

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, August 25, 2014 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez,	County Judge
Linda R. Ramirez,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 22nd day of August 2014. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime A. Canales to excuse Cmr. Galo

Vote: 4 - 0 Motion Carried

2. Pledge of Allegiance

3. Approval of Minutes for August 11, 2014

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez

Vote: 4 - 0 Motion Carried

4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Treasurer's Office, Mr. Cesar Guerra presented the checks, side bills, ratification of payroll dated August 15, 2014, monthly report for July 2014, and the permanent school fund report pending approval.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez

Vote: 4 - 0 Motion Carried

5. Communications

Cmr. Canales congratulated Mr. Gene S. Walker for being named 2014 Business Person of the Year. He congratulated the eleven high school students who were awarded the Mr. South Texas Scholarships and thanked the South Texas Foundation for their continued support to our youth. Cmr. Canales congratulated the Laredo Country Club Ladies 2.5 Team who won the Texas Adult Sectionals Team Tournament. He congratulated the Laredo Cycling Association and all who participated in the 2014 Rock Bike Race. Cmr. Canales congratulated the Webb County Administrative Services Department in conjunction with the South Texas Blood and Tissue Center for hosting the blood drive tomorrow from 9 a.m. to 2 p.m. at the Webb County Courthouse. He sent out his heartfelt condolences to the family and friends of Roel Pena, George Edward McDonald, Sr., Mario Botello, and Juan Alberto "Betin" Gonzalez. Cmr. Canales wished all the teachers, administrators, students and parents a very successful school year.

Cmr. Tijerina congratulated Larga Vista Community Center Director, Mr. Greg Araiza for being the first Webb County Community Center to finalize a partnership with the Health and Human Services Commission. She congratulated John Roman Galo, Valeria Lucia Montemayor, Alejandra Carriedo, and Franco Garza Carmona for being named the WBCA Abrazo Children for 2015. Cmr. Tijerina congratulated the South Texas Food Bank and the president of the board, Mrs. Ana Galo for a very successful Empty Bowls event on Friday. She congratulated the DeVally boys; Harold, Andrew, and Anthony sons of Constable Harold DeVally and Mrs. Adriana DeVally for their performance at the 1st Annual Max Jr. Golf Tournament held on August 11, 2014. Cmr. Tijerina congratulated all the people who have accepted and fulfilled their ALS ice bucket challenge. She reminded everyone that the Administrative Services Department in conjunction with the South Texas Blood and Tissue Center will be having their blood drive tomorrow from 9 a.m. to 2 p.m. Cmr. Tijerina wished a very successful year to all administrators, teachers, and students. She sent her heartfelt condolences to the family of Mario Antonio Guerrero, Francisco "Pancho" Ramos, Emilio Enrique Costilla, Jorge Alberto Salinas, Leon Hershner, baby Andrew Jeremiah Hale, and George Edward McDonald.

Cmr. Ramirez thanked Dr. Aida Acuna for donating nine hundred books to the children of Webb County and will be distributing them to the schools of Precinct 1 and community and activity centers. She thanked the U.S. Department of Health and Human Services Substance Abuse and Metro Help Services Administration for providing Webb County with a \$975,000 grant to the youth and juvenile drug court. Cmr. Ramirez thanked her staff for helping in distributing 150 backpacks and school supplies to the schools in Precinct 1 last week. She thanked Mrs. Katherine Kazen and her staff of volunteers at the Laredo Animal Protective Society on the free neuter and vaccine clinic at the Rio Bravo Community Center. Cmr. Ramirez thanked Ms. Rhonda Tiffin for being the initial contact person for the clinic and referring Mrs. Kazen to them. She thanked Mr. Mike De La Fuente and the Parks and Grounds staff for taking the time to set up the tents that were needed. Cmr. Ramirez congratulated

Judge Danny Valdez and the S.O.S. organization for raising a total of \$15,000 for U.I.S.D. and L.I.S.D. She thanked her staff at the Rio Bravo and El Cenizo Community Center for hosting their back to school backpack drive. Cmr. Ramirez thanked County Engineer, Mr. Luis Perez Garcia, Road and Bridge Superintendent, Mr. Rodriguez, County Judge's Office, Mr. Joey Diaz De Leon, and Mr. Villalon from the U.S. Postal Service for helping them achieve the goal of mail services at La Presa. She wished good luck to all the students on their first day of school. She invited everyone to take part in a bingo to benefit a local family whose home was devastated by a fire to be held on August 28, 2014 at the Caesar's Reception Hall.

