

Official Minutes for Webb County Commissioners Court Meeting

**Monday, September 24, 2012 at 9:00 AM
(Approved October 9, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 21st day of September 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Cmr. Tijerina motioned to excuse Cmr. Sciaraffa. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Judge Valdez motioned to excuse Cmr. Garza. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.2. Pledge of Allegiance

Item No.3. Approval of Minutes for September 5, 2012

Cmr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.4. Approval of Bills, Payroll, and Monthly Report

9:05 a.m. – Cmr. Garza present.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented her monthly report for August 2012 and bills to be payed and ratified.

Comr. Garza motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.5. Communications

Comr. Canales wished Comr. Tijerina a Happy belated Birthday. He congratulated Sheriff Martin Cuellar for the Aviation Division unveiling Webb County's first helicopter. Comr. Canales congratulated the City of Laredo and Fire Department on the unveiling of their new administration department. He congratulated the Outstanding Commitment award recipients who attended the Alpha recognition dinner. Comr. Canales invited all Webb County employees to attend the Cafeteria Plan at the Administrative Building.

Comr. Garza wished Comr. Tijerina a Happy belated Birthday.

Judge Valdez wished Comr. Tijerina a Happy belated Birthday. He congratulated Senator Judith Zaffirini for the dedication of the Zaffirini Success Center at TAMU. Judge Valdez sent out his heartfelt condolences to the family of Erasmo Villarreal and the Caudillo and Castilla Family. He congratulated Sheriff Martin Cuellar on the Cyber Crime Unit.

Sheriff Martin Cuellar spoke in regards to the work being performed by the Cyber Crime Unit.

Trisha Cortez, Executive Director Rio Grande International Study Center and Diana Garcia, Coordinator for Dia del Rio extended an invitation to take part on the Dia del Rio events.

Comr. Tijerina congratulated the City of Laredo for the grand opening of their Fire Department Station on Del Mar. She congratulated Sheriff Martin Cuellar on the Cyber Unit implementation. Comr. Tijerina congratulated Sheriff Martin Cuellar for the Aviation Division unveiling Webb County's first helicopter. She encouraged everyone to cooperate with the Women's City Club Pennies for Tennis Campaign. Comr. Tijerina commended the District Clerk's Office staff for the wonderful job they do. She congratulated Senator Judith Zaffirini for having a student success center named in her honor. Comr. Tijerina invited everyone to the Laredo Environmental Summit to be held October 18, 2012. She sent out her heartfelt condolences to the family of Erasmo Villarreal, Judy Reyna, and Celia Saenz.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Dr. Hector Farias, VIDA Chairman

Dr. Farias spoke in reference to item #14.

Dr. Corinne Stern, Medical Examiner

Dr. Stern spoke in reference to item #13 and asked the court to please make an exemption on her requests.

Isidro Alaniz, District Attorney

Mr. Alaniz spoke in reference to item #13.

Charlie San Miguel

No response.

Honorable Danny Valdez, Webb County Judge

Item No.7. Presentation by Nora Martinez, Public Health Chief with City of Laredo, regarding upcoming annual CPR training marathon event for City and County students on October 19, 2012 at the Laredo Energy Arena; with discussion and possible action to authorize a \$500.00 contribution as a Healthy Heart Sponsor to support the event, effective October 1, 2012. [Account #007-0101-7426 (Community Promotions)]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to approve item and to add \$500 from his 605-0203-8801 Account. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Cmr. Tijerina motioned to bring up item #10. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.10. Discussion and possible action to approve a resolution to recognize the month of October as Breast Cancer Awareness Month and to commemorate Breast Cancer Awareness Month in Webb County, Texas by lighting up the Webb County Courthouse in Pink for the month of October, 2012, and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Ms. Martha Narvaez was present to promote the Pink To Do Walk to be held on Saturday, October 6, 2012 at the L.C.C. South Campus at 8:00 a.m.

The Commissioners Court read the resolution recognizing the month of October as Breast Cancer Awareness Month.

Cmr. Canales motioned to bring up item #13. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

Item No.13. Discussion and possible action to authorize that all newly approved county employee slots recently budgeted for Fiscal Year 2012-2013 take effect on January 2, 2013; the net effect is a savings of \$482k; and any other matters incident thereto. [Co-sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

9:47 a.m. – Cmr. Sciaraffa present.

Cmr. Canales motioned to begin the positions on January 1, 2013 but excluded grant funded positions to begin October 1, 2012. Cmr. Garza seconded the motion.

