

DRAFT

Official Minutes for Webb County Commissioners Court Meeting

**Tuesday, May 26, 2015 at 9:00 AM
(Approved DATE)**

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Tano E. Tijerina,	County Judge
Frank Sciaraffa,	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina,	Commissioner, Pct. 2
John C. Galo,	Commissioner, Pct. 3
Jaime Alberto Canales,	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 22nd day of May 2015. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to excuse Cmr. Galo

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (ABSENT)
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa to excuse Cmr. Canales

Vote: 3 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (ABSENT)
Commissioner, Pct. 4 Jaime Alberto Canales (ABSENT)

2. Pledge of Allegiance

9:01 a.m. - Cmr. Canales present.

3. Approval of Minutes for May 11, 2015

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (ABSENT)

4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

9:03 a.m. - Cmr. Galo present.

County Treasurer, Ms. Delia Perales presented the recap of checks, side bills, and ratification of payroll for May 22 pending approval.

Ms. Perales stated that out of the six (6) people that had been approved the 3% by Commissioners Court only two (2) had been released to be paid out by the Auditor.

Mr. Perales presented the monthly report for April 2015.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

5. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

City of Laredo, Ms. Xochitl Mora

Ms. Mora invited everyone to attend the 6th Annual Holocaust Remembrance Day Ceremony.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Tano E. Tijerina, Webb County Judge

6. Status report from the county budget officers regarding the initiation of the fiscal year 2015-2016 county budget process for all departments, with discussion and possible action to recommend and approve a salary stipend for the budget officers as compensation for their additional duties and responsibilities regarding this task; and any other matters incident thereto. [Co-Sponsored by Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2]

Discussion file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Executive Administrator, Mr. Lalo Uribe, Commissioners Court Administrator, Mr. Leroy Medford, County Auditor, Mr. Leo Flores, and County Attorney, Mr. Marco Montemayor were all present to address the Commissioners Court on item #6.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina for Mr. Uribe to be given a \$20,000 stipend and Mr. Medford a \$5,000 stipend, to declare an emergency, create two (2) stipend line items, and transfer from the contingency fund and for the \$20,000 and \$5,000 payment be effective today, prorated, payroll basis

Vote: 5 - 0 Motion Carried

Honorable Frank J. Sciaraffa, Webb County Commissioner Pct. 1

7. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-0201-6004-2	Cell Phone Cost	\$1,000	\$1,000	\$-0-
To:	001-0201-6205	Materials & Supplies	\$1,000	\$253	\$1,253

Issue: Our Materials and Supplies line item will have a balance of \$253 after some outstanding items are paid and this will not be enough to finish the budget year.

Solution: We wish to transfer monies from another line item which will not be utilized.

Result: The transfer will allow us to meet additional office expenses which will be necessary before the end of the budget year.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

8. **Discussion and possible action to approve the following line item transfer for Water Utility Improvements. [Co-sponsored by Tano Tijerina, Webb County Judge]**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	741-7501-8801-5	Road Improvements	\$640,000	\$787,360	\$147,360
To:	745-3001-8801-7	Water Utility Improvements	\$640,000	\$0	\$640,000

Issue: Replacement and rehabilitation of existing equipment namely; UV Disinfection Reactor System and Chlorine Contact Chambers.

Solution: The replacement and/or rehabilitation of existing equipment will provide a safe and effective system.

Result: Effective compliance with updated Texas Commission on Environmental Quality (T.C.E.Q.) regulations.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia was present to address the Commissioners Court on item #8.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

9. **Discussion and possible action to look into the possibility of reorganizing personnel in all Webb County community centers, with further action to direct department heads to provide detailed budget and employee information in an effort to provide uniformity of staffing; and any other matters incident thereto. [Co-Sponsored by the Honorable Tano Tijerina, Webb County Judge]**

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #9.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to table item #9 for further discussion, two (2) months from now, to allow Mr. Medford the opportunity to contact all the Department Heads of the Community Centers

