



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
January 28, 2013
9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1.** Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2.** Pledge of Allegiance
- 3.** Approval of Minutes for January 1, 2013
- 4.** Approval of Bills, Payroll, and Monthly Report
- 5.** Communications
- 6.** Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Recognition of the J.B. Alexander High School Cheerleaders for their recent and past participation and accomplishments in the NCA Senior & Junior High School National Championship.
8. Discussion and possible action to approve a final Resolution of the Commissioners Court supporting Webb County's priority legislative agenda for the upcoming 83rd legislative session in Austin, Texas; and any other matters incident thereto.

Honorable Mike Montemayor, Webb County Commissioner Pct. 1

9. Discussion and possible action to name an interim director to Slot #2290, Director of Pct. 1 Community Centers; and to authorize the Administrative Services department to commence RFQs to find a permanent director; and any other matters incident thereto.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

10. Discussion and possible action to accept a donation of Fifty (50) Computers from United Day School to be used by Webb County Community Centers; and any other matters incident thereto.

Honorable John Galo, Webb County Commissioner Pct. 3

11. Discussion with possible action to authorize the Purchasing department to develop a plan to create a fleet management program for all Webb County vehicles, including but not limited to, acquiring fleet management software and the leasing of vehicles; and any other matters incident thereto.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

12. Discussion and possible action to direct the Administrative Services, Purchasing Department and County Attorney's office to prepare a Request for Proposals or related documents, to secure professional personnel management consulting services to assist Webb County with the establishment of a Wage and Classification Study.

Commissioners Court

13. Discussion and possible action to authorize the placement of fencing and bleachers along the sidewalk areas in front of the Webb County Courthouse, County Justice Center and the County Jail for the IBC Youth Parade Under the Stars for the Anheuser-Busch Washington's Birthday Parade. The areas will be used from Saturday, February 16, 2013 through Sunday, February 24, 2013. **[Requested by James "Bob" Weathers, WBCA President]**

MEDIA BREAK

Honorable Marco A. Montemayor, County Attorney

14. Discussion and possible action to enter into a Surface Damage agreement with Petropoint Energy Operating L.P. and Webb County. The original oil and gas lease was dated September 13, 1963 and signed by Roberto L. Benavides County Judge and A.R. Sanchez, lessee. The lease covers 2,292.42 acres and is described as Survey No. 1687, Abstract No. 1390. Webb County will receive Three Thousand Five Hundred Dollars (\$3,500.00) for surface damage to the drill site. Petropoint has acquired an assignment of the original oil and gas lease.
15. Discussion and possible action to enter into a Thirty-Nine (39) month lease agreement with Nevill Business Machines, Inc. concerning a Kyocera FS-6525 located at the office of the Justice of the Peace Pct. 3 at a cost of ONE HUNDRED THIRTY-EIGHT AND TWENTY-FOUR CENTS (\$138.24) over the term agreement and copy overages being billed at .01 cents per copy and scanned copies at .002 per print and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Judge Alfredo Garcia, Jr., Justice of the Peace Pct. 3; Account #LS-744023]**
16. Discussion and possible action to enter into a Thirty-Nine (39) month Maintenance Agreement between Webb County and Toshiba Business Solutions on a Toshiba Digital Copier E-Studio 856 beginning the date of approval for a Toshiba Digital Copier E-Studio 856 at Webb County Road & Bridge Department at a cost TWO HUNDRED TEN DOLLARS (\$210.00) to be billed Quarterly for a total amount of EIGHT HUNDRED AND FORTY DOLLARS (\$840.00) over the term of the agreement with an excess charge of 0.0073 per copy and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Webb County Road & Bridge; Account #010-7002-6014]**
17. Discussion and possible action to enter into a Thirty-Nine (39) month FMV Lease Agreement between Webb County and Toshiba Business Solutions on a Toshiba Digital Copier E-Studio 856 beginning the date of approval for a Toshiba Digital Copier E-Studio 856 at Webb County Road & Bridge Department at a cost THREE HUNDRED NINETEEN DOLLARS AND NINE CENTS (\$319.09) per month and a total cost of TWELVE THOUSAND FOUR HUNDRED AND FORTY-FOUR DOLLARS AND FIFTY-ONE CENT (\$12,444.51) over the Thirty-Nine (39) month term of the Lease and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Webb County Road & Bridge; Account #010-7002-6014 (Equipment Rental)]**

Honorable Isidro Alaniz, District Attorney

- 18.** Discussion and possible action to approve the following reorganization for Slots within the District Attorney's Office budget, with salary changes, effective January 29, 2013. The proposed salary increases are equal to the decreases, therefore, there is no impact to the overall budget.