Motion failed 3-2 with Judge Valdez, Cmr. Sciaraffa, and Cmr. Tijerina voting against.

Judge Valdez acknowledged Councilman Charlie San Miguel.

Item No.8. Status report by Fire/EMS department regarding the proposed central Fire Station.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Mr. Juan Vargas, Economic Development / CAA Director and Fire/Ems Chief presented a status report regarding the proposed central Fire Station.

Item No.9. Status report regarding the progress of the Alliance for I-69 Texas corridor development project which would develop existing highways into major thoroughfares for the enhancement of mobility, safety and improved economic opportunity for Webb County.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Executive Administrator, Leroy Medford presented a status report regarding the progress of the Alliance for I-69 Texas corridor development project which would develop existing highways into major thoroughfares for the enhancement of mobility, safety and improved economic opportunity for Webb County.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

Item No.11. Presentation regarding upcoming Laredo Environmental Summit, with Webb County as supporting sponsor; with discussion and possible action to authorize a county contribution in the amount of \$1,000; and any other matters incident thereto. [Account #007-0101-7426 (Community Promotions)]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

Item No.12. Discussion and possible action to approve the following line item transfers:

From:	001-0202-6011	Training & Education	\$ 800
	001-0202-6219-2	Goods for Public Events	<u>\$1,500</u>
			\$2,300
To:	001-0202-6205	Materials & Supplies	\$1,500
	001-0202-5005	Part-time	<u>\$ 800</u>
			\$2,300

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Judge Valdez out of the courtroom.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.14. Status report by County personnel regarding all CAA programs including but not limited to current funding levels, program administration, and participation. As well as status on payments pending under previous programs; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

CAA Director, Mr. Juan Vargas presented a status report regarding all CAA programs including but not limited to current funding levels, program administration, and participation.

Cmr. Garza motioned to take items #14, #76, and #77 to Executive Session. Judge Valdez seconded the motion.

Cmr. Garza withdrew his motion.

Commissioners Court

Item No.15. Discussion and possible action to designate the following meeting dates and times on which the Commissioners Court shall convene in regular term each month during Fiscal Year 2012-2013 pursuant to Section 81.005, Texas Local Government Code. The Court may convene on any other day as deemed necessary and as authorized by law.

October 9, 2012 (Tuesday) at 9:00 a.m.
October 22, 2012 at 9:00 a.m.
November 13, 2012 (Tuesday) at 9:00 a.m.
November 26, 2012 at 9:00 a.m.
December 10, 2012 at 9:00 a.m.
December 26, 2012 (Wednesday) at 9:00 a.m.
January 14, 2013 at 9:00 a.m.
January 28, 2013 at 9:00 a.m.
February 11, 2013 at 9:00 a.m.
February 25, 2013 at 9:00 a.m.
March 11, 2013 at 9:00 a.m.
March 25, 2013 at 9:00 a.m.
April 8, 2013 at 9:00 a.m.
April 22, 2013 at 9:00 a.m.
May 13, 2013 at 9:00 a.m.
May 28, 2013 (Tuesday) at 9:00 a.m.
June 10, 2013 at 9:00 a.m.
June 24, 2013 at 9:00 a.m.
July 8, 2013 at 9:00 a.m.
July 22, 2013 at 9:00 a.m.
August 12, 2013 at 9:00 a.m.
August 26, 2013 at 9:00 a.m.
September 9, 2013 at 9:00 a.m.
September 23, 2013 at 9:00 a.m.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Canales out of the courtroom.

Cmr. Garza motioned to go to Executive Session on items #14, #76, and #77. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Canales out of the courtroom.

(Executive Session 11:00 – 11:26 a.m.)

No action taken.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.14. Status report by County personnel regarding all CAA programs including but not limited to current funding levels, program administration, and participation. As well as status on payments pending under previous programs; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to authorize the County Attorney and County Auditor to consult with Mr. Jim Alison on any legal issues that may arise in needed to resolve this issue. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

Closed Session/Executive Session

Item No.76. Discussion and possible action to designate the Webb County Attorney's Office as counsel to represent Webb County, Texas, in the defense of Civil Action No. 5:12-CV-81; Cory Salinas vs. Webb County, Texas; In the United States District Court for the Southern District of Texas, Laredo Division; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

