

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, July 28, 2014 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez,	County Judge
Linda R. Ramirez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 25th day of July 2014. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes for July 14, 2014**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime A. Canales

Vote: 5 - 0 Motion Carried

- 4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

County Treasurer's Office, Mr. Cesar Guerra presented the checks, side bills, and ratification of payroll dated July 18 pending approval.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

County Treasurer's Office, Mr. Cesar Guerra presented the Monthly Report for June 2014.

County Treasurer's Office, Mr. Cesar Guerra presented the Permanent School Fund monthly report for June 2014.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime A. Canales

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime A. Canales

Vote: 5 - 0 Motion Carried

5. Communications

Comr. Canales congratulated everyone who participated in the events during Probation and Parole Officers Week. He congratulated USD on the groundbreaking of a new Elementary School. Comr. Canales congratulated to the 4th Annual Summer Camps at Kazen and Fernando Salinas. He invited the community to attend the summer camp at L.C.C. starting at 1:00. Comr. Canales congratulated the Tip a Cop event. He sent out his condolences to the family of Sylvia B. Zamora, Francisco Perez, Ascension Almeida, Felipe Ramirez, Melida Munoz, and Sister Miriam Fidelis Medellin.

Comr. Galo congratulated Comr. Ramirez on her successful clean up campaign in Mirando. He congratulated Comr. Tijerina and her staff on their Larga Vista Community Center 8th Annual Back to School Jamaica. Comr. Galo congratulated the Sheriff's Department on their successful fill the bus school supplies campaign and for last week's Tip a Cop Fundraiser. He commended his staff from the Santa Teresita Community Center on their summer camps. Comr. Galo thanked everyone who participated in his 1st Annual Bowling Tournament. He reminded everyone of the free Health Clinic on July 29 and July 30, 2014 at the Agricultural Conference Room 7209 East Saunders. Comr. Galo congratulated the Webb County 4 H Dusters and Frankie Ramirez for placing in the top 5 at the Junior Olympics National Training in Colorado Springs. He also congratulated the sharp shooters who participated in the 4 H Dusters; Alex Herrera and Joey Leal. Comr. Galo congratulated everyone who competed for the Miss Southwest Texas Pageant and to the winner, Cassandra Pena, to Little Miss Sophia Palacios, and Miss Pre-Teen, Priscilla Elizondo. He congratulated new WBCA President Veronica Castillon. Comr. Galo congratulated Mr. and Mrs. Oscar Rodriguez on their 50th Wedding Anniversary. Comr. Galo congratulated Alexander High School student, Ayesha Mohammed for winning two gold metals at the South Texas Swimming Championships. He recognized the Northside Little League Players. Comr. Galo congratulated Mr. Gene Walker for being named Business Person of the Year. He congratulated Mr. Adolfo Gutierrez from Falcon Bank for receiving the Tejano Achiever Award. Comr. Galo congratulated the American Little League Girls Softball Team for winning the state tournament and now heading to the regionals in Louisiana. He sent out his heartfelt condolences to all those who have lost loved ones over the last two weeks especially the family of Javier Derly Pena, Master Chief Petty Officer Francis L. Wawroski, Marilyn Mapus, and Raul Rodriguez.

Comr. Tijerina congratulated Mr. Greg Araiza, Director of the Larga Vista Community Center for hosting the back to school event on July 17. She thanked the Gateway Rotary Club for their support in the event. Comr. Tijerina thanked the 25 sponsors composed of different agencies and vendors for providing the students and parents with information. She thanked Clementina Lopez for providing haircuts for all the participants. Comr. Tijerina thanked Director of the Bruni Community Center, Ms. Nelda Cortinas for hosting the back to school jamaica on Tuesday, July 15. She thanked Conoco Phillips and Constable Adrian Cortes for providing their support to the event. Comr. Tijerina congratulated Sheriff Martin Cuellar for participating with the Special Olympics and the Tip a Cop event. She congratulated Comr. Ramirez on the campaign clean up. Comr. Tijerina congratulated Veronica Castillon for being named president of the WBCA. She congratulated Mr. Gene Walker for being named Business Person of the Year. Comr. Tijerina congratulated Mr. Juan Cruz, Attorney at Law for being named the first Hispanic chair for the State Bar of Texas School Law Section. She congratulated Joseph

Misenhelter for being appointed as a board director for Customs and Border Protection in Laredo. Cmr. Tijerina thanked the Commissioners Court for their support in the installation of street lighting in the township of Bruni and Oilton. She sent her heartfelt condolences to the family of Chief Petty Officer Francis Wawroski, Jr., Bernabe "Bernie" Posadas, Marilyn Mapus, Julio Puente, and Melinda Munoz.