	<u>Slot</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	001-218	Investigator	\$36.57
To:	001-218	Investigator	\$37.30
From:	001-2241	Peace Officer	\$29.33
To:	001-2241	Peace Officer	\$24.04
From:	001-225	Victims Asst. Coordinator	\$31.84
To:	001-225	Victims Asst. Coordinator	\$33.11
From:	001-224	Investigator	\$29.75
To:	001-224	Investigator	\$30.94
From:	001-222	Investigator	\$27.31
To:	001-222	Investigator	\$28.40
From:	001-1971	Criminal Investigator	\$24.88
To:	001-1971	Criminal Investigator	\$25.87
From:	001-1723	Investigator	\$26.53
To:	001-1723	Investigator	\$21.63
From:	001-235	Investigator	\$23.33
To:	001-235	Investigator	\$24.26
From:	001-800	DA Investigator	\$23.69
To:	001-800	DA Investigator	\$24.64
From:	001-2767	Criminal Investigator	\$21.63
To:	001-2767	Criminal Investigator	\$22.50
From:	001-233	Investigator	\$20.04
To:	001-233	Investigator	\$20.84

From:	001-2302	Public Information Officer	\$24.74
To:	001-2302	Public Information Officer	\$21.63
From:	001-231	Secretary	\$14.56
To:	001-231	Secretary	\$14.67
From:	001-227	Secretary	\$13.84
To:	001-227	Secretary	\$14.67
From:	001-229	Secretary	\$12.87
To:	001-229	Secretary	\$13.71
From:	001-1722	Secretary	\$11.94
To:	001-1722	Secretary	\$12.94
From:	001-228	Secretary	\$20.66
To:	001-228	Secretary	\$23.06

	<u>Slot</u>	<u>Title</u>	<u>Bi-Weekly Pay</u>
From:	001-887	Investigator	\$2,168.61
To:	001-887	Investigator	\$2,255.35
From:	001-1755	Court Advocate	\$1,374.37
To:	001-1755	Court Advocate	\$1,230.77

Honorable Rudy Rodriguez, Constable Pct. 1

- 19.** Discussion and possible action to purchase tile and material for Constable Rodolfo Rodriguez Office pursuant to Sections 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program G.S.A Contract No. GS-21F10039X from Lowe's in the amount of 3,082.78. **[Account #604-0101-8103]**
- 20.** Discussion and possible action to purchase paint for Constable Rodolfo Rodriguez Office from Sherwin Williams in the amount of \$614.26. **[Account #604-0101-8103]**
- 21.** Discussion and possible action to purchase carpet for Constable Rodolfo Rodriguez Office from Flooring Concepts in the amount of \$2,173.33. **[Account #604-0101-8103]**

Honorable Adrian Cortez, Constable Pct. 3

22. Discussion and possible action to include the following capital outlay requests for funding consideration in the upcoming 2013 Certificate of Obligation Bond series; and any other matters incident thereto:

2 Chevrolet Police SUV vehicles	\$93,107.50
4 Bushmaster Eo tech M4 Package with magazines	\$ 5,199.52
2 Dell office computer with software at \$1,500.00 (each)	\$ 3,000.00
4 TASER® X26 with Integrated Laser Sight \$836.00 (each)	\$ 3,344.00
4 Glock 35 Gen 4 .40 cal pistol with magazines	<u>\$ 2,202.40</u>
	\$106,853.42

Honorable Harold DeVally, Constable Pct. 4

23. Discussion and possible action to approve the following transfer of employees along with existing Slot numbers from Justice of the Peace Court Pct. 4 to Constable Pct. 4 at the same hourly rate; effective immediately.

	<u>Slot #</u>	<u>Title</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2685	Warrant Peace Officer	To: Deputy Constable	\$18.73
	2686	Warrant Peace Officer	Deputy Constable	\$18.73

Honorable Martin Cuellar, Sheriff

24. Discussion and possible action to authorize the submission of a 2010 CCP Swept Fund to the Texas Citizen Corps Program in the amount estimated at \$15,000 for travel, training, supplies, and equipment to support the Webb County Sheriff's Office Neighborhood Watch Program; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. No grant matching funds required.

Administrative Services

25. Discussion and possible action to name an interim Engineer director, set salary and to approve the Job Description for Webb County Engineer, and to direct the Administrative Services Department to commence Request For Qualifications process for said vacancy.

26. Discussion and possible action to approve the following line item transfer:

From:	863-0105-9204	Other Post Employment Benefits Cost	\$350,000
To:	863-0105-9201	Claims – Paid	\$350,000

[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Auditor

27. Discussion and possible action to review, add, delete, or modify a proposed list of county projects and capital outlay expenses being recommended for inclusion in the Series 2013 Certificate of Obligation, and to instruct the county’s financial advisor, Estrada-Hinojosa to initiate a Plan of Finance for the Series; and any other matters incident thereto.