Item No.77. Discussion and possible action to designate the Webb County Attorney's Office as counsel to represent Webb County, Texas in the defense of case entitled Blanca Margarita Lopez vs. Webb County, Civil Action No. 2012CVT001085D3, pending in the 341st Judicial District Court, Webb County and authorizing the County Judge to execute all relevant documents and any matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.16. Discussion and possible action to enter into an Interlocal Agreement with Laredo Community College "LCC" for FY 2012-2013 (October 1, 2012 through September 30, 2013), wherein LCC will provide students with an opportunity to work at various county offices and departments as part of the Federal-Work Study program at a cost to the County not to exceed Ten Thousand Dollars (\$10,000.00) over the term of the agreement, and authorizing the County Judge to execute all relevant documents and

any matters incident thereto. [Requested by Cynthia Mares, Webb County Administrative Services Director, Account #001-0109-6022]

Item No.17. Discussion and possible action to enter into a Professional service contract for Mental Health consulting services for children enrolled in the Webb County Head Start/Early Head Start program for a period of thirty-Six (36) months beginning September 1, 2012 through August 31, 2015 at reduced fees as set forth in the agreements (Attachment "A") with the following Service Providers, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6736]

1. Luis E. Flores, MA., LPC, LCDC
2. Professional Counseling Center
3. Clarissa I. Kuhns, Psychologist
4. John M. Berumen, LMFT

Item No.18. Discussion and possible action to enter into a Thirty-Six (36) months (September 1, 2012 through August 31, 2015) Dental Health Service Agreement with Dr. Hector Lopez, D.D.S. for children enrolled in the Webb County Head Start Program at reduced fees as set forth in the agreement (Attachment "A") and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6736]

Item No.19. Discussion and possible action to enter into a One (1) year (October 1, 2012 through September 30, 2013) Preventive Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30414) located in the Webb County Auditor's office at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Leo Flores, Webb County Auditor; Account #001-0400-6402]

Cmr. Garza motioned to approve items #16, #17, #18, and #19 as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

Item No.20. Discussion and possible action to enter into a Thirty-Six (36) month (September 24, 2012 through September 23, 2015) Maintenance Contract agreement between Toshiba Business Solutions and Webb County Engineering Department for a ES-2500C copier, pursuant to Texas DIR Contract #DIR-SDD-1686 for a monthly charge of TWENTY-FIVE DOLLARS (\$25.00) and a total amount of NINE HUNDRED DOLLARS (\$900.00) over the term of the agreement and excess charges of \$0.00880 per copy and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Arturo Barrera, Webb County Engineer; Account #010-0115-6402]

- Item No.21. Discussion and possible action to enter into a One (1) year (October 1, 2012 through September 30, 2013) Preventive Maintenance & Labor Program Agreement with Southwest Solutions Group to provide maintenance to the Lektriever (SN30413) located in the Webb County Treasurer's office at an annual cost of NINE HUNDRED SEVENTY- FIVE DOLLARS (\$975.00) and authorizing the County judge to execute all relevant documents; and any other matters incident thereto. [Requested by Delia Perales, Webb County Treasurer; Account #001-0300-6402]
- Item No.22. Discussion and possible action to enter into a One (1) year (October 1, 2012 through September 30, 2013) Preventive Maintenance & Labor Program Agreement with Southwest Solution Group to provide maintenance to the Lektriever (SN30775) located in the Webb County Attorney's office at an annual cost of NINE HUNDRED SEVENTY- FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Anna Laura C. Ramirez, Webb County Attorney; Account #001-1101-6402]
- Item No.23. Discussion and possible action to enter into a One (1) year (October 1, 2012 through September 30, 2013) Preventive Maintenance & Labor Program Agreement with Southwest Solution Group to provide maintenance to the Lektriever (SN30762) located in the Webb County Public Defender's office at an annual cost of NINE HUNDRED SEVENTY-FIVE DOLLARS (\$975.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Hugo Martinez, Webb County Public Defender; Account #001-1102-6402]

Cmr. Garza motioned to approve items #20, #21, #22, and #23 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

