



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
APRIL 14, 2014
9:00 a.m.

BY *[Signature]*
DEPUTY

WEBB COUNTY, TEXAS

2014 APR 11 AM 8:40

MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for March 24, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2

7. Discussion and possible action to authorize the Webb County Auditor to release funds from Account #605-0200-8801 in the amount of \$6,000 for use by the building maintenance department for the finalization of the expansion of the Bruni Community Center; and any other matters incident thereto.
8. Presentation of Certificate of Recognition to Laredoan and Tejano singer Phoebe Marie, for being selected as the new face for Melrose Family Fashions.

Commissioners Court

9. Discussion and possible action to make a contribution to Junior Achievement of South Texas, Inc. in the amount of \$1,350.00 from county promotions account #007-0101-7426 for Junior Achievement fundraising events; and any other matters incident thereto.
10. Discussion and possible action to proclaim the month of April, 2014 as National County Government Month in Webb County, Texas.

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

11. Discussion and possible action to approve the Webb County Retiree Employee Benefits Policy for 2014 and authorizing the Webb County Judge to execute all relevant documents; and any other matters incidents thereto. **[Requested by Cynthia Mares, Webb County Administrative Services Director]**

12. Discussion and possible action to approve an agreement with Workforce Solutions for South Texas. Webb County will provide a work experience site to provide training, leadership and guidance about the work place and careers. Workforce Solutions will provide participants with limited or no work experience. The goal is to help their employability. Wages will be paid by Workforce Solutions and no financial costs to Webb County and no impact on the County budget, and authorizing the County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Cynthia Mares, Webb County Administrative Services Director]**

13. Discussion and possible action to approve a Five (5) year commercial property lease agreement, with one additional (5) year renewal option term, subject to annual budgetary appropriations by and between G.G. Salinas and/or assigns, as Lessor, and Webb County, Texas, as Lessee, for the use of a 3,400 sq. ft. building, located on the premises commonly known as 615 Gale St., Laredo, Webb County, Texas 78041, at a monthly rental rate of \$1.00 per sq. ft. and/or \$3,400.00 per month, subject to an annual (C.P.I.) consumer price index rental rate adjustments on the anniversary date of this lease, with an option to purchase said property at the end of the primary and/or renewal term(s) of this lease. This lease shall commence May 1, 2014. The leased property will be used as the new main offices of the Webb County Head Start Program. The County Judge is hereby authorized to execute said lease on behalf of Webb County. **[Requested by Aliza Oliveros, Director, Webb County Head Start Program; Account #903-4200-6012]**

14. Discussion and possible action authorizing the Webb County District Attorney to enter into a purchase and maintenance agreement with New Dawn Technologies for software which enables electronic discovery of evidence by defense counsel. The contract specifies an expense of FIVE THOUSAND FORTY DOLLARS (\$5,040.00), commencing March 1, 2014 and ending February 28, 2015 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[General Fund, Informational Technology, Repairs and Maintenance- Software #001-0500-6411]**

15. Discussion and possible action to authorize and approve a One (1) Year lease renewal and extension between Moises Gonzalez, as Lessor, and Webb County, for real property described as Parts of Lot Numbers 1,2 & 8, and the West Part (W Pt) of Block 1017, situated in the Eastern Division, City of Laredo, Webb County, Texas; for use by the Webb County Sheriff's Department Police Activity League Program (PAL), commencing April 1, 2014 thru March 31, 2015, at a renewal rental rate of \$3,500.00 per month and authorizing the Webb County Judge to sign the lease extension and renewal for a one year term. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-0109-6012]**

Honorable Monica Notzon, 111th District Court Judge

16. Discussion and possible action to approve a Resolution and authorize the submission of a grant application to the Department of Health and Human Services and Substance Abuse and Mental Health Services Administration. RFA SM-14-009. No grant matching required.

Honorable Martin Cuellar, Sheriff

17. Discussion and possible action to approve acceptance of a chocolate Labrador retriever canine (K-9) named Denzo P505 (Microchip Number: 528210000940152) from the U.S. Army Military for explosive detection purposes; with authorization to utilize materials and supplies to cover any canine related expenses; and any other matters incident thereto.

18. Discussion and possible action to approve the submission of a grant application in conjunction with the City of Laredo Police Department, Constable Pct. 1, Constable Pct. 2, Constable Pct. 3, and Constable Pct. 4 to the Texas Homeland Security State Administrative Agency (THSSAA) for a FY 2014 Operation Stonegarden (OPSG) for overtime, applicable fringe benefits, equipment, mileage, and operational costs related to homeland security border operations; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match.

