



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
TUESDAY - MAY 27, 2014
9:00 a.m.

BY  DEPUTY

WEBB COUNTY, TEXAS

2014 MAY 23 AM 8:42

MARGIE R. IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for May 12, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Discussion and possible action to approve a Resolution Celebrating the 100th Anniversary of the signing of the Smith-Lever Act, the founding legislation of the Nationwide Cooperative Extension System.
8. Discussion and possible action to finalize the county appointments to the Regional Mobility Authority (RMA) Board of Directors; with action to consider designating alternate appointees if necessary; and any other matters incident thereto.
9. Status report by county Auditor regarding upcoming fiscal year 2014-2015 budget preparations, with discussion and possible action to provide direction and expectations for final budget; and any other matters incident thereto.
10. Discussion and possible action to approve an interlocal agreement with the City of Laredo regarding the use of a tract of land at the Lake Casa Blanca to construct and operate a central fire station.
11. Discussion and possible action to appoint Erasmo Villarreal as representative for Webb County Judge to the Webb County Community Action Agency Advisory Board.
12. Discussion and possible action to approve the transfer of Slot #0067 "Executive Administrator" (including employee and payroll funds), from Department 0200-County Judge to Department 0101- Commissioners Court; with additional action to transfer vacant Slot #2828 "Commissioners Court Administrator" from Department 0101-Commissioners Court to Department 0200-County Judge, and to make any proposed changes in title and salary as deemed appropriate by the Court; and any other matters incident thereto.

Honorable Linda R. Ramirez, Webb County Commissioner Pct. 1

13. Discussion and possible action to approve the following line item transfer:

From:	001-0201-5005	Part Time	\$5,581
To:	001-0201-6219-2	Goods for Pubic Events	\$5,581

14. Discussion and possible action to approve a Clean-Up Campaign in Mirando City, TX, to be held at the Ernesto J. Salinas Community Center, date to be determined and to authorize the Road & Bridge Department to operate their equipment. **[Account #010-702-6703-02 (Landfill Fees Resident)]**

15. Discussion and possible action to appoint Rosie Centeno as representative for Precinct 1 to the Webb County Community Action Agency Advisory Board.

16. Discussion and possible action to approve a donation in the amount of \$200.00 to the J.W. Nixon Band Parent Association. **[Account #001-0201-6219-2 (Goods for Public Events)]**

17. Discussion and possible action to approve a donation in the amount of \$200.00 to the Lyndon B. Johnson High School Girls Basketball Team. **[Account #001-0201-6219-2 (Goods for Public Events)]**

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

18. Discussion and possible action to adopt a Resolution designating and creating a Neighborhood Empowerment Zone, Number One, County of Webb, as adopted by the City of Laredo and recognizing the City of Laredo's finding of public benefit and public purpose to support the creation of the zone in the downtown and heights area within the City of Laredo for the purpose of economic development; and designating the County Judge to sign all pertinent documents. **[Co-Sponsored by Mr. Juan Vargas, Executive Director, CAA & Economic Development Department]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

19. Request for report by Administrative Services and Treasurer regarding the current county policies and procedures in place for the use and reporting of compensatory time for county employees.
20. Status report and update by the Treasurer's office and staff regarding the implementation of the county time and attendance system; with discussion and possible action to ensure compliance; and any other matters incident thereto.
21. Status report with discussion and possible action on lawsuit styled Laredo Accurate Inspection, Inc. vs. Webb County; and any other matters incident thereto.

Commissioners Court

22. Presentation of Awards to Head Start Program in recognition of their participation in the Safety Olympics Project.
23. Discussion and possible action to approve or amend the recommendation of the County Energy Transportation Reinvestment Zone (CETRZ) Advisory Board to update and prioritize list of county transportation infrastructure projects, as per the County Transportation Infrastructure Fund Grant Program - to be submitted to the Texas Department of Transportation. Project consultants, Totem LLC and S&B Infrastructure, will continue to meet with energy industry representatives to collaborate and maximize the use of grant funds and the improvement to county roads. As per the grant agreement, Webb County may update the list of transportation infrastructure project during the agreement period. **[Requested by the CETRZ Board]**

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

24. Discussion and possible action to accept the following dedications:

- One (1) roadway right-of-way easement out of Lot 17, Block 19, Pueblo Nuevo Subdivision, from Palmito Estates Inc. et. al., being a tract of land containing 0.0323 acres.
- A dedication out of Lot 6, Block 1, Los Altos Subdivision, from Manuela J. Rodriguez, being a tract of land containing 2,865.75 square feet and to authorize the County Judge to execute all relevant documents, and any other matters incident thereto. **[Requested by Engineer ROW Department]**

25. Discussion and possible action to approve the acceptance of FY 2013 Operation Stonegarden (OPSG) grant award in the amount of \$763,914.00 for overtime/applicable fringe benefits, equipment, supplies, and other eligible costs associated with OPSG-related border security operations in Webb County in conjunction with the U.S. Border Patrol-Laredo Sector, the Laredo Police Department; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any cash match.