- Item No.24. Discussion and possible action to enter into a Thirty-Nine (39) month (September 24, 2012 through December 23, 2015) FMV Lease Agreement between Toshiba Business Solutions and the Webb County Clerk's Office for a ES-756 Digital Copier pursuant to Texas DIR Contract #DIR-SDD-1686 at a rate of THREE HUNDRED FIFTEEN DOLLARS AND SIXTY CENTS (\$315.60) per month and a total cost of TWELVE THOUSAND THREE HUNDRED EIGHT DOLLARS AND FORTY CENTS (\$12,308.40) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Margie Ibarra, Webb County Clerk; Account #001-1120-6014]
- Item No.25. Discussion and possible action to enter into a Three (3) year (September 1, 2012 through August 31, 2015) Professional Service Agreement with Dr. Daniel Garza, M.D. to provide Neurological/specialized services including but not limited to the consultations, on-site observations, parent and/or student counseling, psychological evaluations, interdisciplinary team staffing, staff training, staff evaluations and program review for children enrolled in the Head Start Program/Early Head Start Program and authorizing the County Judge to execute all

relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6736]

- Item No.26. Discussion and possible action to approve a Memorandum of Understanding (MOU) between Teaching and Mentoring Communities (TMC) and Webb County Head Start to provide mentors for teaching the Head Start staff to enhance their school readiness skills which is known as "Texas School Ready" project for a period of One (1) year (September 1, 2012 through August 31, 2013) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]
- Item No.27. Discussion and possible action to enter into a Thirty-Nine (39) month (September 24, 2012 through December 23, 2015) Maintenance Contract Agreement between Toshiba Business Solutions and Webb County Clerk's Office for a ES-756 copier, pursuant to Texas DIR Contract #DIR-SDD-1686 for a charge of \$0.00800 per black copy to be billed on a Quarterly basis and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Margie Ibarra, Webb County Clerk; Account #001-1120-6014]
- Item No.28. Discussion and possible action to enter into Memorandums of Understanding (MOUs) between Webb County and Camino Real Community Services, Border Region Behavioral Health Center, City of Laredo Health Department, Driscoll Children's Hospital, Mercy Ministries of Laredo, and UT Health Science Center Regional Campus as providers in the Region 20 Regional Healthcare Partnership and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Comr. Garza motioned to approve items #24, #25, #26, #27, and #28 as submitted. Comr. Canales seconded the motion.

Motion carried 3-0 with Comr. Sciaraffa and Comr. Tijerina out of the courtroom.

Honorable Oscar Hale, Jr., 406th District Court Judge

- Item No.29. Discussion and possible action to continue paying grant-funded personnel for a period of Thirty (30) days under the S.A.M.H.S.A Grant No. TI0-21570, 406th Judicial District Drug Court Program until notification about grant applications from the Bureau Justice of Assistance (BJA) and the Substance Abuse and Mental Health Services Administration (SAMHSA); and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

Honorable Esther Degollado, District Clerk

Item No.30. Discussion and possible action to approve the following line item transfer:

From: 001-1111-6724	Central Jury Petit Jurors	\$2,300
To: 001-1111-6005	Postage & Courier Service	\$2,300

Honorable Oscar Liendo, Justice of the Peace Pct. 1 Pl. 2

Item No.31. Discussion and possible action to approve the following line item transfers:

From: 001-1041-6014	Equipment Rental	\$100
001-1041-6402	Repairs & Maintenance	<u>\$300</u>
		\$400
To: 001-1041-6005	Postage & Courier	\$100
001-1041-6205	Materials & Supplies	<u>\$300</u>
		\$400

Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

Item No.32. Discussion and possible action to approve the following line item transfers:

From: 001-1042-6402	Repairs & Maintenance	\$ 90
001-1042-6205	Materials & Supplies	<u>\$ 30</u>
		\$120
To: 001-1042-6004-2	Cell Phone Cost	\$120

Cmr. Garza motioned to approve items #30, #31, and #32 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 with Cmr. Sciaraffa and Cmr. Tijerina out of the courtroom.

Honorable Rudy Rodriguez, Constable Pct. 1

Item No.33. Discussion and possible action to include a capital outlay request for a new law enforcement vehicle, to replace Unit #1415 (2010 Crown Victoria, 14,000 miles) which was a total loss as a result of an auto accident that occurred in November, 2011; and any other matters incident thereto. [Co-Sponsored by Risk Management]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to add to capital outlay request list. Cmr. Canales seconded the motion.

Motion carried 4-0 with Cmr. Sciaraffa out of the courtroom.

Honorable Mario C. Davila, Constable Pct. 4

Item No.34. Discussion and possible action to approve a request for payment in the amount of \$314.78 to Joe Gregory's Motorcycle Sales & Service for motorcycle maintenance. (Court authorization is required due to lack of a purchase order) [Account #001-2502-6403-04]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Tijerina motioned to bring up item #70. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Purchasing

Item No.70. Presentation by AEP City Smart on Energy Benchmarking Report and action to appoint an energy committee to assist with development of the recommendations and development of the RFP for electricity.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Mr. Ryan Smith, AEP City Smart was in attendance to deliver a presentation regarding the Energy Benchmarking Report.

