



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
NOVEMBER 24, 2014
9:00 a.m.

2014 NOV 21 AM 8:48
WEBB COUNTY, TEXAS
BY *MC* DEPUTY
HAROLD IBERRA
CLERK
FILED

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for November 10 and 18, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Discussion and possible action to approve the distribution of funds to United Independent School District, Laredo Independent School District, and Webb Consolidated School District in the amount of Sixty-Two Thousand Nine Hundred Eighty-Three and Twenty-Two Cents (\$62,983.22) from the permanent reserve fund balance of the Webb County school lands and is to be distributed on a Scholastic Basis as determined by the Texas Education Association (TEA); and any other matters incident thereto.

8. Status report on the Request for Qualifications for residential substance abuse treatment services for the Webb County Youth Village Rehabilitation Center. Services will be provided to adolescent males aged 13-17 years of age and will consist of screening, assessment, individual counseling, group counseling, and drug education.
[Co-Sponsored by Jaime Canales, Webb County Commissioner Pct. 4]

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

9. Discussion and possible action to approve the following line item transfer to increase the part-time line item amount to \$30,000 to equal the amount allotted to other Commissioners for the 2014-2015 fiscal year:

From:	001-0109-6203-3	Wage Classification Study	\$15,000
To:	001-0201-5005	Part Time	\$15,000

10. Discussion and possible action to approve the posting and filling of the following vacant Slot, and authorize waiver of county policy to authorize filling this position effective November 18, 2014, a date other than the start of a payroll period; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1915	Commissioners Assistant	\$21.42 - Grade 18/E

11. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2805	Administrative Clerk	\$13.07-\$13.73 - Grade 9/A-E

12. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014; and any other matters incident thereto:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2320	Activity Center Assistant	\$13.07-\$13.73 - Grade 9/A-E

13. Status report on the construction of El Cenizo Library.
14. Discussion and possible action on request for audit of all Precinct 1 facilities and offices; and any other matters incident thereto.
15. Discussion and possible action to rescind current appointment to Regional Mobility Authority and authorize new appointee for Commissioner Precinct 1.
16. Discussion and possible action to implement criminal background checks on all volunteers at Precinct 1 community centers and facilities.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

17. Discussion and possible action to approve the Contract with Redline Architecture, LLC, for Requests for Qualifications 2014-009 Self-Help Center architectural services for residential 1, 2 & 3 Bedroom plans. This contract is pending County Attorney approval. **[Requested by Juan Vargas, Webb County Economic Development Director]**

Honorable John C. Galo, Webb County Commissioner Pct. 3

- 18.** Discussion and possible action to authorize Administrative Services department and staff to research the county authority available for the consideration of offering early retirement incentives for county employees; and any other matters incident thereto.
- 19.** Discussion and possible action to update a previously conducted feasibility study for the future expansion, renovation or demolition of the county Tex Mex Building, for the purpose of providing additional county office space and parking in the downtown area; and any other matters incident thereto.
- 20.** Discussion and possible action to review the final 2014-2015 fiscal year budget and receive a report and summary from county auditor; and any other matters incident thereto.
- 21.** Discussion and possible action regarding the recent payroll issues that caused delays in payment to election workers; and any other matters incident thereto.
- 22.** Discussion and possible action to approve that Webb County elect the alternate method of county budget preparation as authorized in Subchapter C, Section 111.061 and 111.062, Local Government Code, that authorizes the appointment of a county budget officer in counties with a population of more than 125,000; effective for fiscal year 2015-2016; and any other matters incident thereto.

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

23. Discussion and possible action to approve a Memorandum of Understanding (MOU) between Laredo Community College - Adult Education & Literacy and Webb County, for a Two (2) Year term, to promote the recruiting of county residents in need of receiving English as a Second Language (ESL) and General Education Development (GED) instruction; and any other matters incident thereto.

24. Discussion and possible action to enter into a Thirty-Six (36) month Lease Agreement and Maintenance Agreement between Toshiba Business Solutions and Webb County for Commissioners Court Executive Administrator for a E-Studio 3555c Copier at a cost of Two Hundred Thirty-Six Dollars and Seventy-Three cents (\$236.73) per month for total amount of Eight Thousand Five Hundred Twenty-Two Dollars and Twenty-Eight cents (\$8,522.28) and a maintenance cost of \$0.042 per page monthly pursuant to Sections 271.101 and 271.10, Subchapter F; Cooperative Purchasing Program; Texas Local Government Code, Texas IR Contract DIR-SDD-1686, subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. **[Requested by Leroy Medford, Executive Administrator to Commissioners Court; Account #001-0101-6402]**

Honorable Martin Cuellar, Sheriff

25. Discussion and possible action to authorize the submission of a grant application to the NRA Foundation estimated at \$14,535 for firearms equipment, ammunition, and supplies for certified peace officers at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.

26. Discussion and possible action to authorize the submission of a grant application to the NRA Foundation estimated at \$15,000 for archery equipment, accessories, safety gear, and other supplies for youth programs at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.