Community Action Agency

28. Discussion and possible action to approve the payment for auto repair services and grant an exemption allowed under Local Government Code 262.024 (a) (11) (Vehicle and Equipment Repair) to Artec Paint and Body in the amount of \$12,974.36 for repairs to vehicle (2009 Chevy Standard Cab Diesel Bus) operated by El Aguila, due to accident that occurred on November 2, 2012 at the 900 Block of South US Highways 83 in Laredo, Texas. **[Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0114-9201 CAA]**

29. Discussion and possible action to approve the filling of the following Slot for El Aguila Rural Transit, effective January 28, 2013:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1116	Administrative Assistant	\$15.04

Economic Development

30. Discussion and possible action to ratify budget modification submitted to the Texas Department of Department of Agriculture TCDP #710075 - Mirando Sanitary Sewer Improvements and Sanitary Sewer House to Line Connection Project to adjust the USDA Rural Development contribution which will not be available until after contract end date and authorized the County Judge to sign all relevant documentation.

Engineer

31. Discussion and possible action to authorize the Purchasing Department to issue an RFP for Professional Services to clean out the Rio Bravo sediment ponds; transport waste material to Sewage Plant drying beds and authorizing the County Judge to execute all relevant documents. **[Auditor to determine funding source]**
32. Discussion and possible action to approve the filling of vacant Slot #1538 for Water Utilities Operator in Rio Bravo with an hourly wage of \$12.32, effective January 28, 2013.

Juvenile Probation Department

33. Discussion and possible action to authorize the submission of a grant application to the Criminal Justice Division of the Governor's Office for the continuation of the Juvenile Accountability Block Grant (JABG) and, further, authorizing the County Judge to execute all forms relevant to said grant.

Planning

34. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize electrical service connections pursuant to Section 232.029 (b), L.G.C., contingent upon receipt of documentation from the City of Laredo evidencing decommissioning of existing septic systems and evidence of water consumption for the following subject properties:
 1. Tract 44, Ranchos Peñitas West Subdivision, Unit VIII (Application ID 2296).
Approval limited to One (1) additional dwelling for a total of Two (2) dwellings only unless replatted.

Purchasing

35. Discussion and possible action to approve the removal and sale of Two (2) County vehicles, unit #39-02, 1998 Dodge and Unit 51-01, 1996 Ford Van. These two vehicles will be put up for auction through Cabco Auctioneering Service Inc.

Unit 39-02 is from, Larga Vista Community Center

Unit 51-01 is from, Fred & Anita Bruni Community Center

- 36.** Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following contracts:

2014-01 "Annual Contract for Fuel"
2014-02 "Annual Contract for Lubricants"
2014-03 "Annual Contract for Flexible Base"
2014-04 "Annual Contract for Emulsion"
2014-06 "Annual Contract for Motor Vehicle Batteries"
2014-08 "Annual Contract for Wheel Alignment & Balancing Services"
2014-09 "Annual Contract for Muffler Replacement"
2014-10 "Annual Contract for Bread"
2014-12 "Annual Contract for Milk"
2014-15 "Annual Contract for Oxygen Acetylene, & Welding Supplies"
2014-20 "Annual Contract for Car Wash Services"
RFP 2014-32 "Multi-Year Contract for the Maintenance of 3 Chiller Plants & Network Control"

- 37.** Discussion and possible action to authorize the Purchasing Agent to extend the following contracts:

Bid 2012-89 "3 month Contract for Produce"- Ben E. Keith
Bid 2013-80 "3 month Contract for Paper, Toner, Ink Cartridges, & Bottled Water" – Staples & Executive Office Supplies
Bid 2012-30 "3 month Contract for Hot Mix Asphalt"- Anderson Columbia

- 38.** Discussion and possible action to award the following contract as previously approved on December 10, 2012:

Bid 2013-03 "8 month Contract for Flexible Base" – Hydroworks (contract ends September 30, 2013)

- 39.** Discussion and possible action to purchase duplexer tray for the Treasurer Department, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program DIR SDD 1364 contract from, Southern Computer Warehouse in the amount of \$250.46. **[Requested by Delia Perales, Webb County Treasurer; Account #603-0101-8801 (Capital Outlay Fund)]**

Road and Bridge

40. Discussion and possible action to approve the filling of the following vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines and rules, effective January 28, 2013:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
680	Office Clerk	\$11.84

Tax Attorney

41. Discussion and possible action to return money regarding Bankruptcy case number 09-12278 Proliance International, Inc., et al., who entered a default judgment against Webb County to recover money totaling \$8,244.81 pursuant to 11U.S.C. §§ 547 and 550. **[Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
42. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 25th DAY OF JANUARY, 2013

By: _____
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 25th day of January, 2013 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 25th DAY OF JANUARY, 2013

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
Margie Ramirez-Ibarra, County Clerk