Judge Valdez motioned approve item and to appoint Mr. Leroy Medford as his representative and the committee Dr. Moreno mentioned consisting of Cmr. Tijerina, County Engineering Dept., County Attorney's Office, County Auditor's Office, Facilities Department, Administrative Services, and M.I.S. Department. Cmr. Tijerina seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Judge Valdez motioned to bring up item #47. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Item No.47. Discussion and possible action to approve the Renewals with the Texas Association of Counties (HEBP), with Blue Cross Blue Shield as carrier, for the Webb County Health Insurance Program (November 01, 2012–October 31, 2013) as recommended by county insurance consultant; and for the County Judge to sign all relevant documents.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Roger Garza, consultant from Valley Risk Consulting was in attendance to deliver a presentation.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Honorable Martin Cuellar, Sheriff

Item No.35. Discussion and possible action to accept a FY 2012 Justice Assistance Grant (JAG) from the U.S. Department of Justice in conjunction with the city of Laredo Police Department for medical scanning, digitization, and management technology improvement in the form of software, hardware, and contractual services for the Webb County jail medical division in the amount of \$48,295; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. No grant matching funds required.

Item No.36. Discussion and possible action to continue paying grant funded personnel under CJD Grant No. 1979005, Webb County Sheriff's Office Operation Border Star, for Thirty (30) days, until notification about grant continuation award from the Criminal Justice Division of the Governor's Office.

Item No.37. Discussion and possible action to approve a professional Services contract between Webb County and Homero R. Sanchez, M.D., to provide mental health services for inmates at the Webb County Jail, the term of this contract shall begin August 23, 2012 and shall terminate on September 30, 2013, at an annual cost of \$36,000.00 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2060-6022 (Professional Services)]

Item No.38. Discussion and possible action to approve a professional Services contract between Webb County and Dr. Rolando Salazar in the amount of Forty-Two Thousand Dollars (\$42,000.00) for dental treatment services to inmates at the Webb County Jail, the term of this contract shall begin October 1, 2012 and shall terminate on September 30, 2013, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2060-6022 (Professional Services)]

Judge Valdez motioned to approve items #35, #36, #37, and #38 as submitted. Cmr. Canales seconded

the motion.

Motion carried 5-0 by unanimous consent.

- Item No.39. Discussion and possible action to approve a professional service contract between Webb County and Arturo G. Garza-Gongora, M.D. for inmate medical services in the amount of \$166,818.12, the term of this contract shall begin October 1, 2012 and shall terminate on September 30, 2013, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2062-6022]
- Item No.40. Discussion and possible action to enter into a professional service consultant contract with Estela Quintanilla for a period of Four (4) months, effective September 1, 2012 through December 31, 2012, for a sum not to exceed \$11,200.00 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #170-2001-6022 (Professional Services)]
- Item No.41. Discussion and possible action to approve an inter-local Cooperative Agreement between Webb County and Dimmit County for the purpose of providing housing for Webb County inmates in the amount of \$39.00 per inmate per day. The term of this agreement shall begin on October 1, 2012 and shall terminate on September 30, 2013; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.
- Item No.42. Discussion and possible action to approve an Inter-local Agreement between Webb County and the City of Laredo for the housing and safekeeping of City prisoners at a per diem rate of \$62.50 per inmate per day. This agreement is effective October 1, 2012 and terminates September 30, 2013; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #001-2060-3401 (Prisoner Revenue)]
- Item No.43. Discussion and possible action to enter into an instructional professional service contract with Diana Laurel-Pentecost for an afterschool educational program for ESL/GED/Life Skills/Financial Management instruction for a period of four (4) months, effective September 1, 2012 through December 31, 2012, for a sum not to exceed \$4,480.00 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #170-2001-6022 (Professional Services)]
- Item No.44. Discussion and possible action to approve an inter-local Cooperative Agreement between Webb County and Zapata County for the purpose of providing housing for Webb County inmates in the amount of \$40.00 per inmate per day. The term of this agreement shall begin on October 1, 2012 and shall terminate on September 30, 2013; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Judge Valdez motioned to approve items #39, #40, #41, #42, #43, and #44 as submitted. Cmr. Sciaraffa

seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Judge Valdez motioned to bring Addendum item #1. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Addendum

Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

Item No.1. Status report on the La Presa Park Project Phase II; with discussion and possible action on taking appropriate action to ensure the completion of said construction project; and any other matters incident thereto.

