



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

### PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JUNE 9, 2014  
9:00 a.m.

BY *Danny Valdez*  
DEPUTY

WEBB COUNTY, TEXAS

2014 JUN -6 AM 8:45

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

#### CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for May 27, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Linda R. Ramirez, Webb County Commissioner Pct. 1**

7. Discussion and possible action to approve the following line item transfer to cover cell phone costs:

From:	001-0201-6402	Repairs & Maint.- Equipment	\$400
To:	001-0201-6004	Cell Phone Cost	\$400

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

8. Presentation of Recognition to Larga Vista Community Center Kid's Café Program participant, boxer Jesus Olvera for winning the State Championship in his division on May 23 & 24, 2014 in San Antonio, Texas. He won by TKO. **[Co-Sponsored by Greg Araiza, Larga Vista Community Center Director]**
9. Discussion and possible action to authorize the transportation of Webb County colonia residents via the El Aguila Rural Transit System to the Operation Lone Star event which will be held August 4-8, 2014 at the LISD Performance Arts Center (formerly known as Laredo Civic Center); and any other matters incident thereto. Residents will be able to receive FREE health and medical services such as immunizations for children, diabetic screening; blood pressure screening; hearing and vision screenings, and sports physicals. The funding for the transportation costs will come from Indigent Health Care Services Department Account #001-4101-7002, Medical Services. **[Co-sponsored by John C. Galo, Webb County Commissioner Pct.3]**

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

10. Discussion and possible action to approve an increase in part time pay, up to \$30.00 per hour, for a part time Texas State Certified Teacher position who will assist in the Precinct 4 Summer camp programs for children. The operational general order states that pay for part time employees cannot exceed \$15.00/hr. unless specific approval to pay more is authorized by Commissioners Court.

11. Discussion and possible action to approve the following line item transfers to help sponsor Pct. 4 community Summer projects:

From:	001-0204-6004-2	Cell Phone Cost	\$1,500
	001-0204-5005	Part-Time	\$1,500
To:	001-0204-6219-2	Goods for Public Events	\$3,000

12. Discussion and possible action to approve a donation of \$500 to the Laredo Court Crushers, the National Junior Tennis and Learning Laredo Chapter 501 (c ) 3 organization that helps improve committed athletes to achieve their highest expectations in both tennis and life. **[Account #001-0204-6219-2 (Goods for Public Events)]**

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MEDIA BREAK

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**Honorable Marco Montemayor, County Attorney**

13. Discussion and possible action to enter into a rural transportation federal fund agreement (No. 51422F7205) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County Community Action Agency accepts a grant amount not the exceed TWO HUNDRED FIFTY-FOUR THOUSAND TWO HUNDRED FIVE DOLLARS (\$254,205.00) for the El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Juan Vargas, Community Action Agency and Economic Development Director]**
  
14. Discussion and possible action for the Webb County Community Action Agency to enter into a One (1) year equipment maintenance agreement with Nevill Business Machines for One (1) Toshiba E-Studio 455 Copier at a monthly cost of .008 cents per copy over the lease term. The term of the agreement will commence upon the execution of the agreement by both parties, and authorizing the Webb County Judge to sign all relevant documents. **[Requested by Juan Vargas, Community Action Agency Director]**

**Honorable Margie Ibarra, County Clerk**

15. Discussion and possible action to purchase Seventeen (17) computers and software Licenses for County Clerk's office, from Dell, pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program, DIR-SDD-1951 in the amount of \$29,132.56. **[Account #750-8000-8801]**

**Honorable Esther Degollado, District Clerk**

16. Discussion and possible action to approve a Twelve (12) month maintenance agreement with Toshiba for the District Clerk's Office; the agreement calls for a quarterly payment of \$75.00 and a usage charge of 0.0095; billing will be quarterly. **[Account #001-1110-6401]**

**Honorable Monica Notzon, 111th District Court Judge**

17. Discussion and possible action to approve the following line item transfer to cover Judge's attendance cost for conferences:

From:	001-1002-6022	Professional Services	\$2,500
To:	001-1002-6011	Training & Education	\$2,500

**Honorable Jesus Garza, County Court at Law 2 Judge**

18. Discussion and possible action to approve the following line item transfers to purchase a new computer:

From:	001-1011-7051	Juvenile Misdemeanors	\$1,000
	001-1011-7052	Juvenile Felony	<u>\$1,000</u>
			\$2,000
To:	001-1011-6224	Minor Tools & Apparatus	\$2,000

**Honorable Martin Cuellar, Sheriff**

19. Discussion and possible action to approve the acceptance of a supplemental award from the Southwest Border Anti-Money Laundering Alliance Grant in the amount of \$200,000.00 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #343-2001-3501]**

**Administrative Services**

20. Discussion and possible action to approve the following line item transfer to complete prescription claims balance for the year:

From:	863-0105-9201	Claims Paid	\$20,000
To:	863-0105-9203	Prescriptions	\$20,000

**Auditor**

21. Discussion and possible action to approve the extension option in the yearly Engagement Letter between Webb County and the CPA firm of Garza/Gonzalez & Associates for an additional Two (2) years to do the County's annual independent audit at the same original cost, subject to annual budgetary appropriations:

Webb County	\$69,300	001-0109-6021
Juvenile Probation	\$13,250	147-1301-6021
Adult Probation	\$15,250	079-1200-6022

**Building Maintenance**

22. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 02, 2014.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0036	Carpenter	\$11.89

**Child Welfare**

23. Discussion and possible action to appoint Norma Torres to the Webb County Child Welfare Board. Her resume is provided as back-up for this item.
24. Discussion and possible action to approve the following line item transfer to complete payment for volunteer awards:

From:	001-4102-6205	Materials & Supplies	\$117
To:	001-4102-7013	Awareness & Activities	\$117

**Community Action Agency**

25. Discussion and possible action to approve the posting and filling of the following Slot, to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Services Block Grant (CSBG), at a wage of \$10.00 per hour no benefits at 29 hours per week. There will be no impact on the General Fund, effective June 09, 2014.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2800	Temporary Center Aide	\$10.00

26. Discussion and possible action to accept a donation check in the amount of \$57.86 from Nueces Electric Cooperative Retail Division, NEC Retail. The Webb County Community Action Agency will utilize these funds to assist qualified NEC Retail clients.

**Engineer**

27. Discussion and possible action to approve the closeout and acceptance of the San Carlos I & II Paving Project (TxDOT 5BCF5032-2C240051) and the release of the 5% retainage in the amount of \$46,741.90 and a contract balance of \$14,310.80 for a total of \$61,052.70 to REIM Construction. **[Accounts #704-8001-8801-14 and #704-2311]**

28. Discussion and possible action to approve the posting and filling of the following vacant Slot for the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 9, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2353	Cashier	\$13.42

29. Discussion and possible action to approve a General Request for Payment to Unitech Business Solutions, Inc., for Invoices 26655, 27289, 27963, 28689, 29430, 30147, 30873, 31656, 32417 and 33243 totaling \$645.42 for copier maintenance and cost per copy for the reason that Purchase Order protocol was not followed. **[Account #801-3001-6402]**

30. Discussion and possible action to accept an FMAG (Fire Management Assistance Grant) in the amount of \$27,728.07 from FEMA (Federal Emergency Management Agency) to reimburse agencies who responded to a fire at El Cenizo on April 4, 2011. The responding agencies were El Cenizo Volunteer Fire Department, The Rio Bravo Volunteer Fire Department, the Webb County Volunteer Fire Department, The Laredo Fire Department, the Webb County Sheriffs and El Aguila Transportation Department. The reimbursement will be a percentage of the funds spent by each agency.
31. Discussion and possible action to approve correction of vendor from Lorex Technology to B & H Photo for the purchase of security cameras at the Webb County Water Utilities Department in the amount of \$2,700.00. **[Account #750-800-8801 (Capital Outlay)]**

**Ernesto J. Salinas Community Center**

32. Discussion and possible action to approve the following line item transfer for summer camp costs:

From:	001-6100-6010	Books & Subscriptions	\$500
To:	001-6100-6219-2	Goods for Public Events	\$500

33. Discussion and possible action to approve the budget salary adjustment for the following Slot as per the original budgeted rate:

<u>Slot #</u>	<u>Title</u>	<u>Current Salary</u>	<u>Budgeted Salary</u>
2320	Director	\$29,120	\$44,235

**[Co-Sponsored by Linda R. Ramirez, Commissioner Pct. 1]**



**Fernando A. Salinas Community Center**

34. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 9, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2707	Driver/ Maintenance	10.25 Hourly/ Salary 21,320

**Fire Suppression & EMS Services**

35. Discussion and possible action to accept a donation from Devon Energy Corporation in the amount of \$1,000.00, to be utilized in the purchase of firefighting foam, eductors, firefighting equipment; and authorizing all relevant documents; and any other matters incident thereto.
36. Discussion and possible action to authorize the Webb County Volunteer Fire Department to submit a Texas Forest Service Fire Department Grant Assistance application for up to \$12,000.00 for volunteer firefighter training, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's request for Texas Forest Service Fire Department Assistance funding. This application does not require County matching funds.