Vote: 5 - 0 Motion Carried

- 10. Discussion and possible action to approve a Memorandum of Understanding (MOU) between the Texas Department of Housing and Community Affairs (TDHCA) and Webb County, to provide vacant office space for an employee of TDHCA at the Colonia Self-Help Center located at 8116 Highway 359; and any other matters incident thereto. There will be no impact to the General Fund. [Requested by Juan Vargas, Executive Director, Webb County Community Action Agency/Economic Development Department]**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable John C. Galo, Webb County Commissioner Pct. 3

- 11. Discussion and possible action to approve a Resolution approving and supporting the City of Laredo's Resolution to allow the City of Laredo/Webb County Regional Mobility Authority (R.M.A.) to be designated as the project sponsor for the right-of-way acquisition and development of the Vallecillo Road Project, to connect and provide access from F.M. 1472 (Mines Road) to I.H. 35.**

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Cmr. Galo stated that there was a misprint and that he would read it as it should be; Discussion and possible action to approve a Resolution supporting the City of Laredo/Webb County Regional Mobility Authority (R.M.A.) to be designated as the project sponsor for the right-of-way acquisition and development of the Vallecillo Road Project, to connect and provide access from F.M. 1472 (Mines Road) to I.H. 35.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Judge Tijerina stated that item #12 would be heard at 11:00 a.m.

Commissioners Court Administrator

- 13. Discussion and possible action to implement a health insurance claims diversion program as a One (1) year pilot utilizing tele-health and telemedicine to help reduce insurance claims; and to further authorize the purchasing agent to solicit Request for Proposals (RFP's) for said program, and to further request recommendation from health insurance consultant; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #13.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to go out for RFPs

Vote: 5 - 0 Motion Carried

Commissioners Court Administrator

14. **Discussion and possible action to take court action with regards to setting the salary of employees slot numbers #0175, #0176, #0177, titled Court Coordinator, with the office of the County Court at Law 1, in accordance with Section 74.104(a) of the Government Code; as recommended by the county attorney's office; with further discussion and action to approve the effective rate of pay and start date for the employee(s) assigned to those slot(s), and to make further corrections, as necessary, with any other employee(s) slot that fall within scope of Section 74.104, that may have been affected during this process; and any other matters incident thereto. [Requested by Marco A. Montemayor, Webb County Attorney]**

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Jorge Trevino, County Auditor, Mr. Leo Flores, and County Attorney, Mr. Marco Montemayor were all present to address the Commissioners Court on item #14.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Margie Ibarra, County Clerk

15. **Discussion and possible action to approve the following line item transfers:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	005	Archive Fund Balance	\$13,000	\$744,177	\$731,177
	009	Preservation Fund Balance	\$17,000	\$787,014	\$770,014
			\$30,000		
To:	005-1120-5005	Part Time	\$13,000	\$11,421	\$24,421
	009-1120-5005	Part Time	\$17,000	\$336	\$17,336
			\$30,000		

Issue: Since before the FY 2015 Budget was adopted, our office had originally requested an increase of funds to both our 005 and 009 Part Time Fund accounts. Due to an oversight, the funds were not inputted into their respective line items. The monies requested for Fund 005 were approved through our Archival Plan on September 8, 2014. Please note that Funds 005 and 009 are special funds and their accrued revenues are collected by the Webb County Clerk's Office through all recorded official public records.

Solution: We respectfully request that the Commissioners Court grant the re-approval of the two line item transfers.

Result: With approval of the line item transfers, our current part-time personnel will be able to continue employment until the end of the FY. Any and all changes made through these accounts do not directly or indirectly impact the general fund.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Webb County Clerk, Ms. Margie Ramirez Ibarra stated that she'd be glad to take any additional staff that would be transferred from another office due to the need in her office.

Honorable Esther Degollado, District Clerk

16. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1110-6205	Materials & Supplies	\$6,000	\$8,542	\$2,542
	001-1111-6724	Central Jury Petit Jurors	\$20,000	\$27,109.00	\$7,109.00
			\$26,000	\$39,393.27	\$13,393.27
To:	001-1110-6005	Postage & Courier Service	\$26,000	\$1,804.73	\$27,804.73

Issue: The following account, Postage & Courier Service, will need funds to cover future expenses that are forecasted for the remainder of the fiscal year .

Solution: The line item transfer will help the account not reach a deficit.

