



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
MAY 12, 2014  
9:00 a.m.

BY *DR* DEPUTY

WEBB COUNTY, TEXAS

2014 MAY -9 AM 8:53

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

#### CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for April 28, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Danny Valdez, Webb County Judge**

7. Presentation by Condrey & Associates, Inc., on the Wage and Classification Project with discussion and possible action; and any other matters incident thereto.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

8. Discussion and possible action to accept a funding increase addendum of TWO HUNDRED FIFTY-SIX THOUSAND FIVE HUNDRED FIFTY-THREE DOLLARS (\$256,553.00) to the Program Year 2014 Comprehensive Energy Assistance Program (CEAP) grant- Contract #58140001821 from the Texas Department of Housing & Community Affairs (TDHCA). This addendum will increase the Program Year 2014 CEAP Contract #58140001821 funding from ONE MILLION THIRTY THOUSAND SIX HUNDRED FORTY-NINE DOLLARS (\$1,030,649.00) to ONE MILLION TWO HUNDRED EIGHTY-SEVEN THOUSAND TWO HUNDRED TWO DOLLARS (\$1,287,202.00), and authorizing the County Judge to sign all relevant documents. **[Requested by Juan Vargas, Community Action Agency and Economic Development Executive Director]**
9. Discussion and possible action to accept funding increase addendum of FIFTY-EIGHT THOUSAND ONE HUNDRED EIGHTEEN DOLLARS (\$58,118.00) to the Program Year 2014 Community Services Block Grant (CSBG) Program - Contract #61140001864 from the Texas Department of Housing and Community Affairs (TDHCA). This addendum will increase the Program Year 2014 CSBG Contract #61140001864 funding from FOUR HUNDRED TWENTY-FIVE THOUSAND TWO HUNDRED TWELVE DOLLARS (\$425,212.00) to FOUR HUNDRED EIGHTY-THREE THOUSAND THREE HUNDRED THIRTY DOLLARS (\$483,330.00) and authorizing the County Judge to sign all relevant documents. **[Requested by Juan Vargas, Community Action Agency and Economic Development Executive Director]**

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

- 10.** Discussion and possible action to adopt the following policy with regard to the rehiring of former employees who are Texas County & District Retirement System (TCDRS) Retirees:  
Effective June 1, 2014, former employees who are Texas County & District Retirement System Retirees are eligible to be re-hired but only after a separation from County employment of at least Two (2) years. Monthly TCDRS benefits will not be suspended as long as the original termination is bona fide. A bona fide separation means there must be a true separation in service between the County and the employee in which the employer/employee relationship is completely severed for at least a Two (2) year period. There can be no expectation, understanding, agreement, or arrangement that the employee will be hired full time or part-time after he or she retires. Failure to abide by this policy could jeopardize the County's TCDRS plan's qualified status which could subject the County to significant fees, penalties, and additional taxes levied by the Internal Revenue Service.
  
- 11.** Discussion and possible action to approve an assignment of Hunting and Grazing Lease as per contract RFP 2010-35 "Lease of Cuchillas and Las Lomas II Pastures", containing approximately 2,392.42 acres of land granted to Webb County, Texas as School Lands by the State of Texas being Survey No. 1687, Abstract 1890 in Webb County, and located approximately 27 miles east of the City of Laredo, from the present Lessee, the Estate of Seymon Deutsch to Los Amigos, III, LLC.

12. Discussion and possible action to approve an assignment of Hunting and Grazing Lease as per Bid #2012-200 "Lease of Penjamo and El Llano Pastures", containing approximately 8,829.57 acres of land granted to Webb County, Texas as School Lands by the State of Texas being Survey No's. 1383 and 1384, in Webb County, Texas located approximately 36 and 38 miles Northeast of Laredo, Texas from the present Lessee, the Estate of Seymon Deutsch to Los Amigos, III, LLC., a Texas Limited Liability Company.

El Penjamo Pasture containing approximately 4,364.53 acres of land granted to Webb County, Texas as School Lands by the State of Texas being Survey No. 1383 in said County, and located approximately 36 miles Northeast of Laredo, Texas.

El Llano Pasture containing approximately 4,465.04 acres of land granted to Webb County, Texas as School Lands by the State of Texas, being Survey No. 1384 in said County, and located approximately 38 miles Northeast of Laredo, Texas.

