodate OCA procurement of a new eFiling provider to the new solution. This Amendment is effective as of September 1, 2012 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Esther Degollado, Webb County District Clerk]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.15. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between the Webb County Juvenile Department and the Webb County Constable Precinct 1, concerning the funding of One (1) deputy constable's salary, fringe benefits, and incidentals by JJAEP and for the establishment of policies and procedures for security at the JJAEP; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.16. Discussion and possible action to enter into a Memorandum of Understanding with Laredo Independent School District concerning the coordination and collaboration of preschool educational services to children enrolled in the Head Start/Early Head Start Program and as allowed under the "Improving Head Start for School Readiness Act of 2007" and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.17. Discussion and possible action to enter into an Eleven (11) month (September 1, 2012 through August 31, 2013) rural transportation federal fund grant agreement (No. 51322F7038) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant amount not to exceed TWO HUNDRED SIXTY-FIVE THOUSAND THREE HUNDRED TEN (\$265,310.00) DOLLARS for the "El Aguila" Rural Transportation program and authorizing the Webb County Judge to execute all relevant documents. [Requested by Juan Vargas, Webb County CAA Director]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.18. Discussion and possible action to enter into a Three (3) year (September 1, 2012 through August 31, 2015) Non-Financial Interlocal Cooperative Agreement with the Laredo Independent School District (LISD) through its Special Education Program, Transition Program, and LISD Pregnancy Education Program for the Delivery of Services to pre-school age children enrolled in the Webb County Head Start/Early Head Start program and their parents, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.19. Discussion and possible action to enter into a One (1) year Service Agreement with Info Seal, LLC (September 22, 2012 through September 21, 2013) for a PS 100 Folder/Sealer unit at an annual cost of NINE HUNDRED TWENTY-FIVE DOLLARS (\$925.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Esther Degollado, Webb County District Clerk; Account #001-1111-6402]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.20. Discussion and possible action to enter into a Twelve (12) month (October 15, 2012 through October 14, 2013) Lease Agreement between Eustorgio Perez, Jose Vela III, and Jose Salvador Tellez (Managing Partners) d/b/a/ Professional Services Plaza and Webb County Public Defenders Juvenile Division for property located at 1102 Scott St. at a monthly rate of ONE THOUSAND SIX HUNDRED SIX DOLLARS AND FIFTY CENTS (\$1,606.50) and a total amount of NINETEEN THOUSAND TWO HUNDRED SEVENTY- EIGHT DOLLARS (\$19,278.00) for the term of the lease and authorizing the County Judge to execute all relevant documents; and any matters incident thereto. [Requested by Hugo Martinez, Webb County Public Defender; Account #022-1102-6012 & Account #001-0109-6012]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.21. Discussion and possible action to approve a method of payment to cover amounts due to Bexar County Clerk Gerard Rickhoff and others for court costs in mental cases involving Webb County residents processed in Bexar County and other counties. Commissioners Court action is also requested to authorize the Webb County Clerk to bill other counties for court costs and fees associated with processing of mental and drug commitment cases for residents of counties other than Webb.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.22. Discussion and possible action to approve a line item transfer of \$28,000 from 001-1101-5005 (Part-time) to 001-0109-6051 (Lunacy Costs) to cover amounts due to Bexar County Clerk Gerard Rickhoff and others for court costs in mental cases involving Webb County residents processed in Bexar County and other counties.

Comr. Tijerina motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Addendum

Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

Item No.1. Discussion and possible action to authorize to pay part timer Account #001-0201-5005 for Commissioner Pct. 1 for the remaining of this fiscal year and to have the auditor reclassify the expense to Account #605-0201-8801 as needed; and any other matters indent thereto.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

No action taken.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.2. Discussion and possible action to enter an agreement with Staff Care to provide coverage for the Webb County Medical Examiner while on leave and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Comr. Sciaraffa motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Oscar Hale, 406th District Court Judge

Item No.23. Discussion and possible action to continue paying grant-funded personnel for a period of Thirty (30) days under the C.J.D. Grant No. 2056404, 406th Judicial District Drug Court/Sobriety Treatment Program until notification about grant continuation award from the Criminal Justice Division of the Governor's Office.