Result: The transfer will cover expenses for the remainder of the fiscal year.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

17. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
284	Senior Deputy District Clerk	\$15.15-\$15.93 12/A-E
290	Deputy District Clerk	\$13.73-\$14.43 10/A-E

Issue: Newly vacant positions (Slot #290, vacant as of 5/14/2015; Slot #284, vacant as of 5/26/2015 and will be filled internally).

Solution: Fill job opening of newly vacant positions. These slots will be filled from within, adhering to any and all Civil Service Rules and Regulations (internal postings), as well as any and all Wage Plan Policies. This progression of promotions will result in final slots being "Vacant" which will be posted within County or general public (following Civil Service Rules and Wage Plan Policies as well).

Result: The filling of these positions will alleviate overload and allow for efficiency and productivity of work within the department.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

District Clerk, Ms. Esther Degollado was present to address the Commissioners Court on item #17.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Danny Dominguez, Justice of the Peace Pct. 2 Pl. 2

18. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-1045-6004-2	Cell Phone	\$1,700	\$1,800	\$100
To:	001-1045-6011	Training & Edu.	\$1,700	\$215	\$1,915

Issue: There are insufficient funds to cover for Judge's Training. The beginning balance on Cell Phone Cost is \$1,800 and ending balance would be \$100.00.

Solution: By transferring into Training & Education will allow us to have the funds.

Result: The line item transfer will allow us to cover Judge's training fee.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by County Judge Tano E. Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Honorable Martin Cuellar, Sheriff

19. Discussion and possible action to approve the submission of a grant application to the Firehouse Subs Public Safety Foundation for a public safety grant to pay for equipment and supplies for the Webb County Sheriff's Office Triad Elder Service Program in the amount estimated at \$13,251; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This grant does not require any type of match.

Issue: Perpetrators of criminal activities are more likely to target vulnerable individuals in order to commit crimes against these special populations, such as the elderly. Consequently, law enforcement agencies must take distinctive precautions and provide proactive measures to minimize victimization of older persons.

Solution: Grant application so that the Webb County Sheriff's Office Community Affairs Division will be able to provide crime prevention information and tools to older citizens in the local Laredo/Webb County community.

Result: The Webb County Sheriff's Office will be able to increase its proactive measures and enhance its delivery of law enforcement services to the elderly in order to assist this special population and to help prevent the criminal predation of elder citizens in the Laredo/Webb County community.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Building Maintenance

20. **Discussion and possible action to approve the posting and filling of the following vacant Slot for Parks & Grounds Department, subject to the availability of payroll funds and any applicable Civil Service guidelines:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2705	Groundskeeper	\$13.07 - \$13.23 9/A-B

Issue: Post and fill vacant slot 2705 Groundskeeper for Parks & Grounds Department.

Solution: Parks & Grounds Department currently has a crew of eight (8) Groundskeepers. Knowledge required by the position: standard practices, methods, materials, and tools of ground maintenance. Knowledge of irrigation system installation and maintenance. Knowledge in equipment operation and repair.

Result: Assist in ground maintenance of Webb County building grounds, Webb County Community Centers, County Parks and Webb County Cemeteries.

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 3 John C. Galo (OUT OF THE COURTROOM)

Community Action Agency

21. **Discussion and possible action to solicit applicants for Webb County Community Action Agency Executive Director at a salary rate of \$75,000.00; and any other matters incident thereto. There will be no impact on the General Fund.**

Issue: Webb County Community Action Agency needs an Executive Director to replace Mr. Juan Vargas that will be going to the Economic Development Program.

Solution: To solicit applicants for Webb County Community Action Agency Executive director at a salary rate of \$75,000.00.

Result: The Webb County Commissioner's Court will hire the Executive Director for Webb County Community Action Agency.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

CAA/Economic Development Director, Mr. Juan Vargas and Administrative Services Director, Ms. Cynthia Mares were both present to address the Commissioners Court on item #21.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

Engineer

22. **Discussion and possible action to approve the following line item transfers for the Utilities Department:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	801-3002-6201	Utilities	\$2,254	\$42,500	\$40,246
	801-3004-6201	Utilities	\$3,000	\$46,338	\$43,338
			\$5,254		
To:	801-3001-6006	Advertising	\$1,127	\$-0-	\$1,127
	801-3002-6006	Advertising	\$1,127	\$-0-	\$1,127
	801-3001-6022-8	Professional Services	\$3,000	\$1,676	\$4,676
			\$5,254		

Issue: Water Plants and Wastewater Plants require permits from the State (Texas Commission on Environmental Quality T.C.E.Q.) in order to legally operate. Every five (5) years permits are required to be renewed to address any changes that may have occurred. These permit renewals are required by the State to publish in the newspaper for public viewing in case there are any persons concerned about the operation of the plant. This year the plants in Colorado Acres (Las Lomas) and the Rio Bravo Wastewater Plant require renewal.

