

MARGIE R. IBARRA  
COUNTY CLERK  
FILED



**WEBB COUNTY, TEXAS**  
**COMMISSIONERS COURT**

2014 DEC -5 AM 8:48

WEBB COUNTY, TEXAS

BY PK DEPUTY

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**

WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
DECEMBER 8, 2014  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for November 24, 2014
4. Approval of Bills, Payroll, and Monthly Report
5. Communications
6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1**

7. Discussion and possible action to re-appoint Rosie Centeno to the CAA Advisory Board as the designee of Commissioner Precinct 1.
8. Discussion and possible action to instruct Economic Development Department to commence research to assist the Mirando City Rural Water Supply Corporation in securing grants to assist with water system needs.
9. Discussion and possible action on status report from Engineering Department regarding the Las Presas water dispenser.
10. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:

<u>Slot</u>	<u>Title</u>	<u>Hourly Rate</u>
2142	Community Center Assistant	\$13.07 Grade 9/A/A

11. Discussion and possible action on changes to Commissioner Pct. 1 part time budget to allow increase of weekly hourly limit from 24 to 29 and to grant an exemption to the general order by approving an increase of hourly rate from \$15 to \$20 per hour.
12. Discussion and clarification from county staff regarding procedures which led to title change to Slot #2290 "Director of Precinct 1 Community Centers" to "Community Events Coordinator" and granting of civil service coverage to the previously excluded position. Discussion should include the process or authority for a department head or elected official to request that the Webb County Civil Service Commission not only change position titles but determine without Commissioners Court approval or knowledge whether a position previously granted an exclusion from civil service coverage can now be reclassified as covered by civil service.

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

13. Recognition and presentation of Certificates of Achievement to the 2014-2015 Bruni Badgers Football Team.
  
14. Discussion and possible action to accept a donation in the amount of \$1,000.00 from UnitedHealthCare to the Larga Vista Community Center, to be deposited into Account #001-6103-6219-2, Goods for Public Events, for use for a Christmas Toy Giveaway, scheduled for December 18th, 2014. **[Requested by Greg Araiza, Director, Larga Vista Community Center]**
  
15. Discussion and possible action to authorize a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number One Program for the following residential and commercial properties as approved by the City of Laredo, and in accordance to the previously adopted NEZ Webb County Policy and Basic Incentive Guidelines. This agreement will be for abating taxes on new improvements only, for the purpose of economic development. Tax abatement amount will be determined on total construction costs; and authorizing the County Judge to sign all relevant documents. **[Requested by Juan Vargas, Executive Director, Economic Development Department]**

<u>Address</u>	<u>Term of Abatement</u>
916 Houston St.	10 years
3113 San Bernardo Ave.	10 years
1901 Fremont St.	5 years
902 Laredo St.	5 years
2215 Musser St.	5 years
2219 Gustavus St.	5 years
1010 Juarez Ave.	5 years
1920 San Bernardo Ave.	5 years
901 Iturbide St.	10 years
820 Laredo St.	5 years

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

16. Discussion and possible action to issue a "Certificate of No Plat Required" pursuant to Section 232.0015(f), Texas Local Government Code and Section XVI.1.B (2), Webb County Subdivision Regulations to that certain tract of land subdivided into tracts known as the Simeon Park Partition, Phases I and II containing approximately 558.28 acres more or less, being out of and part of an 819.16 acre tract contained in that certain deed recorded in Volume 3661, Pages 155-66 of the Official Public Records of Webb County; as reviewed and recommended for approval by the Webb County Planning Director.

**Commissioners Court Administrator**

17. Discussion and possible action to cancel the Commissioner's Court meeting scheduled for December 22, 2014 at 9:00 a.m. due to scheduling conflicts and holiday; and any other matters incident thereto.
18. Discussion and possible action to adopt the State Legislative Agenda 2015 for Webb County as recommended by the Legislative Affairs Committee; and to authorize the County Judge to execute a Resolution recognizing the official action of Commissioners Court; and any other matter incident thereto.

