

# DRAFT

## Official Minutes for Webb County Commissioners Court Meeting

**Monday, December 8, 2014 at 9:00 AM  
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 5th day of December 2014. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

### **CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

**1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Mrs. Margie Ramirez Ibarra thanked Judge Valdez for his many years of service and also congratulated him on having all the Commissioners Court Meetings start on time.

**2. Pledge of Allegiance**

**3. Approval of Minutes for November 24, 2014**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

**4. Approval of Bills, Payroll, and Monthly Report**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Treasurer, Ms. Delia Perales thanked Judge Valdez for being the County Judge for eight years and for his years of service as a Justice of the Peace.

Ms. Delia Perales presented the recap of checks, side bills, ratification of payroll for Friday, ratification of two (2) checks released with order of the County Attorney, and list of the 288 election workers that were paid the last time around pending approval.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

Chief Deputy Auditor, Mr. Rafael Perez presented the monthly report for November 2014.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa to bring up items #55, #56, and #57

**Vote:** 4 - 0 Motion Carried

Other: County Judge Danny Valdez (OUT OF THE COURTROOM)

**Veteran's Office**

55. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2260	Administrative Secretary	\$13.73-\$14.43 Grade 10/A-E

56. **Discussion and possible action to accept a donation in the amount of \$1,000 from Volunteer Serving the Need to be used for the Veterans Transportation Assistance Program fuel cost.**

57. **Discussion and possible action to approve funding in an amount not to exceed \$50,000, in order to continue providing the Veterans Transportation Assistance Program; and any other matters incident thereto. Grant funding expires on December 31, 2014 and additional grant funds are no longer being offered to support the program.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Present to address the Commissioners Court on items #56 and #57 were:

Mr. David Garza, Veteran Service Officer

Ms. Gigi Ramos, Founder and CEO for Volunteer Serving the Need

Mr. Juan Lira, member of the Webb County Veteran Service Commission

Ms. Sherri

Mr. Jose Soto, Executive Director for the Laredo Veterans Coalition

Commander Jesus Segovia, Laredo Veterans Coalition

Commissioners Court Executive Administrator, Mr. Leroy Medford, Purchasing Agent, Dr. Cecilia Moreno, and County Auditor, Mr. Leo Flores were all present to address the Commissioners Court on item #57.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #55, #56, and #57 to pay \$6,000 out of Fund 603 to encumber to pay for line items necessary in this program

**Vote:** 4 - 0 Motion Carried

Other: County Judge Danny Valdez (OUT OF THE COURTROOM)

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to bring up item #13

**Vote:** 4 - 0 Motion Carried

Other: County Judge Danny Valdez (OUT OF THE COURTROOM)

**Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

**13. Recognition and presentation of Certificates of Achievement to the 2014-2015 Bruni Badgers Football Team.**

The Commissioners Court presented certificates of achievement to the 2014-2015 Bruni Badgers Football Team in recognition of their very successful athletic year.

**5. Communications**

Com. Sciaraffa announced that on Friday, December 12 from 9 a.m. to 1 p.m. the El Cenizo Community Center would be hosting a free Flu Vaccination Clinic and at the Rio Bravo Community Center from 2 p.m to 6 p.m.

Com. Tijerina thanked Judge Valdez for his 32 years of service to Webb County. She also congratulated Judge Oscar Martinez and Judge Alvino Morales on their retirement from Webb County. Com. Tijerina thanked everyone who attended the Webb County Employee Christmas Dance and the committee who made it possible. She congratulated LISD and UISD on their annual Christmas parade. Com. Tijerina invited everyone to attend the Youth Village groundbreaking ceremony on Wednesday, December 17 at 10 a.m. She wished all Webb County employees and residents a very Merry Christmas and a Happy New Year. Com. Tijerina extended an invitation to her swearing in ceremony to be held on January 1, 2015 at 9:30 a.m. She sent out her heartfelt condolences to the family of Flora Rico, Martha Fenstermaker, Samuel Vester, Maria Eugenia Armendariz, Dr. Baltazar Ramos, and Dolores Gamboa.

Com. Galo welcomed everyone present. He congratulated Lewis Energy for receiving the Employer of the Year Award by the Texas Workforce Commission. Com. Galo stated that Books-A-Million will be hosting a book drive to help Bethany House create an Educational Facility. He congratulated the South Texas Food Bank for 25th Anniversary this December. Com. Galo congratulated the United High School Football Team for dominating the awards on the 29 6A Division. He mentioned that UISD is setting up a new scholarship fund fundraisers for local students Run Wildcats for Scholars 5K Run/Walk and Health Fair on January 10 at the Bill Johnson Student Activity Complex. Com. Galo congratulated all the schools who participated in the Hoop Fest. He sent out his heartfelt condolences to the family of Samuel Vester, Dolores Gamboa, Rosa Torres, and Rosario Marquez.