Judge Valdez motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

Item No.24. Discussion and possible action to approve the following line item transfers:

From: 001-1042-6011	Training & Education	\$1,524
To: 001-1042-6205	Materials & Supplies	\$1,524

Comr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Annette Munoz, Constable Pct. 3

Item No.26. Discussion and possible action to approve the following line item transfers:

From:	001-2501-6011	Training & Education	\$ 48
	001-2501-6205	Materials & Supplies	<u>\$225</u>
			\$273
To:	001-2501-6403	Repairs & Maint. Vehicle	\$273

Honorable Martin Cuellar, Sheriff

Item No.27. Discussion and possible action to accept a Victim Coordinator and Liaison (VCLG) Grant No. 1333327 from the Office of the Texas Attorney General in the amount of \$42,000 for the salary and fringe benefits for a crime victim advocate; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. No grant matching funds required.

Item No.28. Discussion and possible action to accept a FY13 Statewide Automated Victim Notification Service (SAVNS) Maintenance Contract from the Office of the Texas Attorney General in the amount of \$29,174; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Com. Sciaraffa motioned to approve items #26, #27, and #28 as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.29. Discussion and possible action to approve the funding of the Jail Kitchen upgrades in the amount of \$28,827.00 from the Capital Outlay Account. [Requested by Martin Cuellar, Webb County Sheriff; Account #603-0101-8801]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Com. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.30. Discussion and possible action to approve the funding of the Radio Communication upgrades to comply with FCC mandates that will take effect January of 2013 in the amount of \$26,499.50 from Motorola Solutions. [Account #603-0101-8801]

Item No.31. Discussion and possible action to approve the following line item transfers:

From: 001-2001-5003	Overtime (CBA)	\$ 8,000
001-2001-5003-A	Overtime	\$ 15,000
001-2001-5301	Fica County Share	\$ 1,760
001-2001-5303	Retirement County Share	\$ 2,300
001-2001-5305	Worker Compensation	\$ 1,208
001-2001-5306	Unemployment Tax	\$ 380
001-2001-5601	Administrative Travel	\$ 7,000
001-2001-6011	Training & Education	\$ 500
001-2001-6022-1	Pre/Post Employees Tests	\$ 3,400
001-2060-5003	Overtime (CBA)	\$ 17,000
001-2060-5003-A	Overtime	\$ 13,000
001-2060-6011	Training & Education	\$ 1,600
001-2060-6023-04	Contract Services Zapata	\$ 15,000
001-2060-6023-03	Dimmit City	\$ 10,000
001-2060-6205	Materials & Supplies	\$ 2,500
001-2060-6402	Equipment Maintenance	\$ 2,500
001-2600-5601	Administrative Travel	\$ 1,800
001-2600-6014	Equipment Rental	\$ 963
001-2600-6202	Uniforms	\$ 982
		<u>\$104,893</u>

To: 001-2060-5005	Part time	\$ 61,245
001-2060-5605	Special Travel	\$ 15,000
001-2061-5003	Overtime	\$ 23,000
001-2061-5301	Fica County Share	\$ 1,760
001-2061-5303	Retirement County Share	\$ 2,300
001-2061-5305	Worker Compensation	\$ 1,208
001-2061-5306	Unemployment Tax	\$ 380
		<u>\$104,893</u>

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Patricia A. Barrera, Tax Assessor- Collector

Item No.32. Discussion and possible action to approve a refund in the amount of \$2,531.24 to La Peluquita, Inc., for Invoice #800-12096-005 (\$2,470.43), Account #001-0700-3063, and Invoice #800-12096-005 (\$60.81), Account #010-0700-3063, Supp. 12, Cert 2011, property did not exist per purchase agreement information for 2010. [Accounts #001-0700-3063 and #010-0700-3063]

Honorable Delia Perales, Treasurer

Item No.33. Discussion and possible action to approve the following line item transfer:

From:	001-0300-5601	Administrative Travel	\$ 676
	001-0300-6011	Training & Education	<u>\$ 545</u>
			\$1,221
To:	001-0300-66205	Materials & Supplies	\$1,221

Administrative Services

Item No.34. Discussion and possible action for the approval of the following line item transfers:

