



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
June 24, 2013
9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1.** Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2.** Pledge of Allegiance
- 3.** Approval of Minutes for June 10, 2013
- 4.** Approval of Bills, Payroll, and Monthly Report
- 5.** Communications
- 6.** Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable John Galo, Webb County Commissioner Pct. 3

7. Discussion and possible action to appoint Armandina Garcia as interim director of the Santa Teresita Community Center, effective immediately upon the availability of payroll funds, and to set salary, if necessary; and any other matters incident thereto.

Commissioners Court

8. Consideration and approval of an order authorizing the issuance of “Webb County, Texas Certificates of Obligation, Series 2013” authorizing a purchase contract and a paying agent/registrar agreement; and approving other matters relating thereto.

MEDIA BREAK

Honorable Marco A. Montemayor, County Attorney

- 9.** Discussion and possible action to enter into a Thirty-Nine (39) month (June 24, 2013 through September 24, 2016) FMV Lease Agreement between Toshiba Business Solutions and Constable Precinct 2 for a Lexmark Digital Copier at a cost of ONE HUNDRED TWENTY-NINE DOLLARS AND TWENTY-EIGHT CENTS (\$129.28) per month for a total amount of FIVE THOUSAND FORTY-ONE DOLLARS AND NINETY-TWO CENTS (\$5,041.92) over the term of the agreement, subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. **[Requested by Mike Villarreal, Webb County Constable Precinct 2; Account #001-2503-6014]**
- 10.** Discussion and possible action to enter into a Thirty-Nine (39) month (June 24, 2013 through September 24, 2016) Maintenance Agreement between Toshiba Business Solutions and Constable Precinct 2 for a Lexmark X748DE at a cost of TWO HUNDRED NINETY-FIVE DOLLARS (\$295.00) annually for a total amount of NINE HUNDRED FIFTY-EIGHT DOLLARS AND SEVENTY-FIVE CENTS (\$958.75) over the term of the agreement with an excess charge of 0.00985 per copy, subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. **[Requested by Mike Villarreal, Webb County Constable Precinct 2; Account #001-2503-6014]**
- 11.** Discussion and possible action to enter into a Forty-Eight (48) month (June 24, 2013 through June 24, 2015) Lease Agreement between Nevill Business Machines and Webb County Head Start Program for Sixteen (16) Kyocera FS-1135 at a cost of SIX HUNDRED THIRTY DOLLARS (\$630.00) monthly for a total amount of THIRTY THOUSAND TWO HUNDRED FORTY DOLLARS (\$30,240.00) over the term of the agreement and copy overages being billed at .007 cents per copy and scanned copies at .002 per print, subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6014]**

12. Discussion and possible action to enter into a Thirty-Six (36) month (June 24, 2013 through June 24, 2016) Maintenance Agreement between Toshiba Business Solutions and Webb County Justice of the Peace Precinct 4 for a Toshiba E-Studio 456 Digital Copier at a cost of SIXTY-NINE DOLLARS AND FIFTY-ONE CENTS (\$69.51) PER QUARTER for a total amount of EIGHT HUNDRED THIRTY-FOUR DOLLARS AND TWELVE CENTS (\$834.12) over the term of the agreement with an excess charge of 0.00785 per copy, subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. **[Requested by Oscar O. Martinez, Webb County Justice of the Peace Precinct 4; Account #001-1044-6402]**
13. Discussion and possible action to enter into an Annual Maintenance Contract between Identix Biometric Solutions and Webb County Juvenile Probation Department for a period of One (1) year from February 2, 2013 through January 31, 2014 for a total amount of TWO THOUSAND THREE HUNDRED SIXTY-EIGHT DOLLARS (\$2,368.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents, and any matters incident thereto. **[Requested by Melissa L. Mojica, Webb County Youth Village; Account #001-1301-6402]**
14. Discussion and possible action to approve a contract with Condrey and Associates, Inc. and Webb County for the Wage and Classification Project, effective July 1, 2013 and continuing thru December 31, 2013 for an amount not to exceed \$125,000.00 (One Hundred Twenty-Five Thousand Dollars), and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0109-6022]**
15. Discussion and possible action to approve a second amendment to the Agreement between Webb County and Corrections Corporation of America that will extend the original term for 5 years and set the per diem fee paid to the County at \$1.50 per inmate per day thru June 30, 2015; \$1.75 per inmate per day from July 1, 2015 to June 30, 2017; and \$2.00 per inmate per day from July 1, 2017 to June 30, 2018.
16. Discussion and possible action to approve a Memorandum of Understanding between Laredo Independent School District and Webb County Head Start. The agreement will remain in effect for Five (5) 2013-2018, school years. L.I.S.D. will provide Four (4) classrooms at Dovalina Elementary and provide instruction from 7:45 a.m. to 2:45 p.m. Head Start will pay \$100,000 per year for Four (4) integrated teachers and authorizing County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6709-2]**