13. Discussion and possible action to instruct Mr. Juan Vargas, Executive Director of the Webb County Economic Development Department, to work with the Veteran's Cemetery Committee to develop and submit applications for any available grants for the establishment and development of a Regional Veterans Cemetery; and any other matters incident thereto.

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

14. Recognition and presentation of the Lifetime Participant Award to Mrs. M. Guadalupe Vichareli for her 28 years of continuous participation in the Elderly Activity Program at the Fernando A. Salinas Community Center.

**Commissioners Court**

15. Discussion and possible action to ratify and approve the following new bonds for the temporary appointee to the Pct.1 Commissioner position, appointed official taking office May 5, 2014:

<u>Name</u>	<u>Dept.</u>	<u>Amount</u>	<u>Bond</u>
Linda R. Ramirez	Pct. 1 Commissioner	\$100.00	Public Official
Linda R. Ramirez	Pct. 1 Commissioner	\$100.00	"P" Blanket Bond

**[Requested by Cynthia Mares, Webb County Administrative Services Director]**

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MEDIA BREAK

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### **Honorable Marco Montemayor, County Attorney**

16. Discussion and possible action for Webb County to enter into a Service Agreement with Time Warner Cable for Two (2) years (May 12, 2014 through May 11, 2016) for Internet Services to enroll children in the Webb County Head Start/Early Head Start Center located at 2801 Ireland St. Laredo, Texas, for a monthly rate of ONE HUNDRED NINETEEN DOLLARS AND THIRTY-FIVE CENTS (\$119.35) and a total amount of TWO THOUSAND FIVE HUNDRED SEVENTEEN DOLLARS AND SIXTY CENTS (\$2,517.60), and a one-time installation charge of ONE HUNDRED FIFTY DOLLARS (\$150.00), subject to annual budget appropriation and authorizing the county Judge to sign all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4207-6004]**
  
17. Discussion and possible action to authorize the Webb County Clerk to enter into a Court Payment Card Processing Participation Agreement with Tyler Technologies for the recently state mandated E-Filing System. The term of the agreement will be for Three (3) years and will commence on the effective date the agreement is executed, and any other matters incident thereto.
  
18. Discussion and possible action to proclaim the month of May, 2014 as "National Drug Court Month" in Webb County, Texas by the Webb County Attorney's Office.

### **Honorable Margie Ibarra, County Clerks**

19. Discussion and possible action to purchase Two (2) Dell computers, Microsoft software, Two (2) Fujitsu scanners and Two (2) HP printers in an amount not to exceed \$8,380.62, to begin the process of accepting electronic filing of civil and probate cases, which becomes mandatory effective July 1, 2014, and any other matters incident thereto pursuant to Section 271.101 and 271.102 Subchapter f, Cooperative Purchasing Program, Texas Local Government Code; Contract from Dell DIR-SDD-1364, DIR-SDD-2503, DIR-SDD-1951, Contract from GovConnection TCPN CONTRACT #R5110. **[Account #603-0101-8801]**

**Honorable Monica Notzon, 111th District Court Judge**

20. Discussion and possible action to approve the following line item transfer:

From:	001-1002-6205	Materials & Supplies	\$5,500
To:	001-1002-6011	Training & Education	\$5,500

**Honorable Rebecca Palomo, 341st District Court Judge**

21. Discussion and possible action to approve the following line item transfers:

From:	001-1003-7001	Indigent Defense	\$10,000
To:	001-1003-6205	Materials & Supplies	\$5,000
	001-1003-6402	Equipment Maintenance	\$3,000
	001-1003-6005	Postage	\$1,000
	001-1003-5601	Administrative Travel	<u>\$1,000</u>
			\$10,000

**Honorable Oscar Hale, 406th District Court Judge**

22. Discussion and possible action to approve the following line item transfer:

From:	001-1050-6031	Capital Murder	\$15,000
To:	001-1050-6029	Court Interpreter/Reporter	\$15,000

23. Discussion and possible action to proclaim the month of May, 2014 as "National Drug Court Month" in Webb County, Texas by the 406th District Court- Drug Court Program/Veterans Treatment Program and 341st District Court Sobriety Treatment Program.