27. Discussion and possible action to approve a reimbursement agreement between Webb County Sheriff's Office and the United States Marshals Services for overtime expenses for performance period October 2014 through September 2015 for an amount not to exceed \$12,000.00, in support of Joint Law Enforcement Operations - Project JLEOTFS4. Cash match for fringe benefits will be covered by State forfeiture funds. **[Fund #168]**

Honorable Patricia A. Barrera, Tax-Assessor- Collector

28. Discussion and possible action to approve the following refunds:
- a) The amount of \$5,604.31 to Gates Mineral Company Ltd, Accounts #04846312958000RI, #04860902958000RI, and #04861542958000RI, Supplement 3 Certified 2014, Correct well in lease per Wardlaw Appraisal Group for 2014.
- b) The amount of \$36,537.44 to Rosetta Resources Operating LP, Accounts #04846310104954WI, #04860900104954WI, and #04861540104954WI, Supplement 3 Certified 2014, Correct well in lease per Wardlaw Appraisal Group for 2014.

Honorable Delia Perales, Treasurer

29. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014. Temporary Part Timer (no insurance, no retirement) while employee is out on FMLA without pay.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0077	Accounts Payable Supervisor	\$15.00

30. Discussion an possible action to approve a revised general order sent by the County Auditor, Leo Flores, on October, 22, 2014 regarding an increase of \$5,000 annually for his salary as approved by the Board Of Judges. Also requesting clarification of funding and the County Clerk minutes for the meeting of October 27, 2014. **[Co-Sponsored by John Galo, Webb County Commissioner Pct. 3]**

Administrative Services

31. Discussion and possible action to approve workers compensation settlement claim number C612-13-20819 regarding the Estate of Eliseo Lara; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (A) (Consultation with Workers Compensation Attorney)]**

Community Action Agency

32. Discussion and possible action to approve the posting and filling of the following Slot, to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Services Block Grant (CSBG), full-time with benefits at 40 hours per week effective, November 24, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1155	Case Worker	\$10.98

33. Discussion and possible action to accept a check from Direct Energy/CPL Retail Energy/WTU Retail Energy's Neighbor to Neighbor Program in the amount of \$5,000.00. Webb County Community Action Agency will utilize these funds to assist qualified Direct Energy clients.
34. Discussion and possible action to authorize Webb County Community Action Agency to solicit bids for CDL Truck Driver Training classes. This project is funded through the Community Services Block Grant (CSBG) Fiscal Year 2015. There will be no impact on the General Fund.

Engineer

35. Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals for "Colorado Acres New Non-Coin Dispenser Units" for replacement of existing Coin operated Dispensing Unit Stations at Colorado Acres (Las Lomas) with newly constructed water points complete with new dispensing panels and software that do not require coins for operation.

36. Discussion with possible action to set the dates for public hearings on the proposed increase in water and wastewater rates for the Webb County Water Utility Department on December 1st and 5th, 2014 at El Cenizo and Rio Bravo respectively.
37. Discussion with possible action authorizing the Water Utilities Department to acquire Nine (9) cell phones for business use utilizing operational accounts and providing for communication within employees during normal business hours as well as on-call services. **[Account #801-3001-6004]**
38. Discussion and possible action to authorize the Purchasing Agent to procure services from Kruger Inc., in the amount of \$16,441.34 to get the Water Treatment Hydro-Cyclone System back to Automation and working properly. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following item is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption: (11) vehicle and equipment repairs]
39. Discussion and possible action to approve the following line item transfers to provide funding for Webb County's pro-rata share for the Colonia Tanquesitos II and Los Altos, Phase I Road Improvements:
- | | | | |
|-------|-----------------|-------------------------------------|-----------------|
| From: | 658-8103-8710-4 | Courthouse Annex Series 2003 | \$50,000 |
| | 711-2985 | Interest Income Series 2006 | \$4,763 |
| | 721-8000-8103 | Courthouse Annex Series 2006 | \$12,653 |
| | 723-8103-8710-1 | Head Start Modular Bldg Series 2006 | \$22,652 |
| | 716-7102-6022 | Cuatro Vientos Road Series 2006 | <u>\$33,289</u> |
| | | | \$123,357 |
| To: | 660-8108-8801 | Capital Outlay Series 2003 | \$50,000 |
| | 722-8108-8801 | Capital Outlay Series 2006 | <u>\$73,357</u> |
| | | | \$123,357 |
40. Discussion and possible action to disburse Webb County's pro-rata share for the Colonia Tanquecitos II and Los Altos, Phase I Road Improvements (Amanecer Road and a portion of Enlace Road) in the amount of \$145,356.99 to AFW Investments II, Ltd. pursuant to Webb County Commissioners Court approval on October 10, 2008 (agenda item 13). **[Accounts #696-8007-8801 (Capital Outlay Series 2002) -\$22,000, #660-8108-8801 (Capital Outlay Series 2003) - \$50,000 and #722-8108-8801 (Capital Outlay Series 2006) - \$73,357]**

41. Discussion and possible action to approve the payment of Application No. 21A to Zertuche Construction in the amount of \$21,014.20, for the percentage of work completed on the Fernando Salinas Community Center contract. The County will forward the City of Laredo a request for payment of One-half (½) this amount to cover their commitment to the project. **[Accounts #634-6113-8601 and #634-2311]**

Fire Suppression & EMS Services

42. Discussion and possible action to authorize the Economic Development Department to develop a Fiscal Year 2014 Assistance to Firefighters Grant (AFG) Application to the U.S. Department of Homeland Security. The purpose of the application is to assist the Webb County Volunteer Fire Department via the purchase of a brush truck for emergency response situations. This proposed action will require a Five percent (5%) cash match to be drawn from the Webb County Volunteer Fire Department's budget; this amount shall not exceed the sum of NINE THOUSAND THREE HUNDRED DOLLARS (\$9,300.00).

