



# **WEBB COUNTY, TEXAS**

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## **COMMISSIONERS COURT**

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
**WEBB COUNTY COURTHOUSE**  
**1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR**  
**LAREDO, TEXAS 78040**  
**March 11, 2013**  
**9:00 a.m.**

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for February 25, 2013
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

### **Honorable Mike Montemayor, Webb County Commissioner Pct. 1**

7. Discussion and possible action to establish a County Road Paving Program to set aside earmarked annual encumbrances for the systematic paving of all county roads; establish and name a Road Committee to develop, prioritize and implement a capital improvement and pavement management plan for all county road networks; and any other matters incident thereto.
8. Discussion and possible action to approve a Thirty day contract extension pursuant to the previously approved construction contract between DEH Construction and Webb County that was executed on August 23, 2011. **[Closed Meeting/Executive Session may be requested pursuant to Texas government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney)]**
9. Discussion and possible action to extend garbage pickup service to El Cenizo as needed, subject to receive payments as services are rendered; and any other matters incident thereto.

### **Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

10. Discussion and possible action to transfer Dept. 4101, Slot #2785, titled office manager to Department 0106 and transfer the budgeted salary and fill vacancy with possible action and any other matters incident thereto.
11. Discussion and possible action to approve the solicitation of RFPs for property within the Justice of the Peace Precinct 4 area; additional space is needed due to the recently approved JP 4, Place 2; and any other matters incident thereto.
12. Discussion and possible action to accept a donation of services from Mr. Robby Rhoades and Anadarko Petroleum Corporation to repair Espajo Gates Rd. as per County specifications, while they're working in the area. Anadarko Petroleum Corporation will donate materials and labor, under the supervision of the Webb County Road and Bridge Department as needed; and any other matters incident thereto.

## Commissioners Court

13. Discussion and possible action and status report by the county treasurer regarding the recovery of annuity payments paid by the Texas County & District Retirement System (TCDRS) on a non bona fide retirement of a county employee. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney) and Section 551.074 (Personnel Matters)]**

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MEDIA BREAK

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**Honorable Marco A. Montemayor, County Attorney**

14. Discussion and possible action to approve the Memorandum of Understanding between Laredo Community College and Webb County concerning the Student Interns, and to authorize the County Judge to execute all relevant documents; and any other matters incident thereto.
  
15. Discussion and possible action to rescind action taken by Commissioners Court on February 11, 2013 regarding Lease Agreement with Toshiba Business Solutions (Item #14) and to enter into a Thirty-Nine (39) month (February 11, 2013 through May 10, 2016) FMV Lease Agreement between Toshiba Business Solutions and the 341<sup>st</sup> District Court for a Toshiba Digital Copier E-Studio 656 and a Lexmark XM 1145 MONO Laser MFP at an annual rate of TWO HUNDRED SIXTY-EIGHT AND TWENTY-THREE CENTS (\$268.23) per month and a total cost of TEN THOUSAND FOUR HUNDRED AND SIXTY DOLLARS AND NINETY-SEVEN CENTS (\$10,460.97) over the term of the agreement and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Beckie Palomo, Webb County 341<sup>st</sup> District Court Judge; Account #001-1003-6402]**
  
16. Discussion and possible action to rescind action taken by Commissioners Court on February 11, 2013 regarding Maintenance Contract Agreement with Toshiba Business Solutions (Item #17) and to enter into a Thirty-Nine (39) month (February 11, 2013 through May 10, 2016) Maintenance Agreement between Toshiba Business Solutions and the 341<sup>st</sup> District court for a Toshiba Digital Copier E-Studio 656 at a rate of SEVENTY-FIVE DOLLARS (\$75.00) to be billed quarterly for a total amount of THREE HUNDRED DOLLARS (\$300.00) over the term of the agreement with an excess charge of 0.008 per copy and authorizing County Judge to sign and execute all relevant documents. **[Requested by Beckie Palomo, Webb County 341<sup>st</sup> District Court Judge; Account #001-1003-6402]**
  
17. Discussion and possible action to enter to rescind action taken by Commissioners Court on February 11, 2013 regarding Maintenance Contract Agreement with Toshiba Business Solutions (Item #18) and into a Thirty-Nine (39) month (February 11, 2013 through May 10, 2016) Maintenance Agreement between Toshiba Business Solutions and the 341<sup>st</sup> District court for a Lexmark XM 1145 Mono Laser MFP at an annual rate of ONE HUNDRED AND FORTY-FIVE DOLLARS (\$145.00) with copy overages of \$0.0095 per black copies billed quarterly and authorizing the County Judge to sign and execute all relevant documents. **[Requested by Beckie Palomo, Webb County 341<sup>st</sup> District Court Judge; Account #001-1003-6402]**

