

# Memorandum

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**To:** Cynthia Mares, Director Administrative Services  
Webb County

**CC:** None

**From:** Roger Garza, LHIC, LUTF  
Valley Risk Consulting

**Date:** 09-12-14

**Re:** RFP# 2014-05: Amended Recommendation

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At the Insurance Committee meeting of August 20, 2014, I made a recommendation to select Allstate insurance for the Voluntary Cancer supplement. In addition, BayBridge/BeneBridge was recommended to the Insurance Committee to continue to provide *IRC section 125* Third Party Administration services. Both proposals were submitted and approved by the Commissioners Court on September 8, 2014. The recommendation was made with the assumption that the current Third Party Administrator for *IRC section 125*, BayBridge, would administer the services in conjunction with the other supplemental products. Unfortunately, BayBridge/BeneBridge associates have acknowledge during a telephone conference, that they will not be able to administer any Allstate products under their service agreement. This unforeseen turn of events may cause a slight disruption of enrollment services which are scheduled to begin this month. Although, this is an unusual practice by the plan administrator, recommending another Third Party Administrator at this juncture with an alternate proposal would not be in the programs best interest. In an effort to avoid any disruption of the TPA services, I am rescinding my recommendation of Allstate Cancer products and recommending a continuation of the agreement with BayBridge and its affiliates, the current incumbent.