Judge Valdez wished good luck to all teachers, students, and administration and staff from L.I.S.D., U.I.S.D., Webb I.S.D., Colleges and Universities for a new successful 2014-2015 school year. He thanked Guerra Communication, IBC, AEP, and Community First Foundation for being able to put together \$15,000 to buy school supplies for both L.I.S.D. and U.I.S.D. Judge Valdez sent his heartfelt condolences to the family of Soraya Mendez.

Judge Valdez asked Mr. Romero Rodriguez to approach the podium.

Representing S.T.C.A.D.A., Mr. Romeo Rodriguez and Mr. Mario Guzman, Jr. both thanked the Commissioners and Webb County for the support that was lent out to S.T.C.A.D.A.

Judge Valdez asked the Sheriff's Office PIO to approach the podium.

Webb County Sheriff's Office PIO, Ms. Brenda Medina recognized a collaboration with the Fire Department and the Sheriff's Office that involved 75 deputies who obtained CPR and AED Certification.

The Commissioners Court also recognized 2014 Ringside World Champions; 14 year old Jose Alfredo Martinez and 17 year old Joshua Juarez. Coach Manuel Gomez was present to thanked the Commissioners Court for their ongoing support.

6. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Veterans Service Officer, David Garza and Mr. Jesus Segovia, Commander of the Laredo Veterans Coalition

Mr. Garza thanked the Commissioners Court for their support on the Honor Flight Program.

Mr. Segovia announced that they would be hosting a ceremony for the World War II Veterans departing to Washington on September 11, 2014 at the Laredo Airport.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. **Recognition of Laredo Main Street, a Non-profit corporation for its recent awards on the 2014 Nationally accredited Main Program, 2014 Texas accredited Main Program, Certification for "El Centro de Laredo Farmers Market", and Certification for "Go Texas" Program.**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Mr. Roque Haynes, President of Laredo Main Street, Mr. Jack Cruthirds, Board of Director for Laredo Main Street, Ms. Viviana Frank, and Ms. Stephanie Mendez, Farmer's Market Manager were in attendance to thank the Commissioners Court for all their support and to present a copy of the UETA poster from last year.

Honorable Linda R. Ramirez, Webb County Commissioner Pct. 1

8. **Discussion and possible action to secure engineering services from Porras Engineering in the amount of \$5,500 to conduct a drainage study and report (services include surveying, modeling, etc.) for that area in Mirando City generally located North of 6th street between Linder and Behlen Avenues, and to grant a professional services exemption pursuant to Local Government Code Section 262.024 (4) Discretionary Exemptions; said study to provide two to three options to mitigate recurring flooding of the streets and residences in the vicinity. [Account #741-7501-8801-5 (Road Improvements)]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez

Vote: 4 - 0 Motion Carried

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

9. **Discussion and possible action to make the following changes to status and pay for the following grant funded positions at the Webb County Veteran's Transportation Program, subject to availability of grant funds and all applicable Civil Service guidelines:**

Slot # 2836 - Driver - Change from Part-Time (29 hrs.) to Full Time (40 hrs./wk). Salary remains at \$10.00/hr.

Slot # 2835 - Project Coordinator - Salary increase from \$13.65/hr. to \$14.85/hr.

[Requested by David Garza, Webb County Veteran's Services Officer]

Motion by Commissioner, Pct. 1 Linda R. Ramirez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

10. **Recognition of Jimena Elizondo and Ernesto Saucedo who placed 1st and 2nd place in Taekwondo Tournament, qualifying both to compete Nationally, and later go on to compete Internationally. Jimena won the gold medal in her tournament in Muju, Korea.**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

The Commissioners recognized and presented certificates of achievement to Ms. Jimena Elizondo and Mr. Ernesto Saucedo for placing 1st and 2nd place in a Taekwondo Tournament qualifying both to compete Nationally, and later go on to compete Internationally. Also present was their coach, Mr. Luis Saito.

Commissioners Court

11. **Discussion and possible action to review and approve the proposed changes to the county vehicle use policy; and any other matters incident thereto. [Requested by policy committee]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and Commissioners Court Executive Administrator, Mr. Leroy Medford were both present to address the Commissioners Court on item #11.

Judge Valdez asked Mr. Medford to schedule a meeting with the Policy Committee and have them provide input and bring back on the next meeting.

12. **Discussion and possible action to approve a freeze on capital outlay expenses other than those already approved by committee, for the remainder of the fiscal year; and any other matters incidents thereto. [Requested by Leroy Medford, Executive Administrator]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Commissioners Court Executive Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #12.

