



WEBB COUNTY, TEXAS
COMMISSIONERS COURT

MARGIE R. IBARRA
COUNTY CLERK
FILED

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WEBB COUNTY, TEXAS

BY *mza* DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING

WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MAY 11, 2015
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance
3. Approval of Minutes for April 27, 2015
4. Approval of Bills, Payroll, and Monthly Report
5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Tano E. Tijerina, Webb County Judge

6. Discussion and possible action to proclaim the month of May, 2015 as Elder Abuse Prevention Month.
7. Discussion and possible action to proclaim the week of May 10-16, 2015 as National Police Week.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

8. Discussion and possible action to accept a donation in the amount of One Hundred Dollars (\$100.00) from Dr. Milton Haber to the Larga Vista Community Center for goods for public events use.

Issue: Dr. Milton Haber has provided a \$100.00 (One Hundred Dollars) donation for use at the Larga Vista Community Center. As required by the court, a request is being submitted so that the funds can be accepted.

Solution: Approving donation to add funds available to community center.

Result: Donation will help with costs and expenses incurred for goods for public events.

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

9. Discussion and possible action to accept the offer of donation and/or possible purchase option for purchase and sale of real property located in Los Botines, from Mr. Gene Walker, Jr., said land containing approximately 10.14 acres of land and being known as Tract 38, Simeon Park Phase II as recorded in Vol. 32, Pgs. 88-89, Webb County Plat Records, to be used for a possible future Webb County Fire Dept. sub-station, emergency medical services site, and/or possible water distribution, and/or heavy equipment storage activities and other necessary county operations; and any other matters incident thereto. **[Executive Session is requested pursuant to Section 551.072, Texas Government Code to discuss terms, acquisition, purchase, value and/or sale/donation of real property and Section 551.071 (Consultation with attorney)]**

Purpose: With public safety as a main priority and as necessary to enhance the efficient provision of fire and emergency medical services to the northern reaches of Webb County, it is imperative that additional facilities and resources be established for those geographic areas of the county with higher traffic volumes, increased oil and gas related activities and remote population densities.

Solution: If accepted, the land offered for donation is ideally situated for the stated purpose at the northwest intersection of US Highway 83 North and San Juan Road (a dedicated county road) in the immediate vicinity of the subdivisions of Simeon Park, Bonanza Hills, Botines, Four Points, and Los Veteranos 83. Said site is centrally located and offers enhanced response time to the northern areas of Webb County being within 3-4 miles from IH 35 North and 1 mile south of the Colombia Toll Road's intersection with US Highway 83 North.

Commissioners Court Administrator

10. Discussion and possible action to amend the Webb County Operational General Order for fiscal year 2014-2015 to reflect the transfer of payroll funds into Fund 603-Capital Outlay and Fund 604-Building Improvements; and also to include the implementation of the wage and pay classification system (Condrey Plan), which directs the process and payment of salaries of elected officials, appointed officials, and all other employees in accordance with the adopted budget, approved by the Commissioners Court on September 22, 2014, effective October 1, 2014; and any other matters incident thereto.

Issue: On September 22, 2014, the Commissioners Court approved the county budget and authorized the implementation of a county wage and pay classification system (Condrey scale) for fiscal year 2014-2015 which took effect on October 1, 2014. Additionally, language in the "amendments to the county budget" section in the operational general order needs to reflect the approved transfer of payroll funds into Funds 603 and 604.

Solution: The county operational general order needs to be amended to reflect that the wage and pay classification system is in place as authorized by the court and that payroll funds can be transferred to Fund 603 and 604 accounts set up for capital outlay and building improvement needs.

Result: This will effectively correct the operational general order to reflect these changes for fiscal year 2014-2015, effective October 1, 2014.

11. Status report on the collective bargaining process with the sheriff deputies association with discussion and possible action to authorize formal negotiations and authorizing the County Judge and committee to make recommendations to the court for approval; and any other matters incident thereto.

12. Discussion and possible action to correct previous court action taken with regards to setting the salary of Slot #0801, titled Court Coordinator, with the office of the 406th District Court, in accordance with Section 74.104(a) of the Government Code; as recommended by the county attorney's office; with further discussion and action to approve the effective rate of pay and start date for the employee assigned to that slot, and to make further corrections, as necessary, with any other employee slot start dates within the department that may have been affected during this process; and any other matters incident thereto. **[Requested by Marco Montemayor, County Attorney]**

