


**TEXAS DEPARTMENT OF PUBLIC SAFETY  
TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)**

<b>NOTICE OF SUBRECIPIENT GRANT AWARD</b>	
<b>Program Title:</b> FY 2014 Emergency Management Performance Grant (EMPG)	
<b>DHS Instrument Number:</b> 2014-EP-00011	
<b>GDEM Grant Number:</b> 14TX-EMPG-733	
<b>Administered By:</b> Texas Division of Emergency Management Texas Department of Public Safety P.O. Box 4087 Austin, Texas 78773-0220	
<b>Recipient:</b> Webb County 1000 Houston Street Laredo, TX 78040-8017	
<b>Amount of Grant:</b> \$35,744.63	
<b>Period of Grant:</b> October 1, 2013 to March 31, 2015	

The period of grant reflects a six (6) month PROGRAMMATIC extension to complete and close out your FY 14 EMPG grant year. Signing Acceptance of this document means that you accept and will comply with all requirements listed in the attached FY 2014 Terms and Conditions.

AGENCY APPROVAL	GRANT ACCEPTANCE
	Original Signature Required
W. Nim Kidd, CEM Assistant Director Texas Department of Public Safety Chief Texas Division of Emergency Management	Printed Name/Title:
Date: 9/14/14	Date:

**Return Signed Copy of This Page within 45 days to:**  
 Texas Department of Public Safety  
 Texas Division of Emergency Management  
 Attention: Heather Baxter, Office of Management and Budget  
 P.O. Box 4087  
 OMB MSC 0229  
 Austin, TX 78773-0220

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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September 4, 2014

The Honorable Danny Valdez  
Webb County Judge  
1000 Houston Street  
Laredo, TX 78040-8017

Dear Judge Valdez:

This letter is to advise you that your application to participate in the Emergency Management Performance Grant (EMPG) Program during Fiscal Year 2014 (FY 14) has been approved.

The enclosed "Notice of Sub-recipient Grant Award" specifies the federal EMPG Program funding that will be provided to your jurisdiction during FY 14. This document must be signed by the "Authorized Official" indicated on the "Designation of EMPG Grant Officials" form (TDEM-17B) submitted in your original application. The signed "Notice of Sub-recipient Grant Award" must be returned to the Texas Division of Emergency Management (TDEM) within 45 days of the date of this letter. Failure to return documentation to TDEM within 45 days may result in redistribution of award funds to another jurisdiction.

Participation in the EMPG Program requires adherence to all tasks outlined in the **2014 Local Emergency Management Performance Grant (EMPG) Guide** located online at: <http://www.txdps.state.tx.us/dem/CouncilsCommittees/EMPG/empgGuide.pdf>. The 2014 Terms and Conditions are also enclosed for your review.

Of these tasks, there are three reports (financial, metrics, and progress reports) that must be submitted throughout the grant year. Due dates are outlined in the "Report Due Dates" enclosure.

If your jurisdiction does not wish to participate in the FY 14 EMPG Program, please submit a letter from your authorized official requesting termination of participation.

If you have any questions, please contact the EMPG Grant Coordinator (Lisa Resendez at [Lisa.Resendez@dps.texas.gov](mailto:Lisa.Resendez@dps.texas.gov) or 512-424-7511/512-574-1473) or your district coordinator.

Respectfully,

W. Nim Kidd, CEM®, TEM®  
Chief

Texas Division of Emergency Management  
Assistant Director  
Texas Homeland Security  
Texas Department of Public Safety



## Emergency Management Performance Grant

### Report Due Dates

#### (Progress, Financial, and Metrics Reports)

Emergency Management Performance Grant (EMPG) participants must submit three types of reports on an annual basis: progress reports, financial reports, and metrics reports. These reports are in addition to the requirements outlined in the 2014 Local EMPG Guide. Due dates for each report are listed below.

#### Progress Report Due Dates

1 <sup>st</sup> Yearly Report	April 15, 2014
2 <sup>nd</sup> Yearly Report	October 15, 2014

Submit progress reports to Heather Baxter at [Heather.Baxter@dps.texas.gov](mailto:Heather.Baxter@dps.texas.gov)

#### Financial and Metrics Report Due Dates

1 <sup>st</sup> Quarter	January 31, 2014
2 <sup>nd</sup> Quarter	April 30, 2014
3 <sup>rd</sup> Quarter	July 31, 2014
4 <sup>th</sup> Quarter	October 31, 2014

Submit financial reports to Doris Grisham at [Doris.Grisham@dps.texas.gov](mailto:Doris.Grisham@dps.texas.gov).

Submit progress reports and metrics reports to Heather Baxter at [Heather.Baxter@dps.texas.gov](mailto:Heather.Baxter@dps.texas.gov).

*Please note: Failure to submit reports by the stated deadlines may result in a reduction of funding.*