Motion by Commissioner, Pct. 4 Jaime A. Canales, seconded by County Judge Danny Valdez

Vote: 4 - 0 Motion Carried

13. **Discussion and possible action to appoint/designate a salary grievance committee, in accordance with Local Government Code Section(s) 152.014, 152.015 and 152.016, including nominating the required number of individuals to meet statutory requirements which requires that there must be Nine (9) voting members, and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Requested by County**

Auditor and Administrator]

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Commissioners Court Executive Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #13.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez to accept the member names; Sheriff, Tax Assessor Collector, County Treasurer, County Clerk, District Clerk, District Attorney, and three (3) members from the public; Daniel Joel Hernandez, Maria Trevino, Aileen Gissel Frausto, and as alternates: Yvonne Pacheco, Marianna Galvan, Eliseo Morales, Norma Cavazos, Antonio Montalvo, Ozzie Enrique Tobar, Anna Landin, Deborah Ornelas, Miguel Angel Vela, and Joaquin Cigarroa, III and to authorize Commissioners Court Executive Administrator, Mr. Leroy Medford to set a meeting and authorize County Clerk, Mrs. Margie Ramirez Ibarra to send notice to the members

Vote: 4 - 0 Motion Carried

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 4 Jaime A. Canales to recess and go into Public Hearing

Vote: 4 - 0 Motion Carried

PUBLIC HEARING ON TAX INCREASE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by Commissioner, Pct. 4 Jaime A. Canales, seconded by County Judge Danny Valdez to excuse Cmr. Galo

Vote: 4 - 0 Motion Carried

2. Open Public Hearing on Tax Increase (pursuant to Chapter 26, Tax Code) by Honorable Danny Valdez, Webb County Judge.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 4 Jaime A. Canales

Vote: 4 - 0 Motion Carried

10:23 a.m. - Cmr. Galo present.

3. Public Hearing on Tax Increase. Last year, the Webb County property tax rate was 0.420055. That rate raised \$67,122,546 in revenues, a portion of which was used to fund maintenance and operations such as for road and bridge, law enforcement, judicial functions, count government, health and welfare, recreation and culture, community service, and other sources and uses. This year, Webb County is proposing a property tax rate of 0.414700. That rate will

raise \$74,695,622 which is \$7,573,076 more in revenues than that raised by taxes imposed last year.

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores and Commissioners Court Executive Administrator, Mr. Leroy Medford were both present to address the Commissioners Court on Public Hearing item #3.

Judge Valdez asked if there was anyone for or against.

No one responded.

- 4. Announcement of the date, time and place of the 2nd Public Hearing to consider the tax increase. The 2nd Public Hearing will be held on September 8, 2014, at 9:00 a.m., at the Webb County Courthouse, Second Floor, Commissioners Court, 1000 Houston St., Laredo, TX 78040. You have the right and are encouraged to attend the hearing and make comments if you wish.**

- 5. Close Public Hearing**

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

- 14. Discussion and possible action to enter into a VCR Grant Agreement No. 51422F7253 with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant amount of \$26,304.00 and \$3,946.00 of TDC's (transportation development credits) for the El Aguila Rural Transportation program and authorizing the Webb County Judge to execute all relevant documents. [Requested by Juan Vargas, Webb County CAA/Economic Development Director]**
- 15. Discussion and possible action to enter into a Rural Transportation State Fund Agreement (No. 51522F7041) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant, amount not to exceed TWO HUNDRED SIXTY THOUSAND SIXTEEN DOLLARS (\$260,016.00) for the El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents. [Requested by Juan Vargas, Webb County CAA/Economic Development Director]**
- 16. Discussion and possible action to enter into a One (1) year Service Agreement with InfoSeal, LLC (September 22, 2014 to September 21, 2015) for a PS 100 Folder/Sealer unit at an annual cost of ONE THOUSAND FOUR HUNDRED SIXTY-TWO DOLLARS (\$1,462.00), subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. [Requested by Esther Degollado, Webb County District Clerk; Account #001-1111-6402]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez to approve items #14, #15, and #16

Vote: 5 - 0 Motion Carried

Honorable Isidro Alaniz, District Attorney

17. **Discussion and possible action to approve the donation of the following vehicle to Webb Consolidated Independent School District Police Department, as authorized by the Department of Justice, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto:**

**Unit 9-70
2011 Ford Crown Victoria
VIN: 2FABP7BV9BX166808**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez

Vote: 5 - 0 Motion Carried

18. **Discussion and possible action to continue paying grant funded personnel under the Criminal Justice Division (CJD) Grant No. 2466303, Webb County Border Prosecution Unit Grant, for Thirty (30) days, until notification about grant continuation award from the Criminal Justice Division of the Governor's Office. [Fund Source 338]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #18 and to include reimbursement when grant comes through

