

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Monday, November 24, 2014 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 21st day of November 2014. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes for November 10 and 18, 2014**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

- 4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented the recap of bills, recap of side bills, ratification of payment released based on the orders from the County Attorney, ratification of payroll for November 21, and payment for Election workers pending approval.

County Attorney's Office, Mr. Ramon Villafranca was present to address the Commissioners Court on the payment pending for the Election workers.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Danny Valdez to bring up item #21

Vote: 5 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

21. Discussion and possible action regarding the recent payroll issues that caused delays in payment to election workers; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores, County Attorney, Mr. Marco Montemayor, and County Treasurer, Ms. Delia Perales were all present to address the Commissioners Court on item #21.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales presented the monthly report for October 2014.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

5. Communications

Cmr. Galo welcomed everyone present. He congratulated the school board members for both UISD and LISD that were sworn in. Cmr. Galo congratulated Ms. Bertha Lailson on her 100th Birthday celebration. He congratulated Jr. Achievement and H-E-B on their joint fund raising effort. Cmr. Galo congratulated U.S. Customs and Border Protection Officer, John Amaya who was recognized for his forty years of service. He congratulated the UISD Oil and Gas Program for being honored by the South Texas Energy and Economic Roundtable with the 2014 Eagle Ford Excellence Awards. Cmr. Galo congratulated all those who participated in the Give Laredo Drive. He congratulated the recipients of the Volleyball All-District Awards; United Volleyball Head Coach Letty Longoria, Alexander High School Megan Menchaca, United High School Michelle Castro, LBJ High School Francis Tobias, United High School Gabriel Sentis, and Alexander High School Leslie Garza. Cmr. Galo congratulated the Lady Longhorns for winning the All-District title. He congratulated LBJ High School for making it to the playoffs. Cmr. Galo congratulated Golds Gym and Mercy Clinic for hosting a charity event to raise funds and awareness for the 6th Annual Stronger than Cancer Zumbathon and 5K Run. He mentioned that the South Texas Food Bank would be hosting a fundraiser on December 2 from 6 to 11 p.m. and Shine the Light on Hunger Health Fair on December 6 from 10 a.m. to 2 p.m. Cmr. Galo wished everyone a very Happy Thanksgiving. He reminded everyone that the Webb County Christmas Dance would be on held on Friday, December 5. Cmr. Galo sent out his heartfelt condolences to the family of his secretary on the loss of her father Cayetano "Tito" Tijerina, Juan Manuel Esparza, Jr., Patricia Fuentes, June Leyendecker, and prayers for Cesar Cazares and Ronnie Goodman.

Cmr. Tijerina welcomed Cmr. Frank Sciaraffa back to the Commissioners Court. She congratulated all the board members who were recently sworn in from LISD, UISD, and LCC.

Cmr. Tijerina wished all Webb County residents a very Happy Thanksgiving Holiday. She congratulated the Bruni Community Center for their very well attended Thanksgiving Luncheon. Cmr. Tijerina mentioned that the Larga Vista Community Center held their Thanksgiving Luncheon on Monday, November 17. She congratulated Ms. Bertha Lailson on her 100th Birthday. Cmr. Tijerina thanked the Larga Vista Community Center Staff for their assistance on the food distribution event sponsored by Blessing in a Backpack. She congratulated Sergio, Elia Ibarra and Family for being the newest recipients for Habitat for Humanity. Cmr. Tijerina wished Economic Development Director, Mr. Juan Vargas a very Happy Birthday. She wished an early Happy Birthday to Executive Administrator, Mr. Leroy Medford. Cmr. Tijerina invited all the Webb County employees to attend the Webb County Employee Christmas Dance on Friday, December 5. She sent out her heartfelt condolences to the family of her husband on the loss of her father-in-law Cayetano Tijerina, Jr., Roberto Bobby Gutierrez, Luciano Duarte, Betty Newman, Juan Manuel Esparza, Patricia Fuentes, June Leyendecker, and Rogelio Liendo.

Cmr. Sciaraffa welcomed everyone present and thanked all elected officials, friends, and family who attended his swear in ceremony. He sent out his heartfelt condolences to the Tijerina Family. Cmr. Sciaraffa congratulated the LBJ High School Football Team for their co-district title and the Bruni Badgers for advancing. He congratulated the El Cenizo Community Center for inviting him to their Thanksgiving Luncheon. Cmr. Sciaraffa wished a very Happy Thanksgiving to everyone.

