



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
September 23, 2013
9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for September 9, 2013 and September 16, 2013
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

- 7. Discussion and possible action to approve the acceptance of a \$20,000 check from Exelon Generation, as per the county tax abatement agreement with Whitetail Wind Energy, for the implementation of a training program to be established by Webb County for the purposes of training county residents in a wind turbine technology degree program; and any other matters incident thereto.
- 8. Discussion and possible action to approve an appointee for the County Judge to the Planning Advisory Board (PAB), effective immediately.
- 9. Discussion and possible action to award RFQ-2013-06 “Architect Services for Webb County Fire Station and Administration building” to Hickey Pena Architects. **[Co-Sponsored by Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2]**
- 10. Discussion and possible action to solicit Request for Proposals for a licensed veterinarian to perform services related to the county’s rabies prevention and animal control programs; and any other matters incident thereto.
- 11. Discussion and possible action to solicit Request for Proposals for Vector Control services to prevent and minimize the spread of vector-borne diseases in the county; and any other matters incident thereto.
- 12. Status report on the Agenda Quick paperless agenda management system’s launch date in October 2013 with discussion and possible action to schedule a workshop to train the members of the Commissioners Court in the use of the hardware and software that will be used to view the agenda and backup.
- 13. Discussion and possible action to approve the following line item transfers:

From:	001-0200-5601	Administrative Travel	\$2,000
	001-0200-6402	Repairs & Maintenance	<u>\$2,000</u>
			\$4,000
To:	001-0200-6205	Materials & Supplies	\$4,000

Honorable Mike Montemayor, Webb County Commissioner Pct. 1

- 14. Discussion and possible action to approve building improvements to be made to the Mirando City Learning Center in the amount of \$50,000. **[Account #604-0101-8103 (Building Improvements Fund)]**
- 15. Discussion and possible action to accept the donation of real property situated in Webb County, Texas and more specifically described as the surface and improvements of Lot 1, Block 1, in Riverhill Subdivision (Unit VI), in Laredo, Texas; with authorization to proceed with a request for title policy and title commitment; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Closed Meeting/Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (A) (B) (Consultation with Attorney) and Section 551.072 (Real Estate Deliberation)]**

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

- 16. Discussion and possible action to approve the South Texas Food Bank Kid’s Café Program Partner Agreement for Larga Vista Community Center and Bruni Community Center Kid’s Cafe; and any other matters incident thereto.
- 17. Discussion and possible action to authorize a county contribution for the Laredo Environmental Summit in the amount of \$1,000.00; and any other matters incident thereto. **[Account #007-0101-7426 (Community Promotions)]**
- 18. Discussion and possible action to approve a Resolution to recognize the month of October as Breast Cancer Awareness Month and to commemorate Breast Cancer Awareness Month in Webb County, Texas by lighting up the Webb County Courthouse in Pink for the month of October, 2013; and any other matters incident thereto.
- 19. Discussion and possible action to approve the following line item transfers:

From:	001-6108-5601	Administrative Travel	\$ 900
	001-6108-6204	Fuel & Lubricants	<u>\$ 800</u>
			\$1,700
To:	001-6108-6205	Materials & Supplies	\$1,700

[Requested by Nelda Cortinas, Director for Bruni Community Center]

Honorable John Galo, Webb County Commissioner Pct. 3

20. Presentation by Superintendent Roberto J. Santos and Mike Garza from United Independent School District regarding the 2013 Bond Proposal.
21. Discussion and possible action to appoint an oversight committee for the County's Environmental Health and Animal Control Services to:
 - a) implement the County's plan of action adopted in response to the rescinded Inter-local Agreement for Environmental Health and Animal Control Services with the City of Laredo Health Department;
 - b) provide recommendations to the Commissioners Court relating to services, policies or plan modifications;
 - c) provide analysis, recommendations and negotiate with third-parties for the furtherance of county animal control efforts to include pick up of strays, shelter(s) and/or spay/neuter services;
 - d) manage expenditures relating to Webb County's Environmental Health and Animal Control Services; and any other matters incident thereto.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

22. Recognition of Community Action Agency Neighbor to Neighbor Internship Program Volunteers for their community service to Webb County residents at community centers throughout Webb County.