Solution: Transfer funds to provide for advertisement costs from the Laredo Morning Times.

Result: Advertise and comply with State requirements.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 4 - 0 Motion Carried

Other: Commissioner, Pct. 4 Jaime Alberto Canales (OUT OF THE COURTROOM)

23. **Discussion and possible action to ratify the Agreement between Webb County and S&B Infrastructure, LTD, to provide professional services related to the County Energy Transportation Zone (CERTZ) that was executed in Commissioner Court on April 28, 2014.**

Issue: Commissioner Court approved the execution of an agreement with Totem, LLC on February 10, 2014 to provide management and oversight services related to the County Energy Transportation Reinvestment Zone (CETRZ) but the agenda item approved did not include the authority to execute an agreement with the subcontractor S&B Infrastructure, Ltd. Under the agreement approved, "Totem shall subcontract provision of all engineering services including PS&E for work under the grant to S&B

Infrastructure, Ltd" and "Owner [Webb County] shall be responsible for the payment of all engineering services." In order for Webb County to pay the Subcontractor (S&B) directly, a separate agreement was executed between Webb County and S&B.

Solution: Commissioner Court approval to ratify the agreement with S&B Infrastructure for professional services related to the County Energy Transportation Zone (CETRZ).

Result: Proper record of the approval to execute the agreement with S&B Infrastructure will ensure that invoices are processed for payment and enable the County to submit requests for reimbursement of 90% of the amount paid for services to the Texas Department of Transportation (TxDOT) County Transportation Infrastructure Fund (CTIF) that falls under the CERTZ umbrella.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

County Engineer, Mr. Luis Perez Garcia and County Attorney's Office, Mr. Ray Rodriguez were both present to address the Commissioners Court on item #23.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo to table item #23

Vote: 5 - 0 Motion Carried

Head Start

24. **Discussion and possible action to approve the 2014 - 2015 Head Start/Early Head Start Local Self-Assessment results and the Program Improvement Plan.**

Issue: As per Head Start Performance Standard 1304.51(a)(2)(i), Head Start and Early Head Start programs must conduct a Self-assessment of their effectiveness and progress in meeting program goals and objectives and in implementing Federal regulations.

Solution: Participate in, review, and approve the 2014 - 2015 Program Improvement Plan.

Result: The Webb County Head Start and Early Head Start program will be in 100% compliance with all local, State, and Federal regulations at all times.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

25. **Discussion and possible action to approve the 2015 Training & Technical Assistance Plan.**

Issue: The Head Start and Early Head Start program is mandated to have a staffing plan that addresses staff qualifications, job descriptions, staffing levels, and linkage to education and training that will allow staff to advance through various roles with increasing levels of responsibility and compensation.

Solution: Approve and implement the 2014 TTA Plan.

Result: The program will have an approved plan in place to address staff's training needs related to their duties.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

26. **Discussion and possible action to extend pay periods for One (1) Licensed Vocational Nurse, One (1) Health Assistant, Two (2) Specialized Services Assistants, One (1) Part Time Substitute Teacher, One (1) Food Transporter, One (1) Bus Driver Supervisor, Four (4) Bus Drivers, and Twelve (12) Area Service Managers for the 2014 - 2015 Fiscal Year.**

Issue: Due to payroll savings from leave without pay, vacant positions, FMLA, and the like, funds are available in the Personnel and Fringe Benefits line items that will be returned to the Federal government if not used for payroll.

Solution: Authorize the extension of pay periods to benefit program operations in the summer months.