Cmr. Canales welcomed everyone present. He thanked all those who participated in the Fernando Salinas Community Center Thanksgiving Luncheon. Cmr. Canales thanked the American Toy Manufacturing Company Mattel for their monetary donations to the Imaginarium of South Texas. He congratulated Jr. Achievement of Laredo for receiving a donation from H-E-B funds that were raised. Cmr. Canales congratulated and thanked the United 9th Grade Campus for inviting him to their Career Day Event. He congratulated Administrative Services for hosting the very successful Cafeteria Enrollment Plan. Cmr. Canales congratulated Sheriff Martin Cuellar on the Retired Law Enforcement Breakfast Forum hosted last week at the Ramada Inn. He sent out his heartfelt condolences to the family of Cayetano Tijerina, Juan Manuel Esparza, Patricia Fuentes, June Eloise Leyendecker, Armando Manuel Gonzalez, Rosalinda Gonzalez, Ramon Mendiola, and Rogelio Liendo. Cmr. Canales wished everyone a very Happy Thanksgiving.

Judge Valdez welcomed Cmr. Sciaraffa back to the Commissioners Court. He congratulated Cmr. Tijerina on the Thanksgiving Luncheon held at the Bruni Community Center. Judge Valdez mentioned that he along with Guerra Communications and other sponsors would be hosting the 21st Annual Thanksgiving Dinner Dance at the Casa Blanca Ballroom on Tuesday, November 25. He sent his heartfelt condolences to the Tijerina Family on the passing of Cayetano Tijerina, Sr. Judge Valdez wished a Happy Birthday to Mr. Joey Diaz De Leon and Ms. Bertha Lailson on her 100th Birthday celebration. He wished everyone a very Happy Thanksgiving.

6. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. **Discussion and possible action to approve the distribution of funds to United Independent School District, Laredo Independent School District, and Webb Consolidated School District in the amount of Sixty-Two Thousand Nine Hundred Eighty-Three and Twenty-Two Cents (\$62,983.22) from the permanent reserve fund balance of the Webb County school lands and is to be distributed on a Scholastic Basis as determined by the Texas Education Association (TEA); and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Commissioners Court Executive Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #7.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Danny Valdez to approve the balance as of September 30

Vote: 5 - 0 Motion Carried

8. **Status report on the Request for Qualifications for residential substance abuse treatment services for the Webb County Youth Village Rehabilitation Center. Services will be provided to adolescent males aged 13-17 years of age and will consist of screening, assessment, individual counseling, group counseling, and drug education. [Co-Sponsored by Jaime Canales, Webb County Commissioner Pct. 4]**

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #49

Vote: 5 - 0 Motion Carried

Purchasing

49. **Discussion and possible action to award Request for Qualifications for "Youth Residential Services" to SCAN "Serving Children and Adolescents in Need Inc. and authorizing the County attorney's office to negotiate contract. [Requested by Melissa Mojica, Webb County Juvenile Director]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno stated that Metaform were the sole responders for RFQ 2014-010.

Chief Juvenile Probation Officer, Ms. Melissa Mojica, Auschland Architects, Mr. Kennedy Whiteley, Metaform Studio Architects, Inc. Project Administrator, Mr. Ed Quiroga, and Project Architect, Mr. Rick Solis were all in attendance to make a presentation regarding the Youth Residential Services.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to accept

Vote: 5 - 0 Motion Carried

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

9. **Discussion and possible action to approve the following line item transfer to increase the part-time line item amount to \$30,000 to equal the amount allotted to other Commissioners for the 2014-2015 fiscal year:**

From:	001-0109-6203-3	Wage Classification Study	\$15,000
To:	001-0201-5005	Part Time	\$15,000

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

10. **Discussion and possible action to approve the posting and filling of the following vacant Slot, and authorize waiver of county policy to authorize filling this position effective November 18, 2014, a date other than the start of a payroll period; and any other matters incident thereto:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1915	Commissioners Assistant	\$21.42 - Grade 18/E

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and County Auditor, Mr. Leo Flores were both present to address the Commissioners Court on item #10.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to accept the position effective today

Vote: 5 - 0 Motion Carried

11. **Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014; and any other matters incident thereto:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2805	Administrative Clerk	\$13.07-\$13.73 - Grade 9/A-E

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares was present to address the Commissioners Court on item #11.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to allow him to post

Vote: 5 - 0 Motion Carried

12. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014; and any other matters incident thereto:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
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2320 Activity Center Assistant

\$13.07-\$13.73 - Grade 9/A-E

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

13. Status report on the construction of El Cenizo Library.

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Metaform Studio Architects, Inc. Project Architect, Mr. Rick Solis, Project Administrator, Mr. Ed Quiroga, and Project Manager, Mr. Roland Perez were all in attendance to make a presentation regarding the El Cenizo Library.