Cmr. Ramirez thanked the Road and Bridge Department, Fire Department, Parks and Grounds, and Constable Adrian Cortez Pct. 3 and staff. She advised the public that on August 2, 2014 the La Presa Community Center would be having a Health and Information Fair in South Laredo. Cmr. Ramirez thanked UISD for the donation of the 80 computers to the Pct. 1 Community and Activity Centers. She thanked Mr. Gilbert Garza and his department for their help in the renovation of the Mirando City Activity Center. Cmr. Ramirez congratulated Council member Esteban Rangel and all of City Council on the opening of the Vista Nueva Park and the renaming of the Dos Laredos Parks to the Tres Laredos Parks. She congratulated UISD for the groundbreaking of their 27th Elementary School. Cmr. Ramirez congratulated the Sheriff's Department for a successful Tip a Cop event and the City of Laredo on a successful Sister Cities Festival. She sent her heartfelt condolences to the family of Wawroski Family on the passing of Francis Wawroski. Cmr. Ramirez mentioned that Laredo now has the highest ranking woman Texas Ranger in Texas Ranger History, Wendy Weitman.

Judge Valdez congratulated Cmr. Ramirez for accepting the 80 computers from UISD. He congratulated Sheriff Martin Cuellar and all the deputies that cooperated in the Tip a Cop event. Judge Valdez congratulated Cmr. Jaime Canales for hosting his 4th Annual Summer Camp and for presenting the children with certificates of completion. He sent his heartfelt condolences to the family of Master Chief Francis Wawroski, Bernabe "Bernie" Posadas, and the Mapus Family on the loss of their loved ones.

Cmr. Canales thanked the Commissioners Court for what they do for the community.

Judge Valdez called on Mr. Alberto Sandoval, Project Coordinator for the Rio Grande International Study Center to make a presentation on workshops that will be hosted in regards to the Eagle Ford Shale.

Mr. Sandoval informed the Commissioners Court of the free bilingual public workshops being offered to the community in five different communities in Texas. He mentioned that the workshops will be helping people understand the risks in our land, air, health, etc, and how they can be reported to the proper agencies. Lastly, Mr. Sandoval stated that a workshop would take place at Los Botines, Long Branch Saloon on Saturday, August 9 at 12:00 p.m.

6. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

No one signed up for Public Comment.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Linda R. Ramirez to bring up item #14

Vote: 5 - 0 Motion Carried

14. Recognition and presentation of Certificates of Achievement to the Northside Little League baseball team for winning the 2013-2014 District and Sectional tournaments.

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

The Commissioners Court recognized Coach Erick Gonzalez and presented certificates of achievement to the Northside Little League baseball team for winning the 2013-2014 District and Sectional tournaments.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Linda R. Ramirez to bring up items #15 and #16

Vote: 5 - 0 Motion Carried

15. Presentation by representatives of Transportation Excellence for the 21st Century (TEX-21) regarding the mission, goals and objectives of their organization and services being offered; with discussion and possible action.

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.?

Mr. Russel Shaffner, Senior Public Policy Consultant for Dean International, Inc., was present to make a presentation on the Transportation Excellence for the 21st Century (TEX-21) regarding the mission, goals and objectives of their organization and services being offered.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Linda R. Ramirez to accept their offer to join for one year starting October 1 subject to any budget restrains that we may have and for the total not to exceed \$17,000

Vote: 5 - 0 Motion Carried

16. Presentation by Russel Shaffner, Senior Public Policy Consultant for Dean International, Inc. on Texas High Speed Rail & Transportation Corp. (THSRTC); with discussion and possible action.

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Mr. Russel Shaffner, Senior Public Policy Consultant for Dean International, Inc., was present to make a presentation on Texas High Speed Rail & Transportation Corp. (THSRTC)

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to take item #16 under advisement

Vote: 5 - 0 Motion Carried

Honorable Danny Valdez, Webb County Judge

7. Discussion and possible action to approve the re-appointment of Mr. Juan G. Sanchez and Mr. Roberto Vela to the Border Region MHMR Community Center d/b/a Border Region Behavioral Health Center Board of Trustees for a Two (2) year term, effective September 1, 2014. [Requested by Border Region Behavioral Health Center]

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

8. Status report from Mario Pena with Hickey Pena Architects regarding the current work being performed for the proposed central Fire and Emergency Medical Services station.

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Hickey Pena Architects, Mr. Mario Pena was present to make a status report regarding the current work being performed for the proposed central Fire and Emergency Medical Services station.