MEDIA BREAK

Honorable Marco Montemayor, County Attorney

13. Discussion and possible action to enter into a rural transportation state fund agreement (No. 51522F7041) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant amount not to exceed FORTY-NINE THOUSAND THREE HUNDRED SEVENTY DOLLARS AND EIGHTY-FIVE CENTS (\$49,370.85) for the El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents. **[Requested by Juan Vargas, Community Action Agency/Economic Development Director]**
14. Discussion and possible action to enter into an agreement with Sames Motor Kia/Honda Co. to act as an agent of the Tax Assessor-Collector in the issuance of motor vehicle license validation stickers and license plates and for application for new vehicle titles. The agreement shall commence on receipt by Webb County of bond or cash deposit and continue for Three (3) years, and authorizing the County Judge to sign all relevant documents.
15. Discussion and possible action to enter into an agreement with Powatoy of Laredo Inc. DBA Toyota of Laredo to act as an agent of the Tax Assessor-Collector in the issuance of motor vehicle license validation stickers and license plates and for application for new vehicle titles. The agreement shall commence on receipt by Webb County of bond or cash deposit and continue for Three (3) years, and authorizing the County Judge to sign all relevant documents.
16. Discussion and possible action to enter into an agreement with Powell Watson Motors Inc. DBA Mercedes Benz of Laredo to act as an agent of the Tax Assessor-Collector in the issuance of motor vehicle license validation stickers and license plates and for application for new vehicle titles. The agreement shall commence on receipt by Webb County of bond or cash deposit and continue for Three (3) years, and authorizing the County Judge to sign all relevant documents.
17. Status Report with discussion and possible action to authorize a Two (2) year renewal option for an Agricultural and Hunting Lease Agreement by and between Webb County and Los Amigos Ranch, LLC. The lease renewal option shall commence on June 23, 2015 and end on June 22, 2017 and authorizing the County Judge to sign all relevant documents.

18. Discussion and possible action to enter into a Sixty (60) month lease agreement between Webb County and Pitney Bowes pursuant to purchasing Cooperative contract Sections 271.101 and 271.02, Subchapter F, Texas Local Government Code, State of Texas contract #985-L1, beginning on June 30, 2015 and ending on June 29, 2020 for postage, postage software and printing services to be located at the Webb County Tax Assessor's Office at a monthly payment of NINE HUNDRED EIGHTY-FIVE DOLLARS (\$985.00) for a total amount of FIFTY-NINE THOUSAND ONE HUNDRED DOLLARS (\$59,100.00) subject to annual budget appropriation and authorizing the County Judge to sign all relevant documents thereto. **[Requested by Patricia Barrera, Webb County Tax Assessor-Collector; Account #001-0700-6402]**

Honorable Isidro Alaniz, District Attorney

19. Discussion and possible action to authorize the Webb County District Attorney's Office to submit An application to the Office of the Attorney General for an Other Victims Assistance Grant ("OVAG"); to designate the County Judge as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this grant; and to accept grant funds. The District Attorney's Office will utilize the grant to fund the position of Victims Coordinator for the Domestic Violence Unit. The amount of the funding request shall not exceed \$84,000.00 for a Two year period, and requires no matching funds from Webb County. Contract Term: September 1, 2015 to August 31, 2017.

Issue: This grant funds the position of the Webb County District Attorney's Victim Coordinator. The Coordinator works closely with prosecutors, investigators and counselors to meet the needs of crime victims including the following:

- Assisting victims in completing applications with the Office of the Attorney General's Crime Victims Compensation Fund.
- Assisting families and victims of crime with information regarding the status and the legal process of their case.
- Assessing and making immediate referrals to community agencies that provide needed services to victims of crime.
- Providing crisis intervention to victims of crime and the non-offending parent.
- Serving as an advocate when cases are set for trial, providing a victim impact statement, and assisting in the completion of related documents.

- Helping victims register with Texas Victim Information Notification Everyday (VINE) and Parole Notification through the Texas Department of Criminal Justice System following the conviction of the offender.
- Providing follow-up services, including reassurance and supportive listening to victims assisted in the Domestic Violence Unit.
- Working with other law enforcement agencies to ensure continuity of victim services.

Solution: Authorize the submission of the grant application as set forth above to ensure that the crime victims coordinator can continue to provide necessary services to victims of crime.

Result: Victims of Crime Coordinator will continue to provide the services outlined above to victims of crime in Webb County.

Honorable Oscar Liendo, Justice of the Peace Pct. 1 Pl. 2

20. Discussion and possible action to approve the following line item transfer:

From:	001-1041-6011	Training & Education	\$1,000
To:	001-1041-6205	Materials & Supplies	\$1,000

Issue: The department is expected to have extra expenditures for materials and supplies. We purchased office furniture which was more expensive than we expected. The beginning balance on Training and Education is \$2,400.50 and the ending balance would be \$1,400.00.

Solution: The line item transfer will facilitate the access of materials and supplies needed for the rest of the year.

Result: The line item transfer will allow for much needed materials and supplies.

Honorable Rudy Rodriguez, Constable Pct. 1

21. Discussion and possible action to accept a grant from the Texas Department of Transportation (TxDot) in the amount of \$11,997.93 for the "Click It or Ticket" Campaign, designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto.

Issue: Texas law requires drivers and passengers in a vehicle to be secured by a safety belt. Yet, many drivers and passengers do not abide by the law.

Solution: The Webb County Constable Pct. 1 applied for a grant to aggressively enforce seatbelt laws in Webb County.