Fred & Anita Bruni Community Center

43. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2342	Center Aid	Grade 7/A-E/\$11.84 - \$12.44

Head Start

44. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1694	Substitute	\$8.38	20
2556	Early Head Start Teacher	\$9.93	26

45. Discussion and possible action to approve the 2013 - 2014 Head Start, Early Head Start, and Delegate Agency Program Information Reports.

Purchasing

46. Discussion and possible action to authorize the Purchasing Agent to award the following contract:

Bid 2014-60 Annual Contract for Food Commodities to Labatt Food Service (Primary), Ben E. Keith (Secondary)
47. Discussion and possible action to purchase Five (5) vehicles for District Attorney Office from Dodge City of McKinney and Caldwell Country Chevrolet, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, State of Texas Contract #071-A1-20132014 and HGAC Contract Number VE11-13 in the amount of \$159,908.98. **[Requested by Isidro Alaniz, Webb County District Attorney; Accounts #169-1100-8801 and #176-1100-8801]**
48. Discussion and possible action to purchase Data Connect Services for AT&T USB Beam Air Cards, Three (3) years of monthly LTE unlimited Data Connect Service for 3 users and Two (2) Years of monthly LTE unlimited Data Connect Service for 1 user from AT&T and to purchase Three (3) Cameras LPR System, Three (3) Cable, Monitor Consoles, Three (3) All-in One computers Intel and all other accessories from L3 Mobile Vision Inc. for the Sheriff's Department, pursuant to Sections 271,.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR –SDD-771 and DIR-SDD 1348 in the amount of \$87,997.13. **[Requested by Martin Cuellar, Webb County Sheriff; Fund #349-2001-8801 (Stone Garden Grant)]**
49. Discussion and possible action to award Request for Qualifications for "Youth Residential Services" to SCAN "Serving Children and Adolescents in Need Inc. and authorizing the County attorney's office to negotiate contract. **[Requested by Melissa Mojica, Webb County Juvenile Director]**
50. Discussion and possible action to approve purchase of annual inspection for helicopter from Sheriff's Department from Hector Dilley A&P Mechanic, pursuant to Section 262.024 (11) Discretionary Exemptions in the amount of \$3,000.00. **[Requested by Martin Cuellar, Webb County Sheriff; Account #349-2001-6403-01]**

- 51. Discussion and possible action to authorize the Purchasing Agent to purchase a security entrance system from Nova Star in an amount not to exceed \$1,200 for the Commissioners Court Administrator's Office. **[Requested by Leroy Medford, Commissioners Court Administrator; Account #603-0101-8801]**

- 52. Discussion and possible action to approve the purchase of surveillance video equipment from Audio Dynamics for Road and Bridge Department in the amount of \$12,979.00. **[Requested by Jose Luis Rodriguez, Webb County Road & Bridge Superintendent; Account #603-0101-8801]**

- 53. Discussion and possible action to purchase Four (4) Computers for Constable Pct. 2 from Dell and Software from SHI, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR -SDD 1951 in the amount of \$6,728.68. **[Requested by Frank Sciaraffa, Webb County Commissioner Pct. 1; Account #603-0101-8801]**

Road & Bridge

- 54. Discussion and possible action to approve the posting and filling of the following vacant Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
673	Maintenance Worker	\$13.07 9/A/A
679	Maintenance Worker	\$13.07 9/A/A
1897	Maintenance Worker	\$13.07 9/A/A
2354	Maintenance Worker	\$13.07 9/A/A
2355	Maintenance Worker	\$13.07 9/A/A

- 55. Discussion and possible action to approve payment in the amount of \$8,850.00 to Nueces Power Equipment, for the rental of Wirtgen Soil Stabilizer used in the maintenance of Jefferies Rd. and Callaghan Road. **[Account #010-7002-6014]**

Closed Session/Executive Session

56. Status report with discussion and possible action regarding the case entitled Sara Alicia Davila vs. Webb County, Texas, et al., Civil Action No. 5:12-CV-42, pending in the United States District Court, Southern District, Laredo Division and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(a) (Consultation with attorney about pending or contemplated litigation)]**

57. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF NOVEMBER, 2014

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of November, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21st DAY OF NOVEMBER, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Michelle Cervantes
For Margie Ramirez-Ibarra, County Clerk
By: ~~Michelle Cervantes-Deputy Clerk~~