17. Discussion and possible action to amend an agreement between Webb County and United Independent School District, Laredo Independent School District, and Webb Consolidated School District executed on November 9, 2006 which set forth the terms and conditions for the disbursement of proceeds and revenues generated and realized from the disposition and use of real property entrusted to Webb County pursuant to Texas Constitution Article VII, Section 6 and discuss any other matters incident thereto. **[Closed Session/Executive session is requested pursuant to Texas Government Code Title 5, Subchapter D. Section 551.071 (A) (B) (Consultation with Attorney)]**

18. Discussion and possible action to approve the following line item transfer:

From:	001-1101-6205	Materials and Supplies	\$4,000
To:	001-1101-6011	Training and Education	\$4,000

Honorable Isidro Alaniz, District Attorney

19. Discussion and possible action to approve the following forfeited vehicles for official use. The vehicles will be added to the fleet of the District Attorney’s Office **[Account #001-1100-6204]**

2007	Dodge Durango	VIN #1D8HD38K97F530684
2012	Ford Edge	VIN #2FMDK3KC5CBA43753

Honorable Ricardo Rangel, Justice of the Peace Pct. 2 Pl. 2

20. Discussion and possible action to approve the following line item transfers:

From:	001-1045-5601	Administrative Travel	\$2,000
	001-1045-6011	Training & Education	<u>\$ 400</u>
			\$2,400
To:	001-1045-6205	Materials & Supplies	\$1,400
	001-1045-6004-2	Cell Phone Cost	<u>\$1,000</u>
			\$2,400

Honorable Oscar Martinez, Justice of the Peace Pct. 4

21. Discussion and possible action to approve the following line item transfer:

From:	001-1044-5601	Administrative Travel	\$1,000
To:	001-1044-6205	Materials & Supplies	\$1,000

Honorable Adrian Cortez, Constable Pct. 3

22. Discussion and possible action to approve the following line item transfers:

From:	001-2501-5601	Administrative Travel	\$ 500
	001-2501-6011	Training and Education	\$ 700
	001-2501-6004-2	Cell Phones	<u>\$ 800</u>
			\$2000
To:	001-2501-6403	Vehicles Maintenance	\$ 1500
	001-2501-6205	Materials and Supplies	<u>\$ 500</u>
			\$ 2000

23. Discussion and possible action to approve the transfer of the following equipment to Constable Precinct 2 Department:

Five (5) Galls Lite LE Extended Body Armor Level IIIA vests.

Items were purchased on August 13, 2012 with purchase order 12-0006230. **[Pursuant to Texas Local Government Code Section 262.011(j)]**

Honorable Martin Cuellar, Sheriff

24. Discussion and possible action to authorize the submission of a joint application with the City of Laredo Police Department for a FY 2013 Justice Assistance Grant (JAG) grant to the Department of Justice in the amount of \$45,027 for equipment, supplies, and other materials at the Webb County jail and designating the Webb County Judge in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match.

- 25.** Discussion and possible action to authorize the submission of a FY 2013 Prison Rape Elimination Act (PREA) Demonstration Project grant application to the Department of Justice in the amount of \$250,000 for personnel, equipment, supplies, and contractual services at the Webb County jail and designating the Webb County Judge in all matters related to this grant; and any other matters incident thereto. This grant requires Fifty (50%) percent match, which will be provided by the Webb County Sheriff's Office through in-kind.