Result: The grant was awarded to the Webb County Constable Pct. 1 for overtime pay to aggressively enforce seatbelt laws. Subsequently, for each citation issued by the deputies, the County will generate \$5.00 for the General Fund.

Honorable Mike Villarreal, Constable Pct. 2

22. Discussion and possible action to approve the following line item transfer:

From:	001-2503-6204	Fuel & Lubricants	\$ 2,000
To:	001-2503-6403	Repair & Maint. Vehicle	\$ 2,000

Issue: The department has exhausted 83% of the \$9,000 budgeted for this physical year leaving a balance of \$397.81. This department has an old depleting fleet and requires repairs on a regular basis plus its preventive maintenance.

Solution: This line item transfer will allow us to have funds for unforeseen repairs and preventive maintenance.

Result: Will keep fleet operating so we can continue to provide Constitution Duties and Community Services for the residents of Webb County.

Honorable Adrian Cortez, Constable Pct. 3

23. Discussion and possible action to approve the following line item transfer:

From:	001-2501-6004	Cell Phone	\$1,430
To:	001-2501-6202	Uniforms	\$1,430

Issue: We have exhausted all the funds allocated in this account (uniforms. The department has 4 new Deputies that needed uniforms. We currently have \$8.76 in the account and still need to purchase uniform patches, badges, and boots.

Solution: The line item transfer would help purchase the uniform accessories needed to make the uniform complete.

Result: Approval of transfer will allow for the purchase of accessories to complete department uniforms.

Honorable Martin Cuellar, Sheriff

24. Discussion and possible action to approve Request For Proposal (RFP) 2015-03 Inmate Commissary Services award to QV Supplies to provide commissary services to inmates at the Webb County Jail in accordance with the Texas Local Government Code Sub-Chapter C. (Operations of County Jail); Section 351.0415 (Commissary operation by Sheriff or private vendor) and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto.

Issue: The Webb County Sheriff is required by the Texas State Commission on Jail Standards to provide a commissary operation by Sheriff or private vendor in accordance with Texas Local Government code.

Solution: Award RFP 2015-03 Inmate Commissary Services to successful vendor QV Supplies.

Result: Providing Commissary services to Webb County Jail inmates will result in compliance with Texas Jail Standards and all proceeds received from Commissary sales commission are used exclusively for the benefit of inmates social and recreational needs, equipment, technology and other services for the well being, health, safety and security of inmates, staff and facility as allowed by State law under section 351.0415.

25. Discussion and possible action to approve the submission of a grant application to the Office of the Texas Attorney General (OAG) for a Victim Coordinator and Liaison Grant (VCLG) grant to pay for the salary and fringe benefits of One (1) Crime Victim Advocate in the amount estimated at \$42,000; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does not require any type of match.

Issue: Victims of violent crime suffer significant financial duress, emotional trauma, and physical injuries. While the State of Texas has set up a system to compensate these victims for their expenses and financial losses due to death, disabling injuries, and emotional trauma utilizing collected court costs from convicted offenders, the victims often must navigate the complex state compensation system and extensively document their benefit eligibility while still under emotional and physical distress.

Solution: The Webb County Sheriff's Office grant funded Crime Victim Advocate offers critical support, facilitates/expedites filling out detailed paperwork, provides needed guidance through the bureaucratic process, and delivers outreach/education to the local community.

Result: Victims of violent crime in Webb County, including victims from special populations, such as children, youth, rural, colonia, monolingual, and elderly populations, will be provided with direct victim services, training, and outreach/education.

26. Discussion and possible action to approve the submission of a grant application to the Bulletproof Vest Partnership Act for Thirty-Eight (38) bulletproof vests for emergency replacement needs in the amount estimated at \$15,295; and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant requires a Fifty (50%) percent cash match, or an estimated \$15,295 in cash match funds that will be paid through the Webb County Sheriff's Office state forfeiture funds.

[Account #168-9501-9301 (Transfer Out Account)]

Issue: In 2014, out of a total of One-Hundred Twenty-Seven (127) line of duty deaths of law enforcement officers in the United States, the largest single cause of line of duty deaths (47 deaths) was non-accidental gunfire, or thirty-seven (37%) percent ("Officer Down Memorial Page: Remembering All of Law Enforcement's Heroes"
<https://www.odmp.org/search/year?year=2014>).

Solution: "The Bulletproof Vest Partnership (BVP) is a critical resource for state and local jurisdictions that saves lives... In FY 2012 [latest available], protective vests were directly attributable to saving the lives of at least thirty-three (33) law enforcement and correctional officers" (Bulletproof Vest Partnership (BVP) website).

Result: The Webb County Sheriff's Office law enforcement and correctional officers will be able to utilize a critical safety and life-saving equipment in the form of emergency replacement bulletproof and stab proof vests.