Result: The Early Head Start and the Child Care Partnership programs will have support staff assistance in the summer month, and the Head Start program will have assistance from additional personnel to complete summer projects and help with program planning for Pre-service trainings, curriculum packets, child folders, and classroom set-up.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina

Vote: 5 - 0 Motion Carried

27. **Discussion and possible action to approve the 2014 - 2017 Head Start and Early Head Start Strategic Plan.**

Issue: Head Start programs are mandated to develop multi-year (long-range) program goals and short-term program and financial objectives that address the findings of the Community Assessment, are consistent with the philosophy of Head Start and Early Head Start, and reflect the findings of the program's annual self-assessment.

Solution: Provide input, discussion, and feedback for program planning and approve the 2014 - 2017 Strategic Plan.

Result: The Head Start program will develop and implement a systematic, ongoing process of program planning via a Strategic Plan and in consultation with the Webb County Commissioner's Court and the Policy Council.

28. **Discussion and possible action to approve the posting and filling of the following Slots:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
2559	Part Time-Early HS Teacher Floater	\$9.40	26
2563	Early Head Start Teacher	\$9.93	26

29. **Discussion and possible action to approve the "Head Start/Early Head Start Refunding Application" for the 2015 - 2016 fiscal year in the amount of \$9,796,195 (Federal Share) and \$2,449,050 (Non-Federal Share) for a total amount of \$12,245,245, with the discontinuation of Teaching and Mentoring Communities (Texas Migrant Council) as a delegate agency for the Early Head Start program.**

Motion by Commissioner, Pct. 4 Jaime Alberto Canales, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to approve items #27, #28, and #29

Vote: 5 - 0 Motion Carried

Indigent Healthcare Services

30. **Discussion and possible action to authorize the transportation of Webb County colonia residents via the El Aguila Rural Transit System to the Operation Lone Star event which is tentatively scheduled to be held July 27th to July 31st at Alexander High School; and any other matters incident thereto. Residents will be able to receive FREE health and medical services such as immunizations for children, diabetic screening, blood pressure screening, hearing and vision screenings and sports physicals. The funding for the transportation costs will come from the Indigent Health Care Services Department. [Requested by Nancy Cadena, Indigent Health Care Services Director; Account #001-4101-7002 (Medical Services)]**

Issue: Operation Lone Star is an event that provides free medical services to under-served communities throughout South Texas. Since this event takes place in north Laredo, many Webb County residents who live in rural areas are unable to attend this beneficial event due to the lack of transportation.

Solution: The Indigent Health Care Services Department will provide transportation to residents in the rural areas by utilizing the services of El Aguila to allow as many people to take advantage of this event.

Result: Webb County has a high number of uninsured and underinsured residents. By providing transportation to this event, many residents will be able to receive medical services that they would otherwise not have available or accessible to them. Last year round-trip transportation was provided to a total of 78 colonia residents. The total cost for transportation was \$234.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Commissioners Court Administrator, Mr. Leroy Medford was present to address the Commissioners Court on item #30.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

31. **Discussion and possible action to approve the following line item transfer:**

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-4101-7002	Medical Services	\$8,500	\$40,143	\$31,643
To:	001-4101-7003	Indigent Burials	\$8,500	\$35,426	\$43,926

Issue: On April 27, 2015, the Commissioners Court approved the purchase and installation of two (2) 48-niche columbaria as requested by the Laredo Veterans Coalition with funding coming from Account #001-4101-7003 Indigent Burials.

Solution: The line item transfer requested will cover the cost of the two columbaria as approved by the Commissioners Court at the April 27, 2015 meeting

Result: The Indigent Burials account balance will be recompensed to cover ongoing expenses for the remainder of the 2014-2015 fiscal year.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

Larga Vista Community Center

32. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	001-6103-5601	Administrative Travel	\$600	\$600.00	\$0
	001-6103-6402	Repairs & Maint.-Equip	\$480	\$637.83	\$157.83
			\$1,080		
To:	001-6103-6205	Materials & Supplies	\$1,080	\$161.11	\$1,291.11

Issue: Larga Vista Community Center has had the same tables and chairs for about 11 years and due to the wear and tear we are in need of new ones.

Solution: Our solution would be to purchase new tables and chairs for daily program use that include: Elderly Nutrition Program, Kids Café, ESL Classes, INEA Classes, ANSPAC Women Empowering Classes, Texas A&M Promotora Classes and Head Start meetings.