Com. Canales sent out his heartfelt condolences to the family of Martha Fenstermaker, Maria Del Carmen Burr, Ana L. Leyna, Estela Gaytan, Dorris Ann Karabanoff, Gaudencio Ariel Caudilo, Cecilia Camacho, Ignacio Gomez, and Julia C. Garcia. He thanked the National

Guard Bravo Company 3141 for their service and for allowing him to be part of their Christmas luncheon yesterday. Cmr. Canales thanked everyone who was involved with the Webb County Employee Christmas Dance. He congratulated United ISD for placing on the College Board's 5th Annual AP District Honor Roll. Cmr. Canales sent his good luck wishes to the Laredo Boxer Club. He congratulated the Cigarroa Men's and Women's Basketball team for their win in the championship game. Cmr. Canales thanked everyone who attended the press conference for Dunamis Ministries. He encouraged everyone to go out and vote during this run-off election.

6. **Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

**Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1**

7. **Discussion and possible action to re-appoint Rosie Centeno to the CAA Advisory Board as the designee of Commissioner Precinct 1.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Danny Valdez

**Vote:** 5 - 0 Motion Carried

8. **Discussion and possible action to instruct Economic Development Department to commence research to assist the Mirando City Rural Water Supply Corporation in securing grants to assist with water system needs.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

CAA/Economic Development Director, Mr. Juan Vargas was present to address the Commissioners Court on item #8.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 5 - 0 Motion Carried

9. **Discussion and possible action on status report from Engineering Department regarding the Las Presas water dispenser.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #9.

Cmr. Sciaraffa stated that item #9 was just a status report.

10. **Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:**

<u>Slot</u>	<u>Title</u>	<u>Hourly Rate</u>
2142	Community Center Assistant	\$13.07 Grade 9/A/A

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

- 11. Discussion and possible action on changes to Commissioner Pct. 1 part time budget to allow increase of weekly hourly limit from 24 to 29 and to grant an exemption to the general order by approving an increase of hourly rate from \$15 to \$20 per hour.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and County Auditor, Leo Flores were both present to address the Commissioners Court on item #11.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote:** 2 - 3 Motion Failed

NAY: County Judge Danny Valdez

Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Commissioner, Pct. 3 John C. Galo

- 12. Discussion and clarification from county staff regarding procedures which led to title change to Slot #2290 "Director of Precinct 1 Community Centers" to "Community Events Coordinator" and granting of civil service coverage to the previously excluded position. Discussion should include the process or authority for a department head or elected official to request that the Webb County Civil Service Commission not only change position titles but determine without Commissioners Court approval or knowledge whether a position previously granted an exclusion from civil service coverage can now be reclassified as covered by civil service.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares, County Attorney's Office, Mr. Jeffrey Czar and Mr. Ramon Villafranca were all present to address the Commissioners Court on item #12.

No action taken.

### **Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2**

- 14. Discussion and possible action to accept a donation in the amount of \$1,000.00 from UnitedHealthCare to the Larga Vista Community Center, to be deposited into Account #001-6103-6219-2, Goods for Public Events, for use for a Christmas Toy Giveaway, scheduled for December 18th, 2014. [Requested by Greg Araiza, Director, Larga Vista Community Center]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

**Vote:** 5 - 0 Motion Carried

15. Discussion and possible action to authorize a tax abatement agreement under the Webb County Neighborhood Empowerment Zone (NEZ), Number One Program for the following residential and commercial properties as approved by the City of Laredo, and in accordance to the previously adopted NEZ Webb County Policy and Basic Incentive Guidelines. This agreement will be for abating taxes on new improvements only, for the purpose of economic development. Tax abatement amount will be determined on total construction costs; and authorizing the County Judge to sign all relevant documents. [Requested by Juan Vargas, Executive Director, Economic Development Department]

<u>Address</u>	<u>Term of Abatement</u>
916 Houston St.	10 years
3113 San Bernardo Ave.	10 years
1901 Fremont St.	5 years
902 Laredo St.	5 years
2215 Musser St.	5 years
2219 Gustavus St.	5 years
1010 Juarez Ave.	5 years
1920 San Bernardo Ave.	5 years
901 Iturbide St.	10 years
820 Laredo St.	5 years