County Auditor, Mr. Leo Flores was present to address the Commissioners Court on item #13.

14. Discussion and possible action on request for audit of all Precinct 1 facilities and offices; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

15. Discussion and possible action to rescind current appointment to Regional Mobility Authority and authorize new appointee for Commissioner Precinct 1.

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Commissioners Court Executive Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #15.

No action taken.

16. Discussion and possible action to implement criminal background checks on all volunteers at Precinct 1 community centers and facilities.

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares was present to address the Commissioners Court on item #16.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to include any volunteers for the Commissioners Court, the Administrative Services Department, the Courthouse, and any other area in the County and to add the two (2) forms

Vote: 5 - 0 Motion Carried

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

17. **Discussion and possible action to approve the Contract with Redline Architecture, LLC, for Requests for Qualifications 2014-009 Self-Help Center architectural services for residential 1, 2 & 3 Bedroom plans. This contract is pending County Attorney approval. [Requested by Juan Vargas, Webb County Economic Development Director]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

18. **Discussion and possible action to authorize Administrative Services department and staff to research the county authority available for the consideration of offering early retirement incentives for county employees; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Attorney, Mr. Marco Montemayor was present to address the Commissioners Court on item #18.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

19. **Discussion and possible action to update a previously conducted feasibility study for the future expansion, renovation or demolition of the county Tex Mex Building, for the purpose of providing additional county office space and parking in the downtown area; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Commissioners Court Executive Administrator, Mr. Leroy Medford and County Engineer, Mr. Luis Perez Garcia were both present to address the Commissioners Court on item #19.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to get a proposal for complete demolition

Vote: 5 - 0 Motion Carried

20. **Discussion and possible action to review the final 2014-2015 fiscal year budget and receive a report and summary from county auditor; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores and Commissioners Court Executive Administrator, Mr. Leroy Medford were both present to address the Commissioners Court on item #20.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #30

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

Honorable Delia Perales, Treasurer

30. **Discussion an possible action to approve a revised general order sent by the County Auditor, Leo Flores, on October, 22, 2014 regarding an increase of \$5,000 annually for his salary as approved by the Board Of Judges. Also requesting clarification of funding and the County Clerk minutes for the meeting of October 27, 2014. [Co-Sponsored by John Galo, Webb County Commissioner Pct. 3]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores, County Attorney, Mr. Marco Montemayor, County Attorney's Office, Mr. Ramon Villafranca were all present to address the Commissioners Court on item #30.

(Break 11:55 a.m. - 12:15 p.m.)

Honorable Delia Perales, Treasurer

30. **Discussion an possible action to approve a revised general order sent by the County Auditor, Leo Flores, on October, 22, 2014 regarding an increase of \$5,000 annually for his salary as approved by the Board Of Judges. Also requesting clarification of funding and the County Clerk minutes for the meeting of October 27, 2014. [Co-Sponsored by John Galo, Webb County Commissioner Pct. 3]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

County Auditor, Mr. Leo Flores, and County Attorney, Mr. Marco Montemayor, and County Treasurer, Ms. Delia Perales were all present to address the Commissioners Court on item #30.

Motion by Commissioner, Pct. 3 John C. Galo, to allocate not to exceed \$5,000 from Fund 603 and for that difference to go to an escrow fund

Motion dies for lack of second.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve, accept, and adopt the General Order and include the date the order was signed

Vote: 2 - 3 Motion Failed

NAY: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina
Commissioner, Pct. 3 John C. Galo
Commissioner, Pct. 4 Jaime Alberto Canales

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to send it back to the Board of Judge's and allow them to allocate the funds

Vote: 4 - 1 Motion Carried

NAY: County Judge Danny Valdez

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to bring up items #31 and #56

Vote: 5 - 0 Motion Carried

Administrative Services

31. **Discussion and possible action to approve workers compensation settlement claim number C612-13-20819 regarding the Estate of Eliseo Lara; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (A) (Consultation with Workers Compensation Attorney)]**

Cmr. Galo stated that he felt uncomfortable being present during Executive Session on item #56.

