

County government rules.

C. Travel:**FEDERAL REQUEST**

Purpose of Travel	Location	Item	Rate	Cost
Grantee Meeting/Training Conference	Washington, DC	Airfare	\$700/flight x 4 Key staff	\$2,800
		Hotel	\$110/night x 4 Key staff x 4 nights	\$1,760
		Per Diem (meals)	\$45/day x 4 Key staff x 4 days	\$720
Local travel	Service Area	Mileage	8,928.58 miles@.56/mile	\$5,000
			TOTAL	\$10,280

Justification: The grant requires for key program staff members to attend **one joint grantee meeting** per year. The key staff that will be attending are the Project Director, County Court at Law Drug Court Judge, one prosecuting attorney and one public defender. Airline costs reflect the price if we were purchasing the tickets to March 6, 2014. Out-of-State lodging and per diem costs are set by county government policy that hotel costs are set at \$110 per day and per diem at \$45 per day. **In town travel** by program staff to provide the program services through home visitation. Additional transportation services will include transporting clients to appointments for substance abuse treatment, for mental health services, and other community support services.

D. Equipment:**Federal Request**

Item	Rate	Cost
None		
TOTAL		\$0
Justification		

E. Supplies:**FEDERAL REQUEST**

Item(s)	Rate	Cost
General office supplies	\$193/mo. x 12 mo.	\$2,316
Drug Testing Supplies	800 kits X \$2.50/each	\$2,000
TOTAL		\$4,316

Justification: **General office supplies** including but not limited to computer supplies, printing supplies, postage, toner, paper goods, and other necessary supplies needed to operate this program. **Drug Testing Supplies** to conduct urine drug tests on program participants to assess progress in the program.