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

**Honorable Jaime A. Canales, Webb County Commissioner Pct. 4**

16. Discussion and possible action to issue a "Certificate of No Plat Required" pursuant to Section 232.0015(f), Texas Local Government Code and Section XVI.1.B (2), Webb County Subdivision Regulations to that certain tract of land subdivided into tracts known as the Simeon Park Partition, Phases I and II containing approximately 558.28 acres more or less, being out of and part of an 819.16 acre tract contained in that certain deed recorded in Volume 3661, Pages 155-66 of the Official Public Records of Webb County; as reviewed and recommended for approval by the Webb County Planning Director.

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Planning Department Director, Ms. Rhonda Tiffin was present to address the Commissioners Court on item #16.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 3 John C. Galo to approve item #16 contingent on the mapping

**Vote:** 5 - 0 Motion Carried

**Commissioners Court Administrator**

17. Discussion and possible action to cancel the Commissioner's Court meeting scheduled for December 22, 2014 at 9:00 a.m. due to scheduling conflicts and holiday; and any other matters incident thereto.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

**Vote:** 5 - 0 Motion Carried

18. **Discussion and possible action to adopt the State Legislative Agenda 2015 for Webb County as recommended by the Legislative Affairs Committee; and to authorize the County Judge to execute a Resolution recognizing the official action of Commissioners Court; and any other matter incident thereto.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 5 - 0 Motion Carried

**Honorable Marco Montemayor, County Attorney**

19. **Discussion and possible action to approve a Memorandum of Agreement between Laredo Independent School District and Webb County Head Start/Early Head Start to improve the quality of services for Webb County children ages 0 through age 5 and their families. There will be no impact on the County budget. Children impacted will be Laredo, El Cenizo and Rio Bravo Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director]**
20. **Discussion and possible action to enter into a Three (3) year (June 13, 2014 thru June 12, 2016) NetIQ Corporation maintenance/support renewal agreement with NetIQ Corporation in the amount of THREE THOUSAND TWENTY-FOUR DOLLARS (\$3,024.00) to provide maintenance for the iSeries 400, subject to annual budget appropriation and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Rafael Pena, Webb County MIS Director, Account #001-0500-6411]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #19 and #20

**Vote:** 5 - 0 Motion Carried

**Honorable Monica Notzon, 111th District Court Judge**

21. **Discussion and possible action to approve a Subcontract Agreement between Webb County and Serving Children and Adults in Need, Inc. (SCAN) to fund the Safe Haven Program in an amount not to exceed \$91,667 for the initial Ten (10) month period; and any other matters incident thereto. [Account #001-0110-7499]**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Attorney's Office, Ms. Alexandra Colessides stated that she recommended that item #21 be approve as an agreement.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to approve item #21 as an agreement

**Vote:** 5 - 0 Motion Carried

**Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1**

22. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2352	Court clerk	\$13.90 10/A/B

**Honorable Martin Cuellar, Sheriff**

23. Discussion and possible action to authorize the submission of a Fiscal Year 2015 Local Border Security Program (LBSP-15) grant application to the Texas Department of Homeland Security State Administrative Agency (THSSAA) in the amount estimated at \$218,540 for overtime and associated eligible fringe benefits to provide enhanced border security in the Laredo/Webb County area and designating the Webb County Judge as the authorized official to execute all relevant documents; and any other matters incident thereto. This grant does not require any match.
24. Discussion and possible action to approve an advertising agreement between Gray Television Group, Inc. and Webb County for the Sheriff's Office in an amount not to exceed \$2,500 per month, effective January 1, 2015 through December 31, 2015 for law enforcement service announcements. [State forfeiture Account #168-2001-6707]
25. Discussion and possible action to approve renewal fees for COPsync, Inc. in the amount of \$56,203.20 for 72 users from the Webb County Sheriff's Office solely for law enforcement use related to COPsync 911 services and connectivity with other law enforcement agencies on COPsync network in accordance with the Texas Local Government Code; Section 262.024 (Discretionary Exemption) (7)(A) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. [Co-Sponsored by Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2; Account 001-2001-6411]

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares was present to address the Commissioners Court on item #22.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve items #22, #23, #24, and #25

**Vote:** 5 - 0 Motion Carried

**Honorable Patricia A. Barrera, Tax-Assessor- Collector**

26. Discussion and possible action to approve a refund in the amount of \$5,243.83 to Inter National Bank, Accounts #90510001012 and #94738001101, for over payment on 2014 taxes.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 5 - 0 Motion Carried

