



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
March 24, 2014
9:00 a.m.

B. J. Stovall
DEPUTY

WEBB COUNTY, TEXAS

2014 MAR 21 AM 8:41

MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for March 10, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Discussion and possible action to proclaim April as Head Start Month in Webb County. **[Requested by Aliza F. Oliveros, Webb County Headstart Director]**
8. Discussion and possible action to approve a Resolution for the Laredo of Tomorrow Coalition whose mission is to work with the citizens of Laredo/Webb County to develop a healthier, better educated community committed to improving their quality of life.
9. Status report by county staff regarding the selection process for the appointment of Four (4) members to the Webb County-City of Laredo Regional Mobility Authority Board of Directors of the RMA; and any other matters incident thereto.
10. Discussion and possible action to accept \$1.5 million State of Texas appropriation. Funds will be dispersed through the Texas Forest Service in split amounts of \$750,000.00 each for FY 2013-2014 and FY 2014-2015 respectively. The Webb County Volunteer Fire Department will utilize these funds to complete the purchase of vehicles and equipment for the department. Cash match from Webb County is not required. **[Co-Sponsored by Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2]**

Honorable Mike Montemayor, Webb County Commissioner Pct. 1

11. Discussion and possible action to approve the solicitation of RFPs for the La Presa Water Dispenser, Design-Build Project. This will call for relocation of tankage and materials from the Peñitas Community Center.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

12. Discussion and action to approve a Resolution to recognize the month of April as World Autism Month and to commemorate World Autism Awareness Month in Webb County by lighting up the Webb County Courthouse in Blue for the month of April, 2014.

Honorable John C. Galo, Webb County Commissioner Pct. 3

13. Discussion and possible action to accept base materials donated by Nido Ranch to Road and Bridge and grant them access to remove said material.
14. Discussion and possible action to approve a job description and to post the position for the Commissioners Court Executive Administrator/Budget Officer; and any other matters incident thereto.
15. Discussion and possible action to rescind the action taken on September 23, 2013 at the Commissioners Court budget meeting to change the description and pay of Slot #1965, Office Clerk in the Facilities department and to leave said Slot as currently described and at the current rate and to transfer the budgeted difference in pay to Account #603-0101-8801 (Capital Outlay). **[Co-Sponsored by Mike Montemayor, Webb County Commissioner Pct. 1]**

Commissioners Court

16. Discussion and possible action to approve the form of the 2014-2015 Third Party Application, set submission dates and deadlines for application for Third Party Funding, and any other matters incident thereto. **[Requested by Honorable Marco A. Montemayor, Webb County Attorney]**

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

17. Status report from the Webb County Attorney's Office regarding case entitled Corina Cruz and Adrianna Herrera, Civil Action No. 5:13-CV-121, pending in the United States District Court, Southern District, Laredo Division and possible action to approve implementing a plan to create a Webb County policy for accommodating deaf individuals in court proceedings and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

18. Discussion and possible action to enter into a Memorandum of Understanding between the Texas Health and Human Services Commission and the Webb County Indigent Health Care Services Department. The term of this agreement is effective from the date of execution through February 28, 2016 and may be extended by mutual agreement. The purpose of the Memorandum of Understanding is to assist with online community-based application assistance in connection with the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Medical, Long-Term Care Services program (LTCs Health Insurance Programs (CHIP), and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Requested by Nancy Cadena, Webb County Indigent Health Care Services Director]**

19. Discussion and possible action to enter into a Memorandum of Understanding between Webb County Head Start and the Laredo Independent School District to establish the terms and conditions under which Laredo Independent School District and Webb County Head Start will share in the operation and monitoring of Four (4) full day pre-kindergarten classrooms at Sanchez-Ochoa Elementary School. The agreement will become effective on the date of Laredo Independent School District Board of Trustees approval and will remain in effect through August 31, 2019. This project will establish collaborative pre-kindergarten classrooms with certified teachers from Laredo Independent School District and teacher assistants from Webb County Head Start that will serve both Three (3) and Four (4)-year-old children who meet the eligibility requirements for pre-kindergarten enrollment as determined by the Laredo Independent School District and Webb County Head Start enrollment guidelines, and any other matters incident thereto.