Commissioners Court

23. Discussion and possible action to adopt a Fee Schedule Order for permitting, state registration fees, inspection, review and similar regulatory enforcement provisions of the Webb County On-site Sewage Facilities (OSSF) Order pursuant to Section 12 of the county’s OSSF Order adopted April 24, 2006. Although set-out in greater detail in the proposed Order, the following fees are recommended with an effective date of October 1, 2013:

TCEQ research/permit fee (for each authorization to construct)	\$ 10.00 ea.
Permit application and review - Residential system	\$ 100.00 ea.
Permit application and review - Commercial system	\$ 200.00 ea.
Inspection fee	\$ 100.00 ea.
Re-inspection fees (if not passed during initial inspection)	\$ 50.00 ea.
Decommissioning certificate fee	\$ 50.00 ea.
Development review fee (proposed plats utilizing OSSF’s)	
Proposed residential plats containing 2 or less lots	\$ 50.00 ea.
Proposed residential plats containing 3 or more lots	\$ 100.00 ea.
Proposed commercial plats	\$ 200.00 ea.

[Requested by County Health & Environmental Committee]

24. Discussion and possible action, effective October 1, 2013, to:

- a) Withdraw the appointment of the City of Laredo Health Department and appoint the County Engineer or his state-certified designee as the “Designated Representative” for administration and enforcement of Webb County’s On-site Sewage Facility (OSSF) Order;
- b) Assign state financial reporting and payment responsibilities;
- c) Authorize the County Judge to execute all documents necessary to effectuate the re-assignment of the “Designated Representative” with the Texas Commission on Environmental Quality (TCEQ); and
- d) Any other matters incident thereto.

[Requested by County Health & Environmental Committee]

25. Discussion and possible action to designate the Webb County Sheriff's Office or other entity or position as the Local Rabies Control Authority (LRCA) effective October 1, 2013, pursuant to the provisions of §826.017, Health and Safety Code; and any other matters incident thereto. **[Requested by County Health & Environmental Committee]**
26. Discussion and possible action to designate the following meeting dates and times on which the Commissioners Court shall convene in regular term each month during Fiscal Year 2013-2014 pursuant to Section 81.005, Texas Local Government Code. The Court may convene on any other day as deemed necessary and as authorized by law.

October 15, 2013 (Tuesday) at 9:00 a.m.
October 28, 2013 at 9:00 a.m.
November 12, 2013 (Tuesday) at 9:00 a.m.
November 25, 2013 at 9:00 a.m.
December 9, 2013 at 9:00 a.m.
December 23, 2013 at 9:00 a.m.
January 13, 2014 at 9:00 a.m.
January 27, 2014 at 9:00 a.m.
February 10, 2014 at 9:00 a.m.
February 24, 2014 at 9:00 a.m.
March 10, 2014 at 9:00 a.m.
March 24, 2014 at 9:00 a.m.
April 14, 2014 at 9:00 a.m.
April 28, 2014 at 9:00 a.m.
May 12, 2014 at 9:00 a.m.
May 27, 2014 (Tuesday) at 9:00 a.m.
June 9, 2014 at 9:00 a.m.
June 23, 2014 at 9:00 a.m.
July 14, 2014 at 9:00 a.m.
July 28, 2014 at 9:00 a.m.
August 11, 2014 at 9:00 a.m.
August 25, 2014 at 9:00 a.m.
September 8, 2014 at 9:00 a.m.
September 22, 2014 at 9:00 a.m.

27. Discussion and possible action to set the salaries and allowances of elected county officers in compliance with Texas Local Government Code Section 152.013 as follows:

<u>County Officer</u>	<u>Salary</u>
County Judge	\$ 99,345 (1)
County Commissioners	\$ 76,220
County Court at Law Judges	\$158,000 (1)
Sheriff	\$131,338 (2)
County Attorney	\$140,000 (3)
District Attorney	\$ 46,442
Tax Assessor Collector	\$113,197
County Clerk	\$106,184
District Clerk	\$106,184
County Treasurer	\$106,184
Justice of the Peace Judges	\$ 83,000
Constable Precinct #1	\$ 89,805 (2)
Constable Precinct #2	\$ 77,455
Constable Precinct #3	\$ 77,455
Constable Precinct #4	\$ 77,455