27. Discussion and possible action to authorize monthly salary savings transfers to the Webb County Sheriff's Contractual Services account to cover shortfall on budgeted amount for farming out inmates to other Counties for months May 2015 - September 2015 for an estimated total amount of \$516,000.00 and authorizing the County Judge to sign all relevant documents; and any other matters incident thereto. **[Account #001-2060-6023]**

Issue: During the FY 2014-2015 Budget hearings, the Webb County Sheriff presented his proposed budget to Commissioners Court and the Budget Officer. During the budget presentation, Sheriff Cuellar and his Administrators presented inmate farming out statistics and recent spikes in expenditures that indicated an upward trend in housing inmates at other County facilities. The proposed budget presented was approximately \$1.1 million for FY 2015 for this purpose. The final adopted budget approved was only \$584,000.00. As 4/30/15, the estimated expense year to date is \$579,544.00. If we annualize the current estimated expense we will need an additional \$413,960 to finish off the fiscal year. This is a conservative projection and County should anticipate to cover up to \$1.1 million in expenditures for entire fiscal year ending 9/30/15 for farming out Webb County inmates to other Jail facilities.

Solution: Transfer funds up to \$516,000.00 to cover projected shortfall for months May 2015 - September 2015.

Result: Prevent deficit under the Contractual Services account for housing Webb County inmates at other County Jails.

Administrative Services

28. Discussion and possible action to approve the following line item transfer:

From:	817-0105-6044	3rd Party Administration	\$6,000
To:	817-0105-6035	Workers Compensation Premium	\$6,000

Issue: There are insufficient funds in the above mentioned account. Beginning balance was \$82,000.00; Current balance is \$2,000.00 ; After Transfer balance will be \$470.00.

Solution: By transferring funds to the Workers Compensation account we will be able to pay for an Audit Invoice.

Result: The account will be in the black in order to pay for the invoice.

29. Discussion and possible action to consider and act on the recommendation of the Webb County Employee Grievance Committee, concerning Personal Grievance filed by Ms. Sara Jo Davila, against Ms. Anna Laura Cavazos-Ramirez. Recommendations were as follows:

* Based on the facts that were presented today, it is our finding that the situation at La Presa Community Center on January 13, 2015 was mishandled;

* We recommend to the Webb County Commissioners Court, that they give clear direction in the future, in similar situation, and that all employee transfers in situations like this one, be handled by the HR Department.

Issue: Personal grievance filed by a Non -Civil Service employee against another Non-Civil Service employee.

Solution: Webb County Grievance Committee met on April 29th to hold hearing and discuss and deliberate on the matter.

Result: Per Webb County Policies, "the Grievance Committee's Recommendations shall be presented to the Commissioners Court who shall act on the recommendation at its next meeting."

Auditor

30. Presentation of the Conduct of Audit Report for Webb County for the Fiscal Year ended September 30, 2014 by Garza/Gonzalez & Associates, Certified Public Accountants, and action to accept the Audited Basic Financial Statements for Webb County for the Fiscal Year ended September 30, 2014.

Community Action Agency

31. Discussion and possible action to accept \$6,250.00 from Reliant Energy Retail Services, LCC. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services, LCC clients.

32. Discussion and possible action to authorize the Community Action Agency to enter into an annual vendor agreement with Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP). The vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs. This action will have no impact to the County General Fund.

List of Retail Energy Providers

V247 POWER

Issue: The Webb County Community Action Agency will enter into an annual vendor agreement with Retail Energy Providers for the implementation of Community Services Block Grant (CSBG) and the Comprehensive Energy Assistance Program (CEAP).

Solution: These vendor agreements are a Texas Department of Housing and Community Affairs (TDHCA) requirement for the implementation of the programs.

Result: The Texas Department of Housing and Community Affairs (TDHCA) will provide funding to be used for payment of qualifying low income clients home energy expenses.

33. Discussion and possible action for authorization to the Webb County Community Action Agency Rural Transit to accept Audio Dynamics as vendor for the installation of security cameras with Twelve (12) months of monitoring in the amount of Nine Thousand Seven Hundred Seventy-Four and Eighty-Eight Cents (\$9,774.88) for El Aguila Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents. **[Account #980-4202-6224]**

Issue: The issue is potential break-ins, vandalism and trespassing. It's a satellite office, isolated, the safety of employees and compound is priority.

Solution: The solution is to set up surveillance and an alarm system to curtail any intrusion, monitor on a daily basis the ins and outs of the building, warehouse and staging area.

Result: The result is surveillance on a daily basis, recording daily entires and making it a safe and protective setting overall for staff, drivers and public guests.

El Cenizo Community Center

34. Discussion and possible action to approve the following line item transfers:

From:	001-6101-6205	Materials & Supplies	\$400
	001-6101-5601	Administrative Travel	\$500
	001-6101-6204	Fuels & Lubricants	<u>\$300</u>
			\$1,200
To:	001-6101-6401	Repairs & Maint./Building	\$900
	001-6101-6403	Repairs & Maint./Vehicles	<u>\$300</u>
			\$1,200

Issue: This center has roof damage which needs to be repaired and some of the damaged areas need painting as well. With regard to repairs and maintenance of vehicles, a center van was recently repaired and this fund is short over \$83 to finish paying for these repairs. A little bit of extra money is added to make sure any other repairs needed before the end of the year can be covered.