20. Discussion and possible action to enter into a Memorandum of Understanding between Webb County Head Start and the Laredo Independent School District to establish the terms and conditions under which Laredo Independent School District and Webb County Head Start will share in the operation and monitoring of Four (4) full day pre-kindergarten classrooms at J.C. Martin Elementary School. The agreement will become effective on the date of Laredo Independent School District Board of Trustees approval and will remain in effect through August 31, 2019. This project will establish collaborative pre-kindergarten classrooms with certified teachers from Laredo Independent School District and teacher assistants from Webb County Head Start that will serve both Three (3) and Four (4)-year-old children who meet the eligibility requirements for pre-kindergarten enrollment as determined by the Laredo Independent School District and Webb County Head Start enrollment guidelines, and any other matters incident thereto.

21. Discussion and possible action to approve a design/build construction contract by and between Webb County and Davila Construction, Inc., for the building design, partial building demolition, and clean-up, building renovations, and construction improvements to the South Laredo Webb County Community Supervision and Corrections Dept./Police Athletic League (P.A.L.) Office Building renovations in the sum not to exceed \$800,000.00. **[Fund #742]**

22. Discussion and possible action to approve a Memorandum of Understanding by and between Webb County Head Start/Early Head Start Program and the Pregnancy, Education, and Parenting (PEP) Program, beginning March 24, 2014 and ending March 23, 2015, in order to provide comprehensive early infancy, child care and developmental and early educational services, as well as health and mental screenings to low income pregnant women, and children from newborn thru Five (5) years of age.

Honorable Martin Cuellar, Sheriff

23. Discussion and possible action to approve the purchase of Uniforms from Nardis Public Safety GSA #GS-07F0596T in the amount of \$185,000.00 for the Webb County Sheriff's Office pursuant to: Subchapter F Cooperative Purchasing program Section 271.101, 271.102, Subchapter G, Purchase Federal Schedule Sources of Supply; Section 271.03, Texas Local Government Code and authorizing the County Judge to execute all relevant documents. **[Accounts #001-2001-6202, #001-2060-6202, #001-2005-6202, #001-2600-6202]**

- 24. Discussion and possible action to approve the submission of a grant application to the Bureau of Justice Assistance (BJA) for a Fiscal Year 2014 State Criminal Alien Assistance Program (SCAAP) for the reimbursement of the costs associated with undocumented criminal aliens incarcerated at the Webb County jail; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant is a reimbursement of costs already incurred at the Webb County jail and thus does not require any cash match.

- 25. Discussion and possible action to authorize payment to Ramsa Electromechanics, Inc. for emergency generator repairs needed for the Webb County Sheriff's Mobile Command Unit in the amount of \$2,600.00. Purchase process was not followed due to emergency call. **[Account #001-2001-6403]**

Honorable Patricia A. Barrera, Tax-Assessor- Collector

- 26. Discussion and possible action to approve a refund in the amount of \$3,464.42 to FC Group Inc. for Accounts #327-00190-030 and #327-00190-020 due to over payment for internet payments.

Administrative Services

- 27. Discussion and possible action to approve salary adjustments for the following Slots as per the original budgeted rate after successful completion of the probationary period.

<u>Slot #</u>	<u>Title</u>	<u>Current Rate</u>	<u>Budgeted Rate</u>
2319	Receptionist/Office Assistant	\$10.25/hr	\$11.26/hr
2461	Safety/Loss Control Coordinator	\$10.25/hr	\$10.98/hr

Community Action Agency

28. Discussion and possible action to authorize the purchasing agent to solicit bids for a Facility Compound perimeter security fence with a concrete base for Webb County Community Action Agency- El Aguila Rural Transportation Program located at 4801 Daughtery Avenue, Laredo, Texas 78040. **[Accounts #001-0112-7200-01 and #980-8001-8801]**