Honorable Linda R. Ramirez, Webb County Commissioner Pct. 1

9. Discussion and possible action to evaluate the performance of Webb County department head who is subject to the authority of the Webb County Commissioners Court, to wit:

Ernesto J. Salinas Community Center Director

Action to be taken by Commissioners Court may include continuation of employment, reassignment and modification of duties, disciplinary action, dismissal or other actions. The court may take such action as may be necessary to implement its decision including, but not limited to, appointment of interim department head and/or permanent appointment of department head; and any other matters incident thereto. [CLOSED MEETING/EXECUTIVE SESSION IS REQUESTED PURSUANT TO TEXAS GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTIONS 551.071 (A)(B) (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL MATTERS)]

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

County Attorney, Mr. Marco Montemayor, Assistant County Attorney, Mr. Ramon Villafranca, Administrative Services Director, Ms. Cynthia Mares, County Auditor, Mr. Leo Flores, and County Treasurer, Ms. Delia Perales were all present to address the Commissioners Court on item #9.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to terminate Mr. Garcia's employment with Webb County

Vote: 3 - 2 Motion Carried

NAY: County Judge Danny Valdez
Commissioner, Pct. 4 Jaime A. Canales

10. Discussion and possible action to approve the filling of Slot #2806, Director of the Carlos Aguilar Activity Center (formerly known as the El Cenizo Activity Center) at the budgeted annual salary of \$35,000 subject upon the availability of funds, effective immediately.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #10 subject to it being in line with the new guidelines

Vote: 4 - 0 Motion Carried

Other: County Judge Danny Valdez (OUT OF THE COURTROOM)

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

11. **Discussion and possible action to approve the following line item transfer:**
- | | | | |
|--------------|----------------------|-------------------------------------|--------------|
| From: | 001-0202-5601 | Administrative Travel | \$600 |
| To: | 001-0202-6402 | Repairs & Maint.- Equip. | \$600 |

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: County Judge Danny Valdez (OUT OF THE COURTROOM)

Honorable John C. Galo, Webb County Commissioner Pct. 3

12. **Discussion and possible action to approve a policy, for the implementation of Wage Plan, that will allow the Department Head and Elected Official to hire above the minimum entry rate as follows:**

- Grades 5-20= discretion to hire 5 steps into the grade
- Grades 21-28= discretion to hire 10 steps into the grade

13. **Discussion and possible action to approve a policy, for the implementation of Wage Plan, for Attorneys (Public Defender, County Attorney, and District Attorney) ONLY, that will allow the Department Head and Elected Official to hire above the minimum entry rate as follows:**

- **Grade 22 =**

0-2 years experience =	Steps K-M
3-4 years experience =	Steps N-P
5-6 years experience =	Steps Q-S
- **Grade 23 =**

0-2 years experience =	Steps N-P
3-4 years experience =	Steps Q-S
5-6 years experience =	Steps T-V
- **Grade 24 = Start at Step N+**
- **Grade 25 = Start at Step N+**
- **Grade 26 = Start at Step N+**

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 4 Jaime A. Canales, seconded by Commissioner, Pct. 3 John C. Galo to approve items #12 and #13

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

Commissioners Court

17. **Discussion and possible action to appoint representatives to the county legislative agenda committee in anticipation of the upcoming 84th legislative session in Austin; and any other matters incident thereto. [Requested by Leroy Medford, Executive Administrator, Webb County]**

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Commissioners Court Executive Administrator, Mr. Leroy Medford stated that in the last legislative session the committee was composed of; Cmr. Galo as chair, County Attorney representative, Rhonda Tiffin, Leroy Medford, and Nancy Cadena. Mr. Medford recommended that the same committee be kept and/or the addition of a chair.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Linda R. Ramirez to keep the same committee and add Cmr. Canales as mentioned by Mr. Medford

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)
Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

(Break 11:51 a.m. - 12:05 p.m.)

Honorable Marco Montemayor, County Attorney

- 18. Discussion and possible action to approve a utility billing and reconciliation contract with Gulf Coast Utility Services (GCUS). GCUS will attempt to recover amounts which have been paid by mistake or error in billing. Any amounts recovered will be divided and Fifty percent reimbursed to Webb County and the remaining Fifty percent awarded to GCUS. The contract will have no impact on the county budget and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

