

## Webb County Purchase Justification Form

Funding Sources Requested:	
Capital Outlay Fund #	
Building Improvement Fund #	
Department <u>Utilities</u>	System's Manager Adrian G. Montemayor
Number of Dept. Employees 19	<u>-</u>

<u>ltem</u>	Qty	Qty on Hand	Condition of item being replaced: Poor/Fair/Good	Unit Price	Extended Price
2015 International Prostar+ 122 6x4 (LF687)	1	1	Poor	\$105,458.00	\$105,458.00
		:	····		
				<u> </u>	
715					

Total Cost of item(s) be	ing purchased:	<u>\$105,458.</u>	<u>00</u>		
Do you have 3 quotes f	or all items listed abov	e? Yes <u>X</u>	No		
What is the purpose of each item(s) requested? The purpose of purchasing another Tractor is to replace the existing Tractor that have been down since October 2013 last year. We have been using a borrowed unit since from Road & Bridge.					
If the purchase is to rep	place item(s) is the iten	n(s) being replaced	currently in use?		
Yes X No	_				
What is the impact or risk potential if we don't purchase item(s)?There is a Potential risk that if we do not purchase a Tractor to haul water to the Dispenser we will continue to have major problems with the Dispenser running out of water.					
Please Circle Priority:	(Critical)	Upgrade	Desirable		
PRIORITY 1: CRITICAL – Required to prevent a <b>Critical</b> reduction in service, operating efficiency, economy, and/or safety; to protect valuable property; and/or comply with insurance or code requirements.  PRIORITY 2: UPGRADE – Required for significant upgrade in service, operating efficiency, economy and/or safety of current operations.  PRIORITY 3: DESIRABLE – Required to introduce desirable, but optional new service, program, faculty or staff, or to make small improvements in operating efficiency, economy and/or safety.					
Required with this fo	orm:				
<ul><li>Price quotes</li><li>Pictures of ite</li><li>5 copies</li></ul>	em(s) to be replaced		system's Manager		

\*\*\*\* Please note this form must be filled out in its entirety for purchase to be considered for approval \*\*\*\*

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Do you have 3 quotes	for all items listed above	? Yes	X	No		
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YesXNo	_					
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Required with this fo	orm:					
<ul><li>Price quotes</li><li>Pictures of it</li><li>5 copies</li></ul>	em(s) to be replaced					
			Syster	n's Manager		
			Date:			

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