- (1) Includes a \$4,800 salary supplement for serving on the Juvenile Board
 (2) Includes an operational allowance of \$12,350
 (3) Includes a \$35,000 salary supplement from the State of Texas

[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

28. Discussion and possible action to levy a property tax rate of \$.420055 per \$100 taxable value by Order, under the provisions of Article VIII, Sections 9(a) and 9(b) of the Texas Constitution and Section 26.05 of the Tax Code for tax year 2013. **THIS RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATION THAN LAST YEAR'S TAX RATE.** The Maintenance and Operation tax rate will be \$.376902 per \$100 valuation of which \$.364406 will be for the General Fund and \$.012496 will be for the Road & Bridge Fund. The Debt Service Rate will be \$.043153 per \$100 valuation of which \$.041418 will be for General Fund debt and \$.001735 will be for Road & Bridge debt.

PUBLIC HEARING

29. Public Hearing to consider the proposed budget pursuant to Texas Local Government Code Section 111.038. At the conclusion of the Public Hearing, the Commissioners Court shall take action on the proposed budget pursuant to Texas Local Government Code Section 111.039.

CLOSE PUBLIC HEARING

30. Discussion and possible action to adopt the County Budget for Fiscal Year 2013-2014 pursuant to Chapter 111 of the Texas Local Government Code. The Court may make any modifications to the proposed budget that it considers warranted by law and required by the interest of the taxpayers by majority vote.
31. Discussion and possible action to ratify the property tax increase reflected in the proposed budget that required raising more revenue from property taxes than in the previous year as required by Texas Local Government Code 111.039(c).
32. Discussion and possible action to adopt the County's Operational General Order for Fiscal Year 2013-2014.
33. Discussion and possible action to approve the proposed holiday schedule for Fiscal Year 2013-2014; and any others matters incident thereto:

Columbus Day – Monday October 14, 2013
Veteran's Day – Monday November 11, 2013
Thanksgiving – Thursday and Friday November 28 and 29, 2013
Christmas – Tuesday and Wednesday December 24 and 25, 2013
New Years – Wednesday January 1, 2014
Martin Luther King – Monday January 20, 2014
President's Day- Monday February 17, 2014
Easter – Monday April 21, 2014
Memorial Day – Monday May 26, 2014
Independence Day – Friday July 4, 2014
Labor Day – Monday September 1, 2014

Four (4) Personal Holidays

MEDIA BREAK

Honorable Marco A. Montemayor, County Attorney

34. Discussion and possible action to approve a Three (3) year project development and management agreement with One Three (3) year renewal option period, by and between Webb County and the Webb County Heritage Foundation for the development and operation of a historical preservation and renovation project for the area known as the Villa Antigua Cultural Center. The Webb County Heritage Foundation shall be paid annual management fee in the sum of \$150,000.00 per year, payable in quarterly installment payments of \$37,500 each commencing October 1, 2013, subject to annual budgetary appropriation and authorizing the Webb County Judge to sign all relevant documents.
35. Discussion and possible action to enter into a Twenty-Four (24) month Pharmacy Benefit Management Services agreement with H.E.B. Grocery Stores, LP and MedImpact Healthcare Systems, Inc. for the Webb County Indigent Health Care Program. **[Requested by Nancy Cadena, Webb County Indigent Health Care Services Director; Account #001-4100-6714-2 (Prescription Drugs)]**
36. Discussion and possible action to negotiate and enter into a Thirty-Six (36) month Service Agreement contract with West Publishing Corporation D/B/A West Government Services for One (1) license for the Consolidated Lead Evaluation and Reporting Services (CLEAR) for investigative purposes at a monthly charge not to exceed ONE HUNDRED TWENTY-SEVEN DOLLARS AND FIFTY CENTS (\$127.50), to be adjusted after each succeeding 12 month term at a rate not to exceed Five (5%) Percent over the charges for the preceding 12 month term. Subject to annual budgetary appropriations. **[Requested by Nancy Cadena, Webb County Indigent Health Care Director; Account #001- 4101-6022 (Professional Services)]**
37. Discussion and possible action to enter into a One (1) year Service Agreement with InfoSeal, LLC (September 22, 2013 to September 21, 2014) for a PS 100 Folder/Sealer unit at an annual cost of ONE THOUSAND EIGHTY DOLLARS (\$1,080.00), subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. **[Requested by Esther Degollado, Webb County District Clerk; Account #001-1111-6402]**