From:	001-0114-6011	Training & Education	\$ 4,150
	001-0114-6005	Postage & Courier Services	\$ 1,500
	001-0114-5601	Administrative Travel	\$ 400
	001-0114-6033	Bonds & Insurance	\$ 1,000
	863-0105-9204	OtherPostEmployment Benefit Costs	<u>\$100,000</u>
			\$107,050
To:	001-0144-6701-01	Health Fair Month	\$ 200
	001-0114-6224	Minor Tools & Apparatus	\$ 250
	001-0114-6205	Materials & Supplies	\$ 500
	001-0114-6014	Equipment Rental	\$ 600
	001-0114-6022	Professional Services	\$ 5,500
	863-0105-9201	Claims- Paid	\$ 90,000
	863-0105-9202	Claims- Paid Dental	<u>\$ 10,000</u>
			\$107,050

Cmr. Sciaraffa motioned to approve items #32, #33, and #34. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Building Maintenance

Item No.35. Discussion and possible action to approve the following line item transfers:

From:	001-0106-6011	Training & Education	\$ 200
	001-0106-6014	Equipment Rental	\$ 200
	001-0106-6224	Minor Tools & Apparatus	\$ 352
	001-0106-6402	Repairs & Maint. of Equipment	<u>\$5,000</u>
			\$5,752
To:	001-0106-6204	Fuel & Lubricants	\$4,752
	001-0106-6403	Repairs & Maint. of Vehicles	<u>\$1,000</u>
			\$5,752

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve item with corrections to reflect:

From:

001-0106-6402	Repairs & Maintenance of Equipment	\$8,600.00
001-6002-6402	Repairs & Maintenance of Equipment	1,000.00
	Total	\$9,600.00

To:

001-0106-6204	Fuel & Lubricants	\$2,000.00
001-0106-6224	Minor Tools & Apparatus	3,600.00
001-0106-6403	Repairs & Maintenance of Vehicles	1,000.00
001-6002-6204	Fuel & Lubricants	2,000.00
001-6002-6224	Minor Tools & Apparatus	2,000.00
	Total	9,600.00

Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Tijerina out of the courtroom.

Community Action Agency

Item No.36. Status report by the County personnel regarding all CAA programs including but not limited to current funding levels, program administration, and participation. As well as status on payments pending under previous programs; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Mr. Juan Vargas, Community Action Agency Director was present to deliver a status report regarding all CAA programs including but not limited to current funding levels, program administration, and participation.

Item No.37. Discussion and possible action to accept a check in the amount of \$191.01 from Toshiba Financial Services. [Account #920-4202-6014]

Item No.38. Discussion and possible action to accept \$15,600.00 from CPL Retail Energy. The Webb County Community Action Agency will utilize these funds to assist qualified CPL Retail Energy LLC clients. [Account #907-4202-7004]

Cmr. Sciaraffa motioned to approve items #37 and #38 as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Tijerina out of the courtroom.

Item No.39. Discussion and possible action to approve and accept the following Self-Help Center guidelines; Housing Rehabilitation/Reconstruction/New Construction Guidelines and Small Home Repairs Guidelines for the new recently approved \$1.2 million grant that will commence December 19, 2012.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Tijerina out of the courtroom.

Item No.40. Discussion and possible action to authorize the Community Action Agency-Meals On Wheels program to enter into a Rental Agreement with Calton Self Storage for a 10x10 storage building to house Meals On Wheels and Elderly Nutrition Programs property for a monthly fee of Seventy Dollars (\$70.00) per month to be paid on the first (1st) day of each month. [Account #952-4200-3500]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Tijerina out of the courtroom.

Item No.41. Discussion and possible action to authorize the release of the 10% retainage payments to AA Builders for Three (3) homes under the Self-Help Center Housing Rehabilitation Program.

1. Jose Medina	285 Nacogdoches	San Carlos II -	\$2,672.56
2. Rafaela Aguirre	7499 Kay Bailey Rd.	San Carlos I -	\$2,723.38
3. Rogelio Fernandez	246 Tanquecitos Rd.	Tanquecitos I -	\$2,786.44

[Account #507-2311]

Cmr. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Tijerina out of the courtroom.