Community Action Agency

- 26.** Discussion and possible action to amend the contract between Webb County and Habitat for Humanity of Laredo, Inc. Contract, Colonia Self-Help Center, New Home Construction, to include changes required by the Texas Department of Housing and Community Affairs (TDHCA) Office of Colonia Initiatives (OCI). **[Grant TCDP Contract #712003]**
- 27.** Discussion and possible action to approve to posting and filling of Slot #2743 for Administrative Budget Technician to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Services Block Grant Program (CSBG), at a wage rate of \$10.00 per hour, full-time regular employee at 40 hours per week effective June 24, 2013. **[Accounts #911-4200-3501 and #920-4202-5601]**
- 28.** Discussion and possible action to approve the Office of Budget and Management (OMB) A-87, Attachment B8 (h) Personnel Activity Reports Policy for the Webb County Community Action Agency employees whose compensation is charged, in whole or in part, to one or multiple funding sources as required by Texas Department of Housing and Community Affairs (TDHCA).

Engineer

- 29.** Discussion and possible action to approve the following line item transfers:

From:	010-0115-5601	Administrative Travel	\$3,500
	010-0115-6004	Telephone	\$2,000
	010-0115-6005	Postage	<u>\$1,000</u>
			\$6,500
To:	010-0115-6202	Uniforms	\$1,000
	010-0115-6205	Materials & Supplies	\$3,500
	010-0115-6403	Repairs and Maintenance Vehicles	<u>\$2,000</u>
			\$6,500

30. Discussion and possible action to approve the following line item transfers for the Water Utilities Department:

From:	801-3001-6201	Utilities	\$ 3,000
	801-3001-6205	Materials and Supplies	\$ 3,000
	801-3001-6001	Office Supplies	\$ 800
	801-3001-6011	Training and Education	\$ 1,000
	801-3001-6022	Professional Services	\$ 1,000
	801-3001-6214	Chemicals	\$ 5,200
	801-3001-6403	Repairs and Maint. Vehicles	\$ 2,000
	801-3002-6402	Repairs and Maint. Equipment	\$ 3,000
	801-3004-6048	Licenses and Permits	\$ 975
	801-3004-6201	Utilities	\$ 5,025
	801-3004-6205	Materials and Supplies	\$ 500
	801-3004-6224	Minor Tools and Apparatus	<u>\$ 500</u>
			\$26,000
To:	801-3001-6402	Repairs and Maint. Equipment	\$14,000
	801-3001-6407	Repairs and Maint. Waterlines	\$ 2,000
	801-3002-6403	Repairs and Maint. Vehicles	\$ 3,000
	801-3004-6402	Repairs and Maint. Equipment	<u>\$ 7,000</u>
			\$26,000

31. Discussion and possible action to accept the transfer of ownership of the City of Laredo's Santa Isabel water dispenser. Webb County intends to own and operate the dispenser for the water needs of rural Webb County residents. **[Co-sponsored by Commissioner Jaime Canales, Precinct 4]**

Fred & Anita Bruni Community Center

32. Discussion and possible action to approve the following line item transfers:

From:	001-6104-5601	Administrative Travel	\$ 500
	001-6104-6204	Fuels & Lube	<u>\$ 500</u>
			\$1000
To:	001-6104-6219-2	Good for Public Events	\$ 500
	001-6104-6205	Materials & Supplies	<u>\$ 500</u>
			\$1000

Head Start

33. Discussion and possible action to approve the posting and filling of the following slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1941	Maintenance Worker	\$10.96	21

Larga Vista Community Center

34. Discussion and possible action to approve the following line item transfers:

From:	001-6103-6402	Repairs & Maintenance of Equipment	\$600
To:	001-6103-6204	Fuel & Lubricants	\$450
	001-6103-6205	Materials & Supplies	\$100
	001-6103-6401	Repairs & Maintenance of Building	<u>\$ 50</u>
			\$600

Management Information Systems

35. Discussion and possible action to approve the posting and filling of the following Slot subject upon the availability of payroll funds and any applicable Civil Service timelines and rules.

