

# Webb County Head Start

Tel. (956)795-1515 Fax (956)791-2149 P.O. Box 2397 Laredo, Texas 78044



September 8, 2014

West Drive Business Center, LLC  
5918 McPherson Rd. #7  
Laredo, TX 78041

Re: 5904 West Drive – Webb County Head Start Main Office

Dear Ms. Gomez:

Please accept this letter as an official request on behalf of the Webb County Head Start program to extend the lease located at 5904 West Drive from November 1, 2014 through July 31, 2015 in the amount of \$3,460.00 per month.

It is my hope that you are in agreement with this proposal. Should there be a need for further discussion, please contact me or Luz Munoz at 795-1515.

Respectfully,

Aliza F. Oliveros  
Head Start Director

Cc: Luz Munoz, Head Start Assistant Director

*Approved.*

*Maria A Gomez*  
Maria A. Gomez

*Jaime Gomez Jr*  
Jaime Gomez Jr.

*9-10-14*  
date