38. Discussion and possible action to amend the Software License & Service Agreement with Destiny Software Inc. purchased July 9, 2012, to include annual streaming video managed services in the amount of SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$7,800.00) to be paid annually and authorizing County Judge to sign and execute all relevant documents. **[Requested by Larry Sanchez, Webb County Public Information Officer; Account #751-0550-8410]**
39. Discussion and possible action to amend the Software License & Service Agreement with Destiny Software Inc. purchased July 9, 2012 to include the purchase of Video Streaming Hardware/Software & Services in the amount of TWELVE THOUSAND EIGHTY-FIVE DOLLARS (\$12,085.00) and authorizing County Judge to sign and execute all relevant documents. **[Requested by Larry Sanchez, Webb County Public Information Officer; Account #751-0550-8410]**
40. Discussion and possible action to approve a Memorandum of Agreement between Laredo Independent School District and Webb County Head Start/Early Head Start to improve the quality of services for Webb County children ages up to age 5 and their families. There will be no impact on the County budget. Children impacted will be Laredo, El Cenizo and Rio Bravo Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director]**
41. Discussion and possible action to approve an agreement between Webb County and Teaching and Mentoring Communities (TMC), A Texas nonprofit corporation wherein TMC will set up, implement and operate Two (2) classrooms and other facilities for the Early Head Start Program. The term of this agreement shall be for One (1) year commencing September 1, 2013 thru August 31, 2014, for a total cost of \$190,400.00 for the services to be provided under this agreement and authorizing County Judge to sign and execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #909-4208-6709-8]**
42. Discussion and possible action to authorize a renewal of an Interlocal Agreement with Laredo Community College "LCC" for FY 2013-2014 (October 1, 2013 – September 30, 2014), wherein LCC will provide students with an opportunity to work at various county offices and departments as part of the Federal-Work Program at a cost to the County not to exceed ELEVEN THOUSAND DOLLARS (\$11,000.00) over the term of the agreement, and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Cynthia Mares, Webb County Administrative Services Director; Account #001-0109-6022]**

43. Discussion and possible action to enter into a rural transportation State fund agreement (No. 51422F7037) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant amount not to exceed TWO HUNDRED SIXTY-SEVEN THOUSAND THREE HUNDRED SIXTY-SIX DOLLARS (\$267,366.00) for the El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Juan Vargas, Webb County Community Action Agency Director]**
44. Discussion and possible action to enter into contract amendment Number One (1) to the Rural Transportation Federal Fund Grant Agreement No. RPT 1304 (22) 36 with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts an increase from the original grant amount of ONE HUNDRED TWENTY-THREE THOUSAND SIX HUNDRED NINETY-SEVEN DOLLARS (\$123,697.00) for the El Aguila Rural Transportation program and authorizing the County Judge to sign all relevant documents. **[Requested by Juan Vargas, Webb County Community Action Agency Director; Fund #980]**
45. Discussion and possible action to approve a Vital Records Preservation, Digital Conservation and Day Forward Services Agreement, pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program, BuyBoard Contract No. 409-12 from Antares Development Corporation in the amount of \$218,471.00 and, in accordance with the fee schedule set forth in Section "A" of their proposal, commencing upon execution by both parties and authorizing the Webb County Judge to sign all relevant documents. **[Requested by Margie Ibarra, Webb County Clerk; Preservation Fund #5]**
46. Status report with discussion and possible action regarding the agreement between Webb County and the Laredo Rifle and Pistol Club; and any other matters incident thereto. Webb County granted an extension of a concession to the Laredo Rifle and Pistol Club on April 24th 1989. This was a Five (5) year agreement and has been extended year to year since it expired in 1994. The concession encompasses One Hundred and Thirty acres (130.72). The land borders U.S. Hwy 59 and is used as a rifle and pistol range. The yearly rent is One Hundred Twenty-Five Dollars (\$125.00) and authorizing the County Judge to sign and execute all relevant documents. **[Requested by County Committee]**

