

**Official Minutes for Webb County  
Commissioners Court Special Meeting**

**Monday, December 3, 2012 at 10:00 AM  
(Approved December 10, 2012)**

Call to order by Judge Danny Valdez

Let it be remembered that a special meeting of the Webb County Commissioners Court was held at 10:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 30<sup>th</sup> day of November 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

**Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Judge Valdez motioned to excuse Cmr. Tijerina. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 by unanimous consent.

Cmr. Sciaraffa motioned to excuse Cmr. Garza. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.2. Pledge of Allegiance**

**Item No.3. Communications - None**

**Item No.4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

**Community Action Agency**

**Item No.5.** Discussion and possible action to authorize the County Treasurer to release the Comprehensive Energy Assistance Program (CEAP) utility payment checks to the Webb County Community Action Agency for conveyance to the relevant utility companies. Timely conveyance of the aforementioned checks will prevent possible utility service disconnections to CEAP eligible clients.

Discussion on file at the Webb County Clerk's Office December 3, 2012 Commissioners Court Special Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

**Economic Development**

**Item No.6.** Discussion and possible action to authorize Economic Development Department to create and fill position (Assistant Construction Coordinator/Temporary Part-Time) under the Economic Development Department - Colonia Construction Fund Project at the rate of \$10.00 (Ten Dollars) an hour. This Slot will be paid from the Texas Department of Agriculture (TDA) TCDP #712095 and will not impact the general fund.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Management Information Systems**

**Item No.7.** Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective January 1, 2013:

<u>Slot #</u>	<u>Title</u>	<u>Bi-Weekly Salary</u>
2746	Office Manager	\$1,878.62

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Purchasing**

**Item No.8.** Discussion and possible action to award Bid 2012-204 & 205; House #1 to AA Builders in the amount of \$13,143.44 (Account #507-6500-7037-3) and House #2 to LMG Construction in the amount of \$24,100.00 (Account #469-4301-7037-3). [Requested by Juan Vargas, Webb County Economic Development Director]

Judge Valdez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.9. Discussion and possible action to award Bid 2012-206 "Rural Development Rehabilitation to AA Builders in the amount of \$18,613.15 (Account #469-4301-7037-3). [Requested by Juan Vargas, Webb County Economic Development Director]**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.10. Adjourn**

Judge Valdez motioned to adjourn. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.