26. Discussion and possible action to approve the acceptance of FY 2013 Operation Stonegarden (OPSG) grant award in the amount of \$2,798,063 for overtime/applicable fringe benefits, equipment, supplies, and other eligible costs associated with OPSG-related border security operations in Webb County in conjunction with the U.S. Border Patrol-Laredo Sector, the Laredo Police Department, Offices of the Constables Pct. 1, Pct. 2, Pct. 3, and Pct. 4; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any cash match.

Honorable Margie Ibarra, County Clerk

27. Discussion and possible action to approve the following line item transfer:

From:	009-1120-5001	Payroll Cost	\$40,000
To:	009-1120-5005	Part Time	\$40,000

Honorable Oscar J. Hale, 406th District Court Judge

28. Discussion and possible action to purchase Two (2) 7.5-ton and Five (5) 5-ton air conditioners for the old juvenile detention center to be used by the 406th Drug Court from Carrier, pursuant to Section 271.101 and 271.103 Subchapter F. Cooperative Purchasing Program, Buy Board contract #375-11, in the amount \$69,786.00. **[Account #739-1200-8801-14 (Adult Detox Treatment Center Capital Outlay)]**

Honorable Alvino "Ben" Morales, County Court at Law 1 Judge

29. Discussion and possible action to approve the following line item transfers:

From:	001-1010-7052	Juvenile Felony	\$6,000
	001-1010-7050	Adult Misdemeanor	\$3,500
	001-1055-6011	Training & Education	<u>\$2,000</u>
			\$11,500
To:	001-1010-6010	Books & Subscriptions	\$3,000
	001-1010-6007	Dues & Memberships	\$3,000
	001-1010-6011	Training & Education	\$3,500
	001-1055-6900	Expert Witness	<u>\$2,000</u>
			\$11,500

Honorable Jesus Garza, County Court at Law 2 Judge

30. Discussion and possible action to approve the following line item transfer:

From:	001-1011-7053	Detention Hearings	\$250
To:	001-1011-6007	Dues & Memberships	\$250

Honorable Martin Cuellar, Sheriff

- 31. Discussion and possible action to approve the submission of a joint grant application with the City of Laredo to the Bureau of Justice Assistance (BJA) for a FY 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) for equipment and supplies for the Webb County jail in the amount estimated at \$45,491; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any cash match.

- 32. Discussion and possible action to approve the following line item transfers:

From:	001-2062-6714	Medical Services	\$39,017
To:	001-2001-5012	Retirement Buy Back	\$25,690
	001-2003-5011	Sick Leave Buy Back	\$8,969
	001-2020-5002	Incentive Pay	\$2,295
	001-2060-6022-1	Pre-Post Employee Test	<u>\$2,063</u>
			\$39,017

Honorable Patricia A. Barrera, Tax-Assessor- Collector

- 33. Discussion and possible action to approve a refund of \$8,323.16 to be distributed as follows: \$7,647.07 to Webb County Tax Office and \$676.09 to Paul H Young Jr. Accounts #974-20001-070 and #974-20001-080, as per Supplement 9 Certified 2013, combine Accounts #974-20001-070 and #974-20001-080 as per owner's request and late homestead over-65 exemption for 2012 and 2013.

Administrative Services

- 34. Discussion and possible action to select dates to conduct annual performance evaluations for the Webb County Department Heads; and any other matters incident thereto. Possible dates to consider; June 16th and June 17th, June 24th and June 25th, or any other considerations by the court.

35. Discussion and possible action to approve the following line item transfers:

From:	001-0114-6032	Property Casualty Premium	\$1,200
To:	001-0114-6204	Fuel & Lubricants	\$ 200
	001-0114-6014	Equipment Rental	<u>\$1,000</u>
			\$1,200

36. Discussion and possible action for the Commissioners Court to appoint their representatives for the Webb County Grievance Committee for Non-Civil Service Employees; and any other matter incident thereto.
37. Discussion and possible action to accept the proposed renewal offer for general liability coverage from One Beacon Government Risk (OBGR) for plan year 2014-2015. Offer would cap at no more than a 3% increase to the current rates.
38. Discussion and possible action to accept the Renewal offer of the Workers' Compensation Third Party Administrator, Alternative Services Concepts (ASC). Alternative Services Concepts has extended an offer of their service agreement with no increase to their fix fees for fiscal year 2014-2015; and any other matters incident thereto.