Cmr. Sciaraffa motioned to table Addendum item #1. Judge Valdez seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Administrative Services

Item No.45. Discussion and possible action to approve the Job Descriptions for Director of Fernando A. Salinas (Buenos Aires) Community Center, and direct Administrative Services to commence RFQ process for said vacancy.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to proceed.

Judge Valdez withdrew his motion.

Item No.46. Discussion and possible action to enter into an agreement between Webb County and The Brokerage Store Inc. for accident insurance for Webb County Headstart/Early Headstart Program, for a total cost of SIX THOUSAND THREE HUNDRED SEVENTY DOLLARS (\$6,370.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 with Cmr. Garza out of the courtroom.

Administrative Services

Item No.45. Discussion and possible action to approve the Job Descriptions for Director of Fernando A. Salinas (Buenos Aires) Community Center, and direct Administrative Services to commence RFQ process for said vacancy.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to table item #45 until the next meeting. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Bruni Community Center - Bruni, Texas

Item No.48. Discussion and possible action to approve the following line item transfer:

From: 001-6108-6402	Repairs & Maint. Equipment	\$400
To: 001-6108-6204	Fuel & Lubricants	\$400

Community Action Agency

Item No.49. Discussion and possible action to approve the FY 2013 Meals-On-Wheels Program budget as approved by the Texas Department of Aging and Disability Services that includes a 4% salary adjustment for Meals on Wheels and Elderly Nutrition staff. Please see attached general order. [Account #952-4200-3500]

Cmr. Sciaraffa motioned to approve items #48 and #49 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.50. Discussion and possible action to approve the following starting salary adjustments for drivers of not less than \$10.00 as per county policy and salary increases for administration of 5%, effective September 25, 2012 and authorize the County Judge to sign all relevant documents.

<u>Slot #</u>	<u>Title</u>	<u>Current Salary</u>	<u>New Salary</u>
1115	Manager Transp. Program	\$50,060.23	\$52,749.00
1116	Administrative Assistant	\$29,693.98	\$31,286.00
1133	Field Supervisor	\$27,634.88	\$29,129.00
1125	Fleet Manager	\$24,538.80	\$25,865.00

Salary Adjustment:

	<u>Years of Service</u>	<u>Current Hourly Rate</u>		<u>Adjustment</u>
1128 Driver	(9 years)	\$9.53	to	\$10.50
1132 Driver	(less than 1 yr.)	\$9.36	to	\$10.00
1123 Driver	(10 years)	\$9.53	to	\$10.75

1129 Driver	(less than 1 yr.)	\$9.36	to	\$10.00
1127 Driver	(vacant slot)	\$9.36	to	\$10.00
1556 Maint./ Driver	(5 years)	\$9.36	to	\$10.25
1911 Part Time Driver	(5 years)	\$9.36	to	\$10.25
2054 Part Time Driver	(5 years)	\$9.36	to	\$10.25
1134 Admin.Tech./Driver	(1 year)	\$10.25	to	\$10.50

[Grant Fund Account #980- 4204-4205]

- Item No.51. Discussion and possible action to approve the filling of Slot #1214 (Part-Time Office Clerk) 20 hours per week @ \$ 10.00 with no benefits. Slot #1216 (Part-Time Food Transporter) 20 hours per week @ \$10.00 with no benefits. Salary for the Slot is grant funded; monies have been allocated for this fiscal year. This action will have no impact to the General Fund. [Account #952-4216-5001]
- Item No.52. Discussion and possible action to approve the amended contract with the Department of Aging and Disability Services (DADS) Meals on Wheels for CCAD Home Delivered Meals services. Contractor (Webb County) will provide an estimated 82,986 units of which 62,889 are Title XX Community Care for the Aged and Disabled/Home Delivered Meals from October 1, 2012 through September 30, 2013 (budget period). The unit rate for each meal is \$4.84, and the approved budget for the budget period is \$383,618.00. [Fund 952-4200-3501]
- Item No.53. Discussion and possible action to approve the amended contract with the Department of Aging and Disability Services (DADS) Meals on Wheels for CBA Home Delivered Meals services. Contractor (Webb County) will provide an estimated 82,986 units of which 20,097 are Title XIX Community Care for the Aged and Disabled/Home Delivered Meals for October 1, 2012 through September 30, 2013 (budget period). The unit rate for each meal is \$5.30, and the approved budget for the budget period is \$165,395.37. [Fund 952-4200-3501]
- Item No.54. Discussion and possible action to allow the Webb County Community Action Agency (CAA) to create and fill Two (2) regular full time positions for One (1) Case Worker at an hourly wage of \$10.71 per hour and One (1) Center Aide at an hourly wage of \$10.00 per hour under the Community Service Block Grant/Comprehensive Energy Assistance Program. This action will not have an impact on the County's General Fund. [Fund 911]