19. Discussion and possible action to approve the submission of a grant application to the Susteen, Inc. for a Susteen Community Outreach Grant for needed technology related to investigations; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant requires an estimated cash match of \$1,995. **[Federal Forfeiture fund 175]**

20. Discussion and possible action to approve the following line item transfer:

From:	001-2001-5003-B	Overtime-Collective	\$2,520
		Bargaining Association	
To:	001-2001-5002	Incentive Pay	\$2,520

Administrative Services

21. Discussion and possible action to approve the Job Description for Public Defender, and direct the Administrative Services Department to commence Request for Qualifications process for said vacancy.

22. Presentation by Condrey & Associates, Inc., on the Wage and Classification Project with discussion and possible action; and any other matters incident thereto.

23. Discussion and possible action to authorize Administrative Services and Insurance Consultant, Valley Risk, to go out on Request for Proposals (RFP's) for the following:

- * Health Insurance (with Dental & Vision)
- * Group Term Life (Employer paid)
- * Ancillary Products(Employee paid) Cancer, Voluntary Life, Heart, Accidental Death & Dismemberment, Long Term & Short Term Disability
- * Property and Casualty
- * Workers Compensation and Excess Re-insurance for Workers Compensation.

24. Discussion and possible action to approve the Job Description for Executive Administrator to Commissioners Court; and any other matters incident thereto.

Auditor

25. Discussion and possible action to approve the following line item transfers:

From:	001-0109-6022	Professional Services	\$42,900
To:	001-0109-6012	Space Rental	\$42,900

Economic Development

26. Discussion and possible action to approve the budgeted rate salary for the following Slot after successful completion of the probationary period.

<u>Slot #</u>	<u>Title</u>	<u>Current Rate</u>	<u>Budgeted Rate</u>
1383	Grant Writer	\$21.43	\$23.08

27. Discussion and possible action to approve release of 10% retainage for the completion of Webb County Housing Rehabilitation Program in Colonia Pueblo Nuevo under the Texas Community Development Program (TCDP) #712095 - Texas Community Development Block Grant (TxCDBG) and authorize the County Judge to sign all relevant documentation. This action will not impact the general fund. **[Account #471-2311]**

<u>Contractor</u>	<u>Project Address</u>	<u>Retainage Amount</u>
AA Builders	112 E. Meirs	\$2,496.19

Elections

28. Discussion and possible action to authorize and establish the Main, Temporary Branch, and Temporary Mobile Branch Early Voting Sites for the May 27, 2014 Joint Democratic and Republican Primary Runoff Elections within Webb County, Texas, pursuant to Chapter 85, Texas Election Code.

Engineer

29. Discussion and possible action to approve the closeout and acceptance of the JP #4 Renovation Project and the release of 1% retainage in the amount of \$5,405.77 and a contract balance of \$3,962.10 for a total of \$9,367.87 to Zertuche Construction. **[Account 604-2311 & 604-0101-8103]**
30. Discussion and possible action to approve closeout and acceptance of the Bruni Community Center Project and the release of retainage in the amount of \$11,820.00 to Zertuche Construction. **[Account #604-2311]**
31. Discussion and possible action to approve closeout and acceptance of the District Attorney's Shooting Range (off US HWY 59) Project and the release of retainage in the amount of \$9,247.30 to Zertuche Construction.
32. Discussion and possible action to approve an American Construction Consulting, LLC. proposal in the amount of \$2,364.45 for the addition of a Ten foot long retaining wall at the Water Plant for chemical enclosure. **[Account to be Determined]**

- 33. Discussion and possible action to approve Astex Environmental Services, to perform an asbestos survey at Villa Antigua Phase II in the amount of \$1,485.00. Astex Environmental Services was the lowest bidder. **[Account to be Determined]**

- 34. Discussion and possible action to transfer the salary of Slot #2244 Assistant County Engineer to Slot #1333 Systems Manager and transfer the salary of Slot #1333 Systems Manager to Slot #2244 Assistant County Engineer and transfer \$5,000 from Part Time line item to Slot #2244 Assistant County Engineer. Subject to the availability of payroll and any applicable Civil Service guidelines, effective April 14, 2014. **[Accounts #010-0115-5001 and #801-3001-5001]**