Item No.42. Discussion and possible action to adopt a County policy addressing the issue of eligibility for Webb County employees (Regular and Temporary) including Governing Board and Advisory Board members and their families utilizing grant assistance services and/or programs from the Webb County Community Action Agency.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.43. Discussion and possible action to approve a reimbursement of disallowed costs by the County of Webb of up to \$116,721.19 to the Program Year 2010 American

Recovery and Reinvestment Act- Weatherization Assistance Program (ARRA-WAP), PY 2010 Low Income Housing Energy Assistance Program (LIHEAP) and PY 2010 Department of Energy (DOE) Program for ineligible expenditures made by Community Action Agency and requested by TDHCA in Letter dated August 13, 2012. Action to declare the reimbursement an emergency expenditure and to use the general fund balance as the funding source.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.44. Discussion and possible action to allow Webb County Community Action Agency full time temporary workers (Case Workers and Center Aides) to earn 'Compensatory Time" for CEAP application Intake work to be done on Saturdays at Community Centers throughout Webb County. This activity will end by December 31, 2012.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 5-0 by unanimous consent.

Engineer

Item No.45. Discussion and possible action to approve Change Order No. 3 for the reduction of items not constructed resulting in a credit of \$115,564.50 to the Tanquecitos I & II paving contract and the approval of Change Order No. 4 for additional flex base, oil treatment and hot mix asphalt for the street improvements to El Rocio and El Lucero streets resulting in an increase of \$177,386.44 to the Tanquecitos I & II paving contract. Increasing the contract amount to \$1,612,977.40. [Account #706-8001-8801-14]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.46. Discussion and possible action to approve the following line item transfers:

From:	010-0115-6007	Dues & Membership	\$ 1,000
	010-0115-6011	Training & Education	\$ 4,644
	010-0115-5601	Administrative Travel	\$ 3,400
	010-0115-6005	Postage	<u>\$ 1,000</u>
			\$10,044
To:	010-0115-6205	Materials & Supplies	\$ 9,000
	010-0115-6001	Office Supplies	<u>\$ 1,044</u>

\$10,044

Item No.47. Discussion and possible action to approve the following line item transfers for the Utilities Department:

From: 801-3004-6407	Repair & Maint. Water Line	\$250
To: 801-3004-6408	Repairs & Maint. Sewer Line	\$250

Cmr. Tijerina motioned to approve items #46 and #47 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Fred & Anita Bruni Community Center

Item No.48. Discussion and possible action to approve the following line item transfer:

From: 001-6104-5601	Administrative Travel	\$960
To: 001-6104-6205	Materials & Supplies	\$960

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Fire Suppression & EMS Services

Item No.49. Discussion and possible action to approve the following line item transfer:

From: 001-2203-6402	Equipment Maintenance	\$4,500
To: 001-2203-6403	Vehicle Maintenance	\$4,500

Head Start

Item No.50. Discussion and possible action to approve the filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
998, 1908	AA Teacher	\$ 13.74	21
2038, 2526, 2528	AA Teacher Assistant	\$ 10.55	21
2554	Family Advocate	\$ 10.38	26
2562	EHS Teacher	\$ 9.47	26
1694, 1697, 1701	Part Time Substitute	\$ 8.08	21

[Accounts #903-4208-5001 and #908-4208-5001]

La Presa Community Center

Item No.51. Discussion and possible action to approve the following line item transfer:

From: 001-6115-6201	Utilities	\$800
To: 001-6115-6403	Repairs & Maint. Vehicle	\$800

Cmr. Tijerina motioned to approve items #49, #50, and #51 as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Larga Vista Community Center

Item No.52. Discussion and possible action to approve the replacement of the front entrance double doors at Larga Vista Community Center at a cost of \$2,425.00 Sole-Source Provider Gateway Glass & Mirror, and any other matters incident thereto. Cost to be drawn from the Building Improvement Fund. [Account #604-0101-8103 (Building Improvement Fund)]

Item No.53. Discussion and possible action to approve the following line item transfers:

From: 001-6103-6402	Repairs & Maint. Equipment	\$300
001-6103-6205	Materials & Supplies	<u>\$140</u>
		\$440
To: 001-6103-6401	Repairs & Maint. Building	\$300
001-6103-6004-2	Cell Phone Cost	<u>\$140</u>
		\$440

Cmr. Tijerina motioned to approve items #52 and #53 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Law Library

Item No.54. Discussion and possible action to purchase Two (2) Dell Computers in the amount of \$1,924.00, Two (2) Licenses for the two Dell Computers in the amount of \$833.12 and One (1) Dell Printer in the amount of \$239.00; for total amount of \$3,000.00. [Capital Account #603-0101-8801]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Medical Examiner

Item No.55. Discussion and possible action to identify and allocate additional funding for Line item 001-2070-6022-ODOGY (Toxicology, Histology and Radiology) in the amount of \$7,500 to cover projected deficits for end of fiscal year.