- 19. Discussion and possible action to enter into a One (1) year Professional Services Contract to provide for Drug & Alcohol ("D&A") Testing Services by and between Webb County and Laredo Examiners, as an independent contractor to test Webb County employees for Drugs & Alcohol pursuant to the agreement. The schedule of Drug & Alcohol testing services and fees is attached to the agreement as Exhibit "A". The term of this agreement will be from July 28, 2014 thru June 27, 2015, with an option to extend this agreement for Three (3) additional One (1) year extensions of this agreement, subject to the same schedule of fees as set forth in Exhibit "A" for the regular and additional on-site and related D&A services; and subject to annual budgetary appropriations.**
- 20. Discussion and possible action to accept a forfeited Ford F-150 Pick Up from the U.S. Department of Homeland Security Bureau of Customs and Border Protection and authorizing the County Judge to sign all relevant documents.**
- 21. Discussion and possible action authorizing Webb County to enter into a Five (5) year agreement with AT&T for Internet services at a monthly rate of \$2,402.55 plus fees pursuant to Section 271.101 and 271.102, Subchapter F, Cooperative Purchasing Program, Texas Local Government Code; DIR –TEX-AN-NG-CTSA-005; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. These services will be an upgrade to the existing primary Internet service for Webb County. [Account #001-0109-6004-5]**

- 22. Discussion and possible action to enter into a One (1) year (September 1, 2014 through August 31, 2015) non-financial job skills training program (“Host Agency”) agreement with AARP Foundation, through the AARP Foundation Senior Community Service Employment Program, to provide job training to senior volunteers at NO COST to Webb County and authorizing the Webb County Judge to execute all relevant documents. [Requested by Cynthia Mares, Webb County Administrative Services Director]**
- 23. Discussion and possible action to enter into a Twenty-Four (24) month (July 28, 2014 through July 28, 2016) Maintenance Agreement between Toshiba Business Solutions and Webb County JP Pct. 1 Place 1 for a Toshiba E-Studio 3530C Digital Color Copier at a quarterly cost of \$0.00800 per black images and \$0.07500 per color image excess per unit charge and authorizing County Judge to sign and execute all relevant documents. [Requested by Hector Liendo, Webb County Justice of the Peace Pct. 1, PI 1; Account #001-1040-6402]**
- 24. Discussion and possible action to enter a Thirty-Six (36) month Professional Service Contract renewal (September 1, 2014 through August 31, 2017) with Serving Children and Adolescents in Need, Inc. (S.C.A.N.) to provide Head Start/Early Head Start parents training to allow them to seek, if qualified, federal and/or state social and/or medical assistance, and authorizing County Judge to sign all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director]**
- 25. Discussion and possible action to approve the renewal of the lease between First Christian Church and Webb County for the Jorge De La Garza Head Start Center, for a term of Twelve (12) months (September 1, 2014 through August 31, 2015) at a monthly fee of FIVE HUNDRED DOLLARS (\$500.00) for a total cost of SIX THOUSAND DOLLARS (\$6,000.00), subject to annual budget appropriation and authorizing the County Judge to sign and execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]**
- 26. Discussion and possible action to enter into a Non-Financial Memorandum of Understanding (MOU) between Webb County Head Start/Early Head Start Program and Literacy Volunteers of Laredo. The term of the MOU begins upon the execution of the agreement and shall continue until either party terminates the agreement. The purpose of the MOU is to optimize the delivery of needed services for populations served by both agencies. This action authorizes the County Judge to execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director]**
- 27. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between Webb County Head Start/Early Head Start and Casa de Misericordia for a Non-Financial Agreement for a period of Thirty- Six (36) months beginning on September 1, 2014 through August 31, 2017; this program will provide developmental services for low income pregnant women, and children ages birth to 5, as well as offering social services for their families and authorizing the County Judge to execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Program Director]**
- 28. Discussion and possible action to enter into a Memorandum of Understanding (MOU) between Webb County Head Start/Early Head Start Program and the City of Laredo Health Department, Nurse-Family Partnership Program. The term of this agreement shall be for a period of Thirty-Six (36) months beginning on September 1, 2014 to August 31, 2017. The purpose of the MOU is to optimize the delivery of needed services for populations served by both agencies and authorizing the County Judge to execute all relevant documents. [Requested by Aliza Oliveros, Webb County Head Start Director]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #19, #20, #21, #22, #23, #24, #25, #26, #27, and #28

Vote: 5 - 0 Motion Carried

Honorable Esther Degollado, District Clerk

29. Discussion and possible action to approve the following line item transfer to purchase postage needed for the remainder of fiscal year:

From:	001-1111-6724	Central Jury Petit Jurors	\$12,000
To:	001-1110-6005	Postage & Courier Service	\$12,000

Honorable Jesus Garza, County Court at Law 2 Judge

30. Discussion and possible action to approve the following line item transfers for payment of pending attorney's fees, visiting judge fees, and conference registration fees:

From:	001-1011-6022	Professional Services	\$4,500
	001-1011-7053	Detention Hearings	<u>\$7,000</u>
			\$11,500
To:	001-1011-7050	Adult Misdemeanors	\$5,000
	001-1011-6026	Visiting Judge	\$2,000
	001-1011-5601	Administrative Travel	\$3,000
	001-1011-6011	Training & Education	<u>\$1,500</u>
			\$11,500

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve items #29 and #30

Vote: 5 - 0 Motion Carried

Honorable Rudy Rodriguez, Constable Pct. 1

31. Discussion and possible action to approve the following line item transfer to cover expenses for vehicle repairs:

From:	001-2500-6204	Fuel & Lubricants	\$ 5,000
To:	001-2500-6403	Repairs & Maint.-Vehicles	\$ 5,000

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime A. Canales

Vote: 5 - 0 Motion Carried

Honorable Adrian Cortez, Constable Pct. 3

32. Discussion and possible action to approve the following line item transfers to pay for vehicle repairs, to purchase uniforms, and to purchase office materials and supplies:

From:	001-2501-6204	Fuel & Lubricants	\$8,200
To:	001-2501-6403	Repairs & Maint.	\$2,855

001-2501-6202	Uniforms	\$1,500
001-2501-6205	Materials & Supplies	\$ 645
001-2501-5005	Part time	<u>\$3,200</u>
		\$8,200

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez

Vote: 5 - 0 Motion Carried

33. **Discussion and possible action to correct an error in the approval of Item #29 from the June 23, 2014 Commissioner's Court Meeting. Which approved the purchase of Two (2) AP/X6500 VHF High Power radios for the total amount of \$10,268.76. The correct amount should have been \$11,731.26 and the correct description is Two (2) APX/7500 Dual Band High Power Radios for Trucks; and to further authorize a correction in the minutes of said meeting; and any other matters incident thereto.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

34. **Discussion and possible action to reject RFQ 2014-003 "Design Build Paving and Fencing Project" awarded to AC/DC, Inc. & Architect Plus, Inc. [Requested by Sheriff Martin Cuellar and County Engineer Luis Perez Garcia]**
35. **Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Proposals (RFP's) for the Paving and Fencing Project for the Sheriff's Administrative Office. [Capital Outlay Fund #751-2001-8801 - Series 2013]**

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia and Sheriff's Department, Mr. Joe Lopez were both present to address the Commissioners Court on items #34 and #35.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #34 and #35

Vote: 5 - 0 Motion Carried

36. **Discussion and possible action on the status of selection process for RFQ 2014-001 "Architect or Engineer Services - Webb County Jail and Law Enforcement Complex".**

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Sheriff's Department, Mr. Joe Lopez was present to address the Commissioners Court on item #36.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #36 and hear the presentations after the Commissioners Court Meeting on August 11

Vote: 5 - 0 Motion Carried

Administrative Services

- 37. Discussion and possible action to enter into Forty-Eight (48) month contract lease agreement between Webb County Administrative Services and Toshiba, at monthly rate of Three Hundred Three Dollars and Eighty-Three cents (\$303.83), for a total annual cost of Three Thousand Six Hundred Forty-Five Dollars and Ninety-Six cents (\$3,645.96), pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program, Contract DIR-SDD-1686, and maintenance contract all black and white print at .006 per page and all color print billed at .0325 per print. [Requested by Cynthia Mares, Webb County Administrative Services Director; Accounts #001-0114-6402 (Fund Repairs & Maintenance of Equipment) and #001-0114-6014 (Equipment Rental)]

Building Maintenance

- 38. Discussion and possible action to approve the posting and filling of the following vacant Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 28, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0040	Custodian	\$10.25
2425	General Repairs Person	\$10.25

Carlos Aguilar Activity Center

- 39. Discussion and possible action to approve the following line item transfers to better equip the Carlos Aguilar Activity Center, formerly known as the El Cenizo Activity Center with janitorial supplies, and other materials needed:

From:	001-6306-5601	Administrative Travel	\$350
	001-6306-6011	Training & Education	<u>\$500</u>
			\$850
To:	001-6306-6205	Materials & Supplies	\$350
	001-6306-6502	Janitorial Supplies	<u>\$500</u>
			\$850

Engineer

- 40. Discussion and possible action to approve the purchase of Contract #2014-43 to Annual Contractor, Laredo Machine Shop of Rio Bravo, Texas, in the amount of \$3,346.00 for Ammonia Pump Cylinder Storage unit and Copper Sulfate Pumping unit for Raw Water Splitter Box facility. [Account #745-3001-8801-11]
- 41. Discussion and possible action to authorize the Purchasing Agent to procure materials from South Central Hardware, Inc., of Laredo Texas, in the amount of \$3,836.90 for security door lock hardware for the protection of the Rio Bravo Water Treatment Plant. [Account #745-3001-8801-11]