**Indigent Healthcare Services**

37. Discussion and possible action to approve the following line item transfer to cover unexpected travel costs:

From:	001-4101-6022	Professional Services	\$1,500
To:	001-4101-5601	Administrative Travel	\$1,500

38. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective June 9, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1292	Caseworker	Up to \$14.25

### **Juvenile Probation Department**

39. Discussion and possible action to approve the following line item transfers to cover cost of repairs to the walk-in cooler, locks and intercoms in detention, generator maintenance expenses, upkeep of a/c units and other general building repairs:

From:	001-1301-6022	Professional Services	\$20,000
To:	001-1301-6401	Repairs Maint- Building	\$12,000
	001-1301-6402	Repairs Maint. Equip.	<u>\$ 8,000</u>
			\$20,000

### **Law Library**

40. Discussion and possible action to approve the following line item transfer to cover maintenance fees for copier:

From:	001-1130-6010	Books & Subscription	\$400
To:	001-1130-6402	Equipment Maintenance	\$400

### **Planning**

41. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities" pursuant to Section 232.028 (b)(2), & (b)(3), Texas Local Government Code to authorize an electrical service connection to an unplatted 0.5 acre tract of land, more or less, known as the North ½ of Lot 10, Block 14, Pueblo Nuevo Subdivision, as further described in Vol. 3569, Pgs. 212-3, W.C.D.R. (Application ID 3323). Approval is limited to One (1) dwelling only.

## Public Defender

42. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service guidelines:

	<u>Slot#</u>	<u>Title</u>	<u>Salary</u>
From:	254	Assistant Public Defender	\$81,621
To:	1884	Assistant Public Defender	\$85,304
To Fill:	254	Assistant Public Defender	\$81,621

43. Discussion and possible action to approve salary adjustment for the following Slot as per the original budgeted rate.

<u>Slot #</u>	<u>Title</u>	<u>Current Salary</u>	<u>Budgeted Salary</u>
2085	Assistant Public Defender	\$74,005	\$77,005
2086	Assistant Public Defender	\$76,000	\$77,005

## Purchasing

44. Discussion and possible action to solicit bids for the following annual contracts:

Bid 2015-60  
Annual Contract for Food Commodities  
Bid 2015-61  
Annual Contract for Tortillas  
Bid 2015-69  
Annual Contract for Brakes & Rotors for Law Enforcement Vehicles  
Bid 2015-76  
Annual Contract for Electrical Service for Buses

45. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following Annual Contract:

Bid 2015-28 Annual Contract for Asphalt and Concrete Repairs

46. Discussion and action to approve a correction to a previously approved agenda item (Commissioner's Court Date: 09/09/2013- Item #60); the agenda approved the purchase of a copier for \$8,293 from Xerox. The actual purchase was for \$5,599 from Toshiba. The backup on the agenda indicated that from the 3 cooperative quotes Toshiba had the lower priced copier. There was an error in listing Xerox as the vendor and not Toshiba. **[Fund #603-0101-8801 (Capital Outlay)]**
47. Discussion and possible action to approve the following line item transfer to purchase computers for purchasing staff:
- |       |               |                         |         |
|-------|---------------|-------------------------|---------|
| From: | 001-0600-6022 | Professional Services   | \$4,000 |
| To:   | 001-0600-6224 | Minor Tools & Apparatus | \$4,000 |
48. Discussion and possible action to accept the increase in Milk Price for the 2014-2015 extension period for Bid 2014-12 Annual Contract for Milk (Hygeia)

Due to the increase in the Federal Milk Order, prices will be adjusted slightly for the extension period of this contract. Below is the new pricing:

Gallon Whole Milk 3.39 to 3.71  
 Gallon Milk 2% 3.25 to 3.57  
 Gallon Milk 1% 3.15 to 3.47  
 1/2 Pint Whole Milk 0.27 to 0.30  
 1/2 Pint Milk 2% 0.26 to 0.29  
 1/2 Pint Milk 1% 0.26 to 0.29  
 4oz Orange Juice 0.17 to 0.19  
 6oz Orange Juice 0.24 to 0.25

All other items on the contract will remain at the original quoted price.

**Veteran's Office**

49. Discussion and possible action to approve the increase in hours from 25 not to exceed 29 hours per week for Two (2) part time employees of the Veteran's Service office.

**50.** Discussion and possible action to approve the following line item transfers to purchase office supplies, a new printer and ink:

From:	001-5050-5602	Local Mileage	\$140
	001-5050-6005	Postage	\$200
	001-5050-6007	Dues & Memberships	\$130
	001-5050-6014	Equipment Rental	\$300
	001-5050-6204	Fuel & Lubricants	\$120
	001-5050-6402	Equipment Maint.	<u>\$100</u>
			\$990
To:	001-5050-6205	Materials & Supplies	\$990

**51.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 6th DAY OF JUNE, 2014

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 6th day of June, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 6th DAY OF JUNE, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Oscar Romanos  
Margie Ramirez-Ibarra, County Clerk  
Oscar Romanos, Deputy Clerk