Result: These fund transfers would allow us to purchase these tables and chairs and continue to provide high quality assistance to Webb County.

Motion by Commissioner, Pct. 1 Frank Sciaraffa, seconded by Commissioner, Pct. 4 Jaime Alberto Canales

Vote: 5 - 0 Motion Carried

Purchasing

33. Discussion and possible action to authorize the purchase of equipment and software from Dell, Insight Public Sector, & SHI to be used for the Tyler Odyssey project for judicial and jail management system pursuant to Sections 271.101 and 271.102, Texas Local Government Code, Cooperative Purchasing program DIR-SDD-1951, DIR-SDD-2500, DIR-SDD-2503, DIR-TSO-2542 and US COMMUNITIES MEMBER ID 746001587 in the amount of \$323,675.70. [Requested by Rafael Pena, Information Technology Director; Account #749-0500-8801 (Bond Series 2013)]

Vendor	Description	Amount
Dell	PowerEdge Servers (7), Compellent SAN, Dell Switches (2), Transceivers (4), VMWare Licensing, KVM, DR4100, PowerVault TL2000 & Misc.	\$248,375.82
Insight Public Sector	Kemp Loadmaster LM-4000, Cisco X2 Transceiver Module (4), & Installation Assistance	\$27,526.68
SHI	Symantec Backup Exec 2014 & Microsoft SQL Server 2014 Standard Core	\$47,773.20

Issue: The software and hardware equipment is needed to host the Tyler Odyssey project for the new judicial case management and jail management applications purchased by Webb County.

Solution: Purchase software and hardware equipment from recommended vendors.

Result: Acquiring this software and hardware equipment will result in allowing Tyler Technologies to install and configure their software which will provide new and improved software services for the judicial and jail management process.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

IT Director, Mr. Rafael Pena was present to address the Commissioners Court on item #33.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by Commissioner, Pct. 1 Frank Sciaraffa

Vote: 5 - 0 Motion Carried

34. Discussion and possible action to award the following annual contracts:

Bid 2016-10 Annual Contract for Bread to Flowers Baking Co.

Bid 2016-12 Annual Contract for Milk to Southern Food Group DBA Hygeia

Bid 2016-18 Annual Contract for Pest Control to Asash Pest Control, Orkin Pest Control & JDs Pest Control

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Purchasing Agent, Dr. Cecilia Moreno was present to address the Commissioners Court on item #34.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo

Vote: 5 - 0 Motion Carried

35. Discussion and possible action to approve the purchase of Twenty-Five (25) Dell Computers and software from Dell and SHI for all Justice of the Peace Judges to be used for training, pursuant to Sections 271.101 and 271.102 Subchapter F., Cooperative Purchasing Program, Contract DIR-SDD 1951 and DIR -SDD 2503 in the amount of \$37,464.75. [Requested by Judge Jose "Pepe" Salinas, Justice of the Peace Pct. 4. [Account #016-1044-6224 (Technology Fund)]

Issue: In the near future Tyler Technologies needs to train all Justice of the Peace Offices and a training room must be equipped.

Solution: To purchase the requested equipment.

Result: By purchasing these computers, the employees from the Justice of the Peace Offices will have the equipment needed to receive training.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

36. **Discussion and possible action to award Request For Proposal (RFP) 2015-08 to Azar Services in the amount of \$99,080 and approve funding from 604-0101-8103; the court approved the solicitation of the RFP for the remodeling of the County Court at Law #1 offices.**

Issue: County Court at Law #1 offices have not been remodeled in a number of years and remodeling was needed.

Solution: The RFP identified the needs of the department.

