

# **WEBB COUNTY, TEXAS**

# **COMMISSIONERS COURT**

# PUBLIC NOTICE COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 APRIL 13, 2015 9:00 a.m.



MARGIE R. IBARRA COUNTY CLERK

#### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

- 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2. Pledge of Allegiance
- 3. Approval of Minutes for March 23, 2015
- 4. Approval of Bills, Payroll, and Monthly Report
- 5. Communications
- 6. Public Comment This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

#### COURT TO DISCUSS AND ACT ON THE FOLLOWING:

#### Honorable Tano E. Tijerina, Webb County Judge

- 7. Discussion and possible action to authorize the purchasing agent to solicit Request for Proposals (RFP's) to conduct a study and recommendations from a horticulturist and or Texas A&M Agricultural Extension Office due to the severe stress and damage caused by the windstorm of April 8th to the historical/mature pecan trees located on the Webb County Courthouse Grounds (1000 Houston St.); and any other matters incident thereto.
- **8.** Discussion and possible action to approve the following line item transfers:

From:	001-0200-6004-2	Cell Phone Cost	\$2,000
	001-0200-60085	Postage & Courier Service	\$300
	001-0200-6007	Dues & Memberships	\$5,000
			\$7,300
To:	001-0200-6205	Materials & Supplies	\$7,300

**Issue:** Due to several expenses before January 1, 2015, funds in this particular line item were short.

**Solution:** By transferring funds to Materials & Supplies, this office will be able to provide the necessary materials & supplies required to continue operations for the Court meetings and county Judge's office.

**Result:** Line item transfer will help cover all these expenses in order to operate office efficiently.

#### Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

9. Discussion and possible action to accept the recommendation of the Webb County Community Action Agency (CAA) Advisory Board Program Evaluation Committee to approve the following Texas Department of Housing and Community Affairs-Community Services Block Grant (CSBG) Program CDL Truck Driver Training Classes Service Provider bids and authorize the County Judge to sign all relevant documents pertaining to this contract. This action will not impact the General Fund. [Requested by Juan Vargas, Executive Director for Webb County CAA and Economic Development]

**Issue:** Webb County is contractually obligated for under CSBG grant monies to transition people out of poverty.

**Solution:** Service Provider LHCT Training Center would conduct CDL Training acquisition.

**Result:** By acquiring the CDL license client would be able to commence employment at and annual income of \$45,000 and transition out of poverty.

#### Honorable John C. Galo, Webb County Commissioner Pct. 3

- 10. Status report from county auditor regarding the allocation of monies for Fiscal Year 2014-15 to fund the contractual obligations, as stated by the Auditor, to comply with the Sheriff Deputies Collective Bargaining agreement; report to include amount of funds required and what line items were impacted; and any other matters incident thereto.
- 11. Recognition of the Laredo Eagles 9 U Select Team who went undefeated and won the championship title at the Boerne, TX Bamma Jamma USSSA sanctioned tournament on March 28-29, 2015.

#### **Commissioners Court Administrator**

**12.** Discussion and possible action to proclaim the month of April, 2015 as National County Government Month in Webb County, Texas.

#### MEDIA BREAK

#### Honorable Marco Montemayor, County Attorney

Discussion and possible action to authorize Webb County, as Trustee for Webb County School Lands to grant a permit to MicroSeismic, Inc., (M.S.I.), to conduct geophysical survey operations (2-D Type) together with right of ingress and egress across the mineral (oil & gas) interests owned by Webb County School Lands, located on Texas State Hwy. 83 North in N.W. Webb County, also known as Prospect Lewis Energy-Owen, Permit No. 101.

**Issue:** The purposes of the survey are the acquire 2D seismic data for research purposes in development of a new imagining technique and are non-commercial in nature.