**Honorable Rudy Rodriguez, Constable Pct. 1**

24. Discussion and possible action to accept a grant from the Texas Department of Transportation (TxDot) in the amount of \$9,981.66 for the "Click It or Ticket" Campaign, designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto.
25. Discussion and possible action to approve the following line item transfer:
- |       |               |                            |       |
|-------|---------------|----------------------------|-------|
| From: | 001-2500-6014 | Equipment Rental           | \$100 |
| To:   | 001-2500-6402 | Repairs & Maint. Equipment | \$100 |

**Honorable Adrian Cortez, Constable Pct. 3**

26. Discussion and possible action to purchase Five (5) Computers and software licenses for Constable Pct. 3 Adrian Cortez, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program for Dell DIE Contract DIE-SDD-1951 in the amount of \$8,511.64. **[Capital Outlay fund #603-0101-8801]**
27. Discussion and possible action to purchase the following equipment for Adrian Cortez, Constable Pct. 3:

<u>Quantity</u>	<u>Description</u>	<u>Amount</u>
5	Patrol Rifle	\$4,755.75
10	Magpul Magazines	\$ 121.50
5	Glock 35 Gen 4.40 Cal Pistol	\$1,785.00
10	Glock Model 35 Magazines 15 Round	\$ 215.50
5	Taser Holster and Cartridges	\$5,624.25
3	Portable Digital Radios and Software	\$16,894.50
1	Digital Color Printer C610 Series	<u>\$ 715.39</u>
		\$30,111.89

**[Account #750-8000-8801 (2013 Bond Issue)]**



## Honorable Martin Cuellar, Sheriff

28. Discussion and possible action to approve the submission of a FY 2014 COPS Hiring Program (CHP) grant application to the Community Oriented Policing Services for the hiring/deployment of Two (2) peace officers, including a minimum of One (1) post 9/11 U.S. military veteran, for Three (3) years to conduct community and problem oriented policing in the Laredo/Webb County area in the amount estimated at \$258,815; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant requires a Twenty-Five (25%) percent cash match; and, furthermore, at the conclusion of the 36 months of federal funding, Webb County must retain all sworn officer positions for a minimum of 12 months. The retained CHP-funded positions should be added to the Webb County Sheriff's Office budget with local funds, over and above the number of locally-funded positions that would have existed in the absence of the grant. **[Grant Match: Federal Forfeiture Funds]**
29. Discussion and possible action to approve the submission of a grant application to the Bulletproof Vest Partnership Act for Forty-Nine (49) bulletproof vests in the amount estimated at \$19,722.50; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant requires a Fifty (50%) percent cash match. **[Grant Match: Federal Forfeiture Funds]**
30. Discussion and possible action to award RFQ 2014-003 "Design Build Paving & Fencing Project" for the Sheriff's Administrative Building to AC/DC, Inc. and Architect Plus, Inc. for an amount not to exceed \$175,000 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Capital Outlay Fund; Account #751-2001-8801]**

## Honorable Patricia A. Barrera, Tax-Assessor- Collector

31. Discussion and possible action to purchase digital scanning and DVD imaging services for approximately 98,806 images from Precision Micrographics & Imaging, Inc., for the Tax Assessor's office, pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing program Contract CCG-DIS-2010-003 in the amount of \$165,994.08. **[Account #751-0700-8410 (2013 Bond Issue)]**

**Auditor**

32. Presentation of the Conduct of Audit Report for Webb County for the Fiscal Year ended September 30, 2013 by Garza/Gonzalez & Associates, Certified Public Accountants, and action to accept the Audited Basic Financial Statements for Webb County for the Fiscal Year ended September 30, 2013.

**Casa Blanca Golf Course**

33. Discussion and possible action to approve the following line item transfer:

From:	800-6015-6208	Food	\$1,800
To:	800-6015-6201	Sanitation	\$1,800

**Community Action Agency**

34. Discussion and possible action to approve the following Slot to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Services Block Grant (CSBG), at a wage of \$15.38 per hour, full-time with benefits at 40 hours per week and to be advertised within the department only for the purposes of upward mobility. There will be no impact on the General Fund, effective May 12, 2014.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1153	Case Management Specialist	\$15.38

35. Discussion and possible action to fill the following Slot for El Aguila Rural Transit Program: **[Account Number #980-4205-5001]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1129	Driver	\$10.25

- 36. Discussion and possible action to purchase One (1) vehicle for the Economic Development Department from Caldwell Country Ford Chevrolet, pursuant to Texas Local Government Code, Subchapter F., Cooperative Purchasing Program; Section 271.101 and 271.102.; BuyBoard Contract 430-13 in the amount of \$26,227.00. **[Capital Outlay fund #603-0101-8801]**
  
- 37. Discussion and possible action to create, advertise, approve the posting and filling of Two (2) full-time Slots for Two (2) Case Workers at the wage rate of \$10.98 per hour, full time with benefits, to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Services Block Grant (CSBG) Programs. There will be no impact on the general fund. Subject to the availability of funds and any applicable Civil Service guidelines, effective May 12, 2014.