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve items #37, #38, #39, #40, and #41

Vote: 5 - 0 Motion Carried

42. Discussion and possible action to approve the purchase of Contract #2013-85 to Annual Contractor, Delta House Electric & Motor Rewind in the amount of \$5,500.00 for labor and parts to change out Four (4) 50 hp motors to include bearings and dip and bake with machine work if necessary for the High Service Pump Station at the Rio Bravo Water Treatment Plant. [Account #745-3001-8801-11]
43. Discussion and possible action to approve the purchase of contract to Laredo Mechanical Industrial Services, Inc., in the amount of \$12,800.00 for repair of High Service Pump Station Pumping equipment. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following items is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption: (11) vehicle and equipment repairs]. [Account #745-3001-8801-11]
44. Discussion and possible action to approve the purchase of contract to Environmental Improvements Inc., in the amount of \$4,044.00 for the repair of the Aluminum Sulfate chemical feed station. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following items is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption: (11) vehicle and equipment repairs]. [Account #745-3001-8801-11]
45. Discussion and possible action to authorize the Purchasing Agent to award a contract to Treatment Equipment Company in the amount of \$14,368.00 for the equipment and installation of completed and skid for a Polymer Feed Unit, providing for the consistent injection of Water Polymer into the treatment facilities of the Rio Bravo Water Treatment Plant. [Account #745-3001-8801-11]
46. Discussion and possible action to approve the posting and filling of the following vacant Slot at the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 28, 2014:
- | <u>Slot #</u> | <u>Title</u> | <u>Hourly Rate</u> |
|---------------|--------------|--------------------|
| 1533 | Operator II | \$15.04 |
47. Discussion and possible action to authorize the Purchasing Agent to award Direct Contract DIR-SDD 2503 to Annual Contractor, Shi, in the amount of \$2,671.80 to purchase Microsoft Software for the Utilities Department. [Account #603-0101-8801]
48. Discussion and possible action to authorize the Purchasing Agent to award Direct Contract DIR-SDD 1951 to Annual Contractor, Dell Inc., in the amount of \$7,599.48 to purchase Six (6) computers for the Utilities Department. [Account #603-0101-8901]
49. Discussion and possible action to authorize the Purchasing Agent to award Contract #2014-75 (Meter Calibration) to Annual Contractor, Sendero South Company, in the amount of \$5,985.00 for installation of Two (2) new turbidity meters to be online with the Supervisory Control and Data Acquisition (SCADA) System. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following items is exempt from the requirement established by Section 262.023 if the commissioner court by order grants the exemption: (11) vehicle and equipment repairs]. [Account #745-3001-8801-11]

50. Discussion and possible action to approve the purchase of Contract #2013-85 to Annual Contractor, Delta House Electric & Motor Rewind, in the amount of \$2,433.80 for the parts and labor to rewind One (1) Sodium Hydroxide motor and Two (2) Alum chemical feed motors for the Rio Bravo Treatment Plant. [Account #745-3001-8801-7]
51. Discussion and possible action to authorize the Purchasing Agent to procure hose and clamp materials from Bohl's Bearing Equipment Co., in the amount of \$2,176.60 for the Collection System and the Lift Station at Rio Bravo Water Treatment Plant. [Account #745-3001-8801-7]
52. Discussion and possible action to authorize the Purchasing Agent to award Contract #2013-16 (Electrical Supplies) to Annual Contractor C.E.D., Inc., in the amount of \$8,468.00 for electrical supplies needed at the Wastewater Treatment Plant. [Account #745-3001-8801-7]
53. Discussion and possible action to approve conducting an in-house traffic study on Espejo Gates Road in North Webb County, to determine road conditions and amount and type of traffic. Upon completion of study, the Engineering Department will make it's recommendation the Commissioner Court to authorize a speed limit and the posting of speed limit signage; and any other matters incident thereto. [Account to be Determined] [Co-sponsored by Commissioner Jaime A. Canales, Precinct 4]

Head Start

54. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1661	Part Time Substitute Teacher	\$8.12	20
2559	Early Head Start Teacher Floater	\$9.08	26

La Presa Community Center

55. Discussion and possible action to approve the following line item transfer to purchase an alternator for vehicle #04-14 for the purpose to continue transporting the elderly participants on a daily basis:

From:	001-6115-6401	Repairs & Maint.-Building	\$300
To:	001-6115-6403	Repairs & Maint.- Vehicle	\$300

Larga Vista Community Center

56. Discussion and possible action to approve the following line item transfers to cover cost of Four (4) annual inspections for fire extinguishers, to purchase Two (2) new fire extinguishers, and to cover cost of paint purchased:

From:	001-6103-6502	Janitorial Supplies	\$ 51
	001-6103-6403	Repairs & Maint. Vehicle	\$277
	001-6103-6205	Materials & Supplies	\$116
	001-6103-6204	Fuel & Lubricants	<u>\$ 82</u>
			\$526
To:	001-6103-6401	Repairs & Maint.- Building	\$526

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #53.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #42, #43, #44, #45, #46, #47, #48, #49, #50, #51, #52, #53, #54, #55, and #56

Vote: 5 - 0 Motion Carried

57. Discussion and possible action to approve the following line item transfer to cover shortfall in account:

From:	001-6103-6204	Fuel & Lubricants	\$171
To:	001-6103-6004-2	Cell Phone Cost	\$171

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores and Ms. Alice Herrera were both present to address the Commissioners Court on item #57.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Linda R. Ramirez

Vote: 5 - 0 Motion Carried

Medical Examiner

58. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 28, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2779	Medical Death Investigator	\$15.68

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

Pre-Trial Services

59. Discussion and possible action to approve the following line item transfer to cover cell phone payments for the remainder of the fiscal year:

From:	001-1205-6011	Training & Education	\$600
To:	001-125-6004-2	Cellular Phone Cost	\$600

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Pre-Trial Services Director, Mr. Cornell Mickley, County Auditor, Mr. Leo Flores, and Commissioners Court Executive Administrator, Mr. Leroy Medford were all present to address the Commissioners Court on item #59.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

Public Defender

60. Discussion and possible action to approve the following line item transfers to finish fiscal year expenses:

From:	001-1102-6011	Training & Education	\$2,500
	001-1102-6022	Professional Service	\$ 500
	001-1102-5601	Administrative Travel	<u>\$ 200</u>
			\$3,200
To:	001-1102-6205	Materials & Supplies	\$2,000
	001-1102-6005	Postage & Courier Service	\$ 200
	001-1102-6010	Books & Subscription	\$ 600
	001-1102-5602	Local Miles	\$ 200
	001-1102-6204	Fuel & Lubricants	<u>\$ 200</u>
			\$3,200

Purchasing

61. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following Annual Contract:

Bid 2015-71
Pueblo Nuevo House-to-Line Water & Sewer Connection Project, TCDP Contract # 713015, Master Plumber

62. Discussion and possible action to award the following annual contracts:

Bid 2015-61 "Two Year Contract for Tortillas" Exquisita Tortillas (Primary), Tortilla Santos (Secondary)

Bid 2015-69 "Annual Contract for for Law Enforcement Brakes- Gonzalez Auto Parts (Primary)

Bid 2015-19 "Annual Contract for Pharmaceuticals to Diamond Drug (Primary)

63. Discussion and possible action to approve the labor materials and installation of an Iron Security Perimeter Fence for El Aguila Transportation Department in the amount of \$26,765.00. [Requested by Robert Martinez, El Aguila Transportation Director; Account #980-8001-8801 (Grant Capital Outlay)]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Linda R. Ramirez to approve items #60, #61, #62, and #63

Vote: 5 - 0 Motion Carried

64. Discussion and possible action to award RFP 2014-06 Webb County Building Roof Replacement for property located at 4101 Juarez St. (formerly known as Juvenile Detention Center), to Aftermath Roofing as recommended by the Engineering Department. [Fund 739-1200-8801-1 (Capital Outlay Series 2013)]

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno and County Engineer, Mr. Luis Perez Garcia were both present to address the Commissioners Court on item #64.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