Vote: 5 - 0 Motion Carried

Honorable Monica Notzon, 111th District Court Judge

19. **Discussion and possible action to approve the following line item transfer to pay membership dues for an employee who was newly hired in April 2014 and had not been allotted in last year's budget:**

From:	001-1002-6010	Book Subscriptions	\$375
To:	001-1002-6007	Membership Dues	\$375

Honorable Oscar Hale, 406th District Court Judge

20. **Discussion and possible action to approve and ratify the 406th District Court Drug Court Program, specifically the 406th Veterans Treatment Program and La Familia Consulting and Counseling Services, L.C. contract August 1, 2014 - July 31, 2015.**

Honorable Joe Lopez, 49th District Court Judge

21. Discussion and possible action to approve the following line item transfers to cover pending invoices for payment and projected invoices until the end of September:

From:	001-1001-6402	Equipment Maint.	\$2,000
	001-1001-6022	Professional Services	<u>\$4,000</u>
			\$6,000
To:	001-1001-6010	Books & Subscriptions	\$2,000
	001-1001-7001	Indigent Defense	<u>\$4,000</u>
			\$6,000

Honorable Jesus Garza, County Court at Law 2 Judge

22. Discussion and possible action to approve the following line item transfer to cover insufficient funds in administrative travel account:

From:	001-1011-6022	Professional Services	\$2,000
To:	001-1011-5601	Administrative Travel	\$2,000

Honorable Ricardo Rangel, Justice of the Peace Pct. 2 Pl. 2

23. Discussion and possible action to approve the following line item transfers to purchase office supplies, printing supplies, seal paper for warrants, jackets for citations, envelopes with County Seal, and a television for courtroom:

From:	001-1045-5601	Administrative Travel	\$ 965
	001-1045-6014	Equipment Rental	<u>\$ 200</u>
			\$1,165
To:	001-1045-6205	Materials & Supplies	\$1,165

Honorable Oscar Martinez, Justice of the Peace Pct. 4

24. Discussion and possible action to approve the following line item transfer to purchase Five (5) office desk chairs, One (1) television set for conference room and One (1) television set for lunch room:

From:	001-1044-6005	Postage & Courier Service	\$4,000
To:	001-1044-6205	Materials & Supplies	\$4,000

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #19, #20, #21, #22, #23, and #24

Vote: 5 - 0 Motion Carried

Honorable Harold Devally, Constable Pct. 4

25. Discussion and possible action to ratify and approve the balance owed to Godot, LTD. in the amount of \$17,792.56, for remodeling cost overages for the Constable Pct. 4 offices located on 9901 McPherson, Suite 202, Laredo, Texas, 78045; and any other matters incident thereto. [Account #604-0101-8801]

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

Honorable Martin Cuellar, Sheriff

- 26. **Discussion and possible action to authorize the acceptance of a Fiscal Year 2015 Statewide Automated Victim Services (SAVNS) grant in the amount of \$27,715.32 from the Office of the Attorney General (OAG Grant No. 1555689) for contractual services for the Webb County jail and the courts to provide relevant offender release information, notification of relevant court setting and/or events, promote public safety, and support the rights of victims of crime in Laredo/Webb County; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any cash match.**

- 27. **Discussion and possible action to authorize the acceptance of a Fiscal Year 2015 Victim Coordinator and Liaison Grant (VCLG) from the Office of the Attorney General (OAG No. 1554146) in the amount of \$42,000 for the salary and fringe benefits of the Crime Victim Advocate serving at the Webb County Sheriff's to continue to provide appropriate services to victims of crime as well as promote and educate the community about crime victims rights in Laredo/Webb County; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require a match.**

Honorable Delia Perales, Treasurer

- 28. **Discussion and possible action to approve the following line item transfers to purchase supplies:**

From:	001-0300-5601	Administrative Travel	\$3,587
	001-0300-6011	Training & Education	<u>\$ 910</u>
			\$4,497
To:	001-0300-6205	Materials & Supplies	\$4,497

- 29. **Discussion and possible action to hire a temporary full time (without benefits) employee to replace an employee out on Family and Medical Leave Act (FMLA) without pay, effective immediately; and to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 25, 2014:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0081	Accounts Payable Clerk	\$14.42

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Treasurer's Office, Mr. Cesar Guerra stated that County Treasurer, Ms. Delia Perales will only be filling the position for five (5) weeks in item #29.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez to approve items #26, #27, #28, and #29 to include that the position will only be filled for five (5) weeks

