

Total Cost of item(s) being purchased: \$30,659.00

Do you have 3 quotes for all items listed above? Yes _____ No X

What is the purpose of each item(s) requested? Project is to get the Ammonia Storage Tank repaired and fix all leaks to prevent any injury at the Water Treatment Plant. It is also required by TCEQ.

If the purchase is to replace item(s) is the item(s) being replaced currently in use?

Yes _____ No X

What is the impact or risk potential if we don't purchase item(s)? There is a Potential Risk of any of our personal getting injured for a Potential Violation t=by TCEQ as required to maintain a Ammonia Residual with in the Plant and Distribution System. There is no more other quotes due that this Vendor Airgas Specialty Products are the only Sole Source in the state of Texas Certified to delivery and maintain Maintenance for Anhydrous Ammonia Gas we use at the Rio Bravo Water Treatment Plant.

Please Circle Priority: **(Critical)** Upgrade Desirable


PRIORITY 1: CRITICAL – Required to prevent a **critical** reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.

PRIORITY 2: UPGRADE – Required for **significant upgrade** in service, operating efficiency, economy and/or safety of current operations.

PRIORITY 3: DESIRABLE – Required to introduce **desirable**, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.

Required with this form:

- Price quotes
- Pictures of item(s) to be replaced
- 5 copies



System's Manager
Date: 8/4/14

**** Please note this form must be filled out in its entirety for purchase to be considered for approval. ****