Cmr. Garza motioned to approve items #50, #51, #52, #53, and #54 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Economic Development

- Item No.55. Discussion and possible action to approve the following salary increase for Self-Help Center staff: Slot 2003 & 2002 to be increased by 2.5%, and Slot 1461 to be

increased by 5%; effective October 1, 2012; and authorize the County Judge to sign all relevant documents. This action will have no impact on the county general fund.

<u>Slot #</u>	<u>Title</u>	<u>Current Salary</u>	<u>New Salary</u>
2003	Project Administrator	\$37,125.00	\$38,053.12
2002	Construction Coordinator	\$34,050.00	\$34,901.25
1461	Tool Librarian	\$20,904.00	\$21,949.20

[Accounts #500-6500-5001 and #507-6500-5001]

Item No.56. Discussion and possible action to approve a transfer of \$21,340 from 001-0109-6022 Professional Services to 001-0112-7205-08 Cash Match Funds. The transfer is to reclassify the disallowed costs of the Mirando Water Test Well Project from a grant receivable to a County expense.

El Cenizo Community Center

Item No.57. Discussion and possible action to approve the following line item transfers:

From:	001-6101- 6201	Utilities	\$1,400
	001-6101-6403	Repair & Maint. Vehicle	<u>\$ 450</u>
			\$1,850
To:	001-6101- 6401	Repair & Maint. Building	\$1,400
	001-6101- 6205	Materials & Supplies	<u>\$ 450</u>
			\$1,850

Cmr. Sciaraffa motioned to approve items #55, #56, and #57 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Engineer

Item No.58. Discussion and possible action to approve Change Order No. 2 to REIM Construction Inc., for the Rancho Peñitas West Colonia Roadway and Drainage Improvements contract, for additional asphalt pavement for Papalote and Appaloosa roads. This will result in an increase of \$99,913.71 to this paving contract. Increasing the contract amount to \$1,601,555.19. Contingent on TxDOT approval. [Account #699-8001-8801-14]

Item No.59. Discussion and possible action to approve the final payment and release of retainage to Gilpin Engineering for Tanquecitos I & II Hydrologic & Hydraulic Study Border Access Colonias Project in the amount of \$25,225.00. Contingent on TxDOT approval. [Account #707-8001-8801-14]

Item No.60. Discussion and possible action to approve a county match payment of \$29,485.10 to Texas Department of Transportation (TxDOT) for the use of Title 23 United States Code Section 144 federal funds which will assist in the replacement or rehabilitation of deficient bridges located on public highways, roads, and streets, including those under the jurisdiction of local governments; and approve and authorizing the County Judge to execute all relevant documents. [Account #010-7002-6404]

Item No.61. Discussion and possible action to accept and close out the Martinez Paving Contract for the Tanquecitos I & II TxDOT Border Access Colonias project in the amount of \$177,386.44. Contingent on TxDOT approval. [Account #707-8001-8801-14]

Item No.62. Discussion and possible action to approve final payment and release of retainage to Gilpin Engineering for the Tanquecitos Paving Design TxDOT Border Access Colonias project in the amount of \$21,503.70. Contingent on TxDOT approval. [Account #707-8001-6033-7]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #58, #59, #60, #61, and #62 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.63. Discussion and possible action to approve the transfer of Unit #4303, 2008 F-250 truck, to the Water Utilities Department.

Item No.64. Discussion and possible action to authorize the purchasing agent to dispose of Unit 1302, (1998 Ford F-150, Vin #1FTZX1768WKA19783) and to remove vehicle from the Utilities Department inventory through auction. Unit is beyond repairs from future use as per Section 263.151 Subchapter D (1). Disposition of Salvage Surplus Property, Texas Local Government Code.