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MEDIA BREAK

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**Honorable Marco Montemayor, County Attorney**

- 19. Discussion and possible action to approve a Memorandum of Agreement between Laredo Independent School District and Webb County Head Start/Early Head Start to improve the quality of services for Webb County children ages 0 through age 5 and their families. There will be no impact on the County budget. Children impacted will be Laredo, El Cenizo and Rio Bravo Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Webb County Head Start Director]**
  
- 20. Discussion and possible action to enter into a Three (3) year (June 13, 2014 thru June 12, 2016) NetIQ Corporation maintenance/support renewal agreement with NetIQ Corporation in the amount of THREE THOUSAND TWENTY-FOUR DOLLARS (\$3,024.00) to provide maintenance for the iSeries 400, subject to annual budget appropriation and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Webb County MIS Director, Account #001-0500-6411]**

**Honorable Monica Notzon, 111th District Court Judge**

- 21. Discussion and possible action to approve a Subcontract Agreement between Webb County and Serving Children and Adults in Need, Inc. (SCAN) to fund the Safe Haven Program in an amount not to exceed \$91,667 for the initial Ten (10) month period; and any other matters incident thereto. **[Account #001-0110-7499]**

**Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1**

- 22. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2352	Court clerk	\$13.90 10/A/B

**Honorable Martin Cuellar, Sheriff**

23. Discussion and possible action to authorize the submission of a Fiscal Year 2015 Local Border Security Program (LBSP-15) grant application to the Texas Department of Homeland Security State Administrative Agency (THSSAA) in the amount estimated at \$218,540 for overtime and associated eligible fringe benefits to provide enhanced border security in the Laredo/Webb County area and designating the Webb County Judge as the authorized official to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.
24. Discussion and possible action to approve an advertising agreement between Gray Television Group, Inc. and Webb County for the Sheriff's Office in an amount not to exceed \$2,500 per month, effective January 1, 2015 through December 31, 2015 for law enforcement service announcements. **[State forfeiture Account #168-2001-6707]**
25. Discussion and possible action to approve renewal fees for COPsync, Inc. in the amount of \$56,203.20 for 72 users from the Webb County Sheriff's Office solely for law enforcement use related to COPsync 911 services and connectivity with other law enforcement agencies on COPsync network in accordance with the Texas Local Government Code; Section 262.024 (Discretionary Exemption) (7)(A) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Co-Sponsored by Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2; Account 001-2001-6411]**

**Honorable Patricia A. Barrera, Tax-Assessor- Collector**

26. Discussion and possible action to approve a refund in the amount of \$5,243.83 to Inter National Bank, Accounts #90510001012 and #94738001101, for over payment on 2014 taxes.

**Honorable Delia Perales, Treasurer**

27. Discussion and possible action to record only in the minutes of Webb County the Texas County & District Retirement System (TCDRS) 2015 Plan; and any other matters incident thereto. There were no changes for Fiscal Year 2014-2015.

28. Discussion and possible action to authorize the Treasurer to approve bills and payroll that will become due after the meeting of December 8, 2014; and any other matters incident thereto. This authorization will ensure that scheduled payments will be made even though the Court may not have a meeting on December 22, 2014 due to cancellation.

**Administrative Services**

29. Discussion and possible action to approve the following new bond for Commissioner Francisco J. Sciaraffa elected to the Commissioner Pct. 1 position and officially taking office on November 18, 2014:

Name: Francisco J. Sciaraffa - Commissioner Pct. 1  
\$3,000.00 (Three Thousand Dollars) Public Official

**[Account #001-0114-6033 (Bonds & Insurance)]**

30. Discussion and possible action to approve repairs to Unit #10-38 in the amount of \$28,363.57 (Twenty-Eight Thousand Three Hundred Sixty-Three Dollars and 57 Cents) and Unit #1048 in the amount of \$8,888.88 (Eight Thousand Eight Hundred Eighty-Eight Dollars and Eighty-Eight Cents) for a total of \$37,252.45 (Thirty-Seven Thousand Two Hundred Fifty Two Dollars and Forty-Five Cents) as a result of a rear end collision involving both units which occurred on November 19, 2014, involving Two employees from the Road and Bridge Department. Vendor, "Rush Truck Center". **[Requested by Jose Luis Rodriguez, Road & Bridge Director, Account #001-0114-9201 (Claims Paid)]**

**Building Maintenance**

31. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2195	HVAC Technician	\$16.73 14/A-E

**Community Action Agency**

32. Discussion and possible action to award bid 2014-5 "Reconstruction of Homes Webb County Self-Help Center" to the lowest and best qualified bidder for the Self-Help Center Program, (Contract #712003) and authorize the County Judge to sign all relevant documents. This activity is grant funded and will have zero impact to the County's General Fund.