Item No.56. Discussion and possible action to approve the following line item transfers:

From:	001-2070-6001	Office Supplies	\$ 280
	001-2070-6401	Repair & Maint. Building	\$ 150
	001-2070-6201	Utilities	<u>\$1,745</u>
			\$2,175
To:	001-2070-6004-2	Cell phone cost	\$ 280
	001-2070-6005	Postage and Courier Services	\$ 150
	001-2070-6204	Fuel & Lubricants	\$1,650
	001-2070-6402	Repair & Maint. Equipment	<u>\$ 95</u>
			\$2,175

Planning

Item No.57. Discussion and possible action to approve the following line item transfers:

From:	010-0102-5601	Administrative Travel	\$2,700
To:	010-0102-6204	Fuel & Lubricants	\$1,000
	010-0102-6205	Materials & Supplies	\$ 500
	010-0102-6005	Postage	\$ 200
	010-0102-5005	Part-time	<u>\$1,000</u>
			\$2,700

Cmr. Sciaraffa motioned to approve items #55, #56, and #57 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

Cmr. Garza motioned to bring back item #52. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Larga Vista Community Center

Item No.52. Discussion and possible action to approve the replacement of the front entrance double doors at Larga Vista Community Center at a cost of \$2,425.00 Sole-Source Provider Gateway Glass & Mirror, and any other matters incident thereto. Cost to be drawn from the Building Improvement Fund. [Account #604-0101-8103 (Building Improvement Fund)]

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to rescind the motion taken on item #52. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Garza motioned to approve item #52 with the removal of the wording Sole Source so that Dr. Moreno can proceed with the procurement process. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.58. Discussion and possible action to authorize maintenance, repairs and security improvements to the Planning Department offices located in Suite 302 of the William N. Hall Administration Building in an amount not to exceed \$5,500.00. [Account #604-0101-8103]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.59. Discussion and possible action to issue "Certification Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize an electrical connection pursuant to Section 232.029(c)(2), Local Government Code to an unplatted 3.0 acre tract of land, more or less, out of and part of Porcion 9 (Application ID - 187), as further described in Vol. 2614, Pgs. 284-286, of the Webb County Deed Records (electricity - one dwelling only).

Item No.60. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize electrical service connections pursuant to Section 232.029 (b), L.G.C. for the following subject properties:

- 1. Lot 9A, Block 16, Pueblo Nuevo Subdivision (Application ID 1071). Approval limited to three (3) additional dwellings for a total of four (4) dwellings only unless replatted.**
- 2. Lot 3, Block 8, San Carlos Subdivision, Phase I (Application ID 1090). Approval limited to two (2) dwellings only unless replatted.**
- 3. An unplatted 0.6202 acre tract of land, more or less, known as Tract B-1W, Tanquecitos II, as further described in Vol. 2446, Pgs. 222-224, Webb County Deed Records (ID 696). Approval limited to one (1) additional dwelling for a total of two (2) dwellings only unless replatted.**

Staff recommends approval contingent upon receipt of the Premise Report from the City of Laredo Health Department and confirmation from the City of Laredo Utilities Department evidencing the decommissioning of existing septic systems.

Cmr. Garza motioned to approve items #59 and #60 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Public Defender

Item No.61. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines:

	<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
From:	270	Assistant Public Defender	\$69,385
To:	2086	Assistant Public Defender	\$73,294
From:	271	Assistant Public Defender	\$67,991
To:	270	Assistant Public Defender	\$69,385
From:	2200	Assistant Public Defender	\$64,150
To:	271	Assistant Public Defender	\$66,461
To fill:	2200	Assistant Public Defender	\$64,150

Cmr. Garza motioned to approve contingent upon there being no increases but just moves from slot to slot. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Purchasing

Item No.62. Discussion and possible action to reject bid 2012-203 "Rural Development Rehabilitation of Two (2) Homes" and authorize the purchasing agent to solicit bids.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.63. Discussion and possible action to award the following Annual Contract

