

**Purchase Requisition
County of Webb**



Department Water Utilities
 Requisitioned By Rose Flores
 Phone No. 956-523-5588

Req. Number 74
 Req. Date July 15, 20154
 Deliver To Purchasing Dept.

*Dell
 Direct Contract
 DIR-512-1951*

Capital Outlay	
Utilities	
Approval Date	

**E-Mail Standard
Purchase Requisition**

E-Mail Capital Outlay Requisition

OFFICIAL'S SIGNATURE
 I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.

Submitting this form from Appropriate Official's E-Mail Constitutes Signature

Elected / Appointed Official's Signature

7/15/14

ACCOUNT NUMBER	COMMODITY CODE	DESCRIPTION	QTY.	UNIT PRICE	DATE NEEDED BY	PURPOSE	AMOUNT
		Dell Computers	6	\$1,266.58	07/15/2014	replace old computers	\$7,599.48
		Microsoft Office Professional Plus 2013	6	\$326.20	07/15/2014		\$1,969.20
		Microsoft Exchange Server 2012	6	\$51.00	07/15/2014		\$306.00
		Microsoft Windows Server 2012	6	\$19.00	07/15/2014		\$114.00
		Microsoft System Configuration Manager	6	\$47.10	07/15/2014		\$282.60
						WEBB COUNTY PURCHASING DEPT.	
						2014 JUL 16 AM 7 59	
						RECEIVED	
							\$10,271.28