- 47. Discussion and possible action authorizing Webb County Commissioner's Court to provide notice of termination of the eFiling Agreement between the State of Texas, acting by and through the Texas Department of Information Resources, Texas NICUSA, LLC and Webb County, effective November 30, 2013. Written notice will be given no less than 45 days prior to the Effective Date. **[Requested by Rafael Pena, Webb County M.I.S. Director]**
- 48. Discussion and possible action to ratify and approve the Electronic Filing of Court Documents Agreement between Tyler Technologies, Inc. and the Office of Court Administration pursuant to Texas Supreme Court Order Number 12- 9208. **[Requested by Rafael Pena, Webb County M.I.S. Director]**

Honorable Harold DeVally, Constable Pct. 4

- 49. Discussion and possible action to approve the following line item transfers:

From:	001-2502-5601	Administrative Travel	\$ 500
	001-2502-6402	Repairs & Maintenance	\$ 50
	001-2502-6011	Training & Education	<u>\$1,000</u>
			\$1,550
To:	001-2502-6403	Repairs & Maint. Vehicle	\$1,550

- 50. Discussion and possible action to authorize the acceptance of a Texas Department of State Health Services, Mental Health Services Division Tobacco Enforcement Program (GRANT) for (September 1, 2013 – August 31, 2014) in the amount of \$7,950.00 to provide Controlled Buy/Stings and Follow-ups involving the use of minors in accordance with Subchapter H, Chapter 161, Texas Health Safety Code.

Honorable Martin Cuellar, Sheriff

- 51. Discussion and possible action to authorize the acceptance of a Grant to Encourage Arrest Policies and Enforcement of Protection Orders from the Office on Violence Against Women (OVW) in the amount of \$300,000 to enhance investigations in all matters relating to domestic violence, sexual assault, stalking and dating violence and sustain legal advocacy efforts by the Casa de Misericordia Domestic Violence Shelter and designating the Webb County Judge in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match.

52. Discussion and possible action to authorize the acceptance of a Fiscal Year 2013 Justice Assistance Grant (JAG) from the Department of Justice (DOJ) in the amount of \$45,027 to provide necessary supplies and equipment for safety and communications at the Webb County jail and designating the Webb County Judge in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match.

Honorable Delia Perales, Treasurer

53. Discussion and possible action to approve the following line item transfer:

From:	001-0300-6014	Equipment Rental	\$149
To:	001-0300-6402	Repairs & Maintenance	\$149

Administrative Services

54. Discussion and possible action to approve the purchase of gifts cards to be given out to employees, as incentives for the Wellness Programs to promote county employee health and morale. Purchase not to exceed a total of \$1,900.00 (One Thousand Nine Hundred Dollars). **[Account #001-0114-6701 (Health Education Program)]**

Community Action Agency

55. Discussion and possible action to approve the Webb County Community Action Agency Small Purchase Procurement Policy for the 2013 Comprehensive Energy Assistance Program, Contract #58120001712 – Heating/Cooling Component in accordance with the requirements set forth in the Texas Administrative Code (TAC) §5.10, §5.423 and §5.402, §5.3, Texas Government Code - Chapter 783 and the Texas Department of Housing and Community Affairs (TDHCA).
56. Discussion and possible action to authorize the release of the 10% retainage payment (\$4,000) to Habitat for Humanity of Laredo for the construction project located at, 534 France Ct., Tierra Prometida, HWY 359, under the Self-Help Center New Construction Program. **[Account #508-2311]**

57. Discussion and possible action to approve an amendment to the Webb County Community Action Agency By-Laws-Article V. Membership, Section 1 pertaining to the composition of Categories A, B and C. Category “A” - Elected Public Officials shall consist of Six (6) members. Category “B” - Representative of Low-Income shall consist of Seven (7) members. Category “C” - Public Organization shall consist of Four (4) members.
58. Discussion and possible action to authorize the Purchasing Agent to solicit bids for a Webb County Community Action Agency – Comprehensive Energy Assistance Program Heating and Cooling Service Provider for the repair or replacement including labor of Central Air Conditioning Units, Evaporative Coolers, Window A/C Units and Heating/Cooling portable units for program eligible Webb County residents.
59. Discussion and possible action to approve the following salary increase for Self-Help Center staff of 2.5%, effective October 1, 2013 and authorize the County Judge to sign all relevant documents. This action shall be grant funded and will have no impact on the county general fund. **[Fund #508]**

