



**WEBB COUNTY, TEXAS**  
**COMMISSIONERS COURT**

MARGIE R. IBARRA  
COUNTY CLERK  
FILED

2014 NOV -7 AM 9:09

WEBB COUNTY, TEXAS

BY PR DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
NOVEMBER 10, 2014  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for October 27, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Danny Valdez, Webb County Judge**

7. Discussion and possible action to proclaim the month of November as Veterans month in honor of all the men and women who have served this Country.
8. Introduction of Mr. Ruben Soto, Jr., presiding officer of the Webb County-City of Laredo Regional Mobility Authority (RMA), appointed by Texas Governor Rick Perry on October 27, 2014.

**Honorable Linda R. Ramirez, Webb County Commissioner Pct. 1**

9. Discussion and possible action to approve the purchase of playground equipment from The Playwell Group Inc. for the El Cenizo Community Center pursuant to Sections 271.101 and 271.102 Subchapter F; Cooperative Purchasing Programs from BuyBoard contract #423-13 in an amount not to exceed \$25,000.00. **[Account #660-8108-8801 (Bond Series 2003)]**
10. Discussion and possible action to approve the purchase of 6 inch plastic letters that will read "Mirando City Substation" from The Sign Shop to be used at the E.J. Salinas Community Center in the amount of \$605.00. **[Account #660-8108-8801 (Bond Series 2003)]**

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

11. Recognition and presentation of plaque to Ministro Miguel Angel Isidro Rodriguez, Consul General de Mexico in Laredo, Texas.

**Honorable John C. Galo, Webb County Commissioner Pct. 3**

12. Discussion and possible action to authorize a Six (6) month lease agreement, with extension options, with Dr. Henry Carranza and Webb County for the use of property located at 1115 Chihuahua, Laredo, Texas 78041, to house the Webb County Safe Haven Project, in an amount not to exceed \$10,000.00; and any other matters incident thereto.

**Commissioners Court Administrator**

- 13. Discussion and possible action to approve the delinquent tax collection contract between Webb County and the Law Offices of Javier Montemayor, Jr. Tax Collections, P.C. for a proposed Three (3) year term, effective November 10, 2014; and any other matters incident thereto.
  
- 14. Discussion and possible action to approve a right of way easement to AEP Texas Central Company for electric distribution lines, and any other necessary appurtenances, over, under and across the following described land (Easement Area): A 10 foot wide easement lying wholly within a portion of a City of Laredo 20.0177 acre tract of land as recorded in volume 1614, Pages 520-530, Official Public Records of Webb County, Texas; and authorizing the County Judge to sign all relevant documents.
  
- 15. Presentation by court administrator regarding proposed plan of action for county departments under the purview of commissioners court in an effort to streamline the exchange of information and allowing for efficient management of all county programs, projects and services.
  
- 16. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 10, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2829	Executive Assistant	Up to \$40,358.00- 16/A-E/A

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MEDIA BREAK

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**Honorable Marco Montemayor, County Attorney**

17. Discussion and possible action to approve a Memorandum of Understanding (MOU) between U.S. Immigration and Customs Enforcement Homeland Security Investigations and the Webb County Attorney's Office under Title 19, United States Code (U.S.C.), Section 140 (i); 19 U.S.C. § 1589a. The M.O.U. will allow certain employees of the Webb County Attorney's Office to be designated as customs officers, without additional compensation, to perform such duties and authorizing the Webb County Judge to execute all relevant documents.
  
18. Discussion and possible action to enter into a Lease-Purchase and Maintenance Agreement with Key Government Finance, Inc. for internet security software (Websense) for a term of Three (3) years that shall commence on November 1, 2014 and expire on October 31, 2017, with a total cost of Eighty Thousand Seven Hundred Twenty Dollars and Fifty-One Cents (\$80,720.51), pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative purchasing Program, U.S. Communities IT Products and Services (#4400001195) (RQ09-997736-42B), and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #001-0500-6411 (Management Information Systems-Software Maintenance)]**
  
19. Discussion and possible action to purchase a computer software upgrade with Insight Public Sector, Inc. who will provide services for a necessary upgrade for all Microsoft Exchange servers with a total cost of Eleven Thousand Six Hundred Dollars (\$11,600.00), pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program, DIR-SDD1962, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #001-0109-6022 (Professional Services)]**
  
20. Discussion and possible action to approve a Five (5) year lease agreement with the Laredo Rifle and Pistol Club, Inc. and Webb County and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

**Honorable Oscar Hale, 406th District Court Judge**

21. Discussion and possible action to approve and ratify the 406th District Court Drug Court Program and Accucare Web Based Clinical Management System Orion Healthcare Technology, Inc. contract, effective August 1, 2014 - July 31, 2015.

**Honorable Rudy Rodriguez, Constable Pct. 1**

22. Discussion and possible action to approve acceptance of a Canine from U.S. Department of Homeland Security for drug interdiction purposes. All expenses incurred for the Canine will be paid with Federal Forfeiture Funds; with no impact to the budget; and any other matters incident thereto.