Item No.65. Discussion and possible action to accept the additional Architectural fees for Phase II of the North Side International Park based on 7% of \$145,300.00. The designated Phase II totals an amount of \$10,171.00 and authorizing the County Judge to execute all relevant documents. [Account #666-6112-8601]

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Sciaraffa motioned to approve items #63, #64, and #65 by authorizing payment from the 605-0203-8801 to be able to pay the architectural fees for the Northside International Park and have Mr. Flores come back with an amount to reimburse the 605 account. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Management Information Systems

Item No.66. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective October 1, 2012 or January 2, 2013.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2387	PC Support Specialist	\$13.22

Item No.67. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective October 1, 2012.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2787	Multimedia Support Specialist	\$12.74

Planning

Item No.68. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize electrical service connections pursuant to Section 232.029 (b), L.G.C., contingent upon receipt of documentation from the City of Laredo evidencing decommissioning of existing septic systems and evidence of water consumption for the following subject properties:

1. Tract 33, Ranchitos 359 East Subdivision (Application ID 694). Approval limited to two (2) dwellings unless replatted.
2. Tract 102, Ranchos Peñitas West Subdivision, Unit VI (Application ID 1041). Approval limited to one (1) additional dwelling for a total of three (3) dwellings only unless replatted.
3. Tract 94, Ranchos Peñitas West Subdivision, Unit VI (Application ID 1393). Approval limited to two (2) additional dwellings for a total of three (3) dwellings only unless replatted.
4. An unplatted 0.1607 acre tract of land, more or less, out of and part of Porcion 32, Abstract 296, also known as Lot 9 of the Pablo Rodriguez Subdivision (unplatted/unrecorded) as further described in Vol. 2536, Pgs. 433-434 W.C.D. R. and Vol. 253, Pgs. 804-805 W.C.D.R (Application ID 1430). Approval limited to one (1) dwelling only unless replatted.

Public Defender

Item No.69. Discussion and possible action to approve the following line item transfers:

From:	001-1102-6402	Repair & Maint. Equip.	\$400
	001-1102-6011	Training & Education	<u>\$300</u>
			\$700
To:	001-1102-6014	Equipment Rental	\$400
	001-1102-6205	Materials & Supplies	<u>\$300</u>
			\$700

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve items #66, #67, #68, and #69 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.71. Discussion and possible action to dispose of salvage and surplus property equipment and furniture that has become obsolete for future use as per Section 263.151 Subchapter D. (1). Disposition of Salvage Surplus Property, Texas Local Government Code and all other miscellaneous items.

Discussion on file at the Webb County Clerk's Office September 24, 2012 Commissioners Court Meeting DVD.

Cmr. Garza motioned to table item #71. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No.72. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following contracts:

Bid 2013-80 "3 month contract for paper, toner/ ink cartridges, and bottled water"

Bid 2012-83-1 "Annual Contract for the Repairs & Maintenance of Fire & Security Alarm Panels"

Bid 2013-100 "Annual Contract for Uniforms"

Item No.73. Discussion and possible action to award the following Annual Contracts:

Bid 2013-05 "Annual Contract for Auto Parts" – Gonzalez Auto Parts (Primary), Laredo Wholesale Auto Dist. (Secondary), O'Reilly- (Secondary)

Bid 2013-16 "Annual Contract for Electrical Supplies" - CED (Primary)

Bid 2013-19 "Annual Contract for Pharmaceuticals" – Contract Pharmacy (Primary),
Diamond Drugs (Secondary)

Bid 2013-22 "Annual Contract for Light Bulbs & Lamps" – CED (Primary)

RFP 2013-98 "Annual Contract for Advertising Services For Webb County Rural
Public Transportation Fleet-EI Aguila" – Hachar Bus Ads Laredo (Primary)

Item No.74. Discussion and possible action to purchase Eleven (11) slings and rifle cases for
office of Constable Rodolfo Rodriguez from Kirkpatrick Guns & Ammo in the
amount of \$965.80. [Requested by Rodolfo Rodriguez, Webb County Constable Pct.
1; Accounts #165-2500-6228; #722-8108-8801 and #733-8108-8801]

Santa Teresita Community Center

Item No.75. Discussion and possible action to approve the following line item transfers:

From: 001-6114-6402	Repairs & Maintenance-Vehicle	\$52.46
To: 001-6114-6204	Fuel & Lubricants	\$52.46

Cmr. Tijerina motioned to approve items #72, #73, #74, and #75 as submitted. Cmr. Sciaraffa seconded the
motion.

Motion carried 5-0 by unanimous consent.

Item No.78. Adjourn

Cmr. Tijerina motioned to adjourn. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.