<u>Slot #</u>	<u>Title</u>	<u>Current Salary</u>	<u>New Salary</u>
2003	Project Administrator	\$38,053.00	\$39,004.00
2002	Construction Coordinator	\$34,901.00	\$35,774.00
1461	Tool Librarian	\$21,949.00	\$22,498.00

60. Discussion and possible action to approve the adjustment of CAA staff salaries by 2.5% to be paid from the Community services Block Grant (CSBG) and Comprehensive Energy Assistance Program (CEAP) grant funds, effective October 1, 2013. This action will not have impact on the General Fund. **[Fund #911 and Fund #920]**

<u>Slot number</u>	<u>Job title</u>	<u>Current Salary</u>	<u>Salary (+2.5%)</u>
1161	Deputy Director	\$58,905.00	\$60,378.00
1159	Program Coordinator	\$33,415.00	\$34,250.00
1162	Administrative Assistant	\$33,415.00	\$34,250.00
1153	Case Mgmt. Specialist	\$31,200.00	\$31,980.00
2743	Admin. Budget Technician	\$20,800.00	\$21,320.00
2159	Administrative Technician	\$22,277.00	\$22,834.00
1850	Receptionist/Clerk	\$22,277.00	\$22,834.00
1157	Caseworker	\$22,277.00	\$22,834.00
2010	Case worker	\$22,277.00	\$22,834.00
1412	Caseworker	\$22,277.00	\$22,834.00
1155	Caseworker	\$22,277.00	\$22,834.00
2793	Caseworker(Temp.Full Time)	\$22,277.00	\$22,834.00
2795	Caseworker(Temp.Full Time)	\$22,277.00	\$22,834.00
2422	Center Aide	\$20,800.00	\$21,320.00
2800	Center Aide(Temp.Full Time)	\$20,800.00	\$21,320.00
2797	Center Aide(Temp.Full Time)	\$20,800.00	\$21,320.00
1152	Caseworker(Temp.Full Time)	\$20,800.00	\$21,320.00
1848	Driver/Custodian	\$22,277.00	\$22,834.00

61. Discussion and possible action to approve the adjustment of CAA - El Aguila staff salaries by 2.5% to be paid from the Texas Department of Transportation (TxDOT) grant funds, effective October 1, 2013. This action will not have impact on the General Fund.
[Fund #980]

<u>Slot number</u>	<u>Job title</u>	<u>Current Salary</u>	<u>Salary (+2.5%)</u>
1115	Manager Transportation Program	\$52,749.00	\$54,068.00
1116	Administrative Assistant	\$31,286.00	\$32,068.00
1133	Field Supervisor	\$29,129.00	\$29,857.00
1125	Fleet Manager	\$25,865.00	\$26,512.00
1134	Admin. Technician Driver	\$21,840.00	\$22,386.00
1128	Driver III	\$21,840.00	\$22,386.00
1132	Driver III	\$20,800.00	\$21,320.00
1123	Driver II	\$22,360.00	\$22,919.00
1129	Driver II	\$20,800.00	\$21,320.00
1127	Driver I	\$20,800.00	\$21,320.00
1911	Driver (P/T-60 Hrs./PP)	\$15,990.00	\$16,389.75
2054	Driver (P/T-60Hrs./PP)	\$15,990.00	\$16,389.75
1556	Maintenance/Driver	\$21,320.00	\$21,853.00

