



August 27, 2014

Mr. Luis Perez Garcia, P.E.
Webb County Engineer
1620 Santa Ursula, 2nd Floor
Laredo, TX 78040

Re: Proposal for **Consulting Services and Design related to Platting Requirements** as
Additional Consulting Service

Project: **Webb County Fire Station**

Dear Mr. Perez-Garcia,

Please receive this as our proposal for the additional services to be performed by a Sub-Consultant. The sub-consultant's proposal is attached and describes the scope of the service. The fees due for these services via our prime contract are as follows:

Sub-Consultant Fees Proposed		\$24,000.00
Hickey Peña Architects Mark-up	5%	\$1,200.00
Total Fees for Service		\$25,200.00

Thank you,

A handwritten signature in blue ink, appearing to read 'M. Peña', with a long horizontal flourish extending to the right.

Mario A. Peña, Architect, AIA, CDP

Accepted by:

Date: _____

Mr. Luis Perez Garcia, P.E.
Webb County Engineer
Webb County Texas



REGISTRATION NUMBER F-14954
109 E Del Mar Blvd # 5
Laredo, TX 78041
Phone: 210-621-5797

August 26, 2014

Hickey Peña Architects
Mr. Mario Peña, AIA
919 Victoria
Laredo, TX. 78040

Reference: Webb County Fire Station Lot Plat

Subject: Proposal for Platting & Civil Engineering Services

Dear Mr. Peña,

Thank you, for allowing this submittal on the above referenced work.

GENERAL INFORMATION

The property is located on the South East corner of Loop 20 and 1st St next to Casa Blanca Lake, around 5000 ft. North from US 59. An approximate 3.5 AC lot with Street and Water extension improvements is proposed to be platted.

SCOPE OF WORK

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I. PLATTING & ENGINEERING SERVICES

PLATTING: The Engineer shall do the engineering to developed this tract of land and meet the requirements of the City of Laredo to Plat this Property. The regular plat process includes:

1. Preliminary Plat submittal;
2. Approval by the Engineering, Utilities, Traffic, Fire Protection, and Environmental Departments (One Stop Shop);
3. The Final Plat Approval; and
4. Closing Documents for City of Laredo Subdivision Acceptance (including Record Drawings) and Plat recordation with Webb County.

Supporting documents, including warranty deed, current tax certificates, and all items required by the City of Laredo will be submitted with the plat. (These supporting documents shall be provided by the owner or owner representative). This fee does not include payment of any permitting fees related to this process. The platting services fees do not include the permitting of any improvements other that the associated with the Plat.

Cost of Platting: \$24,000.00

The following is the breakdown of the fees.

1. Preliminary Plat	\$4,800;	20%
2. One Stop Shop	\$9,600;	40%
3. Final Plat	\$4,800;	20%
4. Construction Obs./Closing Docs	\$4,800;	20%

BASE CONTRACT AMOUNT: The summation of costs for the development of all the items listed above is **\$24,000** and shall be known as the Base Contract Amount. The Base Contract Amount includes all labor and materials, mileage and incidentals required to perform each work item.

EXCLUSIONS

The Architect shall prepare the TDLR form and contract for a TDLR plan review and permits.

Any redesign of the Engineer's final dimensional and or grading plans shall be considered as additional services.

Legal field notes/easements are not included in this proposal.

Attending regularly scheduled job construction meetings is not included in this proposal.

Boundary and Topographic surveys are not included in this proposal.
TX DOT Driveway Cut Permit is not included on this proposal.

Re-Zoning is not included on this proposal.

Review of the monthly pay requests by the Contractor is not included in this proposal.
Anything not specifically stated on this proposal is not part of the scope.

City Application Fees, Review fees and tax certificates are not part of this proposal and these would be the responsibility of the owner.

Drainage Report and detention pond calculations are not part of this proposal.

Anything not specifically mentioned on this proposal is not part of this scope.

ADDITIONAL SERVICES: Any requests by the Owner for revisions, additions, deletions and/or alternates described in this scope of work shall be considered additional services. These services shall be performed by the hour at the following rates:

Professional Engineer	\$110/Hour
Drafting/Clerical	\$ 55/Hour
Site Visit by PEUA Consulting LLC representative	\$ 80/Hour

PROFESSIONAL SERVICES AGREEMENT

Hickey Peña Architects, as Client engages PEUA Consulting LLC., as Engineer to perform professional services for the assignment described as follows:

- I. **SERVICES:** Engineer agrees to perform services in conformance with the following descriptions, definitions, terms and conditions.

RE: Webb County Fire Station Lot Plat
Civil Engineering Services Proposal

- II. **PAYMENTS:** The Engineer shall invoice the Client monthly in amounts earned under this Agreement. The Client agrees to promptly pay the Engineer at his office in 109 E Del Mar #5, Laredo Texas 78041, Webb County, the full amount of each such invoice upon receipt. The Client agrees to pay a charge of one percent (1%) per month on all invoiced amounts not paid within thirty (30) days of the date of the invoice, calculated from the date of the invoice.
- III. **TERMINATION:** This Agreement may be terminated without cause at any time prior to completion of the Engineer's services by Client or by Engineer, upon seven (7) days written notice to the other at the address of record. Termination shall release each party from all obligations of this Agreement, except Client shall pay Engineer the full amount specified in paragraph II, with respect to any services performed to the date of termination.

- IV. **LIABILITY LIMITATION:** The Engineer's liability to Client for any reasons beyond generally accepted standard of care in performing the services of this Agreement shall not exceed the amount of compensation received by the Engineer for these services.
- V. **INVALIDATION:** If Client does not execute this Agreement within thirty (30) days of the date tendered, it shall become invalid.
- VI. **AUTHORIZATION:** Each individual executing this Agreement on behalf of the Client or Engineer, by his execution, acknowledges that he is duly authorized to commit the Client or Engineer to this Agreement.

Should you find this proposal acceptable, please acknowledge your approval by return mail. This proposal is good for thirty days from this date of August 26, 2014.

Hickey Peña Architects
By: Mario Peña, AIA

PEUA Consulting LLC
By: Oscar Castillo, President

Signature

Signature

Date: _____

Date: _____