**Solution:** Increase oil and gas production from the Webb County School Lands

14. Discussion and possible action to enter into a Interlocal Agreement between Webb County on behalf of the Webb County Sheriff's Office and the City of Laredo acting on behalf of the Laredo Police Department to enter into an agreement with Operation Stonegarden ("OPSG") funded by the Department of Homeland Security ("DHS") and led by the Customs and Border Protection Border Patrol to support overtime, fringe benefits, certain pre-approved law enforcement equipment for operational purposes and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Martin Cuellar, Webb County Sheriff]

#### Honorable Esther Degollado, District Clerk

15. Discussion and possible action to approve the filling of Slot #275, Slot #278 and #2238 for the District Clerk's office; and any other matters incident thereto. These slots will be filled from within, adhering to any and all Civil Service Rules and Regulations (internal postings), as well as any and all Wage Plan Policies. This progression of promotions will result in final slots being "Vacant", which will be posted within County or general public (following Civil Service Rules and Wage Plan Policies as well).

#### Honorable Rebecca Palomo, 341st District Court Judge

**16.** Discussion and possible action to approve the following line item transfers:

From:	001-1003-6022	Professional services	\$3,500
	001-1003-6026	Visiting Judge	\$3,500
	001-1003-6010	<b>Books and Subscriptions</b>	\$700
			\$7,700
To:	001-1003-6402	Equipment & Maintenance	\$2,000
	001-1003-5601	Administration Travel	\$2,500
	001-1003-6011	Training & Education	\$2,500
	001-1003-6055	Postage	\$700
			\$7,700

**Issue:** The following accounts: Equipment & Maintenance, Administration Travel, Training & Education and Postage need money to cover the future expenses that are forecasted for the remainder of the year

Solution: The line item transfer will help the accounts not reach a deficit.

**Result:** Transfer will cover expenses to carry the department for the remainder of the year.

#### Honorable Jesus Garza, County Court at Law 2 Judge

**17.** Discussion and possible action to approve the following line item transfers:

From:	001-1011-7051	Juvenile Misdemeanor	\$4,000
	001-1011-7052	Juvenile Felony	\$4,000
	001-1011-7053	Detention Hearing	\$2,000
	001-1011-6022	Professional Services	\$5,000
	001-1055-6713	Evaluation	\$6,000
			\$21,000
To:	001-1011-7050	Adult Misdemeanor	\$12,000
	001-1011-5005	Part-Time	\$3,000
	001-1055-6029	Court Interpreter/Reporters	\$6,000
			\$21,000

Issue: There are insufficient funds in the above mentioned accounts.

**Solution**: By transfering these funds attorney vouchers, part time employee and court interpreters/reporters will be paid.

Result: Will not be in the negative funds.

#### Honorable Adrian Cortez, Constable Pct. 3

18. Discussion and possible action to approve and clarify the hourly rate of \$25.00 an hour for part-time position under code 9121 for Constable Precinct 3 department; and any other matters incident thereto.

#### Honorable Martin Cuellar, Sheriff

19. Discussion and possible action to approve the submission of a grant application to the Bureau of Justice Assistance (BJA) for Fiscal Year 2015 State Criminal Alien Assistance Program (SCAAP) grant in the amount estimated at \$70,000 for reimbursement of costs already incurred for the incarceration of undocumented criminal aliens at the Webb County jail; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match.

Issue: Although immigration matters, including illegal immigration, are constitutionally established as existing under the legal jurisdiction and regulation of the federal government, state prisons and local detention facilities, such as the Webb County jail, incurs significant costs incarcerating undocumented foreign aliens who commit crimes in the United States. This includes but is not limited to supervision, housing, feeding, clothing, any medical and transportation expenses, and other associated detention costs.

**Solution:** Grant application to obtain reimbursement of a small percentage of the incurred correctional officer salary costs associated with detaining undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law and who were incarcerated at the Webb County jail for at least four (4) consecutive days during the reporting period of July 1, 2013 to June 30, 2014.

**Result:** Webb County will be reimbursed by the federal government a limited percentage of the amount of its already incurred costs of detained foreign criminals incarcerated at the Webb County jail.