RFP 2013-96 "Annual Contract for Wrecker Service" to the following:

Primary Vendors

Cabello Wrecker

J.R. Martinez Auto South

Secondary Vendors

D.F. Gonzalez Towing Inc
JAM Wrecker
M&M Wrecker
Martinez Wrecker

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.64. Discussion and possible action to approve the purchase and installation of a Clean Agent Fire System for District Clerk's office, from SimplexGrinnell, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contract, TXMAS Contract GS-07F-0396M, Texas Local Government Code in an amount of \$144,138.00. [Requested by Esther Degollado, Webb County District Clerk; Account #604-0101-8103]

Item No.65. Discussion and possible action to approve the purchase and installation of a Clean Agent Fire System for County Clerk's office, from SimplexGrinnell, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Contract, TXMAS Contract GS-07F-0396M, Texas Local Government Code in an amount of \$153,445.00. [Requested by Margie Ibarra, Webb County Clerk; Account #604-0101-8103]

Item No.66. Discussion and possible action to purchase Three (3) computers and software for Veterans Department, from Dell, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Contract DIR-SDD 890 and 1014, Texas Local Government Code, in an amount of \$4,177.50. [Requested by Antonio Silva, Webb County Veteran's Officer, Account #603-0101-8801]

Item No.67. Discussion and possible action to purchase Five (5) computers and software and Four (4) printers for County Court at Law #1, from Dell, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, Contract DIR-SDD 890, Texas Local Government Code, in an amount of \$7,746.78. [Requested by Judge Alvino "Ben" Morales, Webb County Court at Law #1 Judge; Account #603-0101-8801]

Cmr. Sciaraffa motioned to approve items #64, #65, #66, and #67 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.68. Discussion and possible action to approve the transfer of employee within the Slot and approve the filling of the vacant slot, and any applicable Civil Service guidelines.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
---------------	--------------	---------------

From: 116	Procurement Assistant I	\$11.55
To: 0113	Fixed Assets Manager	\$14.79

Com. Garza motioned to approve item as submitted. Com. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Santa Teresita Community Center

Item No.69. Discussion and possible action to approve the following line item transfers:

From :	001-6114-6004-2	Cell Phone Cost	\$ 500
	001-6114-6204	Fuel & Lubricants	\$ 300
	001-6114-6403	Repairs & Maint. Vehicle	<u>\$ 700</u>
			\$1,500
To:	001-6114-6401	Repairs & Maint. Building	\$ 700
	001-6114-6205	Materials & Supplies	<u>\$ 800</u>
			\$1,500

Com. Sciaraffa motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.72. Adjourn

Com. Tijerina motioned to adjourn. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to open up Public Hearing. Com. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

OPEN PUBLIC HEARING

PUBLIC HEARING ON TAX INCREASE

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Item No.2. Open Public Hearing on Tax Increase (pursuant to Chapter 26, Tax Code) by Honorable Danny Valdez, Webb County Judge.

Item No.3. Public Hearing on Tax Increase. Last year, the Webb County property tax rate was 0.420055. That rate raised \$57,629,160 in revenues, a portion of which was used to fund maintenance and operations such as for road and bridge, law enforcement,

judicial functions, county government, health and welfare, recreation and culture, community service, and other sources and uses. This year, Webb County is proposing a property tax rate of 0.420055. That rate will raise \$62,182,031 which is \$4,552,871 more in revenues than that raised by taxes imposed last year.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez stated that the Tax Rate would remain the same.

Judge Valdez asked if there was anyone wishing to speak for or against the proposed plans.

No one commented.

Item No.4. Announcement of the date, time and place of the 2nd Public Hearing to consider the tax increase. The 2nd Public Hearing will be held on September 5, 2012, at 9:00 a.m., at the Webb County Courthouse, Second Floor, Commissioners Court, 1000 Houston St., Laredo, TX 78040. You have the right and are encouraged to attend the hearing and make comments if you wish.

Discussion on file at the Webb County Clerk's Office August 27, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to open up Public Hearing on Tax Increase. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

OPEN PUBLIC HEARING

Judge Valdez asked if there was anyone wishing to speak for or against the proposed plans.

No one commented.

Item No.5. Close Public Hearing

CLOSE PUBLIC HEARING

Judge Valdez motioned to close up Public Hearing. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.