Vote: 5 - 0 Motion Carried

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 3 John C. Galo to bring back item #29

Vote: 5 - 0 Motion Carried

29. **Discussion and possible action to hire a temporary full time (without benefits) employee to replace an employee out on Family and Medical Leave Act (FMLA) without pay, effective immediately; and to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 25, 2014:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0081	Accounts Payable Clerk	\$14.42

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to hire a temporary replacement to fill in while the person is out on FMLA

Vote: 5 - 0 Motion Carried

Administrative Services

30. **Discussion and possible action to approve the purchase of gift cards to be given out to employees as incentives for the Wellness Programs to promote county employee health and safety. Purchase not to exceed a total of One Thousand Seven Hundred Fifty Dollars (\$1,750.00). [Account #001-0114-6702 (Health Education Program)]**
31. **Discussion and possible action to approve the following line item transfers to pay consultant invoice for the next Two (2) months and also to help purchase gifts for the Safety Fair:**

From:	817-0105-9201	Claims Paid	\$1,000
	001-0114-6205	Materials & Supplies	<u>\$ 300</u>
			\$1,300
To:	817-0105-6022	Professional Services	\$1,000
	001-0114-6702	Safety Fair	<u>\$ 300</u>
			\$1,300

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez to approve items #30 and #31

Vote: 5 - 0 Motion Carried

32. **Status report on the recommendations of Mr. Steve Condrey from Condrey and Associates with discussion and possible action on the approval of the updated Wage & Classification Plan; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares read a letter from Mr. Steve Condrey addressing the Commissioners Court on the recommendations regarding the updated Wage & Classification Plan and addressed the Commissioners Court on item #32.

County Clerk, Mrs. Margie Ramirez Ibarra and District Clerk, Mrs. Esther Degollado were both present to address the Commissioners Court on item #32.

Motion by Commissioner, Pct. 4 Jaime A. Canales, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

33. **Discussion and possible action to authorize that primary responsibilities regarding the document process for hiring, transferring and terminating county employees be maintained and initiated through the administrative services/human resources department, effective October 1, 2014; with additional action to amend current county policy to implement these changes; and any other matters incident thereto. [Requested by policy committee]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and Sheriff's Department, Mr. Joe Lopez were both present to address the Commissioners Court on item #33.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

(Break 11:15 - 11:37 a.m.)

Building Maintenance

34. **Status report from Building Maintenance regarding the implementation of a new custodial work schedule for county buildings in an effort to improve efficiency and to better serve the public.**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Building Maintenance Director, Mr. Gilberto Garza was present to make a presentation regarding the implementation of a new custodial work schedule for county buildings in an effect to improve efficiency and to better serve the public.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime A. Canales (OUT OF THE COURTROOM)

Addendum

Honorable John C. Galo, Webb County Commissioner Pct. 3

- 1. Discussion and possible action to clarify and modify Section 9.09 of the Webb County Personnel Policy concerning holiday pay to further conform with the Fair Labor Standards Act; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Treasurer's Office, Mr. Cesar Guerra and Assistant County Attorney, Mr. Ramon Villafranca were both present to address the Commissioners Court on Addendum item #1.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez

Vote: 5 - 0 Motion Carried

Honorable Marco Montemayor, County Attorney

- 2. Discussion and possible action to extend the contract for boat storage space between Webb County and the Texas Parks and Wildlife Department for One (1) year at One Hundred Dollars (\$100.00) per month, effective September 1, 2014 for a total of One Thousand Two Hundred Dollars (\$1,200.00) per year, and authorizing the Webb County Judge to execute all relevant documents. [Requested by Texas Parks & Wildlife]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez

Vote: 5 - 0 Motion Carried

Casa Blanca Golf Course

- 35. Discussion and possible action to approve the following line item transfers to order needed parts for John Deere Tractors and cover supply costs in the restaurant:**

From:	800-6014-6232	Merchandise Cost	\$6,000
	800-6015-6208	Food	<u>\$ 500</u>
			\$6,500
To:	800-6011-6412	Tractor	\$ 600
	800-6011-6412	Equipment	\$5,400
	800-6015-6208	Supplies	<u>\$ 500</u>
			\$6,500

Economic Development

36. Discussion and possible action to award bid 2014-4 Webb County Housing Rehabilitation Program in Colonia Pueblo Nuevo to the lowest and best qualified bidder for the Texas Community Development Program (TCDP) #712095 Housing Rehabilitation Program - Texas Community Development Block Grant (TxCDBG) and authorize the County Judge to sign all relevant documentation.