<u>SHC BID ID</u>	<u>Address</u>	<u>Low Bidder</u>	<u>Bid Amount</u>
SHC Recon-07	101 E. Maria Elena	AA Builders	\$ 46,247.90
SHC Recon-08	262 Los Altos	AA Builders	\$ 55,336.42

33. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule-Chapter 5 Rule 5.215). Election will be held on Wednesday, December 10, 2014, for a Representative and Alternate for Area IV-Azteca-Guadalupe in 4420 Santa Maria Road from 10:00 a.m. to 11:00 a.m.
34. Discussion and possible action to authorize the release of the 10% retainage payment (\$6,000) to Habitat for Humanity of Laredo for the construction project located at 2319 Severita Lane, Tierra Prometida, HWY 359, under the Self-Help Center New Construction Program. To be paid from grant funds, Account #508-2311. This action will not impact the County's General Fund.
35. Discussion and possible action to accept the recommendation of the Webb County Community Action Agency (CAA) Advisory Board Program Evaluation Committee to approve the following Texas Department of Housing and Community Affairs-Community Services Block Grant (CSBG) Program client tracking system software Service Provider bids and authorize the County Judge to sign all relevant documents pertaining to this contract. This action will not impact the General Fund.



36. Discussion and possible action to accept the recommendation of the Webb County Community Action Agency (CAA) Advisory Board Program Evaluation Committee to approve/deny the "Service Provider" contractor for the Texas Department of Housing and Community Affairs (TDHCA)-Program Year 2015 Comprehensive Energy Assistance Program (CEAP)-Crisis Heating and Cooling Component and authorize the County Judge to sign all relevant documents pertaining to this contract; and any other matters incident thereto. This action will not impact the General Fund.

### Economic Development

37. Discussion and possible action to authorize the development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development (CD) Program in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) for water system improvements for rural areas located along US Highway 59; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Community Development Program.

### Engineer

38. Discussion and possible action to designate Laura Govea as the Webb County Americans with Disabilities Act/Emergency Management Coordinator as Chair of the Emergency Management Committee that was formed by Commissioners Court on October 27, 2014.
39. Discussion and possible action requesting title change and declassification of Slot #1901-Water Plant Supervisor to Slot #1901-Plant Operator I; and any other matters incident thereto. Proposal for Civil Service consideration. **[Account #801-3002-5001]**
40. Discussion and possible action to approve a Fifteen foot (15') Utility Easement and access to the City of Laredo, for a water line that completes the required fire loop for this site. Easement is contained in Lot 1 of Block 1 of Las Blancas Subdivision Unit 2; and authorizing the County Judge to execute all necessary documents.

41. Discussion and possible action to authorize the Purchasing Agent to procure Circular Charts and required instrumentation from Sendero South, in the amount of \$16,500.00 to be used as secondary backup in case the Supervisory Control And Data Acquisition (SCADA) system fails at the Rio Bravo Water Plant. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following item is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption: (11) vehicle and equipment repairs]. **[Account #745-3001-8801-8]**
  
42. Discussion and possible action to approve the closeout and acceptance of the Repair, Refurbish and Remodeling of the Casa Blanca Golf Course Clubhouse and Restaurant Project; and the release of the 10% retainage in the amount \$18,954.32 to J-Starr Construction; and to authorize the County Treasurer to issue and release check. **[746-2311 (Bond Series 2013)]**
  
43. Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Proposals for "Colorado Acres Reverse Osmosis Water Treatment Plant Improvements" thereby obtaining interested parties to provide for the engineering, construction and/or installation, and maintenance of the treatment system at Las Lomas providing for consistent delivery of water.
  