Results: The department will be able to provide improved services with the reorganization of the office facilities and clients will receive improved services from improved facilities.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

County Court at Law #1 Court Administrator, Ms. Sherri Hernandez, County Engineer, Mr. Luis Perez Garcia, and County Auditor, Mr. Leo Flores were all present to address the Commissioners Court on item #36.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to table item #36

Vote: 5 - 0 Motion Carried

37. **Discussion and possible action to purchase Three (3) 2015 Chevrolet Tahoes from Holiday Chevrolet DBA Johnson Grayson Automotive, Inc. pursuant to Sections 271.101 and 271.103 Sub-chapter F. Cooperative Purchasing Program, State of Texas Contract #071-A1-2014/15 in the amount of \$150,156.25. [Requested by Sheriff Martin Cuellar; Grant Account #344-2001-8801 - \$144,000.00 and State Forfeiture Account #168-2001-8801 - \$6,156.25]**
Issue: Funding is available through Operations Stone Garden Funds to purchase three (3) law enforcement units for border operations.

Solution: Purchase units to utilize grant funds approved through Homeland Security/FEMA.

Result: Enhanced community policing along border areas in Webb County.

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina

Vote: 5 - 0 Motion Carried

Honorable Jaime A. Canales, Webb County Commissioner Pct. 4

12. **Discussion and possible action to approve a Resolution in memory of Dr. Jose G. Garcia, Colonel (U.S. Army-Retired); and any other matters incident thereto.**

Comr. Canales asked for the Garcia Family to approach the podium.

Comr. Canales read a resolution in memory of Dr. Jose G. Garcia, Colonel (U.S. Army-Retired) and along with the Commissioners Court presented a plaque in recognition of his legacy to his family.

39. Communications

Cmdr. Sciaraffa congratulated Judge Tijerina, the committee, and staff for participating in the Special Olympics Torch Run.

Cmdr. Tijerina congratulated and thanked all veterans in honor of Memorial Day. She congratulated Cmdr. Jaime Canales on the 5th Annual Hero Salute Luncheon and Legal Assistance event. Cmdr. Tijerina thanked Memorial Middle School for hosting an event that honored all veterans. She congratulated all students that were selected by their counselors to receive the 2015 GEO Group / Webb County Scholarships. Cmdr. Tijerina congratulated Judge Tijerina and Cmdr. Sciaraffa for their participation during the Special Olympics Torch Run. She congratulated St. Augustine senior and foreign exchange student Tinglin Wu for being recognized by the U.S. Border Patrol as Youth of the Year. Cmdr. Tijerina congratulated Oscar and Betty Moreno for being honored as the Co-Presidents of the Republic of the Rio Grande by the Webb County Heritage Foundation. She congratulated the Junior Achievement of Laredo 2015 Business Hall of Fame recipients. Cmdr. Tijerina congratulated Mrs. Anna Galo on her appointment by Governor Greg Abbott to serve on the Texas Historical Commission. She congratulated the seven individuals who were honored with the Prestigious Heritage Award by the Webb County Heritage Foundation for their contributions. Cmdr. Tijerina congratulated the Chamber of Commerce School Bell Award winners. She congratulated the Imaginarium of South Texas for the Image Award. Cmdr. Tijerina congratulated the Laredo Police Officers who were honored during Police Week. She congratulated Customs and Border Patrol Officer, Ana Agent for receiving the CBP Laredo Port of Entry April 2015 Professionalism Employee of the Month. Cmdr. Tijerina congratulated 102 year old nurse Ana Maria Ramirez who will be honored during Nurse's Week and receive the Crystal Cantu Pioneer Award from TAMIU. She congratulated United and Alexander High School Basketball Teams who will advance to the Regional Quarter Finals and Regional Semi Finals. Cmdr. Tijerina congratulated United South High School senior Rudy Flores on winning the National Championship in his division in the USA Powerlifting Men's Nationals. She congratulated freshman Tammy Idrogo on placing second in the USA Powerlifting Women's Nationals. Cmdr. Tijerina sent her heartfelt condolences to the family of Patricia Nava and Alberto Gonzalez.

Cmdr. Galo congratulated Leopoldo Trevino, veteran from Zapata, for being recognized by Congressman Cuellar. He congratulated John McCowan for being recognized as the 2015 Veteran of the Year. Cmdr. Galo congratulated UISD for naming its new elementary school; Veterans Memorial Elementary School. He congratulated Judge Tijerina and Cmdr. Sciaraffa for participating in the Special Olympics Torch Run. Cmdr. Galo wished a very Happy Birthday to Jose Diaz on his 100th birthday celebration. He congratulated Laredo Early College High School and Harmony Science Academy for recently being named among the top best high schools in the nation for receiving the 2015 Best High School ranking. Cmdr. Galo asked everyone to keep in their prayers all the families that were hurt by the violent thunder storms and flooding that have occurred throughout Texas. He congratulated Alexander High School Track Team. Cmdr. Galo congratulated all those individuals who received scholarships by the GEO Group. He sent his heartfelt condolences to the family of Alberto Gonzalez and all those who have lost loved ones.