18. Discussion and possible action to enter into a Thirty-Six (36) month (January 1, 2013, through December 31, 2016) Maintenance Agreement with Unitech for one Copystar CS2560 Digital Copier in the amount of TWENTY-SEVEN DOLLARS (\$27.00) and authorizing the County Judge to sign all relevant documents. **[Requested by Cassie Allred, Webb County Self Help Center Program Administrator; Account #500-6500-6201 (Utilities)]**

**Honorable Alfredo Garcia, Jr., Justice of the Peace Pct. 3**

19. Discussion and possible action to authorize funding in the amount of \$3,156.89 from the Building Improvement Fund, Account #604-0101-8103, for repairs to the roof and support beam of the Justice of the Peace, Pct. 3 office in Oilton, Texas; and any other matters incident thereto. **[Co-Sponsored by Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2]**

**Honorable Martin Cuellar, Sheriff**

20. Discussion and possible action to amend the Webb County Personnel Policies in connection with the planned implementation of the Time and Attendance system for Webb County employees; and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney)]**
21. Discussion and possible action to approve a supplemental application for a grant extension and additional funding under the Southwest Border Anti-Money Laundering Alliance Grant Agreement (Grant Number 2012-0002); grant extension is for Four (4) months ending June 30, 2015 and supplemental funding in the amount of \$329,360.00 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #343-2001-3501]**

**Honorable Delia Perales, Treasurer**

22. Discussion of possible action and status report regarding the ongoing research between Webb County Treasury and Texas County and District Retirement System (TCDRS) over possible unpaid retirement benefits which may be due and owing by Webb County to former retiree Irma Garcia. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney) and Section 551.074 (Personnel Matters)]**

23. Discussion and possible action to authorize a payment to Texas County and District Retirement System (TCDRS) to refund the amount of \$932.10 from Account #001-0300-5005 for overpayments on withdrawals sent to some employees by TCDRS due to an erroneous file sent by the Treasury department on September 2012. Treasurer will collect the monies.
24. Discussion and possible action to approve a Wire Transfer needed to account for a department error not detected at the Auditor's office from IBC bank Account #2210075505 (Alternative Service Concepts: Third Party) to IBC bank Account #54498 (Workers Compensation County Contribution).

### **Administrative Services**

25. Discussion and possible action to set and/or conduct interviews for the County Engineer, from a list of qualified applicants; select the candidate, set the salary; and any other matters incident thereto. (Contingent on successful completion of pre-employment process). **[Closed Meeting/Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney) and Section 551.075 (Personnel Matters)]**
26. Discussion and possible action to approve the Job Description for Veterans Service Officer, to direct the Administrative Services Department to commence the process for Request For Qualifications for said vacancy and for the Court to name an Interim Veterans Service Officer and set salary.
27. Discussion and possible action regarding the approval to move forward with athletic/gym equipment and furniture purchases for the P.A.L.S. program and furniture/fixtures for the Adult Probation department, in an amount not to exceed \$36,000.00 for both departments.
28. Discussion and possible action to negotiate both a location and fair market rent for the temporary lease to relocate both the Webb County Adult Probation Department and the Sheriff's P.A.L.S. program. **[Closed Meeting/Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney) and Section 551.072 (Real Estate Deliberation)]**

29. Discussion and possible action regarding Sewer/Flood Damage Status Report on the Old Restitution Center.

### **Community Action Agency**

30. Discussion and possible action to accept a donation of \$13,250.00 from Direct Energy. The Webb County Community Action Agency will utilize these funds to assist qualified Direct Energy Clients. **[Account #907-4202-7004]**

### **Economic Development**

31. Discussion and possible action to approve Webb County Economic Development Department to submit Change Order No. 1 to the USDA Rural Development Housing Preservation Project to the AA Builders Construction Contract (USDA Rural Development Housing Preservation Grant) to increase contract in the amount of \$1,489.05 (One Thousand Four Hundred Eighty-Nine Dollars and Five Cents) on House #4 located at 318 Minerales Annex Rd. in Colonia Los Minerales Annex at no cost to Webb County. This change order is required due to various safety hazards revealed during progress inspections and authorize the County Judge to sign all relevant documentation. **[Co-Sponsored by Jaime A. Canales, Webb County Commissioner Pct. 4]**

### **Engineer**

32. Discussion and possible action authorizing the Engineering Department to use funds not to exceed \$42,000.00 from Account #664-7101-6022 for Title Search Reports, surveys and other professional services as needed for La Presa Subdivision and other Colonias of Webb County for Roadway Right of Way and Public Utility Easement Acquisition. **[Account #664-7101-6022 (Bond Series 2003)]**
33. Discussion and possible action to approve close-out and final payment for the Lake Casa Blanca Dam & Spillway Project to Martinez Paving in the amount of \$4,500.00 and authorizing the County Judge to execute all relevant documents. **[Account #717-0115-8601]**