20. Discussion and possible action to approve the acceptance of a law enforcement grant award from the National Rifle Association (NRA) Foundation in the amount of \$7,267.50 for the purchase of firearms, magazines, and ammunition; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any cash match.

**Issue:** The Webb County Sheriff's Office must continually equip its sworn officer force with an important array of duty gear, other critical safety equipment, and essential, but costly expendable supplies, such as ammunition, utilizing limited local funds. Moreover, the vast majority of federal and state grants do not allow for the purchase of firearms and/or ammunition as an eligible grant expense.

**Solution:** Grant award from the National Rifle Association (NRA) Foundation to provide firearms, magazines, and ammunition as a supplemental source of this needed equipment and consumable supplies/materials.

**Result:** The Webb County Sheriff's Office sworn officer force will be provided with additional firearms, magazines, and duty ammunition.

- 21. Discussion and possible action to approve the following seized items as County property and for use by the Webb County Sheriff's Office Financial Special Investigation Group (FSIG) for daily operations in accordance with Article 18.17 (Disposition of abandon or unclaimed property), Chapter 18 (Search Warrants) (g.) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.
  - 1. One (1) IPAD 32 GB WIFI BLK
  - 2. One (1) DELL INSPIRON LAPTOP
  - 3. One (1) IPAD MINI 32 GB WIFI BLK
  - 4. Two (2) HP PAVILION LAPTOPS

**Issue**: Property was recovered and seized by FSIG task force as a result of an investigation that led to arrest of individuals & seizure of assets.

Solution: Utilize seized assets for daily operations by FSIG investigators.

**Result:** Minimize operational expenditures for FSIG task force by using seized property for daily law enforcement operations.

#### Honorable Patricia A. Barrera, Tax-Assessor- Collector

- **22.** Discussion and possible action to approve the following refunds:
  - a) The amount of \$14,839.30 to VIZ Cattle Corporation, Account #80122011109, as per Supplement 7 Certified 2014, Protest 2014-11049 resolved on 02/26/14 Freeport exemption amended application reported incorrectly in previous Freeport application for 2014.
  - b) The amount of \$6,929.42 to D & J Alexander Residential Development, Accounts #90090261295 and #90090261297, Check #111659 was over said amount due to the accounts being previously paid for year 2014.

#### Issue:

- a) Account #80122011109 had been previously reported incorrectly resulting in an adjustment being made. Since our office had received their payment of 2014 taxes prior to the adjustment, a refund was generated.
- b) Accounts #90090261295 and #90090261297 had been paid prior to receiving Check #111659 from D & J Alexander Residential Development resulting in an over-payment.

Solution: Refund said amounts to both entities for their over-payments.

Result: The monies will be reimbursed to the appropriate taxpayers.

#### Honorable Delia Perales, Treasurer

23. Discussion and possible action to approve the following line item transfer:

From: 001-0300-6205 Materials & Supplies \$500
To: 001-0300-5602 Local Mileage \$500

**Issue:** Our department only gets \$200 for local mileage. Employees in my department have been going to the different departments to set them up on Time Clock Plus.

**Solution:** To be able to cover for the mileage of the departments employees.

Result: Pay the employees their mileage.

#### **Administrative Services**

24. Discussion and possible action to approve the modifications to the Retiree Employee Benefits Policy.

**Issue:** Since adoption of the policy there has been some confusion, on the part of the retirees as to the payment process that is outlined in the policy.

**Solution:** Modify the policy to clarify and streamline what is expected of the retiree when making monthly payments.

**Result:** Efficient process of handling our retiree and silver choice programs.

25. Discussion and possible action to approve the recommended modifications to the Wage Plan Policies, as they relate to Promotions, Demotions, and Transfers; and any other matters incident thereto.