<u>Bid</u>	<u>Address</u>
Texas Dept. of Agriculture #013	117 W. Paredes
Texas Dept. of Agriculture #014	122 E. Mendoza

37. Discussion and possible action to approve release of 10% retainage for the completion of Webb County Housing Rehabilitation Program in Colonia Pueblo Nuevo under the Texas Community Development Program (TCDP) #712095-Texas Community Development Block Grant (TxCDBG) and authorize the County Judge to sign all relevant documentation. This will not impact the general fund.

<u>Contractor</u>	<u>Projected Address</u>	<u>Retainage Amount</u>
AA Builder	117 W. Mendoza	\$2,246.83

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Linda R. Ramirez to approve items #35, #36 to include Bronze Builders as the selection, and #37

Vote: 5 - 0 Motion Carried

Elections

38. Discussion and possible action to approve the appointment of Presiding and Alternate Judges from lists provided by the local political party chairmen, in each election precinct for a Two-Year term to begin September 1, 2014 and terminate August 31, 2016, pursuant to Chapter 32, Texas Election Code and authorize the County Judge to sign all relevant documents.

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Elections Administrator, Mr. Oscar Villarreal was present to address the Commissioners Court on item #38.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime A. Canales

Vote: 5 - 0 Motion Carried

Engineer

39. Discussion and possible action to authorize 12-hour shifts for the Rio Bravo Water Treatment Plant. Employees will work 7 day 12-hour shifts straight and then will have 7 days off. This is being requested in order to assure 24/7 Plant operation by Licensed Operators.

40. Discussion and possible action to approve the following line item transfers to cover expenses for the Utilities Department:

From:	801-3001-6022-8	Professional Services	\$8,850
	801-3004-6048	Licenses & Permits	<u>\$1,350</u>
			\$10,200
To:	801-3004-6205	Materials & Supplies	\$3,000
	801-3004-6401	Repair & Maint.-Building	\$2,000
	801-3001-6214	Chemicals	\$3,200
	801-3001-6205	Materials & Supplies	<u>\$2,000</u>
			\$10,200

41. Discussion and possible action to approve the following line item transfers for the Engineering department to purchase computer equipment, upgrade software, end of the year cellular services and fuel:

From:	010-0115-6010	Books & Subscriptions	\$ 500
	010-0115-5602	Local Mileage	\$ 500
	010-0115-5601	Administrative Travel	\$3,000
	010-0115-6004	Telephone	\$1,500
	010-0115-6005	Postage	<u>\$ 500</u>
			\$6,000
To:	010-0115-6004-2	Cell Phones	\$1,000
	010-0115-6204	Fuel & Lube	\$1,000
	010-0115-6205	Materials & Supplies	<u>\$4,000</u>
			\$6,000

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #39, #40, and #41

Vote: 5 - 0 Motion Carried

Larga Vista Community Center

42. Discussion and possible action to approve the posting and filling of the following vacant Slot for Larga Vista Community Center subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 25, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
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Law Library

43. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective August 26, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0317	Assistant Librarian	\$14.53

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve item #42 and #43 as long as they fall within the guidelines

Vote: 5 - 0 Motion Carried

Medical Examiner

44. Discussion and possible action to approve the following new fee schedule for the medical examiner's office, effective October 1, 2014; and any other matters incident thereto.

Autopsy Reports**	\$25.00
Autopsy Report with Affidavit	\$50.00
Investigator Reports	\$25.00
Cremation Clearance	\$25.00
Photographs	\$30.00 per page (4/page)
Radiographs	\$30.00 per page (1/page)
Recuts of Microscopic Slides	\$20.00 each
Out-of-County Autopsy	\$1,700.00
Private Autopsy (non-reportable case)	\$2,000.00
Testimony Fees (criminal cases only, payable to witness)	\$500.00 per hour (minimum 3 hours)
Testimony Travel (payable to witness)	\$150.00 per hour

** There is no charge to immediate family members (spouse, parents, adult children or siblings), law enforcement investigating the case, Consumer Product Safety Commission, Occupational Safety Health Administration, Child Protective Services, Adult Protective Services, or Food and Drug Administration.