**Honorable Harold Devally, Constable Pct. 4**

23. Discussion and possible action to approve an agreement with the Executive Office for the Organized Crime Drug Enforcement Task Forces for payment of overtime associated with Constable Harold Devally' s, Pct. 4, Deputy assigned to the DEA Task Force. The fringe benefits of \$4,254.58 will be covered by Constable Pct. 4 Federal Forfeiture Fund #171-2502-3351.

**Honorable Patricia A. Barrera, Tax-Assessor- Collector**

24. Discussion and possible action to recommend approval to write off and remove personal property taxes owed by Miracle Candle Company, to Webb County, from the Webb County, Texas tax rolls, all base tax, penalties and interest accrued on Webb County Tax Account #800-13000-750, in the total sum of \$123,614.16 (November, 2014 amount) for tax years 2006, 2007, 2008, as per Final Report of the U.S. Bankruptcy Court, and the Chapter 7 Bankruptcy Petition and Order for Debtor, Miracle Candle Company in Cause No. 07-50227-L2-7, in the U.S. Bankruptcy Court, Southern District of Texas.

## Administrative Services

25. Discussion and possible action to ratify and approve the following new bonds for the temporary appointee to the Justice of the Peace, Pct. 2 Place 2 position, appointed official taking office October 21, 2014 by Judge Peebles:

Name: Melissa Joy Garcia- Justice of the Peace Pct. 2 Pl. 2  
\$500.00 Public Official

Name: Melissa Joy Garcia- Justice of the Peace Pct. 2 Pl. 2  
\$100.00 "P" Blanket Bond

26. Discussion and possible action to approve the recommended Webb County Government Wage Classification/Step Increase Policy and authorizing, by Order, incorporation into the Webb County policies and procedures; and any other matters incident thereto. **[Co-Sponsored by Leroy Medford, Executive Administrator to Commissioners Court]**

## Building Maintenance

27. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 10, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0031	Custodian	\$11.84 7/A/A

## Community Action Agency

28. Discussion and possible action to approve the purchase of One (1) 2015 Kia Soul customized "HotShot" vehicle for the Webb County Community Action Agency Meals On Wheels Program as pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program Contract Buy Board #358-10 Texas Local Government Code in the amount no to exceed \$25,981.00. This will not impact the General Fund. **[Account #952-4216-8801]**

29. Discussion and possible action to approve the posting and filling of the following Slot, for El Aguila Rural Transit Program effective, November 10, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1134	Administrative Technician	\$10.25

**Engineer**

30. Discussion and possible action to approve the closeout and acceptance of the Webb County Building Roof Replacement Project (4101 Juarez) and the release of the 10% of retainage in the amount of \$21,037.00 to Aftermath Roofing Construction & Renovations, Inc. **[Account #739-1200-8801-14]**
31. Discussion and possible action to amend the contract agreement with Crane Engineering as per RFQ 2014-101 "Annual Contract for Boundary Surveyor" Phase II, in the amount of \$11,250.00. This is being requested due to Eight (8) additional surveys deemed necessary for the Roadway Right-of-Way acquisition in La Presa Subdivision. Right-of-Way acquisition Bond Series 2006 will be used to pay for these services. **[Account #712-7101-6022]**
32. Discussion and possible action to authorize the County Engineer to submit an application to the Texas Water Development Board (TWDB) *Drinking Water State Revolving Fund (DWSRF)* Fiscal Year 2014-2015. The DWSRF provides financing opportunities which will assist the County of Webb with reducing its project costs. Project Information Form Number 10488, Planning & Design-Water Systems Improvements Project, Eligible Project Costs \$8,535,625.50.
33. Discussion and possible action to authorize the County Engineer to submit an application to the Texas Water Development Board (TWDB) *Clean Water State Revolving Fund (CWSRF)* Fiscal Year 2014-2015. The CWSRF provides financing opportunities which will assist the County of Webb with reducing its project costs. Project information Form Number 10484, Planning, Design & Construction-Waste Water Improvements, Eligible Project Costs \$7,490,966.00.

34. Discussion and possible action to approve the following transfers for the Utilities Department to pay for repairs to the ammonia storage tanks, to replace two pumps and to repair and replace parts to the chlorination and ammonia equipment previously approved by Commissioners Court on August 11, 2014:

From: 752-2985	Interest Income Series 2013	\$35,000
741-7501-8801-5	Road Improvements	<u>\$63,600</u>
	Series 2013	\$98,600
To: 745-3001-8801-8	Water Utility Improvements	\$98,600
	Series 2013	

35. Discussion and possible action to approve the posting and filling of the following vacant Slot for the Utilities Department, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 10, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0667	Water Truck Driver	\$14.97 Grade 11/A/D

36. Discussion and possible action to approve the replacement of the C.S.C.D. Building roof on Hwy 83 South, by Centurion Industries Inc., A-lert Roof Systems Division in the amount of \$145,886.00, pursuant to Sections 271.101 and to 271.102, subchapter F, CO-OP Purchasing Program under Texas Local Government Code using TIPS Co-op Program guidelines. **[Account to be determined]**