**Honorable Delia Perales, Treasurer**



- 27. Discussion and possible action to record only in the minutes of Webb County the Texas County & District Retirement System (TCDRS) 2015 Plan; and any other matters incident thereto. There were no changes for Fiscal Year 2014-2015.
- 28. Discussion ad possible action to authorize the Treasurer to approve bills and payroll that will become due after the meeting of December 8, 2014; and any other matters incident thereto. This authorization will ensure that scheduled payments will be made even though the Court may not have a meeting on December 22, 2014 due to cancellation.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #27 and #28

**Vote:** 5 - 0 Motion Carried

**Administrative Services**

- 29. Discussion and possible action to approve the following new bond for Commissioner Francisco J. Sciaraffa elected to the Commissioner Pct. 1 position and officially taking office on November 18, 2014:

**Name:** Francisco J. Sciaraffa - Commissioner Pct. 1  
**\$3,000.00** (Three Thousand Dollars) Public Official

**[Account #001-0114-6033 (Bonds & Insurance)]**

- 30. Discussion and possible action to approve repairs to Unit #10-38 in the amount of \$28,363.57 (Twenty-Eight Thousand Three Hundred Sixty-Three Dollars and 57 Cents) and Unit #1048 in the amount of \$8,888.88 (Eight Thousand Eight Hundred Eighty-Eight Dollars and Eighty-Eight Cents) for a total of \$37,252.45 (Thirty-Seven Thousand Two Hundred Fifty Two Dollars and Forty-Five Cents) as a result of a rear end collision involving both units which occurred on November 19, 2014, involving Two employees from the Road and Bridge Department. Vendor, "Rush Truck Center". [Requested by Jose Luis Rodriguez, Road & Bridge Director, Account #001-0114-9201 (Claims Paid)]

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Administrative Services Director, Ms. Cynthia Mares and Road and Bridge Superintendent, Mr. Jose Luis Rodriguez was present to address the Commissioners Court on item #30.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to approve items #29 and #30 deleting the amount of \$28,363 and buy a new unit

**Vote:** 5 - 0 Motion Carried

**Building Maintenance**

- 31. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective December 8, 2014:

Slot #	Title	Hourly Rate
2195	HVAC Technician	\$16.73 14/A-E

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

Vote: 5 - 0 Motion Carried

**Community Action Agency**

32. Discussion and possible action to award bid 2014-5 "Reconstruction of Homes Webb County Self-Help Center" to the lowest and best qualified bidder for the Self-Help Center Program, (Contract #712003) and authorize the County Judge to sign all relevant documents. This activity is grant funded and will have zero impact to the County's General Fund.

<u>SHC BID ID</u>	<u>Address</u>	<u>Low Bidder</u>	<u>Bid Amount</u>
SHC Recon-07	101 E. Maria Elena	AA Builders	\$ 46,247.90
SHC Recon-08	262 Los Altos	AA Builders	\$ 55,336.42

33. Discussion and possible action to approve conducting Category "B" Elections to fill current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. (The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code Rule-Chapter 5 Rule 5.215). Election will be held on Wednesday, December 10, 2014, for a Representative and Alternate for Area IV-Azteca-Guadalupe in 4420 Santa Maria Road from 10:00 a.m. to 11:00 a.m.
34. Discussion and possible action to authorize the release of the 10% retainage payment (\$6,000) to Habitat for Humanity of Laredo for the construction project located at 2319 Severita Lane, Tierra Prometida, HWY 359, under the Self-Help Center New Construction Program. To be paid from grant funds, Account #508-2311. This action will not impact the County's General Fund.
35. Discussion and possible action to accept the recommendation of the Webb County Community Action Agency (CAA) Advisory Board Program Evaluation Committee to approve the following Texas Department of Housing and Community Affairs-Community Services Block Grant (CSBG) Program client tracking system software Service Provider bids and authorize the County Judge to sign all relevant documents pertaining to this contract. This action will not impact the General Fund.

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

CAA/Economic Development Director, Mr. Juan Vargas was present to address the Commissioners Court on item #33.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to approve items #32, #33, #34, and #35

Vote: 5 - 0 Motion Carried

36. Discussion and possible action to accept the recommendation of the Webb County Community Action Agency (CAA) Advisory Board Program Evaluation Committee to approve/deny the "Service Provider" contractor for the Texas Department of Housing and Community Affairs (TDHCA)-Program Year 2015 Comprehensive Energy Assistance Program (CEAP)-Crisis Heating and Cooling Component and authorize the County Judge to sign all relevant documents pertaining to this contract; and any other matters incident thereto. This action will not impact the General Fund.