Economic Development

62. Discussion and possible action to approve a Resolution authorizing the following County Officials: Honorable Danny Valdez, Honorable Rosaura “Wawi” Tijerina, and Honorable Mike Montemayor to be designated as Authorized Signatories for the Texas Department of Agriculture for the Pueblo Nuevo House-to-Line Water & Sewer Connection Project (TCDP #713015).
63. Discussion and possible action to approve and authorize the Webb County Commissioners Court the appointment of Mr. Juan Vargas as the Labor Standards Officer and the Equal Opportunity/Fair Housing Officer to the Texas Department of Agriculture TCDP # 713015 grant (Colonia Pueblo Nuevo House-to-Line Connection Project) contract and authorize the County Judge to sign all relevant documents.
64. Discussion and possible action to approve and submit a Budget Modification in the amount of \$25,500 (Twenty-Five Thousand Five Hundred Dollars) to the Texas Department of Agriculture for the Webb County - Texas Community Development Program (TCDP) #712095 Housing Rehabilitation Program - Texas Community Development Block Grant (TxCDBG) and authorize the County Judge to sign all relevant documentation.

Engineer

65. Status report informing Commissioners Court of Accounts Receivable at the Water Utilities Department:

<u>Account Status</u>	<u>Amounts</u>			
(El Cenizo)		1-30	31-60	Over 60
		Days	Days	Days
Active	695 - \$50,057.98	167	34	5
Final	126 - \$11,189.58	-	-	126
Inactive	68 - \$ 5,382.79	-	-	68
Total	889 - \$66,630.35			
(Rio Bravo)		1-30	31-60	Over 60
		Days	Days	Days
Active	1,210 - \$188,240.91	338	81	21
Final	168 - \$ 18,305.52	-	-	168
Inactive	160 - \$ 6,842.06	-	-	160
Total	1,538 - \$213,388.49			

66. Discussion and possible action to approve a General Request For Payment to HOLT CAT for outstanding invoices; WEIC0022536 in the amount of \$1,936.18 and WEIC0021902 in the amount of \$2,299.13 for a total amount of \$4,235.31.

Fire Suppression & EMS Services

67. Discussion and possible action to approve the Webb County Volunteer Fire Department Standard Operating Procedures developed by the SAFER (Staffing for Adequate Fire and Emergency Response) Grant Project in order to fully comply with grant policy and ensure the safe and proper operation of the department. This action will have no impact on the county general fund. **[Co-Sponsored by Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2]**

Head Start

68. Discussion and possible action to approve the posting and filling of the following Slot, effective immediately:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
1841	AA Teacher	\$ 13.94	20

[Account #903-4208-5001]

Indigent Healthcare Services

69. Discussion and possible action to authorize an Inter-Governmental Transfer (IGT) to the State of Texas in connection with the Texas Healthcare Transformation and Quality Improvement Program/1115 Waiver in an amount not to exceed \$300,000 for the 4th Quarter (July 2013-September 2013). The funds for this transfer will come from Accounts #001-4100-6714-3 (Hospital Inpatient) and #001-4100-6714-4 (Hospital Outpatient) from Fiscal Year 2012-2013 Budget.

70. Discussion and possible action to approve a Three (3) year commitment for standard cable services provided by Time Warner Cable for the Indigent HealthCare Services/Engineering Building at a monthly rate of \$123.95 and a one-time installation fee of \$150.00. **[Requested by Nancy Cadena, Indigent Health Care Director and Luis Perez-Garcia III, Webb County Engineer/Utilities Director; Accounts #010-0115-6201 and #001-4101-6022]**

Management Information Systems

71. Discussion and possible action to approve the following line item transfers:

From:	001-0500-6411	Software Maintenance	\$5,000
	001-0500-6001	Office Supplies	\$ 200
	001-0500-6402	Vehicle Maintenance	<u>\$ 500</u>
			\$5,700
To:	001-0500-6010	Books & Subscriptions	\$5,700

Planning

72. Discussion and possible action to itemize and set fees by Order as part of the Fiscal Year 13-14 budget preparation process for the county's floodplain management program including, but not limited to, Floodplain Development Permits, certifications, inspections, etc. as prescribed by the provisions of Section 16.324, Texas Water Code. Staff recommends that the same fee schedule be extended into the Fiscal Year 13-14 budget which should result in an estimated revenue of \$10,000. **[Revenue Account #010-0102-3740 (Permits)]**
73. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize electrical service connections pursuant to Section 232.029 (b), L.G.C., for an unplatted 1.8513 acre tract of land, more or less, out of and part of Porcion 32, Abstract 296, also known as Tract 2E, Old Milwaukee (unplatted/unrecorded) as further described in Vol. 1766, Pgs. 644-645, W.C.D.R (Application ID 2792). Approval limited to One (1) meter.