**Issue:** The Policies of Wage Plan Promotions, Demotions, Transfers, were presented to the Court at the March 23rd meeting. Discussion was held as to the current language, and what the intent of the court would be, in the implementation and application of said policies.

**Solution:** Modify/clarify the language, to properly reflect how the procedures will work, and to accurately reflect the intent of the court insofar as the execution of these policies.

**Result:** Efficiency and elimination of errors when departments and elected officials finalize their employee Personnel Worksheets. Allows for transparency and accuracy.

#### **Community Action Agency**

26. Discussion and possible action to authorize the Community Action Agency to enter into an annual vendor agreement with Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

#### List of Retail Energy Providers

Summer Energy, LLC

**Issue:** The Webb County CAA will enter into an annual vendor agreement with Retail Energy Providers for the implementation of the Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

**Solution**: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

**Result:** The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

27. Discussion and possible to approve a waiver required by funding source Texas Department Aging Disability Services (TXDADS). The waiver requested is to provide emergency shelf-stable, cool or frozen meals to all Home-Delivered Meal consumers who have been approved by TXDADS. **Issue:** The circumstances requesting this waiver are to provide frozen, chilled, shelf-stable meals in cases of emergency situations or inclement weather and for situations approved by the Contract Manager on a case by case basis.

Solution: Meals are transported in a thermal bag and or HotShot vehicle.

**Result:** The Meals On Wheels Program waiver will allow food transporters to delivery meals.

#### **Economic Development**

28. Discussion and possible action to authorize the posting and filling of the following Slot budgeted in the 2015 General Order for the Economic Development Department:

Slot #	<u>Title</u>	<u>Salary</u>
2804	Senior Grant Writer	\$60,792.00 - 17/FC

#### **Engineer**

29. Status report by Davila Construction on the Community Supervision & Corrections Department/Police Athletic League (C.S.C.D./PAL), on Hwy 83 Building Renovation Project; with discussion and possible action.

**Issue:** To update Commissioners Court on the General Contractor's progress and projected look of the exterior of the building.

**Solution:** The Contractor will provide a verbal report and power point presentation showing finished look of the building.

**Result:** Commissioners Court will be updated on project completion date and finished exterior in the event they wish to make any other improvements.

# 30. Discussion and possible action to approve the following line item transfers for the Utilities Department:

From:	801-3001-6006 801-3001-6011 801-3001-6201 801-3001-6204 801-3002-6001 801-3002-6006 801-3002-6201 801-3002-6204 801-3002-6205 801-3002-6402 801-3002-6403 801-3004-6001 801-3004-6048 801-3004-6201	Advertising Training & Education Utilities Fuel & Lubricants Office Supplies Advertising Utilities Fuel & Lubricants Materials & Supplies Chemicals Repairs & MaintEquip. Repairs & MaintVehicle Office Supplies Licenses & Permits Utilities	\$1,200 \$5,000 \$20,000 \$10,000 \$128 \$2,000 \$10,500 \$3,000 \$9,000 \$8,367 \$8,250 \$20,000 \$1,324 \$3,734 \$10,000 \$112,503
To:	801-3001-6017 801-3001-6014 801-3001-6205 801-3001-6224 801-3001-6401 801-3001-6402 801-3001-6403 801-3002-6004 801-3002-6202 801-3004-6205 801-3004-6205 801-3004-6401 801-3004-6402 801-3004-6402	Printing & Supplies Equipment Rental Materials & Supplies Minor Tools & Apparatus Repairs & MaintBldg. Repairs & MaintEquip. Repairs & MaintVehicle Telephone Uniforms Fuel & Lubricants Materials & Supplies Minor Tools & Apparatus Materials & Supplies Repairs & MaintBldg. Repairs & MaintEquip. Repairs & MaintEquip. Repairs & MaintEquip.	\$1,000 \$21,000 \$2,740 \$2,000 \$10,000 \$20,000 \$2,000 \$860 \$218 \$2,000 \$4,685 \$2,000 \$5,000 \$4,000 \$30,000 \$5,000 \$112,503

**Issue:** Insufficient funding in accounts such as Repairs to Equipment, Repairs to Buildings due to multiple repair and improvement projects within the Water and Wastewater Treatment Plants due to State Notice of Violations and Safety concerns.