**Economic Development**

- 38. Discussion and possible action to purchase One (1) Laptop and Two (2) PC Computers and software for the Self Help Center Department; pursuant to Texas Local Government Code section 271.101 and 271.102, DIR contract DIR-SDD-1951 from Dell and Software License from SHI in the amount of \$6,783.17. **[Capital Outlay fund #603-0101-8801]**
  
- 39. Discussion and possible action to approve the following line item transfer:

From:	001-0104-5601	Administrative Travel	\$500
To:	001-0104-6205	Materials and Supplies	\$500

**Engineer**

- 40. Discussion and possible action to purchase One (1) vehicle for Engineering department pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program Caldwell Country Ford - Chevrolet BuyBoard Contract 430-13 in the amount of \$27,225.00. **[Capital Outlay fund #750-8000-8801]**

41. Discussion and possible action to approve the following water utilities purchases; not to exceed \$100,000.00:

<u>Quantity</u>	<u>Description</u>	<u>Amount</u>
1	Pump Horizontal Split Case	\$6,662.21
1	Pneumatic Chain Saw	\$4,273.30
1	20 HP Centrifugal Pump	\$3,950.00
1	GD Duroflow 7018 Blower	<u>\$14,258.55</u>
		\$29,194.51

and to approve the purchase of scheduled maintenance of Three (3) generators at a cost of \$33,375. and a transfer switch for the generators at a cost of \$45,587; pursuant to Sections 271.101 and 271.102, Sub-chapter F. Cooperative Purchasing Program Buy Board Contract 424-13. **[Account #603-0101-8801 (Capital Outlay fund)]**

42. Discussion and possible action to approve a General Request for Payment to Chavarria Plumbing, Invoice #84905, in the amount of \$1,258.85. Provided and installed Two (2) complete 2" watt repair kits required at the Rio Bravo Water Treatment Plant. Backflow preventers needed repairs. Emergency Purchase Order protocol was not followed. **[Account #801-3001-6402 (Repairs & Maintenance Equipment)]**

**Ernesto J. Salinas Community Center**

43. Discussion and possible action to approve the following line item transfers:

From:	0001-6100-5601	Adminstrative Travel	\$950
To:	001-6100-6204	Fuel & Lubricants	\$400
	001-6100-6219-2	Good for Public Events	\$550

**Fernando A. Salinas Community Center**

44. Discussion and possible action to approve the following line item transfer:

From:	001-6113-6502	Janitorial Supplies	\$400
To:	001-6113-6403	Repairs & Maintenance	\$400

**Indigent Healthcare Services**

45. Discussion and possible action to authorize an Inter-Governmental Transfer (IGT) to the State of Texas in connection with the Texas Healthcare Transformation and Quality Improvement Program / 1115 Waiver in an amount not to exceed \$556,000 for the 1st quarter (October 2013 thru December 2013) and 2nd quarter (January 2014 thru March 2014).

<u>Amount</u>	<u>Account #</u>
\$222,400	001-4100-6714-3 (Hospital Inpatient)
<u>\$333,600</u>	001-4100-6714-4 (Hospital Outpatient)
\$556,000	

46. Discussion and possible action to purchase One (1) vehicle for Webb County Indigent Health Department from Caldwell Country Ford Chevrolet, pursuant to Texas Local Government Code, Subchapter F, Cooperative Purchasing Program; Section 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, BuyBoard Contract 430-13 in the amount of \$26,720.00. **[Capital Outlay fund #003-4101-8801]**

**Larga Vista Community Center**

47. Discussion and possible action to approve the following line item transfers:

From:	Fuel & Lubricants	001-6103-6204	\$ 600
	Administrative Travel	001-6103-5601	\$ 136
	Goods for Public Events	001-6103-6219-2	<u>\$ 860</u>
			\$1,596
To:	Materials & Supplies	001-6103-6205	\$1,596