29. Discussion and possible action to authorize the purchasing agent to solicit bids for One (1) 2014 customized 'HotShot' vehicle for the Webb County Community Action Agency Meals On Wheels Program as pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program Contract Buy Board #358-10 Texas Local Government Code in the amount not to exceed \$40,000.00. **[Accounts #001-0112-7200-04 and #952-4216-8801]**

Economic Development

30. Discussion and possible action to proclaim April 2014 as the 46th Anniversary of Fair Housing Month and April 7th–11th 2014 as Fair Housing Week and designating the Webb County Community Action Agency responsible for monitoring Fair Housing in Webb County. This action will have no impact to the County General Fund.

Engineer

31. Discussion and possible action to approve the repairs and maintenance of the last Two (2) pending media filters, number 3 and 4 by Leopold, equipment repairs is exempt from competitive bidding under Texas Local Government Code 262.024 (a) (11), in the amount of \$165,353.00. Filter #4 will require a new under drain, pneumatic tubing to the filter control valves and media replacement. Filter #3 will require the replacement of the media. Leopold is presently completing repairs of filters 1 and 2, which is Phase I of the Four (4) media filter repairs at the Rio Bravo Water Treatment Plant.

32. Discussion and possible action to accept the County Engineer's and the Bruni Rural Water Supply Corporation Board Member's recommendation to accept the cost estimates for the Chemical Analysis from AnaLab and cost proposal from Norris Leal Engineers for Engineering Services for the Bruni Water Filtering System (Arsenic Removal Water System) Project in the amount of \$40,804.00. The funds were contributed by Whitetail Wind Energy, LLC for the purpose of installing a water filtering system (Arsenic Removal Water System) in Bruni, Texas for the Rural Water Supply Corporation.

AnaLab \$6,854

Norris Leal Engineers \$33,950

Cost to be covered by monies already on deposit with Webb County, in the amount not to exceed \$400,000.00.

[Requested by Juan Vargas, Webb County Economic Development Director]

33. Discussion and possible action to approve the posting and filling of the following vacant Slot for the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 24, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1538	Operator I	Up to \$12.63

34. Discussion and possible action to approve the following emergency line item transfer for the Utilities Department, effective April 1, 2014:

From:	801-3004-6201	Utilities	\$20,000
To:	801-3001-6407	Repair & Maintenance- Waterlines	\$20,000

35. Discussion and possible action to approve a General Request for Payment to Orozco Plumbing, Inc. for an outstanding invoice (#05546) in the amount of \$7,470.52 for emergency services provided in the repair of a leak to the main water line on Espejo Molina Road which was affecting services to Juarez Lincoln Elementary School. **[Account #801-3001-6407]**

36. Discussion and possible action to approve the reimbursement of funds to the Utilities Department for the repair of equipment (motors, pumps, blowers and other equipment) in the amount of \$84,445.40. We are also requesting additional funds in the amount of \$209,578.17 for the pending repairs to equipment at the Wastewater Plant, the Water Plant/Waster Distribution Plant and Colorado Acres. In addition, \$230,000.00 for the purchase of critical pumps needed in El Cenizo, Rio Bravo and the Detention Center. Total amount requested \$524,023.57. **[Water Utility Certificate of Obligation, Series 2013 - Fund 745]**
37. Discussion and possible action to approve a maintenance cleaning program for the sedimentation basin at the Rio Bravo Water Treatment Plant and to clean the Lift Station wet wells for the Wastewater Collection System and to dispose of waste material in a manner approved by the Texas Commission on Environmental Quality (TCEQ) to the lowest bidder, Nick Benavides Environmental Services in the amount of \$3,500.00 per event (up to five times this year). **[Account #801-304-6402]**

Juvenile Probation Department

38. Discussion and possible action to approve the following line item transfers, effective April 1, 2014:

From:	001-1301-6023	Contract Services	\$56,233
	001-1301-5005	Part time	<u>\$13,400</u>
			\$69,633
To:	001-1301-8801	Capital Outlay	\$56,233
	001-1301-5003	Overtime	<u>\$13,400</u>
			\$69,633