Mirando City Activity/Learning Center

45. Discussion and possible action to approve the following line item transfers to purchase materials needed for the center:

From: 001-6307-6011 Training & Education \$ 500

	001-6307-5601	Administrative Travel	\$ 350
	001-6307-6401	Repairs & Maint. -Building	\$ 500
	001-6307-6402	Repairs & Maint.- Equip.	<u>\$ 500</u>
			\$1,850
To:	001-6307-6205	Materials & Supplies	\$1,350
	001-6307-6219-2	Goods for Public Events	<u>\$ 500</u>
			\$1,850

Planning

46. Discussion and possible action to issue a "Certification of Compliance with Plat Requirements" to authorize electrical service connection pursuant to Section 232.029 (c)(2), L.G.C., to a 9.998 acre tract of land, more or less, out of and part of Porcion 32, Abstract 762 (ID 3565) as further described in that certain deed recorded in Vol. 724, Pages 589-92 (said tract also known as a portion of Tract 2, S.V. Edwards Pasture).

Public Defender

47. Discussion and possible action to correct a typographical error on agenda item #54 from the August 11, 2014 Commissioner's Court meeting to reflect an employee transfer from Slot #267 - Assistant Public Defender II to Slot #253 - 1st Assistant Public Defender (instead of to Slot #252, as erroneously stated), effective August 11, 2014; and to further approve the correction in the minutes of the meeting to reflect said changes; and any other matters incident thereto.

Purchasing

48. Discussion and possible action to authorize the Purchasing Agent to solicit for additional Request for Qualifications (RFQs) for the following:

RFQ 2013-86

Annual Contract for Medical Professional Services for Head Start.

49. Discussion and possible action to purchase Two (2) Motorola Radios from Motorola Solutions in the amount of \$12,770.76 for Constable Pct. 1; pursuant to Sections 271.102 and 271.102 Subchapter F; Cooperative Purchasing Programs; Texas Local Government Code. (HGAC Contract RA05-12). [Requested by Rudy Rodriguez, Webb County Constable Pct. 1; Account #603-0101-8801]

50. Discussion and possible action to approve a Thirty-six (36) month Lease & Maintenance contract at \$1,112.85 per month for Toshiba Business Solutions (DIR-SDD -1686) for One (1) E-Studio 657, and E-Studio 857; and One (1) KIP 700 CPS for County Clerks office, pursuant to Sections 271.101 and 271.102 Subchapter F; Cooperative Purchasing Programs; Texas Local Government Code. [Requested by Margie Ibarra, Webb County Clerk; Accounts #001-1120-6014 (Equipment Rental) and #001-1120-6402 (Repair and Maintenance of Equipment)]

51. Discussion and possible action to award the following annual contracts:

Bid 2015-15 Annual Contract for Oxygen, Acetylene & Welding Supplies- Praxair (Primary) Tim's (Secondary)

RFP 2015-31 Two (2) year Contract for Outdoor Advertising- Lamar Outdoor (Primary)

Bid 2015-39 Annual contract for welding repairs & fabrication services to- Laredo Machine Shop (Primary), ABBA (Secondary)

Bid 2015-56 Annual contract for Instrument Control Maintenance & ER Response/Repair- Square E Engineering (Primary)

Bid 2015-58 Three (3) year contract for an Electrician Construeleck (Primary), Square E Engineering (Secondary)

52. Discussion and possible action to reject and rebid BID 2015-28 annual contract for electrical motor and pump repair due to specification clarification requests.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve items #44, #45, #46, #47, #48, #49, #50, #51, and #52

Vote: 5 - 0 Motion Carried

53. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following annual contracts:

Bid 2015-22 - One (1) year Contract for Light Bulbs & Lamps

Bid 2014-30 - Six (6) month Contract for Hot Mix Asphalt

Bid 2015-59 - Two (2) year contract for Texas Real Estate Commission (TREC) Inspector

Bid 2015-80 - Six (6) month contract for Copier Paper, Toner, Ink Cartridges & Bottled Water

Bid 2015-84 - Two (2) year contract for Prisoner Transportation

Bid 2015-79 - One (1) year Contract for Land Clearing by Shredding

Bid 2015-98 - Two (2) year Contract for Bus Advertising Services for El Aguila

Bid 2015-100 - Two (2) year contract for Uniforms

Motion by Commissioner, Pct. 4 Jaime A. Canales, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