Closed Session/Executive Session

56. **Status report with discussion and possible action regarding the case entitled Sara Alicia Davila vs. Webb County, Texas, et al., Civil Action No. 5:12-CV-42, pending in the United States District Court, Southern District, Laredo Division and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(a) (Consultation with attorney about pending or contemplated litigation)]**

(Executive Session 12:42 - 1:24 p.m.)

No action taken.

Administrative Services

31. **Discussion and possible action to approve workers compensation settlement claim number C612-13-20819 regarding the Estate of Eliseo Lara; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1) (A) (Consultation with Workers Compensation Attorney)]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Attorney representing Webb County, Mr. Roy Orton and Administrative Services Director, Ms. Cynthia Mares were both present to address the Commissioners Court on item #31.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

Closed Session/Executive Session

56. **Status report with discussion and possible action regarding the case entitled Sara Alicia Davila vs. Webb County, Texas, et al., Civil Action No. 5:12-CV-42, pending in the United States District Court, Southern District, Laredo Division and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071(1)(a) (Consultation with attorney about pending or contemplated litigation)]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Attorney Kyle Watson was present to address the Commissioners Court on item #56.

Judge Valdez stated that Cmr. Galo was not part of Executive Session regarding item #56.

No action taken.

Honorable John C. Galo, Webb County Commissioner Pct. 3

22. **Discussion and possible action to approve that Webb County elect the alternate method of county budget preparation as authorized in Subchapter C, Section 111.061 and 111.062, Local Government Code, that authorizes the appointment of a county budget officer in counties with a population of more than 125,000; effective for fiscal year 2015-2016; and any other matters incident thereto.**

Honorable Marco Montemayor, County Attorney

23. **Discussion and possible action to approve a Memorandum of Understanding (MOU) between Laredo Community College - Adult Education & Literacy and Webb County, for a Two (2) Year term, to promote the recruiting of county residents in need of receiving English as a Second Language (ESL) and General Education Development (GED) instruction; and any other matters incident thereto.**
24. **Discussion and possible action to enter into a Thirty-Six (36) month Lease Agreement and Maintenance Agreement between Toshiba Business Solutions and Webb County for Commissioners Court Executive Administrator for a E-Studio 3555c Copier at a cost of Two Hundred Thirty-Six Dollars and Seventy-Three cents (\$236.73) per month for total amount of Eight Thousand Five Hundred Twenty-Two Dollars and Twenty-Eight cents (\$8,522.28) and a maintenance cost of \$0.042 per page monthly pursuant to Sections 271.101 and 271.10, Subchapter F; Cooperative Purchasing Program; Texas Local Government Code, Texas IR Contract DIR-SDD-1686, subject to annual budget appropriation and authorizing County Judge to sign and execute all relevant documents. [Requested by Leroy Medford, Executive Administrator to Commissioners Court; Account #001-0101-6402]**

Honorable Martin Cuellar, Sheriff

25. **Discussion and possible action to authorize the submission of a grant application to the NRA Foundation estimated at \$14,535 for firearms equipment, ammunition, and supplies for certified peace officers at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.**

26. Discussion and possible action to authorize the submission of a grant application to the NRA Foundation estimated at \$15,000 for archery equipment, accessories, safety gear, and other supplies for youth programs at the Webb County Sheriff's Office and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.
27. Discussion and possible action to approve a reimbursement agreement between Webb County Sheriff's Office and the United States Marshals Services for overtime expenses for performance period October 2014 through September 2015 for an amount not to exceed \$12,000.00, in support of Joint Law Enforcement Operations - Project JLEOTFS4. Cash match for fringe benefits will be covered by State forfeiture funds. [Fund #168]

Honorable Patricia A. Barrera, Tax-Assessor- Collector

28. Discussion and possible action to approve the following refunds:
- a) The amount of \$5,604.31 to Gates Mineral Company Ltd, Accounts #04846312958000RI, #04860902958000RI, and #04861542958000RI, Supplement 3 Certified 2014, Correct well in lease per Wardlaw Appraisal Group for 2014.
- b) The amount of \$36,537.44 to Rosetta Resources Operating LP, Accounts #04846310104954WI, #04860900104954WI, and #04861540104954WI, Supplement 3 Certified 2014, Correct well in lease per Wardlaw Appraisal Group for 2014.