Purchasing

39. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following annual contracts:

Bid 2015-03 Annual Contract for Flexible Base-Geographic Locations

Bid 2015-05 Annual Contract for Auto Parts

Bid 2015-07 Annual Contract for Heavy Equipment Parts

Bid 2015-15 Annual Contract for Oxygen, Acetylene, & Welding Supplies

Bid 2015-16 Annual Contract for Electrical Supplies

40. Discussion and possible action to authorize the Purchasing Agent to offer a One (1) year extension to the following vendors:

Arguindegui Oil- Annual Contract for Fuel

Arguindegui- Annual Contract for Lubricants

Anderson Columbia & Martin Asphalt- Annual Contract for Emulsion

Gonzalez Auto Parts- Annual Contract for Motor Vehicle Batteries

Ramirez Tire-Annual contract for Wheel Alignment and Balancing Svc.

Laredo Muffler Shop- Annual Contract for Replace Mufflers

Flower's Baking- Annual Contract for Bread

Southern Food Group- Annual Contract for Milk

41. Discussion and possible action to identify for the record that bid 2014-1 "TDA" Texas Department of Agriculture Rehab -002 was awarded to AA Builders. Award took place on March 10, 2014; however, the wording of the agenda item did not clearly identify the vendor.

42. Discussion and possible action to add American Legion Post 59 to the list of non-profits receiving discarded salvage tires from Road and Bridge Department.

43. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective March 24, 2014.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0116	Procurement Assistant I	\$15.00

44. Discussion and possible action to solicit bids for the following annual contract:
- Bid 2015-17 "Annual Contract for the maintenance, service, & repair of Fire Extinguishers & Fire Suppression Systems"
45. Discussion and possible action to award Bid 2014-80 "3 month contract for Meat" to:
- Labatt Food Service- Primary
Ben E Keith- Secondary
46. Discussion and possible action to approve the purchase of parts, components, and materials, for the upgrade and expansion of the irrigation system project from Professional Turf Products not to exceed the amount of \$10,000.00 **[Account #746-6001-8601 (Casa Blanca Golf Course fund)]**
47. Presentation from the responders to RFP #2014-03 Emergency Medical Services (EMS); with discussion and possible action to select the (EMS) provider for Webb County.
48. Discussion and possible action to dispose of surplus or salvage property equipment that has become obsolete for future use as per Texas Local Government Code Section 263.152 (3). Items consist of computers, monitors and keyboards being stored in the storage room adjacent to the Veteran's Administration office.

Closed Session/Executive Session

49. Status report from counsel regarding the legal status of a certain roadway located in Webb County, Texas known as San Ygnacio Road or Casa Verde Road, from and after 1992 and particularly the legal status of said roadway from the point of convergence of Del Mar Boulevard to a gate into the Killam Ranch, a distance of approximately 3.2 miles. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A)(B) (Consultation with attorney)]**

50. Discussion and possible action regarding Killam Ranch Properties, Ltd. v. Webb County, Texas; Appeals Number: 04-10-00324-CV; Trial Court Cause No. 2006-CVQ-001710-D3; Fourth Court of Appeals District. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A)(B) (Consultation with attorney)]**

51. Discussion and possible action regarding Khaledi Properties, Ltd. v. Killam Ranch Properties, Ltd., Anna L. Cavazos Ramirez and the County of Webb; Cause No. 2010-CVT-001589-D2. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A)(B) (Consultation with attorney)]**

52. Discussion and possible action regarding Callaghan Ranch, Ltd. v. Webb County, Texas, et al; Cause No. C-92-0009-D3 in the 341st Judicial District Court of Webb County, Texas. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A)(B) (Consultation with attorney)]**

53. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF MARCH, 2014

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of March, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21st DAY OF MARCH, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Herlinda Flores
Margie Ramirez-Ibarra, County Clerk
Herlinda Flores, Deputy Clerk