Solution: Transfer of funds from lesser priority

**Results:** Modification of balances within operations funds in order to complete payment and funding for ongoing projects.

31. Discussion and possible action to approve the closeout and acceptance of the Roof Repair Project at the Billy Hall Administration Building; and the release of the final payment in the amount of \$17,250.00 to Aftermath Roofing Construction & Renovations. [Account #604-0101-8103]

**Issue:** Roof is approximately 14 years old and has had numerous issues with small leaks.

Solution: Company was contracted to repair 375 sq. ft. of roof for leaks.

Result: Repairs will protect the area from storm water leakage.

32. Discussion and possible action to approve the purchase of roofing materials, in the amount of \$6,500.00, to re-roof 4,000 sq. ft. of roof at the Justice of the Peace Pct. 3 Court building. [Account #001-0106-6401]

**Issue:** Unable to acquire low bidders who can finance this project for the period required for the County to pay.

**Solution:** Reduce the amount of funds the contractor must finance to do this project.

**Result:** Lower cost for repairs.

33. Discussion and possible action to instruct the Engineering Department, in coordination with the County Attorney, to resume the Roadway Right-of-Way acquisition process on pending properties on Colonias "Ranchitos Los Centenarios", "Los Fresnos", "Los Arcos", "Los Nopalitos" and Los Mesquites" to help and improve the road conditions for the residents of these Colonias.

**Issue:** These Colonias were platted in 1985 with 30 feet wide access road easement between existing lots. Residents living in these areas are requesting help from Webb County to build roads for better access to their properties.

**Solution:** Engineering Department to request, from the existing property owners, the acquisition by donation of the necessary parcel of land, to increase from 30 feet to 50 feet wide.

Result: Meet compliance with State Laws and Model Subdivision rules and provide the residents of these Colonias with Public Roads that will be maintained by Webb County. Roads will provide better access to their homes and to mobile units of public entities such as: School buses, Emergency vehicles, trash collection, etc.

#### Fire Suppression & EMS Services

34. Discussion and possible action to approve an insurance provider service agreement between Webb County and VFIS (Volunteer Firemen's Insurance Services) premium in the amount of \$6,206 for an insurance policy in excess of workers' compensation for volunteer firefighters, and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Account #350-0104-7037]

**Issue:** To provide the volunteer fire men/women with additional insurance protection in case of on the job injury.

**Solution:** Purchase additional coverage, in excess of workers' compensation through VFIS with grant funds.

**Result:** Added insurance protection for volunteer firefighters, and retention of volunteers for the fire department.

#### **Head Start**

**35.** Discussion and possible action to approve the posting and filling of the following Slot:

Slot#	<u>Title</u>	Hourly Rate	Pay Periods
2569	Early Head Start Teacher Floater	\$9.40	26

#### Information Technology

36. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines:

Slot#	<u>Title</u>	Hourly Rate
2787	Systems Support Technician	\$16.73 -\$17.58 14/A-E

**37.** Discussion and possible action to approve the following line item transfers:

From:	001-0500-6402	<b>Equipment Maintenance</b>	\$20,100
To:	001-0500-6205	Materials & Supplies	\$10,000
	001-0500-6224	Minor Tools & Apparatus	\$10,000
	001-0500-6005	Postage & Courier Services	<u>\$100</u>
			\$20,100

Issue: We have exhausted the majority of funds in the listed accounts

Solution: To transfer funds into those accounts

**Result:** Those accounts will have funds available allowing us to purchase upcoming expenses

### <u>Planning</u>

Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.028 (c)(2), Local Government Code, to an unplatted 10.0 acre tract being the South ½ of Tract C-34, Botines Subdivision as identified in Vol. 3695, Pgs. 770-771 of the Webb County Deed Records (ID 3934).