65. **Discussion and possible action to solicit Request for Proposals for "Webb County Delinquent Tax Collection Contract".**
66. **Discussion and possible action to award the RFP 2014-04 "Golf Course Kitchen Repairs; Replacement of Appliances and Refurbishing of the Restaurant and Casa Blanca Clubhouse" to J-Starr Construction - Jorge F. Arechiga owner. [Account #746-6001-8601 Series 2013]**
67. **Discussion and possible action to purchase Three (3) Dual Band High Power Radios for the County Attorney's office, from Motorola, pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program HGAC Contract #RA05-12, in the amount of \$19,043.64. [Account #603-0101-8801]**
68. **Discussion and possible action to purchase Two (2) Digital Night Vision Ranger Goggles for Constable Pct. 4, from Galls, pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program, BuyBoard Contract No. 434-14, in the amount of \$720.00. [Requested by Harold DeVally, Constable Pct. 4; Account #349-2502-8801 (Stone Garden)]**
69. **Discussion and possible action to purchase the Two (2) File and Email Servers for Information Technology (IT) Department from Dell, pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program Dell Contract DIR-SDD-1951 in the amount of \$41,410.22. [Requested by Rafael Pena, Information Technology Director; Account #749-0500-8801 (Capital Outlay Series 2013)]**
70. **Discussion and possible action to purchase Ten (10) Vacuums, Two (2) Extractor Cadet 7 Gallon, Two (2) Lightning 200 rpm Burnishers, and Two (2) Battery Burnishers for Building Maintenance Department, from Hillyard pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program TxSmartBuy Contract 10-73020 and Buy Board Contract #397-12 in the amount of \$15,652.61. [Requested by Gilbert Garza, Webb County Building Maintenance Director; Account #750-8000-8801 (Capital Outlay Series 2013)]**
71. **Discussion and possible action to purchase Two (2) John Deere 997 Commercial mowers for Building Maintenance Department from John Deere, pursuant to Section 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program TASB-447-14 reference by /BuyBoard, in the amount of 31,329.76 and Two (2) Utility Trailer for a total of \$7,485.00 to include freight of \$600.00 a grand total of \$38,813.78. [Requested by Gilbert Garza, Webb County Building Maintenance Director; Account #750-8000-8801 (Capital Outlay - Series 2013)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Linda R. Ramirez to approve items #65, #66, #67, #68, #69, #70, and #71

Vote: 5 - 0 Motion Carried

72. **Discussion and possible action to award a Three (3) year cell phone contract to AT&T, pursuant to Texas Local Government Code Section 271.101 Cooperative Purchasing Program; Contract #DIR-SDD-1779. Placing all services under one vendor will result in savings to Webb County. The recommended plan will allow for the following:**
 1. 300 voice minutes with unlimited text and data- \$50.00

- 2. 600 voice minutes with unlimited text and data- \$63.00
- 3. 300 voice minutes as stand-alone packages- \$28.86
- 4. Minutes from all packages to be pooled together;
phone without data or text services will be blocked so these services do not appear.
- 5. No roaming charges within the United States

Discussion on file at the Webb County Clerk's Office July 28, 2014 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno asked the Commissioners Court to table item #72.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to table item #72

Vote: 5 - 0 Motion Carried

Rio Bravo Community Center

- 73. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 28, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2142	Secretary	\$12.66

Road & Bridge

- 74. Discussion and possible action to approve the following line item transfers to pay rental of Wirtgen Soil Stabilizer used at Jefferies Road and to finish Fiscal year 2014:

From:	010-7002-6202	Uniforms	\$ 4,000
	010-7002-6205	Materials & Supplies	\$15,000
	010-7002-6404	Repairs & Maint. of Bridges	\$ 7,000
	010-7002-6405	Repairs & Maint. of Roads	\$25,000
	010-7002-6405-01	Traffic Signs	\$ 7,000
	010-7002-6502	Janitorial Supplies	\$ 2,000
	010-7003-6001	Office Supplies	\$ 3,000
	010-7003-6004	Telephone	\$ 3,500
	010-7003-6005	Postage	\$ 7,000
	010-7003-6011	Training & Education	\$ 3,000
	010-7003-6402	Repair & Maint. of Equipment	\$ 2,000
	010-7003-6703	Landfill Fees	<u>\$10,000</u>
			\$88,500
To:	010-7002-6403	Repair & Maint. of Vehicles	\$41,750
	010-7002-6204	Fuel & Lubricants	\$41,750
	010-7002-6014	Equipment Rental	<u>\$ 5,000</u>
			\$88,500

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to approve items #73 and #74

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 1 Linda R. Ramirez, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #9

Vote: 5 - 0 Motion Carried

Honorable Linda R. Ramirez, Webb County Commissioner Pct. 1

9. **Discussion and possible action to evaluate the performance of Webb County department head who is subject to the authority of the Webb County Commissioners Court, to wit:**

Ernesto J. Salinas Community Center Director

Action to be taken by Commissioners Court may include continuation of employment, reassignment and modification of duties, disciplinary action, dismissal or other actions. The court may take such action as may be necessary to implement its decision including, but not limited to, appointment of interim department head and/or permanent appointment of department head; and any other matters incident thereto [CLOSED MEETING/EXECUTIVE SESSION IS REQUESTED PURSUANT TO TEXAS GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTIONS 551.071 (A)(B) (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL MATTERS)]

Motion by Commissioner, Pct. 1 Linda R. Ramirez, seconded by Commissioner, Pct. 3 John C. Galo to terminate Mr. Garcia as director of the E.J. Salinas Community Center

Vote: 4 - 1 Motion Carried

NAY: County Judge Danny Valdez

75. Adjourn

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez to adjourn

Vote: 5 - 0 Motion Carried