Purchase Requisition County of Webb



approved budget for the current year sufficient to pay for the tem(s) requested and that the Items are absolutely necessary

Submitting this form from Appropriate Official's E-Mail Constitutes Signature

for the discharge of my official duties.

Signature

hereby certify that there is an available balance in my

E-Mail Capital Outlay Requisition

Purchase Requisition

E-Mail Standard

MEDICAL EXAMINER'S OFFICE

956-722-7054

Requisitioned By

Phone No.

Department

Req. Number Deliver To Req, Date

	-		

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					Soundlar AC511 (318-2885)
28.79					Dell Stereo USB Maritor
\$2,330:00	-\$2,330.00 05/05/2014 To complete autopsies.	. 05/05/2014	\$2,330.00		AUTOPSY SAW
\$445:30	Update to support database.	\$445.30 05/05/2014	\$445.30	1	COMPUTER SOFTWARE
\$1,314.86	Update to support database.	\$1,314.86 05/05/2014	\$1,314.86	1	DELL COMPUTER
AWOUND:	PURROSE	NRIEDRDIBY	A QUANT THER TONIA NEED TO THE TONIA NEED TO THE TONIA NEED TO THE TONIA NEED	000	DESCRIPTION



Webb County Purchase Justification Form

Funding Sources Requested:			
X Capital Outlay Fund #603-0101-8801:			
Building Improvement Fund #604-0101-8103			
Department MEDICAL EXAMINER Department Head <u>Dr. Corinne E. Stern</u>			
Number of Dept. Employees <u>5 FT and 1 PT</u>			

ltem	Qty	Qty on Hand	being replaced:	Unit Price	[6:5] (\$1.5] \$1.5]
Computer	1	8	Poor to Fair		1314.86
Software	1	0	Poor to Fair		445.30
Autopsy Saw	1	2	Poor		2330.00

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What is the purpose of each item(s) requested? <u>1. Computer with updated software are needed for the employees to do their jobs. The computer is an old hand-me-down with old software and cannot support the MEI database program. 2. Autopsy Saw is needed to complete autopsies (cutting through rib cage and revoming brains). The average life of one saw is 1-2 years.</u>

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes X (some) No X (some)

What is the impact or risk potential if we don't purchase item(s)? If we cannot purchase the computers, we will need to let one employee go because he has no working equipment with which to do his job. We are already extremely short staffed. Without a new autopsy saw we cannot complete required autopsies.

Please Circle Priority: Critical



Desirable

PRIORITY 1: CRITICAL — Required to prevent a **critical** reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.

PRIORITY 2: UPGRADE — Required for significant **upgrade** in service, operating efficiency, economy and/or safety of current operations.

PRIORITY 3: DESIRABLE – Required to introduce **desirable**, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replaced
- 5 copies

Department Head Signature

Date:

**** Please note this form must be filled out in its entirety for purchase to be considered for approval ****



QUOTATION

 Quote #:
 683939026

 Customer #:
 6614546

 Contract #:
 42AFU

CustomerAgreement #: DIR SDD-1951
Quote Date: 06/04/2014

Date: 6/4/2014 Customer Name: WEBB COUNTY

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP: LUIS M HERRERA PHONE: 1800 - 4563355

Email Address: <u>Luis Herrera@DELL.com</u> Phone Ext: 80000

GROUP: 1 QUANTITY: 1 SYSTEM PRICE: \$1,314.86 GROUP TOTAL: \$1,314.86

Description	Quantity
OptiPlex 9020 Small Form Factor (210-AATO)	1
16GB (2x8GB) 1600MHz DDR3 Non-ECC (370-AAJC)	1
US English (QWERTY) Dell KB212-B QuietKey USB Keyboard Black (580-AAQX)	1
No Monitor (480-ABHJ)	1
AMD RadeonHD 8490, 1GB DDR3, LP, 1 DP 1 DVI, Dell OptiPlex (490-BBFH)	- 1
No Wireless (555-BBFO)	1
1TB 3.5inch Serial ATA (7.200 Rpm) Hard Drive (400-AAMQ)	1
Windows 7 Professional, No Media, 64-bit, OptiPlex, English (421-5606)	1
Non-Canada Orders only (332-1286)	1
OptiPlex 9020 SFF Standard Base Small Form Chassis (329-BBIG)	1
Dell USB Optical Mouse MS111 (570-AACR)	1
No ESTAR (387-BBCG)	1
No Bcom required (555-BBKH)	1
8X DVD+/-RW Drive (429-AADT)	1
Internal Dell Business Audio Speaker (520-AABP)	1
No Wireless (555-BBFO)	1
System Power Cord (Philipine/TH/US) (450-AAOJ)	1
OS-Windows Media Not Included for N-Series (620-AALW)	1
Dell Back-up and Recovery Manager for Windows 7, Multiple Language (637-AAAK)	1
No Quick Reference Guide (340-ABKW)	1
Microsoft Office Trial, MUI, OptiPlex, Precision, Latitude (630-AABP)	1
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 4 Year Extended (933-8134)	1
Dell Limited Hardware Warranty Plus Service Initial Year (935-6167)	1
Dell Limited Hardware Warranty Plus Service Extended Year(s) (939-1018)	1
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (939-2491)	1
No Bios Required (696-BBBC)	1