Head Start

- 35. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2564	Early Head Start Teacher	\$9.57	26
2565	Early Head StartTeacher	\$9.57	26

Indigent Healthcare Services

- 36. Presentation by representatives from Laredo Nursing and Rehabilitation Center regarding a proposed partnership with Webb County for participation in the Health and Human Services Commission - Nursing Facility Upper Payment Limit (UPL) Program as authorized under Texas Administrative Code Rule §355.14 (Supplemental Payments to Non-State Government-Owned Nursing Facilities), with discussion and possible action to designate the Health & Environmental Committee to review and provide a recommendation to Commissioners Court; and any other matters incident thereto.

Juvenile Probation Department

37. Discussion and possible action to approve the following line item transfers:

From:	001-1301-6023	Contract Services	\$56,233
	001-1301-5005	Part time	<u>\$13,400</u>
			\$69,633
To:	001-1301-8801	Capital Outlay	\$56,233
	001-1301-5003	Overtime	<u>\$13,400</u>
			\$69,633

Larga Vista Community Center

38. Discussion and possible action to transfer the following unit from the Sheriff's Office Mental Health Unit to the Larga Vista Community Center:

2006 Ford E-350 Econoline Club Wagon, Unit #24-01; Lic. 68K-CS4; VIN:1FBSS31L36DB40708.

39. Discussion and possible action to accept sponsorships from different businesses to Webb County for use at the Larga Vista Community Center for Summer Camp and Back to School events. Funds to be deposited to Account #001-6103-6219-2 - Goods for Public Events:

Texas EZPawn, LLP	\$250.00
Hector Lopez DDS, PC	\$100.00
Dr. Enrique H. Becerra, P.A.	\$100.00
GM Trucks & Equipment, Inc.	\$100.00
Bricks & Tile International	<u>\$100.00</u>
	\$650.00

Public Information Officer

40. Discussion and possible action to approve the following line item transfer:

From:	001-0550-6205	Materials and Supplies	\$200
To:	001-0550-6010	Books and Subscriptions	\$200

Purchasing

41. Discussion and possible action to terminate the following annual contract:

Bid 2013-17
Annual Contract for the maintenance and repair of fire extinguishers and fire suppression systems- Border Fire

42. Discussion and possible action to award a One (1) year extension to the following Annual Contracts:

2014-14 Annual Contract for Janitorial Supplies- Patria & Gulf Coast
2014-20 Annual Contract for Car Wash- Power Car Wash & Royal Laser Wash
2014-21 Annual Contract for Tires- Southern Tire Mart & A toZ
2014-24-1 Annual Contract for Auto Parts w/ Service out of Shop A/C- Andy's Auto & Bus
2014-26 Annual contract for Plumbing Supplies- Clark Hardware

43. Discussion and possible action to award a Six (6) month extension to the following contract:

2014-30 Six (6) month contract for Hot Mix Asphalt - Anderson Columbia

44. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following Annual Contracts:

2015-19 Annual Contract for Pharmaceuticals
2015-24 Annual Contract for Auto Parts with Service out of shop
2015-25 Annual Contract for Glass Replacement
2015-40 Annual Contract for Automatic Transmission
2015-41 Annual Contract for Engine Repair and Overhaul
2015-43 Annual Contract for Machine Shop Repair

- 45.** Discussion and possible action to solicit Requests For Proposals for the rehabilitation and renovation of the kitchen and club house at the Webb County Casa Blanca Golf Course; and any other matters incident thereto.

- 46.** Discussion and possible action to dispose of surplus or salvage property as allowed in the Texas Local Government Code Section 263.152 (l); sell the identified item by competitive bid or auction through CABCO.

1998 -580 Super L Case Backhoe ID number JJG1050489

- 47.** Discussion and possible action to reject Request For Proposal 2014 01 Kiosk Services for County Bill Payments as recommended by the Kiosk Evaluation Committee.

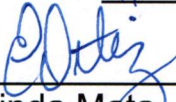
- 48.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 11th DAY OF APRIL, 2014

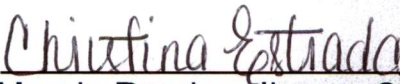
By: 
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 11th day of April, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 11th DAY OF APRIL, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: 
~~Margie Ramirez-Ibarra, County Clerk~~
Christina Estrada, Deputy Clerk

