

Purchase Requisition County of Webb



Webb County Sheriff's Office
Martin Cuellar, Sheriff
956-523-4500

Department
Requisitioned By
Phone No.

Req. Number
Req. Date
Deliver To

Capital Outlay (Attach Minutes)	
Court	Item #
Approval Date	

E-Mail Standard Purchase Requisition

E-Mail Capital Outlay Requisition

Official's Affidavit

I hereby certify that there is an available balance in my approved budget for the current year sufficient to pay for the item(s) requested and that the items are absolutely necessary for the discharge of my official duties.

Submitting this form from Appropriate
Official's E-Mail Constitutes Signature

M. Cuellar
Elected/Appointed Official's Signature

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
303-2001-8801	07-726-890	APX7000 DIGITAL PORTABLE RADIO	1	\$2,406.75	ASAP	Portable radios for certified mental health officer, to be able to communicate with dispatch and/or deputies	\$2,406.75
		ADD:VHF PRIMARY BAND					
		ADD:7/800MHZ SECONDARY BAND					
303-2001-8801	07-726-890	ADD:ENABLE DUAL BAND OPERATION	1	\$750.00	ASAP		\$750.00
303-2001-8801	07-726-890	ADD:ASTRO DIGITAL CAI OPERATION	1	\$386.25	ASAP		\$386.25
303-2001-8801	07-726-890	ADD:SMARTZONE OPERATION	1	\$1,125.00	ASAP		\$1,125.00
303-2001-8801	07-726-890	ALT:NIMH IMPRES 2100MAH IP67	1	\$58.50	ASAP		\$58.50
303-2001-8801	07-726-890	ADD:LARGE COLOR DISPLAY AND FULL KE	1	\$375.00	ASAP		\$375.00
303-2001-8801	07-726-890	ADD: P25 9600 BAUD TRUNKING	1	\$225.00	ASAP		\$225.00
303-2001-8801	07-726-890	ADD: TDMA OPERATION	1	\$337.50	ASAP		\$337.50
303-2001-8801	07-726-890	ENH: MULTIKEY	1	\$247.50	ASAP		\$247.50
303-2001-8801	07-726-890	ADD:3 YR REPAIR SERVICE ADVANTAGE	1	\$125.00	ASAP		\$125.00
TOTAL AMOUNT							Cont.

Purchase Requisition County of Webb



Department: Webb County Sheriff's Office
 Requisitioned By: Martin Cuellar, Sheriff
 Phone No.: 956-523-4500

Req. Number: 05/06/2015
 Req. Date: 902 Victoria
 Deliver To:

Capital Outlay (Attach Minutes) Court:	Item #
Approval Date:	_____

**E-Mail Standard
Purchase Requisition**

E-Mail Capital Outlay Requisition

Official's Affidavit

Submitting this form from Appropriate
 Official's E-Mail Constitutes Signature

Elected / Appointed Official's Signature

ACCOUNT NUMBER	COMMODITY CODE	ITEM DESCRIPTION	QTY.	PRICE PER UNIT	DATE NEEDED BY	PURPOSE	AMOUNT
303-2001-8801	07-726-890	CHR IMP SUC EXT US/NA/CA/LA	1	\$100.00	ASAP	Portable radios for certified mental	\$100.00
303-2001-8801	07-726-890	IMPRES RSM, 3.5MM JACK, IP55	1	\$88.00	ASAP	health officer, to be able to commun-	\$88.00
303-2001-8801	07-726-890	LEATHER CASE 2.75" SWL BL 4200	1	\$50.25	ASAP	ate with dispatch and/or deputies	\$50.25
303-2001-8801	07-726-890	SUBSCRIBER PROGRAMMING	60	\$1.00	ASAP		\$60.00
TOTAL AMOUNT							\$298.25

WEBB COUNTY SHERIFF'S OFFICE - PURCHASE ORDER REQUEST

DIVISION: Mental Health Division DIV CODE: _____ DATE REQUESTED: 04/23/2015
 Employee name: Captain: Gerardo Carmona Office ext: 4525

Detailed Description of Request for goods or services:
1 Portable Radio

Grant writer Anita Guerra x [Signature]

Emergency order Yes No (see instructions at bottom of form) Quotes attached Yes No (\$500.00 or more - 3 written quotes required)

Divisional Commander Approval: _____ Date Approved: _____
 Assistant Chief _____ Date Approved: _____
Alejandro Gutierrez / J. J. Rendon

FINANCE USE ONLY

Date reviewed: _____ Check funding source: G/F Grant Fed forfeiture State forfeiture other
CJD Grant # 2758701
 Account No: 303-2001-8801 Portable radio Account Bal: 6,335.00 YTD % used _____
 Account No: 2758701 Account Bal: _____ YTD % used _____

Commissioners Court Approval Required: Yes No
 If Yes, expected date of approval: _____

FINAL DEPT APPROVAL

[Signature] Finance Director Date: 4/23/15
[Signature] Administrative Commander Wyo Ruiz Date: 04-24-2015
[Signature] Sheriff Martin Cuellar Date: _____

WEBB COUNTY SHERIFF'S OFFICE
 APR 23 2015
 ENTERED BY: MELISSA R.

