

**AGREEMENT BY AND BETWEEN THE WEBB COUNTY COMMUNITY ACTION AGENCY  
AND LHCT TRAINING CENTER - AMENDED**

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Webb County Community Action Agency, and LHCT Training Center, 4408 State Hwy. 359 Laredo, Texas 78043, enter into this Agreement effective January 1, 2012 and terminates on December 31, 2014.

**Scope of Services**

LHCT Training Center agrees to train students to obtain a “CLASS A Commercial Driver License. The students subject to this agreement shall be student applicant recipients of training assistance through Webb County Community Action Agency, and LHCT Training Center shall provide students 160 hours of training. Training includes the following:

**Basic Truck Driver Training Program**

**TUITION / FEES**

Applications are available from the receptionist. Enrollment is not accepted for individual courses within the program.

**Tuition – 3 week training course / or 8 weekend training course**

Breakdown of cost per Participant / Successful Completion

Registration Fee	\$ 100.00
Tuition per Student (Includes books and materials)	\$5,120.00
DOT Physical Examination	\$ 70.00
DOT Urinalysis Drug Screen	\$ 70.00
Moving Violation Report	\$ 15.00
Texas Class “A” Permit	\$ 10.00
Texas CDL License Fee	\$ 60.00
Student Accident Insurance	\$ 50.00
<b>TOTAL</b>	<b>\$5,495.00</b>

**WEBB CAA DISCOUNT \$1,295.00**

**WEBB COUNTY CAA PROJECT STUDENT TUITION & FEES TOTAL \$4,200.00**

**Payment Policy Pursuant To This Agreement:**

- A. Tuition and fees for the three week training course or the 8 weekend training course shall be paid in full prior to the end of the third day of the 3 weeks or 8 weekends.
- B. Tuition and fees shall be paid by Webb County Community Action Agency Department from grant funds awarded to Webb County Community Action Agency by Texas Department of Housing and Community Affairs. For the Fiscal Year 2012 Community Services Block Grant Program Contract #61120001326, Fiscal Year 2013 Community Services Block Grant Program Contract # 61130001603 and Fiscal Year 2014 Community Services Block Grant Program Contract # 61140001864.

**Cancellation And Refund Policy For Webb County Community Action Agency  
Project Students:**

All refunds shall be paid to the benefit of Webb County Community Action Agency,

**CANCELLATION POLICY:**

A full refund will be made to Webb County Community Action Agency for any Project student:

1. Whose application is rejected by the school.
2. Who cancels the enrollment within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed by the applicant and a tour of the facilities and equipment is made by the prospective student.

**REFUND POLICY:**

1. Refund computations will be based on scheduled hours of class attendance through the last day of attendance leaves of absence suspensions and school holidays will not be counted as part of the scheduled class attendance.
2. The effective date of the termination for refund purpose will be the earliest of the following:
  - (a) The last day of attendance, if the student is terminated by the school; or
  - (b) The date of receipt of written notice from the student; or
  - (c) Ten school days following the last day of attendance.
3. If tuition is collected in advance of entrance and if after expiration of the 72-hour cancellation on privilege the student does not enter school not more than \$100.00 shall be retained by the school.
4. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made.
5. For residence course more than 12 months in length, the refund shall be applies for each 12 month period paid, or part thereof, separately.
6. The length of a course for purposes of calculating refunds owed, is the shortest scheduled time period in which the course may be completed by continuous attendance as a full-time student.

**REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE:** A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:

if tuition and fees are collected in advance of withdrawal, a pro rate refund of any tuition, fees or other charges paid by Webb County Community Action Agency for the program and a cancellation of any unpaid tuition, fees or other charges owed by Webb County CAA Department on behalf of a WCCA, Project Student for the portion of the program the student does not complete following withdrawal; or

- (2) The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:

- (A) satisfactorily completed at least 90 percent of the required coursework for the program; and
- (B) Demonstrated sufficient mastery of the program material to receive credit for completing the program.

A full refund of all tuition and fees is due and refundable in each of the following cases:

- An enrollee is not accepted by the school.
- Misrepresentation by LHCT.
- If the course instruction is discontinued by the school and this prevents the student from completing the course.

**NOTE: "Any holder of this consumer credit contract is subject to all the claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof.**

**Recovery hereunder by the debtor shall not exceed the amount paid by the debtor hereunder."**

*THIS PROGRAM IS "APPROVED AND REGULATED BY THE TEXAS WORKFORCE COMMISSION, CAREER SCHOOLS AND COLLEGES DEPARTMENT – AUSTIN, TEXAS."*

**LHCT TRAINING CENTER:**

By: \_\_\_\_\_  
Authorized School Official Signature

\_\_\_\_\_  
Authorized School Official Print

**WEBB COUNTY, TEXAS**

By: \_\_\_\_\_  
Danny Valdez, Webb County Judge

\_\_\_\_\_  
Juan Vargas, Executive Director  
Webb County Community Action Agency

**ATTESTED:**

\_\_\_\_\_  
Margie Ramirez Ibarra  
Webb County Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Marco Montemayor  
Webb County Attorney\*

\*By law, the County Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Other parties should not rely on this approval, and should seek review and approval of their own Respective attorneys.