## Planning

48. Discussion and possible action to increase the funding allocation approved by the Commissioners Court on February 24, 2014 in an amount of \$5,000.00 (for a total of \$10,000.00 for FY 13-14) for rabies vaccines (not to exceed \$10.00 per animal) at Webb County-sponsored vaccination drives as part of the county's continued rabies prevention activities. **[Funding provided through Account #001-4300-7400 (County Public Health Service)]**

## Public Defender

49. Discussion and possible action to approve the following line item transfers:

From:	001-1102-6022	Professional Services	\$2,000
	001-1102-6007	Dues and Memberships	\$1,000
	001-1102-6011	Training and Education	<u>\$1,500</u>
			\$4,500
To:	001-1102-6205	Materials and Supplies	\$2,000
	001-1102-6005	Postage	\$200
	001-1102-6010	Books & Subscription	\$500
	001-1102-6014	Equipment Rental	<u>\$1,800</u>
			\$4,500

## Purchasing

50. Presentation from responders on Request for Qualifications RFQ-2014-002 Master Plan for "L.I.F.E" Laredo International Fair and Exposition Property; with discussion and possible action to select a responder for Master Plan for L.I.F.E.; and any other matters incident thereto.

51. Discussion and possible action to correct the minutes of July 22, 2013 for Item #31 under County Attorney (at Comm. Ct. meeting of August 12, 2013) to reflect the purchase of Three (3) vehicles in the amount of \$88,996.25, with the option to lease, if financially feasible. The court approved the purchase of the vehicles. The purchase was considered a better option with cost savings and thus was requested by the County Attorney. **[Capital Outlay fund #603-0101-8801]**
52. Discussion and possible action to award the following Annual Contracts:
- Bid 2015-03 Annual Contract for Flexible Base- Torrecillas Ranch & The Notzon Ranch (Additional Locations to Bid 2015-03)
  - Bid 2015-05 Annual Contract for Auto Parts- Gonzalez Auto Parts (Primary) & O'Reilly Auto Parts (Secondary)
  - Bid 2015-07 Annual Contract for Heavy Equipment Parts- Schaley Industrial Parts, LLC
  - Bid 2014-16 Annual Contract for Electrical Supplies to:  
3G Electrical Supplies (Primary) & Consolidated Electrical Dist.  
(Secondary)
  - RFP 2014-29 3 Year Contract for the Transcribing of Autopsy Reports-  
World Wide Dictation
53. Discussion and possible action to sell, dispose or donate as appropriate of salvage and surplus property from Tex-Mex building according to Texas Local Government Code 263.152 (a)(1).
54. Discussion and possible action to solicit bids for the following Three (3) month contracts:
- Bid 2014-89.3 3 month contract for Produce
  - Bid 2014-88.3 3 month contract for Meats

## **Road & Bridge**

55. Discussion and possible action to approve the extension of the hardware and software maintenance agreement for the Megatrak fuel management system for the Road and Bridge Department beginning June 30, 2014 through June 29, 2015 at a cost for \$2,850.00. **[Account #001-0108-6402]**

**Santa Teresita Community Center**

56. Discussion and possible action to approve the following line item transfers:

From:	001-6114-5601	Administrative Travel	\$ 922
	001-6114-6004-2	Cell Phone Costs	\$ 500
	001-6114-6403	Repairs & Maint.-Vehicles	<u>\$ 300</u>
			\$1,722
To:	001-6114-641	Repairs & Maintenance- Building	\$ 922
	001-6114-6219-2	Goods for Public Events	<u>\$ 800</u>
			\$1,722

**Closed Session/Executive Session**

57. Discussion and possible action to review and approve the execution of a Conciliation Agreement In the Matter of: United States Equal Employment Opportunity Commission and Yessenia Rubio, Webb County Youth Village, Webb County Juvenile Probation Department, Respondent, EEOC Charge 451-2012-02685, and any other matters incident thereto. **[Closed Meeting/Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (A)(B) (Consultation with Attorney)]**
58. Adjourn



The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 4th DAY OF MAY, 2014

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 4th day of May, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 4th DAY OF MAY, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Roxanna P. Rivera  
Margie Ramirez Ibarra, County Clerk  
Roxanna P. Rivera, Deputy Clerk