Solution: These monies will be used to facilitate these repairs.

Result: These fund transfers would allow the necessary repairs without the line items going into a deficit.

Engineer

35. Discussion and possible action to approve Change Order #1 in the amount of \$3,199.43 to Aftermath Roofing Construction & Renovations for an additional 625 sq. ft. of roofing repairs at the Billy Hall Administration Building. **[Account #604-0101-8103 (Account previously used for this project)]**

Issue: Contract quantities would not adequately protect the area around the Skylight area from leakage.

Solution: Add 625 sq. ft. to adequately protect the area around the Skylight.

Result: Repairs will protect the area from storm water leakage.

36. Discussion and possible action to approve the following line item transfers:

From:	010-0115-6005	Postage	\$1,000
	010-0115-6010	Books & Subscriptions	\$500
	010-0115-5602	Local Mileage	<u>\$500</u>
			\$2,000
To:	010-0115-6205	Materials & Supplies	\$1,500
	010-0115-6007	Dues & Membership	<u>\$500</u>
			\$2,000

Issue: The Department has exhausted the majority of the \$2,000 budgeted for Materials and Supplies for this fiscal year, leaving a balance which is insufficient to purchase a laptop for the ADA/Emergency Management.

Solution: Transfer of funds from lesser priority.

Result: ADA/Emergency Management Coordinator will be able to remotely provide Emergency Management information, trainings, presentations, etc.

37. Discussion and possible action to approve Request for Payment in the amount of \$2,633.75 to Bob Johnson & Associates for a second order of cleaning and consumable materials for the cleaning and washing of plant membranes at the Colorado Acres Reverse Osmosis Plant. **[Account #801-3002-6214]**

Issue: Vendor provided chemical and consumable materials for the cleaning and washing of plant membranes at the Colorado Acres Reverse Osmosis Plant. Since the vendor utilized a prior Purchase Order to initiate the order, staff was not able to verify receipt of order. Vendor has finally provided evidence of delivery of a second order that was used in the plant's operation and therefore payment has been approved by Systems Manager.

Solution: Error made in the order of materials will be prevented by inventory of all materials and verification of Purchase Order prior to placing and receiving order.

Result: Authorization of payment to vendor.

Extension Office

38. Discussion and possible action to approve the following line item transfer:

From:	001-5001-6010	Books & Subscriptions	\$600
To:	001-5001-6205	Materials & Supplies	\$600

Issue: The Extension Agent is in need of funds to pay for services required to join the Webb County network. Currently there are insufficient funds in the Materials & Supplies account to cover this expense.

Solution: Transfer funds from Books & Subscriptions (Balance: \$900.00) into Materials & Supplies (Balance: \$350.00)

Result: Sufficient funds to cover the expense for wireless internet service on Webb County Network.

Fire Suppression & EMS Services

39. Discussion and possible action to authorize the Webb County Volunteer Fire Department to submit a Texas Forest Service Fire Department Grant Assistance application for up to \$12,000.00 for volunteer firefighter training, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's request for Texas Forest Service Fire Department Assistance funding. This application does not require County matching funds.

Issue: To provide volunteer firefighters with reputable and cost effective fire training.

Solution: Apply for Texas Forest Service funding for training through HB2604, rural volunteer fire department assistance program.

Result: Volunteer firefighters will be provided with hands-on skills training. This will also assist Webb County Fire to motivate and retain volunteers.

Information Technology

40. Discussion and possible action to approve the following line item transfer:

From:	008-0101-6402	Repairs & Maint. Equip.	\$2,500
To:	008-0101-6205	Materials & Supplies	\$2,500

Issue: Records Management office needs funds to cover future expenditures for materials and supplies. (Fund: 6402 beginning balance \$4768 ending balance \$2,268)

Solution: To transfer funds into this account

Result: The account will have funds available allowing the purchase of upcoming expenses

Juvenile Probation Department

41. Discussion and possible action to approve the following line item transfer:

From:	001-1301-6023	Contract Services	\$56,500
To:	001-2500-6205	Materials & Supplies	\$56,500

Issue: The Webb County Youth Village building requires the presence of certified peace officers in and about their facility to assist with safety, law enforcement, and other issues relating to the well-being of the children, occupants, residents and visitors. On November 12, 2014, the Webb County Juvenile Board approved an MOU between Webb County Juvenile Board and Webb County Constable Pct. 1, to provide security at the Juvenile Department in exchange for a total of \$56,500 in materials and supplies.

Solution: Security services are essential to the safety and well-being of staff, residents, students and general public.

Result: Transferring funds would insure that there would be proper security for both Webb County Youth Village and J.J.A.E.P.

Public Defender

42. Discussion and possible action to approve the following line item transfers:

From:	001-1102-5602	Local Mileage	\$300
	001-1102-6022	Professional Services	<u>\$3,000</u>
			\$3,300
To:	001-1102-6005	Postage & Courier	\$300
	001-1102-6205	Materials & Supplies	\$2,000
	001-1102-6010	Books & Subscriptions	<u>\$1,000</u>
			\$3,300

Issue: The following accounts: Postage & Courier, Materials & Supplies, and Books & Subscriptions need funds to cover future expenditures. We have incurred additional costs due to the new Discovery Rules, and need to have enough funds in our accounts to cover these expenses.