**Issue**: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution**: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

**Result**: If approved, applicant may connect property to electrical services. If not approved, electrical connection to property is prohibited.

39. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.028 (c)(2), Local Government Code, to an 5.153 acre tract known as Tract B-4A, Botines Subdivision as described in the plat records in Vol. 13, Pg. 83 contingent upon owner's execution of required affidavit (ID 3931).

**Issue**: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

**Solution**: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate contingent upon the owner's execution of affidavit required by state statutes.

**Result**: If approved, applicant may connect property to electrical services. If not approved, electrical connection to property is prohibited.

## <u>Purchasing</u>

**40.** Discussion and possible action to award the following annual contract:

RFP 2015-50 - Annual Contract for Temporary Contract Personnel to Staff Force.

41. Discussion and possible action to approve the transfer of 26 oil filters with an approximate value of Eight Hundred Dollars (\$800.00) from El Aguila Transportation Department to the Road and Bridge Department, pursuant to Subchapter B, Section 262.011 (j) under Texas Local Government Code. These fillers are no longer needed by the department and can be used by the Road and Bridge Department.

**Issue:** The transportation department has oil filters that are no longer needed by the department. They wish to transfer the oil filters to the road and bridge department. Such a transfer requires approval to the commissioner's court.

Solution: We ask approval of the transfer from the court.

**Result:** The road and bridge department will have a savings from the use of the transferred supplies and the transportation department will maintain a cleaner work area with the transfer of the items that are no longer used by the department.

42. Discussion and possible action to purchase Two (2) 2015 Chevrolet Tahoes and Two (2) radios for Constable Pct. 1 from Holiday Chevrolet DBA Johnson - Grayson automotive Group and Motorola Solutions, pursuant to Sections 271.101 and 271.103 Subchapter F. Cooperative Purchasing Program, State of Texas Contract #071-A1 and (radios) HGAC Contract #RA 05-12 in the amount of \$123,241.76. [Requested by Rudy Rodriguez, Constable Pct. 1; Account #334-2500-8801 (Stonegarden fund) and Account #001-2500-6205 (General fund)]

**Issue:** Constable Pct. 1 was approved to purchase Two (2) vehicles and radios from Stonegarden grant awarded on Commissioners Court on February 9, 2015.

**Solution**: Stonegarden equipment is to help the law enforcement between various local and federal law enforcement agencies.

Result: Vehicles are to be used to enhanced local law enforcement.

43. Discussion and possible action to award Request For Proposals (RFP's) 2014-04 "Rio Bravo Regional Wastewater Treatment plant Chlorine System Replacement" to Environmental Improvements Inc.

**Issue:** Replacement and rehabilitation of existing equipment

**Solution:** The replacement and rehabilitation of existing equipment will return to service the initial design of the Chlorination facilities as its original operation. And provide a safe but effective dosage of the Plant's effluent discharge, and enabling us to comply with State requirements, eliminated additional violations.

**Result:** Compliance with TCEQ requirements and safe use of Chlorine gas for our employees and neighbors.

- **44.** Discussion and possible action to approve policy and procedures for the following;
  - 1. Non-travel meals, refreshments and related expenses.

**Issue:** Webb County lacks approved policies and procedures on expenditure for non-travel meals, refreshments and related expenses.

**Solution**: An approved policy and approved procedures will allow for timely purchases.

**Result**: An approved policy and procedures will provide for timely payment of purchase orders and inform all users of allowable expenses.

**45.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

#### 6

#### DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 4th DAY OF APRIL, 2015

By:

Melinda Mata

Court Administrator

#### CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the day of April, 2015 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS M DAY OF APRIL, 2015

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY

ror: Margie Ramirez-Ibarra, County Clerk

Rodrigo Ornelas Jr. - Deputy Clerk