44. Discussion and possible action to authorize the Purchasing Agent to procure a 2015 International Prostar+ 122 6x4 (LF687) Tractor from Santex Truck Dealer Co., in the amount of \$110,000.00 (approximate amount) to haul water to the Colorado Acres Water Dispenser at Las Lomas. HGAC CONTRACT #HT06-14. **[Account #603-0101-8801]**
  
45. Discussion and possible action to reduce the retainage for Zertuche Construction on the completion of the Fernando Salinas Community Center Project to Five (5%) percent; and any other matters incident thereto. **[Co-Sponsored by Jaime Canales, Webb County Commissioner Pct. 4]**

### Indigent Healthcare Services

46. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines and the Wage and Classification Plan, effective December 8, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1292	Eligibility Caseworker	\$15.15 12/A-E/A

### Information Technology

47. Discussion and possible action to purchase Cisco switches in an amount not to exceed \$70,000.00 for the Information Technology Department, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR-TSO-2542; and authorizing the Webb County Judge to execute all relevant documents. **[Account #749-0500-8801]**

### Purchasing

48. Discussion and possible action to purchase Two (2) printers for Constable Pct. 2, Mike Villarreal, from Dell, pursuant to Sections 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program, Texas Local Government Code, DIR-SDD-1951, in the amount of \$1,225.70. **[Requested by Frank Sciaraffa, Webb County Commissioner Pct. 1, Account #603-0101-8801]**

49. Discussion and possible action to approve purchase of fire extinguisher services for Webb County Buildings from Pro fire Protection Inc., annual contract 2015-17 in the amount not to exceed \$5,000.00. **[Requested by Gilbert Garza, Webb County Facility Director; Account #001-0106-6401]**

Buildings

Webb County Administration  
 Webb County Justice Center  
 Webb County Records Management  
 Webb County Medical Examiner's Office  
 Webb County Texas Parks an Wildlife  
 Webb County Justice of the Peace Pct. 4  
 Webb County Tex Mex Crime Stoppers  
 Webb County Self Help Center  
 Webb County Justice of the Peace Pct. 2  
 Webb County Villa Antigua  
 Webb County Constable Pct. 3  
 Webb County Drug Center Program  
 Webb County Sheriff's Administration

50. Discussion and presentations from the responders to RFP 2014-09 Webb County Main Fire Station and Administration Building; Court will rank and identify the top Three (3) responders so that negotiations with highest ranked can be started. If negotiations cannot be agreed upon, the next top ranked will be called upon to negotiate.
51. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 2, 2015:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2864	Purchase Order Payable Coordinator	\$16.73 14/A/E

52. Discussion and action to accept the recommendation of the engineering department in the selection of Aftermath Roofing for roof repairs to the Administration Building, subject to further negotiations in an amount not to exceed \$17,250. **[Account #604-0101-8103 (Building Improvement Fund)]**

- 53. Discussion and possible action to award a contract to Aftermath Roofing in the amount of \$26,930.00 for roof repairs to the Medical Examiners Building which includes, main building, autopsy room, autopsy addition and garage. Aftermath Roofing is providing superior materials and warranty on work and materials. **[Account #604-0101-8103 (Building Improvement Fund)]**
- 54. Discussion and possible action to approve the purchase of Three (3) automatic mop sweepers and One (1) burnisher in an amount not to exceed \$26,100 for the Justice Center and the Administration Building from Hillyard; TXMAS Contract 10-73020 pursuant to Sections 271.101 and 271.102 subchapter F; Cooperative Purchasing Program, Texas Local Government Code. **[Requested by Gilbert Garza, Webb County Building Maintenance, Account #750-8000-8801 or #603-0101-8801]**

**Veteran's Office**

- 55. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2260	Administrative Secretary	\$13.73-\$14.43 Grade 10/A-E

- 56. Discussion and possible action to accept a donation in the amount of \$1,000 from Volunteer Serving the Need to be used for the Veterans Transportation Assistance Program fuel cost.
- 57. Discussion and possible action to approve funding in an amount not to exceed \$50,000, in order to continue providing the Veterans Transportation Assistance Program; and any other matters incident thereto. Grant funding expires on December 31, 2014 and additional grant funds are no longer being offered to support the program.
- 58. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 5<sup>th</sup> DAY OF DECEMBER, 2014

By: Melinda Mata  
Melinda Mata  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 5<sup>th</sup> day of December, 2014 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 5<sup>th</sup> DAY OF DECEMBER, 2014

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Roxanna P. Rivera  
Margie Ramirez-Ibarra, County Clerk  
Roxanna P Rivera - Deputy Clerk