Solution: The line item transfer will help the accounts not reach a deficit, and to continue to operate efficiently and effectively.

Result: Approval of transfer will avoid future deficits within these operational accounts.

Purchasing

43. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following annual contracts:

Bid 2016-20 Annual Contract for Car Washes
Bid 2016-21 Annual Contract for Tires & Tubes
Bid 2016-24 Annual Contract for Air Condition Repair (out of shop)
Bid 2016-25 Annual Contract for Glass Replacement
Bid 2016-26 Annual Contract for Plumbing Supplies
Bid 2016-27 Annual Contract for Liquid Soil Stabilizer

44. Discussion and possible action to purchase Two (2) Brush Trucks for the Webb County Fire Department from Jasper Ford Lincoln, Nevada Pacific Fire and Safety Inc. and Freightliner, pursuant to Sections 271.101 and 271.102 Subchapter F, Cooperative Purchasing Program Texas Local Government Code BuyBoard Contract 430-13 and from HGAC Contract FS 12-13 for a total amount of \$297,760. **[Requested by Webb County Fire Chief Ricardo Rangel; (Grant funds \$268,418 from Capital Outlay Account #736-2203-8801 and \$29,342 Capital Outlay Account #629-2203-8801)]**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Freightliner of Austin	Chassis	\$98,802.00
Jasper Ford Lincoln	Truck	\$122,647.15

(Includes FD Radio, Remote Control Front Monitor, Body Skirting and Hand Rails, Extend Cab and Poly Tank upgrade (see attached worksheet))

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Nevada Pacific Fire & Safety Inc.	Truck	\$76,310.85

(Includes FD Radio, Front Remote Control Monitor, Body Skirting and Hand Rails, Poly Tank Upgrade (see attached worksheet))

Issue: Webb County Fire Department is in need of additional firefighting vehicles in order to service the residents of Webb County.

Solution: The purchase of equipment will increase the ability of the Webb County Fire Department to provide crucial fire protection services within rural Webb County.

Result: Adequate firefighting equipment acquired for the Webb County Volunteer Fire Fighters.

45. Discussion and possible action to approve the purchase of Two (2) Dell Computers and software for the Law Library Department, pursuant to Sections 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program, Contract DIR-SDD 1951 and DIR -SDD 2503 in the amount of \$3,351.28. **[Requested by Yolanda Carrillo, Law Library Director] [Approved by Capital Outlay Committee, Fund #603-0101-8801]**

Issue: The computers requested has been justified; the department has been waiting for funding to be available.

Solution: Fund 603 has provided funding for departments when they do not have budget allocations that will cover all equipment.

Result: The department will have the equipment to provide improved services.

46. Discussion and possible action to approve the purchase of a ramp for Medical Examiner Department from Southland Medical in the amount of \$620.00. **[Requested by Dr. Corrine Stern, Medical Examiner]** **[Approved by Capital Outlay Committee, Fund #603-0101-8801]**

Issue: The ramp requested has been justified; the department has waited for funding to be available.

Solution: Fund 603 has provided funding for department when they do not have budget allocations that will cover all equipment.

Result: The ramp is requested for the vehicle to help load and unload.

47. Discussion and possible action to fund Request for Proposals 2015-04 Rio Bravo Wastewater Plant Chlorine System Replacement in the amount of \$21,342.00. **[Requested by Adrian Montemayor, Water Utilities System Manager]** **[Approved by Capital Outlay Committee, Fund #604-0101-8103]**

Issue: Replacement and rehabilitation of existing equipment

Solution: The replacement and rehabilitation of existing equipment will return to service the initial design of the Chlorination facilities as its original operation and provide a safe but effective dosage of the Plant's effluent discharge.

Result: Compliance with TCEQ requirements and safe use of chlorine gas for our employees and neighbors.

48. Discussion and possible action to approve the purchase of cameras for the Youth Village Department from Tyco Simplex Grinnell, pursuant to Sections 271.101 and 271.102 Subchapter F Cooperative Purchasing Program TXMAS Contract 5-84070 in the amount of \$190,023. **[Requested by Melissa Mojica, Youth Village Director]** **[Approved by Capital Outlay Committee, Fund #604-0101-8103]**

Issue: Our department is equipped with cameras that are used to monitor juveniles and staff on a 24/7 basis. The existing equipment is outdated and no longer falls under maintenance. Vendors are not immediately available causing too much unrecorded activity. This has become a safety issue and a security issue, as several locations are not being monitored with the existing equipment. The department's biggest concern is potential allegations of physical/sexual abuse by residents on staff. The Juvenile Board addressed their concern during their annual site visit in October of 2014, and requested that quotes be secured and that the department approach Commissioners Court to purchase and install the requested and much needed equipment.