Bruni Community Center

39. Discussion and possible action to approve the following line item transfers:

From:	001-6108-5601	Administrative Travel	\$ 318
	001-6108-6204	Fuel & Lubricants	\$1,000
	001-6108-6219-2	Goods for Public Events	<u>\$ 500</u>
			\$1,818
To:	001-6108-6205	Materials & Supplies	\$1,818

40. Discussion and possible action to accept a donation in the amount of \$750.00 from ConocoPhillips to the Bruni Community Center, to be deposited to the South Texas Food Bank, for use in breakfast and lunch programs during summer camps and empowering programs.

Building Maintenance

41. Discussion and possible action to authorize payment to ProStar Services, Inc., in an amount not to exceed \$678.10, for unpaid invoices related to equipment rental and other purchases that were not approved for payment; and any other matters incident thereto.

Community Action Agency

42. Discussion and possible action to authorize the Purchasing Agent to solicit bids for Community Services Block Grant (CSBG) Program client tracking system software for the Webb County Community Action Agency. This action will have no impact on the general fund.

Economic Development

43. Discussion and possible action to authorize the submission of a Community Outdoor Outreach Program (COOP) Grant Application in the amount of \$30,000 to the Texas Parks and Wildlife Department with the purpose of providing the low-income, at risk youth of Webb County outdoor recreational opportunities at Texas State Parks; and to designate the County Judge as the authorized representative of the County to act on behalf of the Webb County Commissioners Court in all matters pertaining to the submission and execution of the grant.

44. Discussion and possible action to approve the following line item transfer:

From:	001-0104-5601	Administrative Travel	\$100
To:	001-0104-5602	Local Mileage	\$100

45. Discussion and possible action to accept the recommendation from the Webb County Scoring Committee for the following Two (2) applicants to receive housing assistance under the Texas Department of Agriculture (TDA) program and authorize the Purchasing Agent to solicit bids for the approved applicants:

1. 125 W Mendoza Pueblo Nuevo Approve
2. 129 W Ozuna Pueblo Nuevo Approve

Housing rehabilitation costs to be covered by grant, TCDP Contract #712095. This action will have no impact to the County General Fund.

El Cenizo Community Center

46. Discussion and possible action to approve the following line item transfers:

From:	001-6101-5601	Administrative Travel	\$500
	001-6101-6204	Repairs & Maint. Equip.	\$500
	001-6101-6205	Materials & Supplies	\$1,100
	001-61016201	Utilities	\$500
			<u>\$2,600</u>
			\$5,200
To:	001-6101-6401	Repairs & Maint. Bldg.	\$1,000
	001-6101-6403	Repairs & Maint. Vehicle	\$500
	001-6101-6219-2	Goods for Public Events	\$600
	001-6101-6004-2	Cell Phone Cost	\$500
			<u>\$2,600</u>
			\$5,200

Engineer

47. Discussion and possible action to approve the purchase of the following items for the Utilities department at the water treatment plant:

<u>Vendor</u>	<u>Description</u>	<u>Quantity</u>	<u>Amount</u>
Sendero South Company	Chlorine Vacuum Regulator	1	\$1,995.00
Lorex Technology	Security Cameras	1	\$2,719.99
Laredo Machine Shop(Webb County Annual Contract 2014-42)	Repair Ventilator & Exhaust	3	<u>\$3,534.00</u>
			\$8,248.99

The equipment repairs are exempt form competitive bidding under Texas Local Government Code 262.024 (a) (11). **[Account #750-800-8801 Capital Outlay Fund]**

48. Discussion and possible action to approve a proposal in the amount of \$6,090.00 to Treatment Equipment Company (sole source provider) to replace the air scour valve which is required for automatic filter media backwash at the Rio Bravo Water Treatment Plant. **[Account #750-8000-8801 Capital Outlay Fund]**

49. Discussion and possible action to approve the following line item transfers for the Utilities department:

From:	801-3002-6006	Advertising	\$2,500
	801-3002-6202	Uniforms	\$1,000
	801-3004-6402	Repair & Maint. Equip.	<u>\$ 315</u>
			\$3,815
To:	801-3002-6402	Repair & Maint. Equip.	\$3,500
	801-3001-6017	Printing & Supplies	<u>\$ 315</u>
			\$3,815