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
2746	Office Manager	\$23.48

Planning

36. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines and rules:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2471	Planner I	\$15.89

37. Discussion and possible action to approve the following line item transfers:

From:	010-2202-6222	GIS Mapping	\$2,805
	010-2202-6224	Minor Tools and Apparatus	<u>\$2,595</u>
			\$5,400
To:	010-2202-6205	Materials and Supplies	\$5,400

Public Defender

38. Discussion and possible action to approve the posting and filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines and rules, effective July 8, 2013:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2085	Assistant Public Defender	\$75,127

Public Information Officer

39. Discussion and possible action to adopt and approve the charges for Webb County Requests for Public Information as set forth by the Texas Administrative Code Title 1, Part 3, Chapter 70, RULE §70.3 (Charges for Providing Copies of Public Information).

40. Discussion and possible action to purchase broadcast equipment and installation of equipment from Ford AV., for use in commissioners court control room, pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program Texas TSMAS Contract #TXMAS-8-581030 in the amount of \$155,376.96. **[Monies to come from 2013 Bond Issue]**

Purchasing

41. Discussion and possible action to purchase Eleven (11) iPads with cases for the Public Information Department, pursuant to sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program Texas DIR Contract #DIR-SDD-2068, and CDW-G for the iPad cases for a total amount of \$10,699.70. **[Requested by Larry Sanchez, Public Information Officer; Account #603-0101-8801 (Capital Outlay fund)]**

- 42. Discussion and possible action to dispose of salvage and surplus property equipment that has become obsolete for future use as per Section 263.152 (a) and/or to transfer property to another department as per Section 262.001 (j) of the, Texas Local Government Code and all other miscellaneous items. **[Requested by Martin Cuellar, Webb County Sheriff and Aliza Oliveros, Webb County Head Start Director]**
- 43. Discussion and possible action to accept the appraisal for Webb County Courthouse Annex located at 1001 Houston Street.
- 44. Discussion and action to authorize the Purchasing Agent to solicit bids for the following contract.

Bid 2014-83 “Annual Contract for Monitoring & Inspection of Alarms”

Road and Bridge

- 45. Discussion and possible action to approve the following line item transfer:

From:	001-0108-6204-03	Fuel & Lubricants-Department	\$1,800
To:	001-0108-6402-01	Repairs & Maint. of Fuel System	\$1,800

- 46. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines and rules:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
From:	1379	Motor Grader Operator	\$15.19
To:	661	Motor Grader Operator	\$16.91
From:	695	Motor Grader Operator	\$14.48
To:	1379	Motor Grader Operator	\$15.19
From:	2403	Motor Grader Operator	\$13.79
To:	695	Motor Grader Operator	\$14.48
Fill:	2403	Motor Grader Operator	\$13.79

Veterans Office

47. Discussion and possible action to approve the following line item transfers:

From:	001-5050-6011	Training & Education	\$400
	001-5050-6007	Dues & Membership	<u>\$100</u>
			\$500
To:	001-5050-6014	Equipment Rental	\$250
	001-5050-6205	Materials and Supplies	<u>\$250</u>
			\$500

Closed Meeting/Executive Session

48. Status report regarding Killam Ranch Properties, Ltd. Vs. Webb County, Texas; Case No. 12-0585 in the Supreme Court of Texas; with discussion and possible action; and any other matters incident thereto. **Closed Session/Executive session is requested pursuant to Texas Government Code Title 5, Subchapter D. Section 551.071 (A) (B) (Consultation with Attorney)]**

49. Status report regarding Good Government League v. Webb County; Cause No. 2010-CVQ-000296D3 in the 341st Judicial District Court of Webb County, Texas; with discussion and possible action; and any other matters incident thereto. **[Closed Meeting/Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney)]**

50. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF JUNE, 2013

By: _____
Elizabeth M. Ortiz for Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of June, 2013 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21st DAY OF JUNE, 2013

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
Margie Ramirez-Ibarra, County Clerk