Solution: The additional cameras will be beneficial for the department to safeguard the public, residents and staff from any altercations.

Result: These additional cameras will help maintain a safe environment for the public, residents, and staff.

49. Discussion and possible action to approve the purchase of Four (4) 2015 Tahoes for the Sheriff's Department from Defender Supply, pursuant to Sections 271.101 and 271.102 Subchapter F. Cooperative Purchasing Program State of Texas Contract #071-A1 in the amount of \$163,587.00. **[Requested by Martin Cuellar, Sheriff] [Approved by Capital Outlay Committee, Fund #603-0101-8801]**

Issue: The four tahoes requested have been justified; the department waited for funding to be available.

Solution: Fund 604 has provided funding for department when they do not have budget allocations that will cover all vehicles.

Result: The department will have vehicles to improvement to protect and serve the County.

50. Discussion and possible action to approve the purchase of radios for the Tahoe vehicles for the Sheriff's Department, from Motorola pursuant to Sections 271.101 and 271.102 Subchapter F Cooperative Purchasing Program HGAC Contract RA05-12 in the amount of \$27,093.52. **[Requested by Martin Cuellar, Sheriff] [Approved by Capital Outlay Committee, Fund #603-0101-8801]**

Issue: The radios will be installed to the Tahoes and have been justified; the department waited for funding to be available.

Solution: Fund 603 has provided funding for department when they do not have budget allocations that will cover all equipment.

Result: The radios are needed to fully equipped vehicles.

51. Discussion and possible action to approve purchase of kitchen equipment for Youth Village Department from El Competidor not to exceed \$22,000.00. **[Requested by Melissa Mojica, JJAEP and Youth Village Director] [Approved by Capital Outlay Committee, Fund #604-0101-8103]**

Issue: The Webb County Youth Village is a 72-bed detention facility. Initial plans for the department's kitchen called for a prep-kitchen to be installed, but instead was equipped with a warming kitchen. With the construction of the Drug Rehab soon to start, our current kitchen will not be enough to service Detention, the Drug Rehab, and JJAEP. In addition, if the upgrade is not approved, design and cost of the Drug Rehab will need to be rectified.

Solution: Commissioners Court to approve requested funds to upgrade to prep-kitchen in order to serve meals to the Drug Rehab, JJAEP, and the Juvenile Detention Center.

Result: The Juvenile Department will be equipped to serve meals to the Drug Rehab, JJAEP, and the Juvenile Detention Center.

52. Discussion and possible action to approve the cell door repairs for the Jail from Southern Folger in the amount of \$2,805.82. **[Requested by Martin Cuellar, Sheriff] [Approved by Capital Outlay Committee, Fund #604-0101-8103]**

Issue: Jail cell doors not working properly.

Solution: Repair and trouble shoot 2-16 man cell door and 2-8 man cell door for potential safety of correctional officers and security.

Result: The funding is available and would solve the problem.

53. Discussion and possible action to purchase radios for vehicles for Sheriff's Department from Motorola pursuant to Sections 271.101 and 271.102 Subchapter F. Cooperative Program Texas Local Government Code in the amount of \$20,223.14. **[Requested by Martin Cuellar, Sheriff; Account #344-2001-8801 (Stonegarden grant)]**

Issue: The grant approved equipment for the vehicles.

Solution: Stonegarden equipment is to help the law enforcement vehicles to perform a duty.

Result: Equipment will be installed for law enforcement vehicles.

54. Discussion and possible action to approve the Electrical improvements of Sewer plant and the purchase of One (1) new and install One (1) Sewer Raw Water Spiral Screen Webb County Annual Contracts RFP2015-46 &47 from Square E. Engineering in the amount of \$333,700.00. **[Requested by Adrian Montemayor, Water Utility System Manager] [Approved by Capital Outlay Committee, Fund #604-0101-8103]**

Issue: Rio Bravo Sewer Plant has been extremely limited in its capacity to effectively and efficiently treat wastewater; however, through modifications and additional work schedules we have been able to provide treated effluent meeting permit standards. However, the severe limitation and dilapidated equipment leave the sewer plant at an emergency level of which could result in a catastrophe of untreated sewer, personnel safety, and health concerns for our public. Therefore staff recommends we proceed immediately to acquire proposals and expedite the acquisition and installation of the electrical improvements.

Solution: Sewer Lift Station- this station consists of electrical repairs and changes to where operators can maintain control and have redundancy of the pumping system that flow the raw wastewater into the plant and begins the treatment process. Aeration Basins – This unit is the critical treatment unit of the plant that provides the physical change of the water; however, until now these four units have been operating at only 35% of their original capabilities due to severe losses in the electrical controls of the units. This project will replace much electrical modifications done in the past and place the operating controls back to their original method of operation, with redundant capacities. This includes the replacement of valve actuators that enable us to use the complete system. Lighting – This element has limited our ability to work safely at night and provides the required security of the facilities.

Result: Effectively treat the raw water and provide compliant effluent.