**Fernando A. Salinas Community Center**

- 34.** Discussion and possible action to approve the filling of Slot #2288, Center Coordinator, at a rate of \$17.95/hr for the Fernando A. Salinas Community Center with possible action and other matters incident thereto. **[Co-Sponsored by Jaime A. Canales, Webb County Commissioner Pct.4]**

**Fire Suppression & EMS Services**

- 35.** Discussion and possible action to accept a donation from the Washington’s Birthday Celebration Association of Laredo, Inc. in the amount of \$500.00 for a public fireworks display conducted on February 24, 2013 by Melrose Pyrotechnics, Inc. at LIFE Downs, as part of the George Washington Birthday Celebration, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

**Fred & Anita Bruni Community Center**

- 36.** Discussion and possible action to approve the filling of the following vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines and rules effective March 12, 2013:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2344	Driver and Maintenance	\$11.19



## **Purchasing**

**37.** Discussion and possible action to authorize the Purchasing Agent to award the following contracts:

Bid 2014-01 Annual Contract for Fuel - Arguindegui Oil (Primary-Regular Unleaded Gas & Diesel Exhaust Fluid, Secondary - Low Sulfur Diesel# 2 Branded Fuel) & Gold Star Petroleum (Primary Low Sulfur Diesel #2 Branded Fuel)

Bid 2014-02 Annual Contract for Lubricants/Antifreeze Cleaning Solvents - Arguindegui Oil Co.

Bid 2014-03 Annual Contract for Flexible Base (Geographic Locations) - Brothers Material-Primary (Penitas, Mine Rd., North IH35, Bruni), Raymond Botello-Primary (OILTON), Circle T Services - Secondary (Penitas & Mines Rd.)

Bid 2014-04 Annual Contract for Emulsion - Anderson Columbia (Primary-SSI & Secondary AEP) & Martin Asphalt Company - Primary (AEP & CRS2)

Bid 2014-06 Annual Contract for Motor Vehicle Batteries - Gonzalez Auto Parts

Bid 2014-08 Annual Contract for Wheel Alignment - Ramirez Tire

Bid 2014-12 Annual Contract for Milk - Southern Food Group

Bid 2014-15 Annual Contract for Oxygen, Acetylene & Welding Supplies (Effective April 1, 2013) - AOC

Bid 2014-20 Annual Contract for Car Wash Services - Royal Car Wash- (Primary-Self Service) & Power Car Wash (Primary-Full Service Car Wash & Hand Wash)

(Solicitation was approved on January 28, 2013)

38. Discussion and possible action to authorize the Purchasing Agent to solicit for the following contracts:

Bid 2014-18 Annual Contract for Pest Control Services  
Bid 2014-21 Annual Contract for Tires & Tubes  
Bid 2014-26 Annual Contract for Plumbing Supplies  
Bid 2014-27 Annual Contract for Liquid Soil Stabilizer  
Bid 2014-14 Annual Contract for Janitorial Supplies  
Bid 2014-60 Annual Contract for Food Commodities  
Bid 2014-88 3 month Contract for Meat  
Bid 2014-89 3 month Contract for Produce  
RFQ 2014-101 Annual Contract for Boundary Surveyor

39. Discussion and possible action to purchase Deck Lift System to be installed to the 2013 Ford Expedition for the Medical Examiner Department from Dodge Company in the amount of \$1,758.00. **[Requested by Dr. Corinne Stern, Webb County Medical Examiner; Account #603-0101-8801 (Capital Outlay Fund)]**
40. Discussion and possible action to purchase networking materials and equipment for Judge Oscar Martinez, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program GSA Contract Number GS-35F-0158J from Black Box Network Services in the amount of \$2,531.21 and to purchase One (1) Cisco Ethernet Switch from Insight Public Sector in the amount of \$1,724.33 for a total amount of \$4,255.54. **[Requested by Oscar Martinez, Webb County Justice of the Peace Pct. 4; Account #016-1044-8801 (Technology Fund)]**
41. Discussion and possible action to purchase One (1) copier for the office of Judge Ramiro Veliz, Jr. pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program DIR SDD 1683 contract from, Xerox Corporation in the amount of \$8,173.00. **[Requested by Ramiro Veliz, Jr., Webb County Justice of the Peace, Pct. 2, Place 1; Account #603-0101-8801 (Capital Outlay Fund)] [Co-Sponsored by Mike Montemayor, Webb County Commissioner Pct. 1]**

## **Closed Meeting/Executive Session**

**42.** Discussion and possible action to accept the property damage settlement in the amount of \$7,063.00, from Go Auto, to Webb County, Texas, as a result of a motor vehicle accident that occurred on September 14, 2012 at I-35 North, mile marker 118 in Medina County, Texas, and involved a 2006 Crown Victoria, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney)]**

**43.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8<sup>th</sup> DAY OF MARCH, 2013

By: \_\_\_\_\_  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8<sup>th</sup> day of March, 2013 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 8<sup>th</sup> DAY OF MARCH, 2013

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_  
Margie Ramirez-Ibarra, County Clerk