37. Discussion and possible action to approve Change Order #1 for the C.S.C.D. Remodeling Project located on Hwy 83 South to Davila Construction in the amount of \$199,565.86. Increasing the contract amount to \$999,565.85. **[Fund #742]**

38. Discussion and possible action to approve new water and wastewater rates as recommended by Consultant in the Rate Study providing for compliance with settlement agreement established by customers of the Webb County Rio Bravo Water Treatment Plant; with additional action to request a public hearing, if necessary, to provide Notice of the proposed increases. Proposed action will provide for funding of Ten (10) year Capital Improvement Plan along with the phased elimination of the General Fund Subsidy; and, providing for funding of a Ten (10) year operation forecast cost; and any other matters incident thereto.



39. Discussion and possible action to authorize the in-house paving of Webb County property located at 801 Zaragoza, adjacent to the American Legion Post 59. Project will be done by Road & Bridge Department with existing equipment and may not exceed \$30,000.00. Parking lot will be used for additional parking for the Border Heritage Museum. **[Account #604-0101-8103] [Co-Sponsored by John Galo, Webb County Commissioner Pct. 3 and Jaime Canales, Webb County Commissioner Pct. 4]**

**Head Start**

40. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1109	Substitute	\$8.38	20
2193	Substitute	\$8.38	20
2157	Classroom Aide	\$8.39	20
2525	Teacher Assistant- Associate Degree	\$11.11	20
2570	Early Head Start Teacher Floater - Part Time	\$9.40	26
1930	Accounting Clerk	\$9.49	26

**Indigent Healthcare Services**

41. Discussion and possible action to dispose of surplus property as allowed in Texas Local Government Code 263.152(3); 142 Influenza ("Flu") Vaccines that have expired and have no value for the purpose they were originally intended. Vaccines will be destroyed by company hired to perform immunizations, in accordance to state or federal law; and any other matters incident thereto.
42. Discussion and possible action to approve the installation of a perimeter fence and security gate, to prevent theft and secure the safety of employees and departmental vehicles at the Webb County Indigent Health Services/Engineering Department building located at 1620 Santa Ursula in an amount not to exceed \$20,000.00 (Twenty Thousand Dollars); and any other matters incident thereto. **[Co-Sponsored by Luis Perez Garcia III, P.E., C.F.M., County Engineer] [Account #003-4101-8801 (Health Care Funding District- Capital Outlay)]**

43. Discussion and possible action to approve a Resolution supporting the inclusion of the Webb County Indigent Health Care Services Department in the creation of a health care consortium with the following providers: Texas Health & Human Services - Office of Border Affairs, Mercy Ministries of Laredo, The Rio Grande Border Area Health Education Center (MRGB AHEC), Gateway Community Health Center, and BCFS-Health and Human Services for the submission of a Rural Health Care Services Outreach Program grant application; and any other matters incident thereto.
44. Discussion and possible action to approve an Order authorizing the Webb County Indigent Health Care Program (CIHCP) to include Ambulatory Surgical Center (ASC) services as a covered Optional Service effective immediately. This would allow eligible program clients to have medically necessary procedures performed at surgical centers at the discretion of their medical provider; and any other matters incident thereto.

**Information Technology**

45. Discussion and possible action to purchase Symantec Backup renewal license support in an amount not to exceed \$25,000.00 for the Information Technology Department, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR-SDD.2500; and authorizing the Webb County Judge to execute all relevant documents. **[Account #001-0500-6411]**
46. Discussion and possible action to purchase Cisco Smartnet renewal service agreement in an amount not to exceed \$46,050.00 for the Information Technology Department, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR-TSO-2542; and authorizing the Webb County Judge to execute all relevant documents. **[Account #001-0500-6402]**
47. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 10, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2787	Systems Support Technician	\$16.73 14/A/A

## Purchasing

48. Discussion and possible action to award the following Requests for Proposals (RFP's) to Square E, subject to final approval by county engineer:  
  
RFP 2015-46 Sewer Plant Spiral Screen Improvements  
RFP 2015-47 Sewer Plant Electrical Improvements
49. Discussion and possible action to approve the Fire Alarm System Installation for Bruni Community Center from T.C.R. The Best Alarm Company, annual contract 2014-83, in the amount of \$950.00. **[Account #604-0101-8103 (Building Improvement Fund)]**
50. Discussion and possible action to approve the Fire Alarm System Installation for Rio Bravo Activity Center and Rio Bravo Community Center from T.C.R. The Best Alarm Company, annual contract 2014-83, in the amount of \$950.00 each total amount \$1,900.00. **[Account #604-0101-8103 (Building Improvement Fund)]**
51. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 7th DAY OF NOVEMBER, 2014

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 7th day of November, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 7th DAY OF NOVEMBER, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

By: Roxanna P. Rivera  
Margie Ramirez-Ibarra, County Clerk  
Roxanna P. Rivera - Deputy Clerk