Rio Bravo Activity Center

55. Discussion and possible action to approve the following line item transfers:

From:	001-6305-5601	Administrative Travel	\$700
	001-6305-6011	Training & Education	<u>\$500</u>
			\$1,200
To:	001-6305-6205	Materials & Supplies	\$700
	001-6305-6401	Repairs & Maint.-Building	\$300
	001-6305-6502	Janitorial Supplies	<u>\$200</u>
			\$1,200

Issue: The accounts (Materials & supplies, Repairs & Maint.-Building, Janitorial Supplies) needs funds in order to ensure that they do not go into a deficit.

Solution: The transferring of monies into these accounts will ensure that these accounts do not reach a deficit.

Result: The accounts will have sufficient money for future expenditures during the remainder of the fiscal year.

Closed Session/Executive Session

56. Discussion and possible action to approve back pay for former Webb County Sheriff Deputy suspended without pay until the disposition of Cause No. 2014CRP000083 D3, the State of Texas v. Juan Ramirez, Jr. **[Executive Session requested pursuant to Texas Government Code Title 5, Sub-chapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]**
57. Discussion and possible action to evaluate the performance of Webb County department heads who are subject to the authority of the Webb County Commissioners Court, to wit:
- 1) Administrative Services Director

Action to be taken by Commissioners Court may include continuation of employment, reassignment, modification of duties, disciplinary action, dismissal, or other actions. The Commissioners Court may take such other action as may be necessary to implement its decision including, but not limited to, appointment of interim department heads; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with attorney) and 551.074 (Personnel matters)] [Requested by Leroy Medford, Commissioners Court Administrator]**

58. Discussion and possible action to authorize the sale of a tax foreclosure property that was aquired pursuant to Cause No. 2011-TXA-000284-D3; Webb Consolidated Independent School District vs. Nora Hudson Binnington Estate. Webb County, Trustee will be selling to Webb Consolidated Independent School District above fair market value.
[Closed Meeting/Executive session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.072 (Real Estate Deliberation)]
59. Communications
60. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8th DAY OF MAY, 2015

By: Melinda Mata
Melinda Mata
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

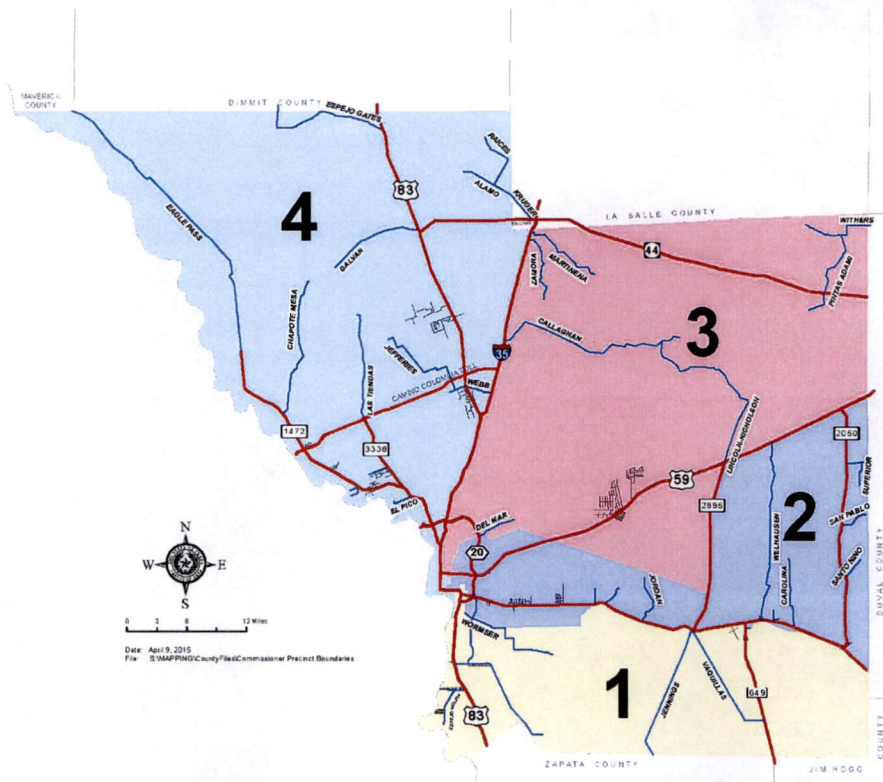
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8th day of May, 2015 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 8th DAY OF MAY, 2015






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Mabel Z. Gonzales
Margie Ramirez Ibarra, County Clerk
Mabel Z. Gonzales, Deputy Clerk





COUNTY COMMISSIONERS

- | | | |
|---|--------------------------------------|--------------|
|  | Honorable Tano E. Tijerina | County Judge |
|  | Commissioner Frank J. Sciaraffa | Precinct 1 |
|  | Commissioner Rosaura "Wawi" Tijerina | Precinct 2 |
|  | Commissioner John C. Galo | Precinct 3 |
|  | Commissioner Jaime A. Canales | Precinct 4 |

**Webb County, Texas
Commissioner Precinct Boundaries**