Cmdr. Canales thanked all those who made the Hero Salute Legal Assistance event possible; attorneys and notaries. He stated that together they were able to save veterans over \$54,000 in legal services. Cmdr. Canales congratulated to all the officers and civilians who were honored for their outstanding work during 2015 Law Enforcement Week. He congratulated Laredo Independent School District and LCC for starting the early college graduation program. Cmdr. Canales congratulated to Alexander High School senior, Connor Wilkinson, for signing his letter of intent to play golf for Emory University. He congratulated Laredo Independent Early High School and Harmony Science Academy on being named one of the best campuses in the nation by the U.S. News and World Report in its 2015 Best High School Rankings.

Cmr. Canales congratulated the LISD educators who obtained recognition last month during the Laredo Independent School District retiree banquet. He sent out his heartfelt condolences to the family of Patricia Nava, Maria Guadalupe Davila, Natalia Beamer, Agustin Ramos Garza, and Ramon Bartolo Reyna.

Judge Tijerina congratulated Cmr. Canales on the Hero Salute Legal Assistance event. He sent prayers out to the family of Bobby Ramirez on the passing of her niece. Judge Tijerina invited Elected Officials, Department Heads, Supervisors, and all employees to attend the Laredo Chamber of Commerce 100th Anniversary Centennial Speaker Series. He congratulated Officer Ana Agent for being named CBP Employee of the Month. Judge Tijerina thanked Cmr. Sciaraffa for encouraging him to participate in the Special Olympics Torch Run. He congratulated the LBJ High School Softball Team for advancing to the 3rd round. Judge Tijerina congratulated the Alexander High School Baseball Team for making the sweet sixteen and ranking No. 2 in the State.

Motion by County Judge Tano E. Tijerina, seconded by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina to go to Executive Session on item #38

Vote: 5 - 0 Motion Carried

(Executive Session 11:20 - 11:43 a.m.)

No action taken.

Closed Session/Executive Session

- 38. Status report with discussion and possible action on the compensation of a 15 year longevity pay awarded by Commissioners Court to a group of employees on August 13, 2001 which is still pending settlement; and any other matters incident thereto. [Executive session is requested pursuant to Texas government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel matters)]**

Issue: Webb County employees that were awarded longevity pay subsequently transferred to other positions within Webb County. The possibility exists that the longevity pay was not applied as initially instructed by Commissioners Court.

Solution: The Auditor's office has to audit the payroll records of these employees and determine the amount each is owed. Then each employee should be paid as approved by past Commissioners Court.

Result: Determine and approve final back pay payments that are owed.

Discussion on file at the Webb County Clerk's Office May 26, 2015 Commissioners Court Meeting DVD.

County Attorney's Office, Mr. Jeffrey Czar, Administrative Services Director, Ms. Cynthia Mares, County Auditor, Mr. Leo Flores, and County Treasurer, Ms. Delia Perales were all present to address the Commissioners Court on item #38.

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by Commissioner, Pct. 3 John C. Galo to authorize the County Attorney's Office to take proper action and do whatever is necessary to make sure that we do what is right as far as making sure that these individuals get paid as the Commissioners Court approved sometime back, if at that time the County Attorney's Office wants to make a determination, if they feel there is conflict moving forward with the mandamus action, we allow for outside attorneys to do the mandamus

Vote: 5 - 0 Motion Carried

Motion by Commissioner, Pct. 3 John C. Galo, seconded by County Judge Tano E. Tijerina to make sure that the order states that it's going to come from claims and if the claims does not have enough, we'll do 603

Vote: 5 - 0 Motion Carried

40.

Adjourn

Motion by Commissioner, Pct. 2 Rosaura "Wawi" Tijerina, seconded by County Judge Tano E. Tijerina to adjourn

Vote: 5 - 0 Motion Carried