Honorable Delia Perales, Treasurer

29. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014. Temporary Part Timer (no insurance, no retirement) while employee is out on FMLA without pay.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0077	Accounts Payable Supervisor	\$15.00

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #23, #24, #25, #26, #27, #28, and #29

Vote: 5 - 0 Motion Carried

Community Action Agency

32. Discussion and possible action to approve the posting and filling of the following Slot, to be funded from the Comprehensive Energy Assistance Program (CEAP) and the Community Services Block Grant (CSBG), full-time with benefits at 40 hours per week effective, November 24, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1155	Case Worker	\$10.98

- 33. Discussion and possible action to accept a check from Direct Energy/CPL Retail Energy/WTU Retail Energy's Neighbor to Neighbor Program in the amount of \$5,000.00. Webb County Community Action Agency will utilize these funds to assist qualified Direct Energy clients.
- 34. Discussion and possible action to authorize Webb County Community Action Agency to solicit bids for CDL Truck Driver Training classes. This project is funded through the Community Services Block Grant (CSBG) Fiscal Year 2015. There will be no impact on the General Fund.

Engineer

- 35. Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals for "Colorado Acres New Non-Coin Dispenser Units" for replacement of existing Coin operated Dispensing Unit Stations at Colorado Acres (Las Lomas) with newly constructed water points complete with new dispensing panels and software that do not require coins for operation.
- 36. Discussion with possible action to set the dates for public hearings on the proposed increase in water and wastewater rates for the Webb County Water Utility Department on December 1st and 5th, 2014 at El Cenizo and Rio Bravo respectively.
- 37. Discussion with possible action authorizing the Water Utilities Department to acquire Nine (9) cell phones for business use utilizing operational accounts and providing for communication within employees during normal business hours as well as on-call services. [Account #801-3001-6004]
- 38. Discussion and possible action to authorize the Purchasing Agent to procure services from Kruger Inc., in the amount of \$16,441.34 to get the Water Treatment Hydro-Cyclone System back to Automation and working properly. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following item is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption: (11) vehicle and equipment repairs]

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #32, #33, #34, #35, #36, #37, and #38

Vote: 5 - 0 Motion Carried

- 39. Discussion and possible action to approve the following line item transfers to provide funding for Webb County's pro-rata share for the Colonia Tanquesitos II and Los Altos, Phase I Road Improvements:

From:	658-8103-8710-4	Courthouse Annex Series 2003	\$50,000
	711-2985	Interest Income Series 2006	\$4,763
	721-8000-8103	Courthouse Annex Series 2006	\$12,653
	723-8103-8710-1	Head Start Modular Bldg Series 2006	\$22,652
	716-7102-6022	Cuatro Vientos Road Series 2006	<u>\$33,289</u>
			\$123,357
To:	660-8108-8801	Capital Outlay Series 2003	\$50,000
	722-8108-8801	Capital Outlay Series 2006	<u>\$73,357</u>

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to accept as is subject to Bond Counsel

Vote: 5 - 0 Motion Carried

- 40. **Discussion and possible action to disburse Webb County's pro-rata share for the Colonia Tanquecitos II and Los Altos, Phase I Road Improvements (Amanecer Road and a portion of Enlace Road) in the amount of \$145,356.99 to AFW Investments II, Ltd. pursuant to Webb County Commissioners Court approval on October 10, 2008 (agenda item 13). [Accounts #696-8007-8801 (Capital Outlay Series 2002) -\$22,000, #660-8108-8801 (Capital Outlay Series 2003) - \$50,000 and #722-8108-8801 (Capital Outlay Series 2006) - \$73,357]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

- 41. **Discussion and possible action to approve the payment of Application No. 21A to Zertuche Construction in the amount of \$21,014.20, for the percentage of work completed on the Fernando Salinas Community Center contract. The County will forward the City of Laredo a request for payment of One-half (1/2) this amount to cover their commitment to the project. [Accounts #634-6113-8601 and #634-2311]**