4	4/2014 Quote Summary_683939026		
	Intel vPro Technology Enabled (631-AABI)	1	
	Dell 24 Monitor - P2414H (480-ABLZ)	1	
	Resource DVD contains Diagnostics and Drivers, 9020 (340-ABJK)	1	
	No Quick Reference Guide (340-ABKW)	1	
	NO ADAPTER (470-AAJL)	1	
	Windows 7 Label (389-BCCZ)	1	
	Dell Digital Delivery Client (421-4047)	1	
	Thank you for buying Dell (421-9982)	1	
	Dell Data Protection System Tools Digital Delivery/DT (422-0008)	1	
	Visit www.dell.com/encryption (632-BBBZ)	1	
	Thank you for buying Dell (632-BBCB)	1	
	Adobe Reader 11 (640-BBDF)	1	
	Dell Data Protection Protected Workspace (640-BBEV)	1	
	Enable Low Power Mode (658-BBMQ)	1	
	Dell Client System (658-BBMT)	1	
	Waves Maxx Audio (658-BBNH)	1	
	NO RAID (817-BBBN)	1	
	No Anti-Virus software (650-AAHJ)	1	
	4th Generation Intel Core Processor I7-4770 (Quad Core HT, 3.4GHz Turbo, 8MB, w/ HD Graphics 4600) (338-BCDX)	1	
	No DDPE Encryption Software (954-3465)	1	
	Chassis Intrusion Switch (461-AAAX)	1	
	No Intel Responsive (551-BBBJ)	1	
	Small Form Factor Chassis Mainstream Heatsink (95watts) (412-AABM)	1	
	SHIP MTL, SYSM, OptiPlex SFF (340-ACGR)	1	
	PowerDVD Software not included (429-AAGQ)	1	
	Thank You for Choosing Dell (340-ADBJ)	1	
	Thank You for Choosing Dell (340-ADBJ)	1	
	Regulatory Label,9020SFF, Mexico (389-BCDL)	1	
	No Add On Card (382-BBBZ)	1	
	Intel Core I7 vPro Label (389-BBWO)	1	

SOFTWARE & ACCESSORIES GROUP TOTAL: \$28.79

Product	Quantity	Unit Price	Total
Dell Stereo USB Monitor Soundbar AC511 (318-2885)	1	\$28.79	\$28.79

*Total Purchase Price:	\$1,343.65
Product Subtotal:	\$1,343.65
Tax:	\$0.00
Shipping & Handling:	\$0.00
State Environmental Fee:	\$0.00

Shipping Method:

LTL 5 DAY OR LESS

(* Amount denoted in \$)

Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors.

Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

Terms of Sale

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request:

If this purchase is for your internal use only: Dell's Commercial Terms of Sale (www.dell.com/CTS), which incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (www.dell.com/returnpolicy).

If this purchase is intended for resale: Dell's Reseller Terms of Sale (www.dell.com/resellerterms),

If this purchase includes services: in addition to the foregoing applicable terms, Dell's Service Terms (www.dell.com/servicecontracts/qlobal).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Additional Terms for Public Customers

If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms: A. If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software. B. By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Sales tax on products shipped is based on your "Ship To" address, and for software downloads is based on your "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P. Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to Tax Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

All information supplied to WEBB COUNTY for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

Dell Inc. listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit www.dell.com.

Privacy Policy

Dell respects your privacy. Across our business, around the world, Dell will collect, store, and use customer information only to support and enhance our relationship with your organization, for example, to process your purchase, provide service and support, and share product, service, and company news and offerings with you. Dell does not sell your personal information. For a complete statement of our Global Privacy Policy, please visit <u>dell.com/privacy</u>.