50. Discussion and possible action to approve the closeout and acceptance of the Reconstruct, Raise and Repair of the Water and Wastewater Appurtenances and Lift Station Projects located in Rio Bravo, Texas and the release of the 5% retainage in the amount of \$38,029.05 to DEH Construction, contingent upon receiving retainage release approval from FEMA. **[Account #730-2311]**

51. Discussion and possible action to approve the posting and filling of the following vacant Slots at the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 27, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
1299	Superintendent-Water Distribution	Up to \$44,795
1301	Superintendent-Waste Water	Up to \$52,376

Ernesto J. Salinas Community Center

52. Discussion and possible action to approve the transfer of the following vehicle to Department 6105 Rio Bravo Community Center.

Unit: 40-01
Model: 1998 Dodge Van
Vin: IFBSS3ILHA62387

Head Start

53. Presentation on 2013 - 2014 Education Outcomes Report.
54. Discussion and possible action to approve the Head Start/Early Head Start 2014 - 2016 Strategic Plan.
55. Discussion and possible action to approve the 2014 - 2015 Training and Technical Assistance Plan.
56. Discussion and possible action to approve the 2013 - 2014 Program Improvement Plan.
57. Discussion and possible action to approve the 2013 - 2014 Community Assessment UPDATE.
58. Recognition of the 2014 Top Male and Female Parent Volunteer, The Vicente Molina Community Volunteer, and the participants in the "Let's Move" Zumbathon.

59. Discussion and possible action to extend the pay periods for One (1) LVN, Three (3) Content Area Assistants, One (1) Maintenance Worker, Four (4) Bus Drivers, One (1) Food Transporter, Thirteen (13) Area Service Managers, and Four (4) Part Time Substitute Teachers for the 2013 - 2014 Head Start Fiscal Year.
60. Discussion and possible action to solicit quotes and qualifications for professional services to assist in the writing of a comprehensive, strengths-based Early Head Start Child Care partnership grant application that will address each of the evaluation criteria and subcriteria. **[Account #903-4211-6083]**
61. Discussion and possible action to approve the "Head Start/Early Head Start Refunding Application" for the 2014 - 2015 fiscal year in the amount of \$9,796,195 (Federal Share) and \$2,449,050 (Non-Federal Share) for a total amount of \$12,245,245, with Teaching and Mentoring Communities (Texas Migrant Council) as a delegate agency for the Early Head Start program.

Planning

62. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize electrical service connections pursuant to Section 232.029 (c)(2), L.G.C., for an unplatted 2.9154 acre tract of land, more or less, out of and part of Porcion 10, Abstract 280, known as Tract 65, Ranchitos IV Los Minerales Annex, as further described in Vol. 3338, Pgs. 2-3, W.C.R.P.R. (Application ID 3284). Approval limited to Two (2) meters on this tract.

Purchasing

63. Discussion and possible action to award RFP 2014-102 "3 Year Contract for Alcohol & Drug Testing Services to:

Laredo Medical Examiner-Primary
DSI Medical Services Inc.- Secondary
64. Presentation from responders on Request for Qualification 2014-003" Design Build Paving/Fencing Project" for the Sheriff's Administration Building, with discussion and possible action to select a responder for RFQ 2014-003; and any other matters incident thereto. **[Account #751-2001-8801 Capital Outlay funds]**

Rio Bravo Community Center

65. Discussion and possible action to approve the following line item transfers:

From:	001-6305-5601	Administrative Travel	\$606
To:	001-6305-6401	Repairs & Maint. Building	\$303
	001-6305-6205	Materials & Supplies	\$303

Road & Bridge

66. Discussion and possible action to authorize Dept. 7002 Road & Bridge Dept. to set work summer hours for construction crews from 7:00 am to 3:30 pm with 1/2 hour lunch; starting June 2, 2014 through September 30, 2014.

Closed Session/Executive Session

67. Status report with discussion and possible action to designate the Webb County Attorney's Office as counsel to represent Webb County, Texas in the appeal of case entitled Adriana P. Perez v. Webb County, Appeal number 04-14-00275-CV, pending in the Fourth Court of Appeals of Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with attorney regarding pending litigation)]**
68. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 23rd DAY OF MAY, 2014

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 23rd day of May, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 23rd DAY OF MAY, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Christina Estrada
~~Margie Ramirez Ibarra, County Clerk~~
Christina Estrada, Deputy Clerk