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

CAA/Economic Development Director, Mr. Juan Vargas stated that there was no bidders regarding item #36 and requested permission to rebid the item.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez to rebid because of no bidders

**Vote:** 5 - 0 Motion Carried

### **Economic Development**

37. **Discussion and possible action to authorize the development and submission of a Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development (CD) Program in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) for water system improvements for rural areas located along US Highway 59; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Community Development Program.**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote:** 5 - 0 Motion Carried

### **Engineer**

38. **Discussion and possible action to designate Laura Govea as the Webb County Americans with Disabilities Act/Emergency Management Coordinator as Chair of the Emergency Management Committee that was formed by Commissioners Court on October 27, 2014.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

**Vote:** 5 - 0 Motion Carried

39. **Discussion and possible action requesting title change and declassification of Slot #1901-Water Plant Supervisor to Slot #1901-Plant Operator I; and any other matters incident thereto. Proposal for Civil Service consideration. [Account #801-3002-5001]**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia, Administrative Services Director, Ms. Cynthia Mares, and County Auditor, Mr. Leo Flores were all present to address the Commissioners Court on item #39.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to approve item #39 with the supplement going back to 604

**Vote:** 5 - 0 Motion Carried

40. **Discussion and possible action to approve a Fifteen foot (15') Utility Easement and access to the City of Laredo, for a water line that completes the required fire loop for this site. Easement is contained in Lot 1 of Block 1 of Las Blancas Subdivision Unit 2; and authorizing the County Judge to execute all necessary documents.**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez

**Vote:** 5 - 0 Motion Carried

41. **Discussion and possible action to authorize the Purchasing Agent to procure Circular Charts and required instrumentation from Sendero South, in the amount of \$16,500.00 to be used as secondary backup in case the Supervisory Control And Data Acquisition (SCADA) system fails at the Rio Bravo Water Plant. [Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following item is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption: (11) vehicle and equipment repairs]. [Account #745-3001-8801-8]**

42. **Discussion and possible action to approve the closeout and acceptance of the Repair, Refurbish and Remodeling of the Casa Blanca Golf Course Clubhouse and Restaurant Project; and the release of the 10% retainage in the amount \$18,954.32 to J-Starr Construction; and to authorize the County Treasurer to issue and release check. [746-2311 (Bond Series 2013)]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa to approve items #41 and #42

**Vote:** 5 - 0 Motion Carried

43. **Discussion and possible action to authorize the Purchasing Agent to solicit Requests for Proposals for "Colorado Acres Reverse Osmosis Water Treatment Plant Improvements" thereby obtaining interested parties to provide for the engineering, construction and/or installation, and maintenance of the treatment system at Las Lomas providing for consistent delivery of water.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #43.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales for the pump repairs not to exceed \$15,000

**Vote:** 5 - 0 Motion Carried

44. **Discussion and possible action to authorize the Purchasing Agent to procure a 2015 International Prostar+ 122 6x4 (LF687) Tractor from Santex Truck Dealer Co., in the amount of \$110,000.00 (approximate amount) to haul water to the Colorado Acres Water Dispenser at Las Lomas. HGAC CONTRACT #HT06-14. [Account #603-0101-8801]**

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote:** 5 - 0 Motion Carried

45. **Discussion and possible action to reduce the retainage for Zertuche Construction on the completion of the Fernando Salinas Community Center Project to Five (5%) percent; and any other matters incident thereto. [Co-Sponsored by Jaime Canales, Webb County Commissioner Pct. 4]**

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

**Indigent Healthcare Services**

46. Discussion and possible action to approve the posting and filling of the following vacant Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines and the Wage and Classification Plan, effective December 8, 2014:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1292	Eligibility Caseworker	\$15.15 12/A-E/A

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

**Vote:** 5 - 0 Motion Carried

**Information Technology**

47. Discussion and possible action to purchase Cisco switches in an amount not to exceed \$70,000.00 for the Information Technology Department, pursuant to Sections 271.101 and 271.102, Subchapter F, Cooperative Purchasing Programs, Texas Local Government Code, DIR-TSO-2542; and authorizing the Webb County Judge to execute all relevant documents. [Account #749-0500-8801]