Purchasing

74. Discussion and possible action to award Bid-2013-19 Webb County Self Help Center Rehab -01 Home to Romo Contractors, LLC in the amount of \$34,985.00.
75. Discussion and Action to solicit bids for the following Annual Contracts, and to offer a Three (3) month extension to the following Three (3) month Contracts:
- To Solicit:
Bid 2014-71 "Annual contract for House-to-line Connections"
Bid 2014-80 "3 month contract for Paper, Toner, Ink Cartridges, & Bottled Water"
- To Extend:
RFP 2014-88 "3 month contract for Meats" to Ben E. Keith
RFP 2014-89 "3 Month contract for Produce" to Ben E. Keith
76. Discussion and possible action to dispose of salvage computer/computer parts/printers/electronics as allowed in Texas Local Government Code 263.152(a); sell the identified items by competitive bid or auction and dispose of any property determined to be worthless if unable to sell because there are no bidders.

77. Discussion and possible action to purchase Two (2) Chevrolet Tahoe units and equipment for Constable Harold DeVally, pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program, Tarrant County Cooperative Contract No. 2013-151 from Holiday Chevy-Ford and Motorola, HGAC Contract #RA05-12 in the amount of \$85,711.50. **[Requested by Harold DeVally, Webb County Constable Pct. 4; Account #348-2502-8801 (Stone Garden Grant \$82,932) and #001-2502-6205 \$2,779.50]**
78. Discussion and possible action to approve purchase of One (1) Chevrolet Tahoe and equipment for Constable Pct. 2, pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program, Tarrant County Cooperative Contract No. 2013-151 from Holiday Chevy-Ford and Motorola, HGAC Contract RA01-12, in the amount of \$52,200.00. **[Requested by Miguel Villarreal, Webb County Constable Pct. 2; Account: #348-2503-8801 (Stone Garden Grant Funds)]**
79. Discussion and possible action to approve adding an additional cell phone line to the Constable Pct. 2 Department to be used by Supervisor- Sergeant #653. As a Supervisor cell phone is needed to be available to office personnel, Deputies, and the Constable. Department's cell phone cost budget account would be used to cover monthly cost. **[Requested by Miguel Villarreal, Webb County Constable Pct. 2]**
80. Discussion and possible action to purchase One (1) Tape Library Model for the Management Information System Department, pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program, TXMAS Contract No. 3-70030 from IBM in the amount of \$8,972.00. **[Requested by Rafael Pena, Webb County MIS Director; Account #749-0500-8801 (System SV & HW Series 2013)]**
81. Discussion and possible action to purchase Twelve (12) Computers, licenses and accessories for Judge Ricardo Rangel, Justice of the Peace Pct. 2, Place 2, pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program from Dell DIR Contract DIR-SDD 1951 and 1014 in the amount of \$25,717.20. **[Requested by Judge Ricardo Rangel, Webb County Justice of the Peace Pct. 2, Place 2; Account #016-1045-8801 (Technology Fund)]**

Closed Meeting/Executive Session

82. Discussion and possible action to approve the personal injury settlement to Deyanira Elizondo, as a result of a motor vehicle accident involving a Water Utilities truck operator, that occurred on March 21, 2013, at the intersection of highway 83 and Mangana Hein Road in Laredo, Texas; and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

83. Discussion and possible action to pay County employee Belinda Granado 15-year longevity pay awarded by Commissioners Court to a group of employees on August 13, 2001, but which was not paid to her following transfer in 2007 to a new department (County Judge's Office) seven years retro pay in the amount of \$6,820.64 for the difference of .47 cents an hour, and to place a stipend in the amount of \$977.60 annually (.47 an hour) for fiscal year 2014 and every year thereafter until balance is paid; and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters)]**

84. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 20th DAY OF SEPTEMBER, 2013

By: _____
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 20th day of September, 2013 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 20th DAY OF SEPTEMBER, 2013

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
Margie Ramirez-Ibarra, County Clerk