54. Discussion and possible action to purchase Six (6) Surveillance Cameras and Three (3) Electric Convection ovens for E.J. Salinas Community Center, El Cenizo Community Center and La Presa Community Center from Sam's not to exceed the amount of \$12,900.00. [Requested by Linda R. Ramirez, Webb County Commissioner Pct. 1; Account #660-8108-8801 (Capital Outlay)]
55. Discussion and possible action to purchase One (1) Shredder from Allegheny Shredders for Information Technology Department not to exceed \$45,000.00. [Requested by Rafael Pena, Information Technology Director; Account #603-0101-8801 (Capital Outlay)]
56. Discussion and possible action to purchase Two (2) Computer Servers for Information Technology Department from Dell, pursuant to Sections 271.101 and 271.102 Subchapter F; Cooperative Purchasing Program; Texas Local Government Code Dell Contract DIR-SDD-1951 in the amount of \$27,973.84. [Requested by Rafael Pena, Information Technology Director; Account #749-0500-8801]
57. Discussion and possible action to purchase Two (2) Microsoft Server Enterprise Licenses for Information Technology Department from SHI in the amount of \$5,231.20. [Request by Rafael Pena, Information Technology Director; Account #749-0500-8801]
58. Discussion and possible action to award RFP 2014-07-01 "Remodeling of Webb County Building" (4101 Juarez) to Azar Services, LLC for an estimated contract amount of \$186,122.48.

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by
Commissioner, Pct. 3 John C. Galo to approve items #54, #55, #56, #57, and #58

Vote: 5 - 0 Motion Carried

59. Presentation from the top Three (3) responders on Request for Qualifications 2014-001 "Architect or Engineering Services for Webb County Jail and Law Enforcement Complex" with discussion and possible action to select a responder for RFQ 21014-001; and any other matters incident thereto. Successful Responder selected will not commence work until funding is identified and approved by the Court. [Requested by Martin Cuellar, Webb County Sheriff and Dr. Cecilia May Moreno, Webb County Purchasing Agent]

Top Three (3) Responders

**Frank Architects
Metaform/HDR
Deborah Williams**

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to defer item #59 to the end of the meeting

Vote: 5 - 0 Motion Carried

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to go to Executive Session on items #60, #61, and #62

Vote: 5 - 0 Motion Carried

(Executive Session 11:50 a.m. - 12:25 p.m.)

No action taken.

Closed Session/Executive Session

- 60. Discussion and possible action to approve settlement in the case entitled Eduardo Gutierrez v. Webb County, Texas, Civil case number 5:13-CV-00166, pending in the United States District Court, Southern District, Laredo Division and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with attorney regarding pending litigation and settlement offers)]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Jorge Trevino recommended approval of the settlement agreement in item #60.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve the settlement agreement in item #60 not to exceed \$10,000

Vote: 5 - 0 Motion Carried

- 61. Status report from county staff regarding the pending completion of the Fernando Salinas Community Center project by Zertuches office to take legal action, if necessary, to enforce the contractual obligations in place or recommend other resolutions in an effort to complete the project; and any other matters incident thereto. [Closed Meeting/Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.07 (A) (Contemplated Litigation)] [Co-Sponsored by Jaime A. Canales, Webb County Commissioner Pct. 4]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia and Mr. Ramon Zertuche from Zertuche Construction were both present to address the Commissioners Court on item #61.

Motion by Commissioner, Pct. 4 Jaime A. Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to allow the County Engineer to negotiate with Ramon Zertuche Construction so that the project is completed in a timely fashion and include the draw schedule and the disbursement of check by the Treasurer's Office

Vote: 5 - 0 Motion Carried

- 62. Discussion and possible action to approve a settlement agreement in Cause Number 2014CVQ000742 D1, Border Insulation, Inc. vs. Webb County, Texas; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(A) (Consultation with Attorney regarding pending litigation)]**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca recommended that the settlement agreement be approved as discussed and it not to exceed \$10,000.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve the settlement agreement in item #62 and it not to exceed \$7,119.42

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez to bring up item #59

Vote: 5 - 0 Motion Carried

Purchasing

- 59. Presentation from the top Three (3) responders on Request for Qualifications 2014-001 "Architect or Engineering Services for Webb County Jail and Law Enforcement Complex" with discussion and possible action to select a responder for RFQ 21014-001; and any other matters incident thereto. Successful Responder selected will not commence work until funding is identified and approved by the Court. [Requested by Martin Cuellar, Webb County Sheriff and Dr. Cecilia May Moreno, Webb County Purchasing Agent]**

Top Three (3) Responders

**Frank Architects
Metaform/HDR
Deborah Williams**

Discussion on file at the Webb County Clerk's Office August 25, 2014
Commissioners Court Meeting DVD.

The Commissioners Court interviewed the top Three (3) responders on Request for Qualifications 2014-001 "Architect or Engineering Services for Webb County Jail and Law Enforcement Complex" in the order as follows:

1. Frank Architects
2. Metaform/HDR
3. Deborah Williams

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Linda R. Ramirez to accept the Williams Architecture Firm

Vote: 5 - 0 Motion Carried

63. Adjourn

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to adjourn

Vote: 5 - 0 Motion Carried