**Purchasing**

48. Discussion and possible action to purchase Two (2) printers for Constable Pct. 2, Mike Villarreal, from Dell, pursuant to Sections 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program, Texas Local Government Code, DIR-SDD-1951, in the amount of \$1,225.70. [Requested by Frank Sciaraffa, Webb County Commissioner Pct. 1, Account #603-0101-8801]

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #47 and #48

**Vote:** 5 - 0 Motion Carried

49. Discussion and possible action to approve purchase of fire extinguisher services for Webb County Buildings from Pro fire Protection Inc., annual contract 2015-17 in the amount not to exceed \$5,000.00. [Requested by Gilbert Garza, Webb County Facility Director; Account #001-0106-6401]

**Buildings**

Webb County Administration  
Webb County Justice Center  
Webb County Records Management  
Webb County Medical Examiner's Office  
Webb County Texas Parks an Wildlife  
Webb County Justice of the Peace Pct. 4  
Webb County Tex Mex Crime Stoppers  
Webb County Self Help Center  
Webb County Justice of the Peace Pct. 2  
Webb County Villa Antigua

**Webb County Constable Pct. 3  
Webb County Drug Center Program  
Webb County Sheriff's Administration**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno, Building Maintenance Director, Mr. Gilberto Gonzalez, and County Auditor, Mr. Leo Flores were all present to address the Commissioners Court on item #49.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

- 50. Discussion and presentations from the responders to RFP 2014-09 Webb County Main Fire Station and Administration Building; Court will rank and identify the top Three (3) responders so that negotiations with highest ranked can be started. If negotiations cannot be agreed upon, the next top ranked will be called upon to negotiate.**

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia requested that item #50 be deferred until after item #54.

- 51. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective January 2, 2015:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2864	Purchase Order Payable Coordinator	\$16.73 14/A/E

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Danny Valdez as long as everything is done with Condrey

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

- 52. Discussion and action to accept the recommendation of the engineering department in the selection of Aftermath Roofing for roof repairs to the Administration Building, subject to further negotiations in an amount not to exceed \$17,250. [Account #604-0101-8103 (Building Improvement Fund)]**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

53. Discussion and possible action to award a contract to Aftermath Roofing in the amount of \$26,930.00 for roof repairs to the Medical Examiners Building which includes, main building, autopsy room, autopsy addition and garage. Aftermath Roofing is providing superior materials and warranty on work and materials. [Account #604-0101-8103 (Building Improvement Fund)]
54. Discussion and possible action to approve the purchase of Three (3) automatic mop sweepers and One (1) burnisher in an amount not to exceed \$26,100 for the Justice Center and the Administration Building from Hillyard; TXMAS Contract 10-73020 pursuant to Sections 271.101 and 271.102 subchapter F; Cooperative Purchasing Program, Texas Local Government Code. [Requested by Gilbert Garza, Webb County Building Maintenance, Account #750-8000-8801 or #603-0101-8801]

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales to approve items #53 and #54 with funding from the Bond Series

**Vote:** 4 - 0 Motion Carried

Other: Commissioner, Pct. 2 Rosaura "Wawi" Tijerina (OUT OF THE COURTROOM)

#### **Addendum**

#### **Honorable John C. Galo, Webb County Commissioner Pct. 3**

1. Discussion and possible action to authorize the county attorney's office to enter into negotiations or to make an offer to HEI Realty on intent to lease their property located at 1209 Victoria St., for purposes of providing additional parking spaces for the county in the downtown area; and any other matters incident thereto. [Executive Session may be requested pursuant to Texas Government Code Section 551.072 Consultation with Attorney (Real Property Deliberations)]

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Ramon Villafranca was present to address the Commissioners Court on Addendum item #1 and recommend that the court grant the authority to start negotiations.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to grant authority to start negotiations on Addendum item #1

**Vote:** 5 - 0 Motion Carried

#### **Purchasing**

50. Discussion and presentations from the responders to RFP 2014-09 Webb County Main Fire Station and Administration Building; Court will rank and identify the top Three (3) responders so that negotiations with highest ranked can be started. If negotiations cannot be agreed upon, the next top ranked will be called upon to negotiate.

Discussion on file at the Webb County Clerk's Office December 8, 2014 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia stated that Summit Building and Design was the only responder to the bid.

County Attorney's Office, Mr. Ray Rodriguez was present to address the Commissioners Court on item #50.

Motion by County Judge Danny Valdez, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

**Vote:** 5 - 0 Motion Carried

**58.**

**Adjourn**

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to adjourn

**Vote:** 5 - 0 Motion Carried