

**WEBB COUNTY
JOB DESCRIPTION**

TITLE: Operator II
DEPARTMENT: Water Utilities
SLOT NUMBER: 1533
REVISION DATE:

JOB SUMMARY:

Perform duties in the operation, maintenance and inspection of the wastewater plant facility.

CHARACTERISTIC/ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Must ensure that we supply safe wastewater to our river
- Compiles and records plant operations statistical reports.
- Reads and records telemetering gauge data that includes pressure, supply and collection.
- Supervises and takes part in the maintenance of plant, well field equipment and component parts.
- Conducts water sample testing for laboratory and bacteriological analysis.
- Performs other related duties as required.

QUALIFICATION STANDARDS:

- Must have high school diploma or GED as required by TCEQ.
- Must possess a "C" Wastewater and Certificate of Competency as required by TCEQ.
- Must be able to obtain within reasonable time, a "B" Wastewater Certificate of Competency.
- Must have a valid class C driver's license.

SKILLS AND ABILITIES:

- Ability to plan, organize and supervise the work of others.
- Ability to follow oral and written instructions.
- Ability to prepare and maintain work related records and reports.
- Ability to communicate both orally and in writing.
- Ability to collect wastewater samples.
- Working knowledge of water plant facilities and applicable rules and regulations
- Ability to work well with others.
- Ability to operate a motor vehicle.

PHYSICAL REQUIREMENTS:

- Must be able to sit or stand for prolonged periods of time
- Must be able to lift 30 lbs.
- Must be able to work outdoors as needed

OTHER REQUIREMENTS/INFORMATION:

- Must possess a valid and current Texas driver's license.
- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing, Motor Vehicle Record (MVR) and criminal background checks are required.
- This position is covered by Civil Service; therefore, is subject to the Civil Service Rules and Regulations in addition to all other Webb County Policies.

SUPERVISORY:

- Supervised directly by John Amaya.

ACKNOWLEDGEMENT:

The undersigned have read discussed, and understand the full meaning of this job description and agree to abide by all terms and conditions herein expressed or implied.

Employee Signature

Supervisor Signature

Printed Name

Printed Name

Printed Title

Printed Title

Date

Date