Fire Suppression & EMS Services

- 42. **Discussion and possible action to authorize the Economic Development Department to develop a Fiscal Year 2014 Assistance to Firefighters Grant (AFG) Application to the U.S. Department of Homeland Security. The purpose of the application is to assist the Webb County Volunteer Fire Department via the purchase of a brush truck for emergency response situations. This proposed action will require a Five percent (5%) cash match to be drawn from the Webb County Volunteer Fire Department's budget; this amount shall not exceed the sum of NINE THOUSAND THREE HUNDRED DOLLARS (\$9,300.00).**

Fred & Anita Bruni Community Center

- 43. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate/Salary</u>
2342	Center Aid	Grade 7/A-E/\$11.84 - \$12.44

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #41, #42, and #43

Vote: 5 - 0 Motion Carried

Head Start

44. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1694	Substitute	\$8.38	20
2556	Early Head Start Teacher	\$9.93	26

45. Discussion and possible action to approve the 2013 - 2014 Head Start, Early Head Start, and Delegate Agency Program Information Reports.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #44 and #45

Vote: 5 - 0 Motion Carried

Purchasing

46. Discussion and possible action to authorize the Purchasing Agent to award the following contract:

Bid 2014-60 Annual Contract for Food Commodities to Labatt Food Service (Primary), Ben E. Keith (Secondary)

47. Discussion and possible action to purchase Five (5) vehicles for District Attorney Office from Dodge City of McKinney and Caldwell Country Chevrolet, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, State of Texas Contract #071-A1-20132014 and HGAC Contract Number VE11-13 in the amount of \$159,908.98. [Requested by Isidro Alaniz, Webb County District Attorney; Accounts #169-1100-8801 and #176-1100-8801]

48. Discussion and possible action to purchase Data Connect Services for AT&T USB Beam Air Cards, Three (3) years of monthly LTE unlimited Data Connect Service for 3 users and Two (2) Years of monthly LTE unlimited Data Connect Service for 1 user from AT&T and to purchase Three (3) Cameras LPR System, Three (3) Cable, Monitor Consoles, Three (3) All-in One computers Intel and all other accessories from L3 Mobile Vision Inc. for the Sheriff's Department, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR -SDD-771 and DIR-SDD 1348 in the amount of \$87,997.13. [Requested by Martin Cuellar, Webb County Sheriff; Fund #349-2001-8801 (Stone Garden Grant)]

50. Discussion and possible action to approve purchase of annual inspection for helicopter from Sheriff's Department from Hector Dilley A&P Mechanic, pursuant to Section 262.024 (11) Discretionary Exemptions in the amount of \$3,000.00. [Requested by Martin Cuellar, Webb County Sheriff; Account #349-2001-6403-01]

51. Discussion and possible action to authorize the Purchasing Agent to purchase a security entrance system from Nova Star in an amount not to exceed \$1,200 for the Commissioners Court Administrator's Office. [Requested by Leroy Medford, Commissioners Court Administrator; Account #603-0101-8801]

52. Discussion and possible action to approve the purchase of surveillance video equipment from Audio Dynamics for Road and Bridge Department in the amount of \$12,979.00. [Requested by Jose Luis Rodriguez, Webb County Road & Bridge Superintendent; Account #603-0101-8801]

53. **Discussion and possible action to purchase Four (4) Computers for Constable Pct. 2 from Dell and Software from SHI, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR -SDD 1951 in the amount of \$6,728.68. [Requested by Frank Sciaraffa, Webb County Commissioner Pct. 1; Account #603-0101-8801]**

Discussion on file at the Webb County Clerk's Office November 24, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Danny Valdez to approve items #46, #47 with the amendment of asking the District Attorney if they'd like to join the lease program, #48, #50, #51, #52, and #53

Vote: 5 - 0 Motion Carried

Road & Bridge

54. **Discussion and possible action to approve the posting and filling of the following vacant Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective November 24, 2014:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
673	Maintenance Worker	\$13.07 9/A/A
679	Maintenance Worker	\$13.07 9/A/A
1897	Maintenance Worker	\$13.07 9/A/A
2354	Maintenance Worker	\$13.07 9/A/A
2355	Maintenance Worker	\$13.07 9/A/A

55. **Discussion and possible action to approve payment in the amount of \$8,850.00 to Nueces Power Equipment, for the rental of Wirtgen Soil Stabilizer used in the maintenance of Jefferies Rd. and Callaghan Road. [Account #010-7002-6014]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to approve items #54 and #55

Vote: 5 - 0 Motion Carried

57. **Adjourn**

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 3 John C. Galo to adjourn

Vote: 5 - 0 Motion Carried