Vendor Name:	<u>Motorola</u>	Phone #	Vendor #			
Item No.	Item Description	Catalog No.	Quantity	Unit Price	Ext. Price	Commodity Code
	<u>Quote Attached</u>					
Total Extended Price:					<u>\$6,334.75</u>	

Instructions for Emergency orders: Emergency Orders are done only when persons and/or property are in immediate danger. Finance Staff must be notified the next working day so the emergency purchase order process is initiated. Employee requesting the emergency order is responsible for this procedure. NO EXCEPTIONS.



Quote Number: QU0000317647
Effective: 17 APR 2015
Effective To: 16 JUN 2015

Bill-To:

WEBB COUNTY TEXAS
1110 WASHINGTON ST STE 101
LAREDO, TX 78040
United States

Attention:

Name: Anita L. Guerra
Phone: 956.523.4521

Sales Contact:

Name: Frank Puente
Email: fpuente@rzcomm.com
Phone: 956-645-3985

Contract Number: HGAC
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	Your price	Extended Price
1	1	H97TGD9PW1AN	APX7000 DIGITAL PORTABLE RADIO	\$2,406.75	\$2,406.75
1a	1	QA00570AA	ADD: VHF PRIMARY BAND	-	-
1b	1	QA00573AA	ADD: 7/800MHZ SECONDARY BAND	-	-
1c	1	QA00579AA	ADD: ENABLE DUAL BAND OPERATION	\$750.00	\$750.00
1d	1	Q806BK	ADD: ASTRO. DIGITAL CAI OPERATION	\$386.25	\$386.25
1e	1	H38BS	ADD: SMARTZONE OPERATION	\$1,125.00	\$1,125.00
1f	1	H335CS	ALT: NIMH IMPRES 2100MAH IP67 (NNTN7037A)	\$58.50	\$58.50
1g	1	QA00577AA	ADD: LARGE COLOR DISPLAY AND FULL KEYPAD	\$375.00	\$375.00
1h	1	Q361AN	ADD: P25 9600 BAUD TRUNKING	\$225.00	\$225.00
1i	1	QA00580AA	ADD: TDMA OPERATION	\$337.50	\$337.50
1j	1	H869BW	ENH: MULTIKEY	\$247.50	\$247.50
1k	1	GA00232AC	ADD: 3 YR REPAIR SERVICE ADVANTAGE	\$125.00	\$125.00
2	1	WPLN7080A	CHR IMP SUC EXT US/NA/CA/LA	\$100.00	\$100.00
3	1	PMMN4069A	IMPRES RSM, 3.5MM JACK, IP55	\$88.00	\$88.00
4	1	PMLN5327B	LEATHER CASE 2.75" SWL BL 4200	\$50.25	\$50.25
5	60	SVC03SVC0115D	SUBSCRIBER PROGRAMMING	\$1.00	\$60.00

Total Quote in USD

\$6,334.75

HGAC# 05-12.

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name

Subset by . : 15-0004778

Type option, press Enter.

Reset: _____ +

5=Display 14=Additional Vendors 15=G/L Distribution 16=Descriptions
17=Receipts 18=Invoices 19=Bid Responses 20=Purchase Order 21=Contract
24=Documents

Opt	Req Date	Ordering Organization	Request By	Req. #
—	5/01/15	303-2001	ShrfBrgnUn ShfPatrol	15-0004778
—	5/01/15	303-2001	ShrfBrgnUn ShfPatrol	15-0004778
—	5/01/15	303-2001	ShrfBrgnUn ShfPatrol	15-0004778
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—	5/01/15	303-2001	ShrfBrgnUn ShfPatrol	15-0004778
—	5/01/15	303-2001	ShrfBrgnUn ShfPatrol	15-0004778
—	5/01/15	303-2001	ShrfBrgnUn ShfPatrol	15-0004778

*=Documents Attached

F3=Exit F4=Prompt F12=Cancel F16=Subset by Status F19=Left F20=Right

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More: < - >

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*=Documents Attached Bottom
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