

Total Cost of item(s) being purchased: \$12,800.00

Do you have 3 quotes for all items listed above? Yes X No

What is the purpose of each item(s) requested? Overhaule Kit (Mechanical Seals) (Viton & Ni-Resist) Power Frame Kit (Bearing, Seals, & Gaskets) New Sleeves & Brass Bushings. Labor for Install of all the parts (we include the removal and the installation) per Pump.

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes No X

What is the impact or risk potential if we don't purchase item(s)? There is a high risk that our High Service Pump Station Pumps will start to fail due that their Packings and Seals are starting to see the Wear and Tear.

Please Circle Priority: **(Critical)** Upgrade Desirable

PRIORITY 1: CRITICAL – Required to prevent a **critical** reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.

PRIORITY 2: UPGRADE – Required for **significant upgrade** in service, operating efficiency, economy and/or safety of current operations.

PRIORITY 3: DESIRABLE – Required to introduce **desirable**, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replaced
- 5 copies


Department Head Signature
Date: 7/8/14

**** Please note this form must be filled out in its entirety for purchase to be considered for approval ****

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WEBB COUNTY
PURCHASING DEPT.